

REDWOOD CITY SCHOOL DISTRICT  
Redwood City, California

APPROVED MINUTES OF BOARD OF EDUCATION MEETING

February 10, 2016

1. Call to Order

President Alisa Macvoy called the meeting to order at 7:00 p.m. at the District Office, Redwood City School District ("RCSD"), 750 Bradford Street, Redwood City.

Present at the Board Meeting: President Alisa MacAvoy, Hilary Paulson, María Díaz-Slocum, Dennis McBride, Janet Lawson and Superintendent John Baker.

Others present: Chief Business Official Wael Saleh, Executive Director of Educational Services PreK-5 Linda Montes, Executive Director of Educational Services 6-8 Wendy Kelly, Leslie Crane, César Zuniga, John Leng, Verónica Ramírez, Elizabeth Fiegel, Sarah Tallamadge, Kim Learned, Lisa Carlos, Jeanne Panos, Ramiro Carranza, Katie McDougall, Damien White, Beth Harrison, Dee Dee Stovel, David Vallerga, Leslie Vallerga, Angela Morales, Ángeles Torreblanca, José Arenas, Alicia Ross, Ana Johnson, Jessa Fuentes, Adela Gutiérrez, Anjali Desai, Jordan Hander, Kyle Shaffer, Adam Kaye, Liz Coughenour, Rebecca Sullivan, Emily Eshman, Courtney Hernández, Kathryn Pennington, Adela de la Cruz, Elizabeth Ortiz, Monse Guzmán, Jason Sinfer, Adonay Menendez, Trish Girardi, Gwen Thomas, Lorena Molla, Leticia Naranjo, Whitney Eakin, Joanne Dunbar, Rita Turcio, Maritza Leal, Sigrid McCarthy, Trish Taylor, Verónica Lobos, Elena Betts, Joshua Felix, Shari Tsuchiyama, Claire Oliver, Marina Morales, Bernardino Morales, Michelle Haussler, Rosanna Enriquez, Jemima Agudelo, Rita Turcios, Joanna Martínez, Ana Lidia Rojas, Marta Cervantes, Elizabeth Gulosa, Nayeli Bringas, Sandra Martínez, José Robles, Isabel Campos, Deborah Esparza, Samantha Ocampo, Cynthia Castro, María Guerra, Julissa H.

2. Welcome

President MacAvoy welcomed those present. The Pledge of Allegiance was recited.

3. Changes to the Agenda

Trustee McBride requested to move Action Items 10.5 and 10.7 to Consent.

4. Approval of Agenda

The board approved the agenda as amended, (McBride/Paulson; 5-0).

## 5. Community / Staff Recognition

### 5.1 Recognition of Sequoia Healthcare District

President MacAvoy, the entire board and Superintendent Baker recognized the Sequoia Healthcare District, Lee Michelson, Pamela Kurtzman, and Andrea Garen for their countless support of the Redwood City School District.

On behalf of the board, President MacAvoy and Superintendent Baker presented a Certificate of Recognition to the Sequoia Healthcare District, Lee Michelson, Pamela Kurtzman and Andrea Garen.

School Board Trustees and Superintendent Baker expressed their utmost thanks to Sequoia Healthcare District, Lee Michelson, Pamela Kurtzman and Andrea Garen for their service to the Redwood City School District.

### 5.2 Recognition of Roosevelt School

President MacAvoy, the entire board and Superintendent Baker recognized the Unitarian Church, Geri Kennedy, Roz Wagner, Dave Vallerga, Leslie Vallerga, Linda Thomas, Dee Dee Stovel, Beth Harrison, Peninsula Covenant Church, Carlos DeVitis, Victor Hernández, Nick Justice, Sarah Tallmadge, Kim Learned, Lorena Mello, Leticia Naranjo, and Shari Tsuchiyama for their countless support of Roosevelt School.

On behalf of the board, President MacAvoy and Superintendent Baker presented a Certificate of Recognition to the aforementioned volunteers.

School Board Trustees and Superintendent Baker expressed their utmost thanks to Unitarian Church, Geri Kennedy, Roz Wagner, Dave Vallerga, Leslie Vallerga, Linda Thomas, Dee Dee Stovel, Beth Harrison, Peninsula Covenant Church, Carlos DeVitis, Victor Hernández, Nick Justice, Sarah Tallmadge, Kim Learned, Lorena Mello, Leticia Naranjo, and Shari Tsuchiyama for their dedicated service to Roosevelt School.

