

POWERSCHOOL PARENT PORTAL LINK

How do I create a PowerSchool Parent Portal account? (For parents)

Parents may create an account on the PowerSchool Parent/Student Portal in order to view their student's grades, attendance information, lunch balances/fees, and more. From this account they may be able to view multiple children, as well as set when and how often they would like to receive updates – including receiving the daily bulletin.

*Please note, the School's Administration and/or data team determines access types and permissions. **Follow their guidelines and instructions closely for best results.**

Access types include:

- **Student Accounts:** one username/password that may be utilized by both parents and students. (Typically used for younger students) . There is no need to create a separate account for this access type.
- **Parent Accounts:** parents create accounts using a unique username and password tied to their personal email accounts. Parents may link multiple students to one username and password.

Step 1) Refer to the Access Account information or parent letter provided by your school.

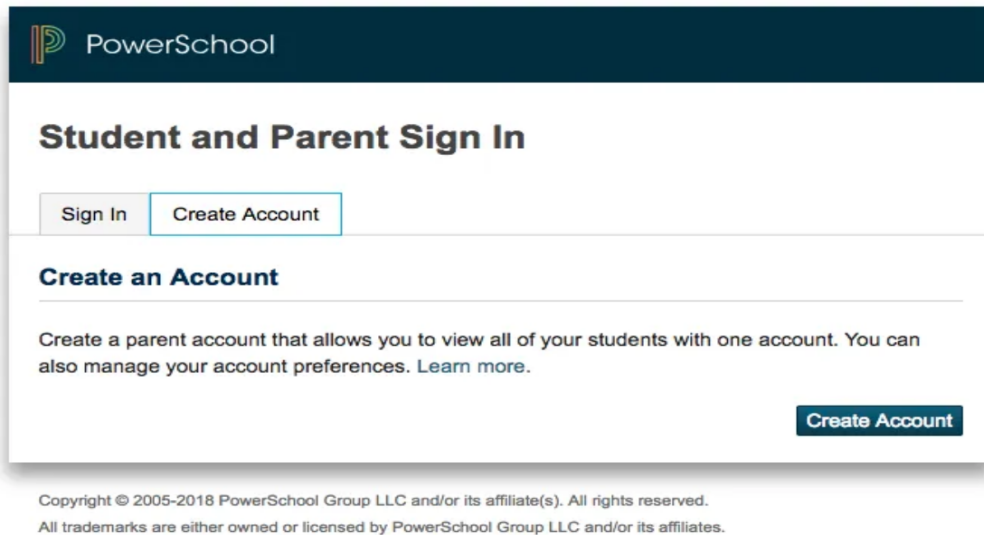
In order for a parent to create a new account they will need to have their **student's access** username and password (sometimes called Access Key or Access ID). The school will provide parents/guardians with this access information. **Note:** Parents/Guardians will use this information to create their own account which is linked to their child's/children's account.

PLEASE CALL THE SCHOOL OFFICE TO RECEIVE YOUR STUDENT SPECIFIC CODES. THESE LETTERS WERE SENT OUT LAST SCHOOL YEAR AND THESE ACCOUNTS REMAIN THE SAME IF YOU SET IT UP LAST YEAR.

Step 2) Navigate to the school's public login in your favorite web browser (Chrome, FireFox, Internet Explorer, etc.)

The parent letter should contain the web address for the public PowerSchool portal. Navigate go to the public login for PowerSchool found at a link similar to the following: <https://yourschoollink.powerschool.com/public/home.html>.

Step 3) From the home screen, select the tab "Create Account."



PowerSchool

Student and Parent Sign In

Sign In Create Account

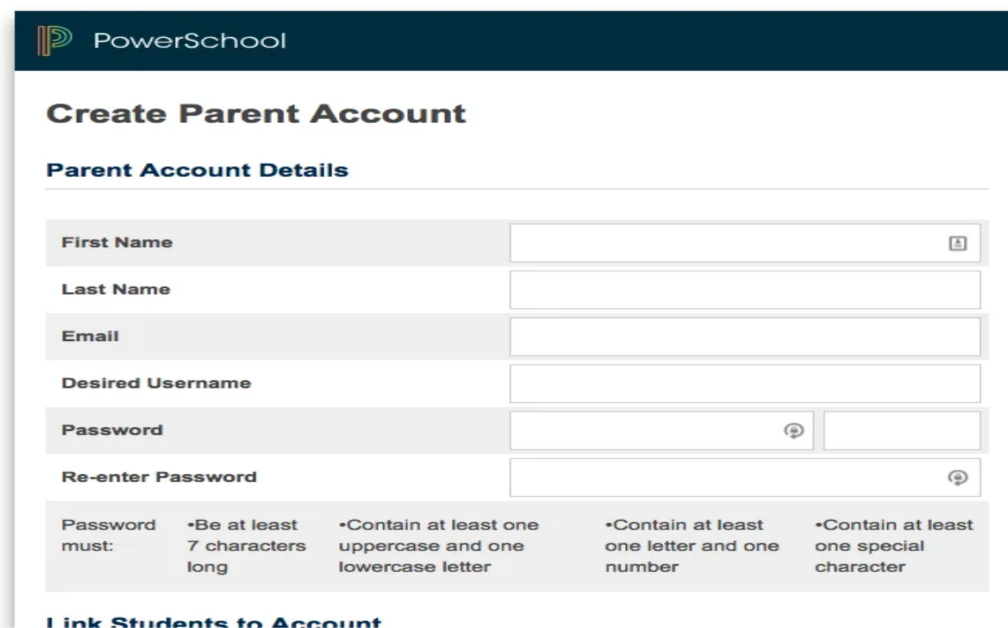
Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

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Step 4) Create *your own* username and password. This will be your new permanent user name and password.



PowerSchool

Create Parent Account

Parent Account Details

First Name

Last Name

Email

Desired Username

Password

Re-enter Password

Password must:	•Be at least 7 characters long	•Contain at least one uppercase and one lowercase letter	•Contain at least one letter and one number	•Contain at least one special character
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Link Students to Account

Step 5) Connect to your student or students

Under *Link Students to Account*, use the **student's Access ID** and **Access password** provided by the school. If you have multiple students at one school the school who have permission to access PowerSchool, you may link to the accounts now or once you login for the first time. (See screenshot below)

Press Submit.


Link Students to Account


Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1

Student Name

Access ID


Access Password 


Relationship 

2

Student Name

Access ID

Access Password 

Relationship 

Step 6) Login using the newly created account

Return to the home page and use the new login to access your PowerSchool account.
**Use the login created during Step 4.

Note: If your school has upgraded to PowerSchool 9.0 (most have PowerSchool 11), you will now be able to see multiple students through one parent portal account.