

2021-2022

ACCOUNTS PAYABLE SCHEDULE

Employee Reimbursements and Vendor Invoices must be received in the **Business Office** by 10:00 AM on Cutoff Day in order to be included on the next payment date

September

9/3 Cutoff
9/13 Board Meeting
9/14 Payment

9/17 Cutoff
9/27 Board Meeting
9/30 Payment

October

10/1 Cutoff
10/11 Board Meeting
10/12 Payment

10/15 Cutoff
10/25 Board Meeting
10/29 Payment

November

10/29 Cutoff
11/8 Veterans Day-No Board
11/9 Payment

11/12 Cutoff
11/22 Board Meeting
11/30 Payment

December

12/3 Cutoff
12/13 Board Meeting
12/14 Payment

12/17 Cutoff
Holidays No board meeting
12/31 Payment

January

12/29 Cutoff
1/10 Board Meeting
1/11 Payment

1/14 Cutoff
1/24 Board Meeting
1/31 Payment

February

2/4 Cutoff
2/14 Board Meeting
2/15 Payment

2/18 Cutoff
2/28 Board Meeting
2/28 Payment

Some cutoff dates have been modified due to holidays or other non-work days

2021-2022

ACCOUNTS PAYABLE SCHEDULE

Employee Reimbursements and Vendor Invoices must be received in the **Business Office** by 10:00 AM on Cutoff Day in order to be included on the next payment date

March

3/4 Cutoff
3/14 Board Meeting
3/15 Payment

3/18 Cutoff
3/28 Board Meeting
3/31 Payment

April

4/1 Cutoff
4/11 Board Meeting
4/12 Payment

4/15 Cutoff
4/25 Board Meeting
4/29 Payment

May

4/29 Cutoff
5/9 Board Meeting
5/10 Payment

5/13 Cutoff
5/23 Board Meeting
5/31 Payment

June

6/3 Cutoff
6/13 Board Meeting
6/14 Payment

6/17 Cutoff
6/27 Board Meeting
6/30 Payment

July

7/1 Cutoff
7/11 Board Meeting
7/12 Payment

7/15 Cutoff
7/25 Board Meeting
7/29 Payment

August

7/29 Cutoff
8/8 Board Meeting
8/9 Payment

8/12 Cutoff
8/22 Board Meeting
8/31 Payment

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