

REDWOOD CITY SCHOOL DISTRICT  
Redwood City, California

APPROVED MINUTES OF BOARD OF EDUCATION MEETING

May 9, 2018

1. Call to Order

Vice-President McBride called the meeting to order at 6:00 p.m. at the District Office, Redwood City School District ("RCSD"), 750 Bradford Street, Redwood City.

Present at the meeting: Vice-President Dennis McBride, Janet Lawson, Alisa MacAvoy, Hilary Paulson, Superintendent Baker and Wendy Kelly.

Absent from the Closed Session: Board President Díaz-Slocum.

2. Oral Communication

None.

3. Closed Session – 6:00-7:00pm

The School Board, Superintendent Baker, and Wendy Kelly went into Closed Session at 6:01 pm.

3.1 Public Employee Discipline/Dismissal/Release/Retention: Gov. Code 54957 (1 case)

4. Reconvene to Regular Session at Approximately 7:00pm

4.1 Roll Call

The School Board, Superintendent Baker, and Administration reconvened to Regular Session at 7:02pm.

4.2 Report Out on Closed Session from 5/9/18 (6-7pm)

Vice-President McBride reported that the School Board heard information during Closed Session and no action was taken.

5. Welcome

Vice-President McBride welcomed those present. The Pledge of Allegiance was recited.

Present at the Board Meeting: Vice-President Dennis McBride, Janet Lawson, Alisa MacAvoy, Hilary Paulson and Superintendent John Baker.

Absent from the Regular Board Meeting: President Díaz-Slocum.

Others Present: Linda Montes, Wendy Kelly, Jennifer Mercado, Beatriz Cerrillo, Sue Jorgenson, Gloria Rangel, Leslie Stafford, Rosalba Rodríguez, Luis Gochez, Ko Kim, Chris Taylor, César Zúniga, Michelle Haussler, Norma Gómez, María Abundiz, María Stockton, Yesenia Cruz, Liliana Zaragoza, and Teresa Cruz.

## 6. Changes to the Agenda

Trustee Lawson requested that Information Item 14.1 be moved to Consent.

Vice-President McBride requested that Action Items 12.2-12.6 be moved to Consent.

## 7. Approval of Agenda

The board approved the agenda as amended, (Paulson, MacAvoy; 4-0).

## 8. Oral Communication

Bret Baird, teacher at Kennedy Middle School, addressed the School Board with a brief overview of the fitness goals that his students have achieved.

Gloria Rangel, Fair Oaks Community School parent leader, thanked the School Board for providing support from RCSD staff members to help with registrations at Fair Oaks Community School. Ms. Rangel commented that approximately 216 students have registered for the 2018-19 school year. Ms. Rangel expressed that she would like to work with the Redwood City School District administration to register more students.

In reference to Ms. Rangel's comment to the School Board, Superintendent Baker added that he would release a communiqué Friday of that week, to inform parents and community members that the first condition of registering over 200 students has been met.

America Elias, Fair Oaks Community School parent, thanked the School Board for their great support.

## 9. Community/Staff Recognition

### 9.1 Recognition of Selby Lane School

Vice-President McBride, the entire School Board and Superintendent Baker recognized María Abundiz, Lisa Benner, Megan Carver, Isela Castañeda, Norma Gómez, Sandy Kahman, Kristina King Cohen, Monica Lombera, Nicholas Peters, Kathie Ratzlaff, Esther Selk, Susan Speicher, Jackie Ward for their dedicated service and support of Selby Lane School.

On behalf of the School Board, Vice-President McBride and Superintendent Baker presented a Certificate of Recognition to the aforementioned staff members and volunteers.

School Board Trustees and Superintendent Baker expressed their utmost thanks to Selby Lane School, parents, teachers, and staff for their service to the Redwood City School District.

## 10. School/Community Reports

### 10.1 Selby Lane School

Warren Sedar, Principal, updated the School Board on Selby Lane School's programs and activities. Principal Sedar presented the School Board with a Power Point presentation that demonstrated Selby Lane's professional development, literacy, community, extracurricular activities, technology, enrichment, and parent engagement.

Principal Sedar thanked his staff, teachers, students and parents for supporting Selby Lane School and for attending the Board meeting.

School Board Trustees and Superintendent Baker expressed their utmost thanks to Principal Sedar, teachers, staff, students and parents at Selby Lane School for all their hard work and dedication.

## 11. Consent Items

**Note:** Per Trustee Paulson, Action Items 12.2-12.6 were moved to Consent. Trustee Lawson requested that Information Item 14.1 be moved to Consent.

