

REDWOOD CITY SCHOOL DISTRICT
Redwood City, California

APPROVED MINUTES OF BOARD OF EDUCATION MEETING

February 28, 2018

1. Call to Order

President María Díaz-Slocum called the Closed Session to order at 5:30 p.m. at the District Office, Redwood City School District ("RCSD"), 750 Bradford Street, Redwood City.

Present at the Closed Session Meeting: President María Díaz-Slocum, Vice-President Dennis McBride, Janet Lawson, Alisa MacAvoy, Hilary Paulson, Deputy County Counsel Timothy Fox, and Lead Deputy County Counsel Claire Cunningham.

2. Oral Communication

None.

3. Closed Session – 5:30-7:00pm

The School Board, Deputy County Counsel Timothy Fox, and Lead Deputy County Counsel Claire Cunningham went into Closed Session at 5:30 pm.

3.1 Appeal Hearing Pursuant to Redwood City School District Administrative Regulation 4031

4. Reconvene to Regular Session at Approximately 7:00pm

The School Board, Superintendent Baker, and Administration reconvened to Regular Session at 7:04pm.

5. Welcome

President Díaz-Slocum welcomed those present. The Pledge of Allegiance was recited.

Present at the Board Meeting: President María Díaz-Slocum, Vice-President Dennis McBride, Janet Lawson, Alisa MacAvoy, Hilary Paulson and Superintendent John Baker, Wael Saleh, Linda Montes.

Others present: Linda Montes, Wendy Kelly, Wael Saleh, Marco Baeza, Kathy McAdams, Christine Jones, Robyn Fusciardi, Leslie Stafford, Sue Jorgensen, Jan McCormick, Alma Bejar, José Ramírez, Maria Stockton, Reyna Rivera, Marlena Vega, Kathryn Rice, Jessica Farrand, Al Rosell, Theresa Senz, and Leticia Ramos.

6. Changes to the Agenda

Trustee McBride requested that Consent Items 12.1 through 12.8 be tabled to the March 1st Closed Session.

Trustee McBride requested to move 13.1, 13.2, 13.3, and 13.4 to proceed after the Bond Program Update.

7. Approval of Agenda

The board approved the agenda as amended, (Paulson/MacAvoy; 5-0).

8. Oral Communication

Liz Coughenour, Principal at KIPP Excelencia Community Prep, addressed the School Board by expressing that she was extremely appreciative of the collaboration between RCSD and KIPP. Ms. Coughenour extended a personal invitation to the School Board and Superintendent Baker to visit KIPP and see the program they are trying to grow.

Ariana Letrán, student at KIPP Excelencia Community Prep, addressed the School Board by commenting that when she first arrived to KIPP, she was reading at the beginning of the first grade level. Ariana added that she is currently reading at a fourth grade level. Ariana's goal is to read at the end of sixth grade by the end of the school year. Ariana expressed that she has received significant help from teachers and the school's principal. Ariana further added that she has enjoyed learning and the KIPP community needs their own school facilities.

María Elena Arteaga, parent at KIPP Excelencia Community Prep, has lived in Redwood City for the past six years. Ms. Arteaga addressed the School Board and Superintendent Baker by requesting that they consider providing additional space to house KIPP students.

Felipa Camacho, parent at KIPP Excelencia Community Prep and Redwood City School District, commented that she would like for KIPP to have additional space. Ms. Camacho expressed that she has been very happy with the academic progress of her children at KIPP and would like for KIPP and RCSD to work collaboratively for years.

9. Community / Staff Recognition

9.1 Recognition of Hawes Community School

President Díaz-Slocum, the entire School Board and Superintendent Baker recognized Leticia Ramos and Theresa Senz for their dedicated service and support of Hawes Community School.

On behalf of the School Board, President Díaz-Slocum and Superintendent Baker presented a Certificate of Recognition to both Leticia Ramos and Theresa Senz.

School Board Trustees and Superintendent Baker expressed their utmost thanks to Hawes Community School, parents, teachers, and staff for their service to the Redwood City School District.

10. School/Community Reports

10.1 Citizens' Measure W Oversight Committee Year Five Report for 2016-2017

Carol Sanders, Citizens' Measure W Oversight Committee Vice Chair and Janet Borgens Committee Member addressed the School Board and Superintendent Baker by commenting that the Citizens' Measure W Oversight Committee five-year report for 2016-2017 had been approved back in January 2018. Ms. Sanders added that the committee looked carefully at each school site's expenditures and all expenditures had been made in accordance to the ballot language.

The School Board and Superintendent Baker thanked the Citizens' Measure W Oversight Committee for their hard work and for reviewing all expenditure reports meticulously.

