

CHESTER CHARTER SCHOLARS ACADEMY

BOARD OF TRUSTEES MEETING

7:00 p.m., June 15, 2021

Date of Approval: Tuesday, August 17, 2021

Call to Order: The Board of Trustees for the Chester Charter Scholars Academy held a public Board Meeting in Chester, PA on June 15, 2021. The meeting convened at 6:50 pm. An Executive Session took place in advance of the public Board Meeting to discuss personnel and litigation matters. Members of the Board in attendance (at the time of the call to order): President Barbara Klock, Ben Berger, Don Delson, Marilyn Henkelman, Dion Lewis, Ellen Milgrim, Judy Owen, Alice Turbiville, Ian Wilcox, Head of School/CEO Akosua Watts and Jennifer Camp, acting as secretary. Absent: Ramona Jones, Joan Richards. All in attendance participated via video call.

Public Comments: No comment. No members of the public present.

Approval of Minutes

- The Board reviewed and adopted the minutes of the May 18, 2021 meeting of the Chester Charter Scholars Academy Board of Trustees.
 - o Motion – Ellen Milgrim
 - o Second – Don Delson
 - o Ayes: 10 Nays: 0 Absent: 2

President's Report

Barbara Klock (President)

- Election of Officers for 2021-22 School Year
 - o President, Barbara Klock
 - Motion: Don Delson
 - Second: Marilyn Henkelman
 - o Ayes: 10 Nays: 0 Absent: 2
 - o Vice President, Judy Owen
 - Motion: Barbara Klock
 - Second: Ellen Milgrim
 - o Ayes: 10 Nays: 0 Absent: 2
 - o Treasurer, Alice Turbiville
 - Motion: Ben Berger
 - Second: Don Delson
 - o Ayes: 10 Nays: 0 Absent: 2
 - o Secretary, Marilyn Henkelman
 - Motion: Ellen Milgrim
 - Second: Ian Wilcox
 - o Ayes: 10 Nays: 0 Absent: 2

- Announcement of Committee Heads for 2021-22 School Year:
 - Alice Turbiville, Chair, Finance Committee
 - Ben Berger and Dion Lewis, Co-Chairs, Nominating & Governance Committee
 - Marilyn Henkelman, Chair, Academic Excellence Committee
 - TBD, Building and Facilities Committee
 - TBD, Strategic Planning Committee

Committee Reports

Finance Committee, Alice Turbiville (Finance Committee, Chair)

- Update on proposed special projects for 2021-22 School Year:
 - Discussion of funding for additional math support space, likely a trailer system next to the school
 - Discussion of ESSR funds
- 2022 Budget
 - One amendment: increasing the legal budget from \$45,000 to \$85,000.
 - Motion to adopt FY22 budget
 - Motion: Alice Turbiville
 - Second: Don Delson
 - Ayes: 10 Nays: 0 Absent: 2
- Fund Balance Resolution
 - Reviewed the resolution
 - Motion to adopt the Fund Balance Resolution
 - Motion: Alice Turbiville
 - Second: Don Delson
 - Ayes: 10 Nays: 0 Absent: 2
- Lease Reimbursement Resolution
 - Reviewed the resolution
 - Motion to adopt the Fund Balance Resolution
 - Motion: Alice Turbiville
 - Second: Ian Wilcox
 - Ayes: 10 Nays: 0 Absent: 2

Nominating and Governance, Ben Berger (co-chair)

- Reviewed current candidates:
 - Frances Hoover, Pamela Greenblatt and Mandy Kennedy.
 - Next steps include meeting with candidates in July and potentially extending an invitation to join the board and attend the August meeting.

School Report

Akosua Watts (Head of School/CEO)

- Farewell tributes to departing board members, Don Delson and Ellen Milgrim.
- Spring Update:
 - Testing:
 - PSSAs for grades 3-8
 - keystones for High School students
 - Most students showed up in person for the tests
 - In-person events
 - 8th grade Moving Up Ceremony

- Senior awards and signing day
- Inaugural Junior awards day
- o Tech Return Day
 - Nearly 500 devices were returned for reuse and refurbishment, mostly all were in good shape.
- Universal Design for Learning
 - o Leadership will discuss adopting Universal Design for Learning – a method of looking for ways to approach special education best practices and make them universal for all students.
- Update on the summer program:
 - o Program will run June 28-August 5, Mon-Thursday, 9:00 a.m. - 1:00 p.m.
 - o 200 students are currently enrolled plus 40 high school students attending for credit recovery.
- Graduation
 - o Out of 49 seniors, 42 will walk and receive diplomas on June 16 and 7 are on multi-stage plan for an August graduation.

Motion to adjourn – Barbara

- o Don Delson – second
 - o Ayes: 10 Nays: 0 Absent: 2

Date of Next Schedule Public Board Meeting: Tuesday, August 24, 2021 at 7:00 p.m.

Adjournment: The meeting adjourned at 8:27 p.m.

Jennifer Camp, (serving as secretary)