The board approved the Consent Items (Paulson/MacAvoy; 4-0), taking the following action:

- 11.1 Recommendation re: Disposal of Obsolete Equipment
- 11.2 Recommendation re: Disposal of Obsolete Equipment
- 11.3 Recommendation re: Approval of Field Trip Request to Palo Alto Baylands, Hawes Community School
- 11.4 Recommendation re: Approval of Water Field Trip Request to Raging Waters, Taft Community School
- 11.5 Recommendation re: Approval of Agreements for Provision of Supper Meals to the YMCA Afterschool Program at Adelante and Roosevelt Schools
- 11.6 Recommendation re: Approval of Agreement Between the Redwood City School District and Stanford University
- 11.7 Recommendation re: Approval of the Agreement Between the Redwood City School District and Families United Through Literacy and Learning, Inc. for the Fiscal Year 2017-2018
- 11.8 Recommendation re: Approval of Agreement Between Las Lomas School District and the Redwood City School District
- 11.9 Recommendation re: Approval of Agreement Between Redwood City School District and Napa County Office of Education
- 11.10 Recommendation re: Approval of Agreement for Participation in the 2018-19 Outdoor Education Program Between the Redwood City School District and the San Mateo County Office of Education

- 11.11 Recommendation re: Approval of the Community Based English Tutoring Program (CBET) Agreement
- 11.12 Recommendation re: Approval of Membership Agreement Between Redwood City School District and the City of Redwood City and the City of Redwood City Serving as Fiscal Agent of Redwood City 2020 for 2017-18
- 11.13 Recommendation re: Approval of Addendum to 2017-18 Measure W Application for Kennedy Middle School
- 12.2 Recommendation re: Approval of Notice of Completion, Roy Cloud School Lunch Shelter
- 12.3 Recommendation re: Approval of Notice of Completion, Kennedy Middle School Lunch Shelter
- 12.4 Recommendation re: Approval of Notice of Completion, Fair Oaks Community School Lunch Shelter
- 12.5 Recommendation re: Approval of Notice of Completion, North Star Academy Lunch Shelter
- 12.6 Recommendation re: Approval of Notice of Completion, McKinley Institute of Technology Lunch Shelter
- 14.1 Recommendation re: Ratification of Warrant Register, April 1, 2018-April 30, 2018

President Díaz-Slocum (Absent)  
Vice-President McBride (Ayes)  
Trustee Lawson (Ayes)  
Trustee MacAvoy (Ayes)  
Trustee Paulson (Ayes)

## 12. Action Items

12.1 Recommendation re: Approval of Proposed Bio-Retention by the City of Redwood City

Don Dias, Bond Program Director; James O'Connell, Civil Engineer with the City of Redwood City; and Will Robertson, Program Manager addressed the School Board with the request to approve the bio-retention system for storm water off of Washington Avenue at Kennedy Middle School.

The School Board approved the proposed bio-retention by the City of Redwood City (Lawson, Paulson; 4-0).

President Díaz-Slocum (Absent)  
Vice-President McBride (Ayes)  
Trustee Lawson (Ayes)  
Trustee MacAvoy (Ayes)  
Trustee Paulson (Ayes)

12.7 Recommendation re: Adoption of Resolution 22, Reduction of Certain Classified Services for Fiscal Year 2018-19

Superintendent Baker expressed great regret in having to present a resolution to the School Board for the reduction of certain classified services. Superintendent Baker

expressed that a consultant that has been assisting RCSD with its budget, made a recommendation to hold a study session on an in-depth study session about RCSD's budget.

Superintendent Baker stated that a reduction in the work calendar from 12 to 11 months for 6 full-time Community School Coordinator positions; the elimination of the administrative secretary position at Taft Community School; and a reduction of 1.5 hours of administrative secretary services at each of the three larger school sites: Kennedy Middle School, Garfield School, and Hoover Community School.

Superintendent Baker commented that he and Community School Partnerships Director Patricia Ortiz are working closely to seek funding from outside entities.

Superintendent Baker added that the Redwood City School District received a letter from the San Mateo County Office of Education expressing a great concern about RCSD's budget. Superintendent Baker commented that the May 30<sup>th</sup> study session on the budget would provide staff and community members with important information about the budget for the upcoming years.

Michelle Griffith, Principal at Garfield School, addressed the School Board by expressing her concern for the reductions on Community School Coordinator positions. Ms. Griffith commented that she understood that the School District was facing tough times regarding budget reductions, but expressed her love and respect for all the work that Community School Coordinators do, which encompasses taking care and responsibility for the community they are serving. Ms. Griffith urged the School Board not to make reductions on the Community School Coordinator positions.

Sue Jorgenson, Library Media Technical Associate at Taft Community School, spoke to the School Board and Superintendent Baker about the value of Zoila Zeballos, Administrative Secretary at Taft Community School to their school. Ms. Jorgenson expressed that Ms. Zeballos is an asset to Taft Community School and urged the School Board and Superintendent Baker to not eliminate her position.

Rosalba Rodríguez, Taft Community School parent, addressed the School Board with her concern about eliminating Zoila Zeballos's Administrative Secretary position at Taft Community School. Ms. Rodríguez commented that Ms. Zeballos is a coordinator and a parent leader that provides the school with many resources. Ms. Rodríguez expressed that Ms. Zeballos always has a positive demeanor and greets everyone with a smile. Ms. Rodríguez requested from the School Board that the administrative secretary position not be eliminated.

Luis Gochez, Fair Oaks Community School parent, stated that the Family Center budget reductions will affect students directly and commented that staff at Family Centers are not only assisting families for a salary, but to meet the needs of their community. Mr. Gochez urged the School Board and Superintendent Baker not to make reductions on Family Center staff.