The Citizen's Measure W Oversight Committee thanked the School Site Councils and School Principals for writing a narrative about their expenditures and also thanked the District Office staff for their quick response and making any changes needed on reports.

10.2 Bond Program Update

13.1 Recommendation re: Approval of Geotech Project Authorization Forms with Ninyo and Moore

The School Board approved the Geotech project authorization forms with Ninyo and Moore (Paulson, McBride; 5-0).

President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)
Trustee Paulson (Ayes)

13.2 Recommendation re: Approval of Measure T Bond Construction Standards - Fencing

Tyler Specht, Educational Facility Planner, Project Manager commented that the Bond Team provided the School Board with two possible designs for fencing; however, Mr. Specht expressed that the School Board did not need to choose a specific design.

Trustee McBride recommended that a study session be scheduled to further discuss the most appropriate type of fencing in terms of safety for every school site.

The School Board approved the Measure T Bond Construction Standards for fencing (McBride, Paulson; 5-0).

President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)
Trustee Paulson (Ayes)

13.3 Recommendation re: Approval of Measure T Bond – Taft Community School Scope Adjustment

The School Board approved Measure T Bond – Taft Community School scope adjustment (McBride, Lawson; 5-0).

President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)
Trustee Paulson (Ayes)

13.4 Recommendation re: Approval of Measure T Bond – Program Management Supplemental Services

Bond Program Director, Don Dias commented that the Bond Team, together with Dannis Woliver Kelley Counsel Lauren Charneski had been working to accelerate the Bond Program project from a 7-year plan to 5 years. Mr. Dias commented that after numerous meetings and discussions with counsel, reducing the bond program would save the District approximately \$2 million.

The School Board approved Measure T Bond – program management supplemental services (Paulson, Lawson; 5-0).

President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)
Trustee Paulson (Ayes)

10.3 Hawes Community School Report

Al Rosell, Principal, updated the School Board on Hawes Community School's programs and activities. Principal Rosell presented the School Board with a Power Point presentation and video that demonstrated Hawes' professional development, literacy, community, extracurricular activities, technology, enrichment, and parent engagement.

Principal Rosell thanked his staff, teachers, students and parents for supporting Hawes Community School and for attending the Board meeting.

School Board Trustees and Superintendent Baker expressed their utmost thanks to Principal Rosell, teachers, staff, students and parents at Hawes Community School for all their hard work and dedication.

10.4 Update of the Local Control Accountability Plan (LCAP) Development Activities for 2018-2019 and an Update of the 2017-2018 LCAP Actions and Services

Linda Montes, Executive Director of Educational Services provided the School Board and Superintendent Baker with a brief Power Point presentation about the updates on the Local Control Accountability Plan, the steering committee meetings, and 2017-2018 SPSA and LCAP Monitoring Tool.

There were no comments or questions from the School Board or Superintendent Baker.

11. Discussion Items

11.1 First Reading and Discussion of Board Policy 4131 – Staff Development – Certificated Personnel

Ms. Montes commented that as part of the Federal Monitoring Program, many of RCSD's policies need to be updated.

Trustee MacAvoy commented that she discussed with the California School Boards Association the possibility of them changing pronouns, "he" and "she" to "they" on their board policies. Trustee MacAvoy added that as CSBA updates and introduces new policies to GAMUT, she has asked them to consider changing existing "he/she" pronouns to "they" in order to be more inclusive.

11.2 First Reading and Discussion of Board Policy 4231 – Staff Development – Classified Personnel

No comments or questions from School Board or Superintendent Baker.

Public comment on Board Policy 4231:

Maria Stockton, Clifford School Staff, addressed the School Board by stating that the contract expresses that Classified Personnel are entitled to obtain service training and have a Safety Committee in place. Ms. Stockton stated that for many years she has requested that a Safety Committee be in place to assist Classified Personnel, but has been informed that there is no Safety Committee in place. Ms. Stockton expressed that she would like for Classified Personnel to receive training on safety and how to use materials.

In response to Ms. Stockton's comment, Trustee MacAvoy commented that the School District uses the California School Board Association templates for board policies. Any specific training would not normally go into the policies but instead be in the Administrative Regulations or other planning documents.

11.3 First Reading and Discussion of Board Policy 4331 – Staff Development – Administrative and Supervisory Personnel

No comments or questions from School Board or Superintendent Baker.