Michelle Haussler, RCSD parent, addressed the School Board by expressing her concern about eliminating the Administrative Secretary position at Taft Community School. Ms.

Haussler commented that Family Center staff is the connection to the community and discussed the importance that their positions have on the school site and community. Ms. Haussler requested that the aforementioned position not be eliminated.

Superintendent Baker commented that the Administrative Secretary for the Family Center at Taft Community School has seniority rights and could keep her job and recommended that Zoila Zeballos work closely with the Human Resources Department.

Ana López, Fair Oaks Community School Parent, addressed the School Board about her concern with the elimination of the Community School Coordinator positions. Ms. López commented that Fair Oaks Community School Coordinator, Mary Martínez has done a great job in working closely with the community and has gained their trust. Ms. López encouraged the School Board and Superintendent Baker to reconsider maintaining the Community School Coordinator positions.

Maria Stockton, Clifford School staff, addressed the School Board with a concern regarding the voting on the reduction of certain classified services. Ms. Stockton stated that she believed that the aforementioned item would be agendaized for discussion and subsequently placed on the agenda for action. Ms. Stockton commented that these reductions impact children directly. Ms. Stockton encouraged the School Board to make reductions on field trips such as Outdoor Education in order to preserve funds for positions.

Trustee MacAvoy stated that the Redwood City School District would continue to have Community School programs; however, the School District does not have a choice in making reductions, if it wants to remain operating.

Trustee Paulson commented that the School Board have many reductions for many years and Community Schools had never been impacted by those reductions. Trustee Paulson expressed that while the School Board and Superintendent Baker remain hopeful to receive funding from outside entities, Human Resources is running against deadlines and decisions have to be made to fulfill those deadlines.

Trustee Lawson expressed that she does not like to make reductions and eliminate positions; however, RCSD does not have the funding to sustain those positions. Trustee Lawson reiterated that she would not like for the State to take over the Redwood City School District. Trustee Lawson clarified that hours would be reduced; however, Community Schools and Family Centers would remain open.

Trustee McBride commented that RCSD faces the reality of having 15% less enrolled students, 2/3 of students attending charter schools, and 1/3 of students moving out of the city due to rising housing costs. Trustee McBride expressed that the Redwood City School District has to adjust and make the adequate reductions to remain solvent.

The School Board adopted Resolution 22, reduction of certain classified services for fiscal year 2018-19 (Paulson, Lawson; 5-0).

President Díaz-Slocum (Absent)  
Vice-President McBride (Ayes)

Trustee Lawson (Ayes)  
Trustee MacAvoy (Ayes)  
Trustee Paulson (Ayes)

### 13. Board and Superintendent Reports

#### 13.1 Report from Board Members and Superintendent

Trustee Paulson reported that she and Vice-President McBride met with Nathan Edelman from Vavrinek, Trine, Day & Co., LLP to discuss audit findings. Trustee Paulson also attended a Bond Program meeting, together with Vice-President McBride. Trustee Paulson commented that during the Bond Program meeting, information about project development for the next six months. Trustee Paulson added that the Bond Program would hold a study session on fencing. Lastly, Trustee Paulson reported attending the Kennedy Middle School concert and commented it had been great!

Trustee MacAvoy reported attending the Redwood City Education Foundation, Thank You Party where she talked with a few businesses about supporting our schools. Trustee MacAvoy visited the Adelante Spanish Immersion School's Farmer's Market. Trustee MacAvoy also met with Linda Montes, Antonio Pérez, Superintendent Baker, and Vice-President McBride to discuss their visit to KIPP Excelencia Community Prep.

Trustee Lawson reported attending the STEAM Festival in Downtown Redwood City. Trustee Lawson also attended the Education Meeting, together with Vice-President McBride.

Vice-President McBride reported attending the Families United Through Education graduations at Fair Oaks Community School and Taft Community School. Vice-President McBride also attended the Spring Fair at Garfield School. Vice-President McBride attended a meeting with the San Mateo County Community College District Committee. Vice-President McBride toured preschools with Principal of Child Development Centers Edna Carmona and visited all schools in the district. Vice-President McBride attended Cafecitos at Clifford School and Adelante Spanish Immersion School and commented that Superintendent Baker does a great job speaking to parents. Lastly, Vice-President reviewed the budget book with the Business Department.

Superintendent Baker reported attending Cafecitos at both Clifford School and Adelante Spanish Immersion School. Superintendent Baker also attended the principals' meeting.

### 14. Information

#### 14.1 Ratification of Warrant Register, April 1, 2018-April 30, 2018

Per Trustee Lawson's request, this item was moved to Consent.

#### 14.2 Quarterly Williams Report, January 1, 2018-March 31, 2018

There were no comments or questions from the School Board and Superintendent Baker.

15. Correspondence

None.

16. Other Business/Suggested Items for Future Agenda

None.

17. Board Agenda Calendar

18.1 Changes to the Board Agenda Schedule

None.

18. Adjournment (Action Required)

The board adjourned the meeting at 9:28 p.m. (Lawson/MacAvoy; 4-0).

Janet Lawson, Clerk