12. Consent Items

The board approved the Consent Items (MacAvoy/Lawson; 5-0), taking the following action:

- 12.9 Recommendation re: Approval of Agreement for Diastat Training MOU
- 12.10 Recommendation re: Approval of Field Trip Request to Año Nuevo, Clifford School
- 12.11 Recommendation re: Approval of Field Trip Request to the Marine Science Institute, Henry Ford School
- 12.12 Recommendation re: Approval of Field Trip Request to Alcatraz Penitentiary, Selby Lane School
- 12.13 Recommendation re: Approval of Field Trip Request to Pescadero Marsh and Beach, Selby Lane School
- 12.14 Recommendation re: Approval of Additional Vendor to be Included with Non-Public School (“NPS”)/Non-Public Agency (“NPA”) Master Contract

13. Action Items

13.5 Recommendation re: CSBA Delegate Assembly Ballot

The School Board unanimously voted for all three candidates on the CSBA Delegate Assembly Ballot: Amy Koo (Belmont-Redwood Shores), Clayton Koo (Jefferson ESD), Kalimah Salahuddin (Jefferson Union HSD) (MacAvoy, Lawson; 5-0).

President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)
Trustee Paulson (Ayes)

13.6 Recommendation re: Final Reading and Approval of Board Policy 1312.3 Uniform Complaint Procedures

There were no comments or questions as Board Policy 1312.3 had been reviewed and discussed by the School Board on February 7th.

The Board approved Board Policy 1312.3 – Uniform Complaint Procedures (Paulson, Lawson; 5-0).

President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)

Trustee Paulson (Ayes)

13.7 Recommendation re: Approval of School Calendar for 2018-2019 and 2019-2020 – attachment

The School Board expressed their appreciation in having two school calendars available in order to allow parents and staff to plan their vacations accordingly.

The Board approved the school calendar for 2018-2019 and 2019-2020 (Lawson, MacAvoy; 5-0).

President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)
Trustee Paulson (Ayes)

13.8 Recommendation re: Approval of the Tentative Agreement Between the Redwood City Teachers Association and the Redwood City School District

Trustee MacAvoy thanked Wendy Kelly, Executive Director of Human Resources for all the updates on the tentative agreement.

The Board approved the tentative agreement between the Redwood City Teachers Association and the Redwood City School District (Paulson, Lawson; 5-0).

President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)
Trustee Paulson (Ayes)

13.9 Recommendation re: Release and Reassignment of Certificated Administrative Personnel

The School Board asked to table this item for a vote until they had time to discuss in closed session first. They asked to discuss on March 7th closed session. Then the item and vote will come back to the March 14th meeting.

(Paulson, MacAvoy; 5-0 – Voting to table item to the March 7th Closed Session Meeting)

President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)
Trustee Paulson (Ayes)

13.10 Recommendation re: Non-Reelection of Certificated Probationary Personnel

Due to no non-reelects of certificated probationary personnel, the School Board did not vote on this specific item.

13.11 Recommendation re: Release of Temporary Teachers

Sue Jorgensen, Librarian at Taft Community School, commented that one of the reductions is a district librarian. Ms. Jorgensen expressed that despite the many changes that have happened with the librarian positions, the librarians have been able to make it work. Ms. Jorgensen encouraged the School Board to reconsider the reduction of the district librarian, as this reduction would cause a setback to the progress the librarians have made to the school site libraries.

Jan McCormick, Librarian at Kennedy Middle School, expressed her distress at learning there will be another change with a librarian. Ms. McCormick expressed that the librarian have worked arduously to get the Alexandria Program operating and added that losing a librarian would be detrimental as it would affect 15 school sites.

Superintendent Baker commented that some of the reductions are based on temporary contracts, which end in June.

The School Board asked to table this item for a vote until they had time to discuss in closed session first. They asked to discuss on March 7th closed session. Then the item and vote will come back to the March 14th meeting.

(Lawson, MacAvoy; 5-0 – Voting to table item to the March 7th Closed Session Meeting)
President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)

13.12 Recommendation re: Adoption of Resolution 14, Reduction or Elimination of Certificated Personnel for Fiscal Year 2017-2018

The School Board asked to table this item for a vote until they had time to discuss in closed session first. They asked to discuss on March 7th closed session. Then the item and vote will come back to the March 14th meeting.

(Lawson, MacAvoy; 5-0 – Voting to table item to the March 7th Closed Session Meeting)
President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)

13.13 Recommendation re: Adoption of Resolution 15, Determination of Order of Employment for Certificated Employees for Elimination of or Reductions in Particular Kinds of Services for Fiscal Year 2017-2018 and Approval of the 2017-2018 Seniority Report

The Board approved Resolution 15, Determination of order of employment for certificated employees for elimination of or reductions in particular kinds of services for fiscal year 2017-2018 and approval of the 2017-2018 seniority report (MacAvoy, Paulson; 5-0).

President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)
Trustee Paulson (Ayes)

13.14 Recommendation re: Approval of Addendum for Carryover to Measure W Application for Henry Ford for 2017-2018 – attachment

The Board approved the addendum for carryover to Measure W application for Henry Ford for 2017-2018 (MacAvoy, Lawson; 5-0).

President Díaz-Slocum (Ayes)
Vice-President McBride (Ayes)
Trustee Lawson (Ayes)
Trustee MacAvoy (Ayes)
Trustee Paulson (Ayes)

14. Board and Superintendent Reports

14.1 Report from Board Members and Superintendent

Trustee McBride reported attending the Orion Author's Fair. Also, Trustee McBride reported attending a Bond Ratings presentation meeting, together with Superintendent Baker and CBO Saleh. Trustee McBride commented that he had an opportunity to attend the Special Day Class swimming lessons at the YMCA and expressed it was great to see students enjoy it. Trustee McBride attended the 17th District PTA Luncheon. Trustee McBride reported attending a meeting at McKinley Institute of Technology and a cooking contest.

Trustee Paulson reported attending the San Mateo County Board of Supervisors' board meeting to present on RCSD's Bond Program; however, due to a lengthy agenda and meeting, she was unable to provide information regarding the Bond Program. Trustee Paulson commented that she obtained information about the new Middlefield Road development and recommended Hoover Community School is advised about the fiber optic wiring.

Trustee MacAvoy reported attending the Gender Spectrum presentation lead by teachers in our district and commented there had been a lot of important and insightful information shared. Trustee MacAvoy shared the information with Superintendent Baker and Ms. Linda Montes. Superintendent Baker and Ms. Linda Montes will work collaboratively with staff and the policy committee to make adjustments to language in curriculum and board policies to provide pronouns that are more inclusive for staff and

students. Furthermore, Trustee MacAvoy reported attending the 17th District Founder's Day Luncheon.

Trustee Lawson reported attending the 17th District Founder's Day Luncheon. In addition, Trustee Lawson reported attending Henry Ford's Cafecito, together with Board President Díaz-Slocum.

President Díaz-Slocum reported attending Henry Ford School's Cafecito, together with Superintendent Baker and Trustee Lawson. President Díaz-Slocum reported attending the Orion Author Fair and also visited McKinley Institute of Technology to look into their food service and see which areas need improvement.

Superintendent Baker reported attending many of the same events as School Board members. In addition, Superintendent Baker reported attending a meeting with Superintendent of Schools Anne Campbell regarding the March 14th National Walkout Day. Superintendent Baker commented that Superintendent Campbell shared available resources made available to teachers and administrators. Superintendent Baker added that he will have a Principals' meeting where he will share with administrators information and options on what to do during the 17 minute walk out.

15. Information

15.1 San Mateo County Office of Education Review of RCSD First Interim Financial Report for Fiscal Year 2017-2018

Superintendent Baker expressed that he and CBO Saleh met with Superintendent of Schools, Anne Campbell to discuss RCSD's budget and some concerns about Rocketship Redwood City Prep's budget.

15.2 Information on the Financial Audit Report for Rocketship Redwood City Prep for 2016-2017 School Year

The school board members expressed their concern with Rocketship's continued borrowing of funds to make their budget each year. Trustee MacAvoy asked if our school district could be liable for the deficit if Rocketship closes the school. CBO Saleh said that according to the county, we could be liable. The board trustees asked the Superintendent and CBO to keep a close watch on Rocketship's budget.

15.3 Information on San Mateo County Investment Fund – December, 2017

There were no comments or questions from the School Board or Superintendent Baker.

15.4 Information on San Mateo County Investment Fund – January, 2018

There were no comments or questions from the School Board or Superintendent Baker.

16. Correspondence

Trustee Paulson reported receiving a letter from the San Mateo County Grand Jury and an email from a Roy Cloud parent regarding the purchase of an air conditioning unit for a classroom. Trustee Paulson expressed that this specific item needs to be tabled for a School Board discussion.

Trustee MacAvoy reported that an Innovate Public Schools parent would like to meet with her.

Trustee McBride reported receiving an email from a community member. Trustee McBride expressed that he would follow up with the rest of the School Board and Lead Deputy County Counsel.

17. Other Business/Suggested Items for Future Agenda

None.

18. Board Agenda Calendar

18.1 Changes to the Board Agenda Schedule

Superintendent Baker commented that the Closed Session on March 7th would start at 5:15pm.

Superintendent Baker added that a Special Board meeting on the "By-Trustee Area" election system conducted by the County Committee on School Board Organization would take place on Monday, March 5th at 6:30pm.

19. Adjournment (Action Required)

The board adjourned the meeting at 9:50 p.m. (Paulson/MacAvoy; 5-0).

Janet Lawson, Clerk