### 5.3 Recognition of Community Schools

President MacAvoy, the entire board and Superintendent Baker recognized Cynthia Aguilera, Scott Rodríguez, Melissa Stewart, Onika Tarver, Stephany Ganeles, César Zuniga, Rafael Avendano, Katherine McDougall, Damien White, Lupe Ortiz, Jessica Baker, John Lew, Jessica Villa, and Alyce Rivas for their countless support of the Redwood City School District.

On behalf of the board, President MacAvoy and Superintendent Baker presented a Certificate of Recognition to the aforementioned volunteers.

School Board Trustees and Superintendent Baker expressed their utmost thanks to Cynthia Aguilera, Scott Rodríguez, Melissa Stewart, Onika Tarver, Stephany Ganeles, César Zuniga, Rafael Avendano, Katherine McDougall, Damien White, Lupe Ortiz, Jessica Baker, John Lew, Jessica Villa, and Alyce Rivas for their dedicated service to the Redwood City School District.

## 6. Oral Communication

Sigrid McCarthy from Staff Development addressed the School Board on behalf of RCTA and commented that teachers in the Redwood City School District are looking forward to negotiations with the district at the end of the month.

Maritza Longland, former RCSD parent and community member, addressed the School Board in reference to her comment during oral communication back on January 20<sup>th</sup>. Ms. Longland suggested that the district convert all PreK-8 schools to K-5 and have all 6-8 graders go to a middle school so they could have more robust electives like Hillview Middle School in Menlo Park.

## 7. School/Community Reports

### 7.1 Roosevelt School Report

Patricia Girardi, Principal, updated the School Board on Roosevelt School's programs and activities. Principal Girardi presented the School Board with a Power Point presentation that demonstrated school climate, technology, music, art, and student activities.

Principal Girardi thanked her staff, teachers, students and parents for supporting Roosevelt School and attending the Board meeting.

School Board Trustees and Superintendent Baker expressed their utmost thanks to Principal Girardi, the teachers, staff, students and parents at Roosevelt School for all their hard work and dedication.

### 7.2 Community Schools Report

Director of School-Community Partnerships, Sandra Portasio provided a Power Point presentation to the School Board on the results of the Redwood City School District partnership with the City of Redwood City Parks and Recreation Department, the Boys and Girls Club of the Peninsula, YMCA of Silicon Valley, Think Together and the Sienna Youth Center at twelve of its school sites.

School Board Trustees and Superintendent Baker expressed their utmost thanks to Ms. Sandra Portasio and all RCSD partners that provide support to many of our schools.

### 7.3 Citizens' Measure W Oversight Committee Year Report for 2014/15

Lisa Carlos, Vice Chair of the Citizen's Measure W Oversight Committee addressed the School Board with the 2014/15-year report.

Ms. Carlos expressed that the work completed by the Redwood City School District Business Department in completing the 2014/15-year report was exceptional!

Ms. Carlos commented that the Citizens' Measure W Oversight Committee met and found all of the expenditures made on the 2014/15 school year in compliance to the Measure W tax initiative.

The School Board thanked Ms. Carlos and the entire Citizens' Measure W Oversight Committee for their dedication and countless contribution to supporting the Redwood City School District.

## 8. Discussion Items

### 8.1 Discussion of Changes to Board Bylaw 9100(a) Annual Organization Meeting

Board President MacAvoy and Trustee McBride commented that one of the changes made to the Board Bylaw 9100(a) is that the outgoing School Board President shall become Liaison to the California School Boards Association (CSBA) and the San Mateo County School Boards Association (SMCSBA), unless that position is filled by a newly elected board member.

Furthermore, Board President MacAvoy expressed that incumbent board members and reelected board members shall move within the board rotation into the highest-ranking position. Newly elected board members shall occupy the remaining empty positions based on their ranking in the election vote tallies.

Board President MacAvoy commented that this item would be brought back as an Action Item at a future board meeting.

## 9. Consent Items

The board approved the Consent Items (McBride/Lawson; 5-0), taking the following action:

- 9.1 Recommendation re: Approval of December 9<sup>th</sup> Board Minutes
- 9.2 Recommendation re: Approval of December 16<sup>th</sup> Board Minutes
- 9.3 Recommendation re: Approval of January 13<sup>th</sup> Board Minutes
- 9.4 Recommendation re: Approval of Electronic Waste Disposal
- 9.5 Recommendation re: Approval of Water Field Trip Request to the Marine Science Institute, Adelante Spanish Immersion School
- 9.6 Recommendation re: Approval of Water Field Trip Request to the Marine Science Institute, Henry Ford School
- 9.7 Recommendation re: Approval of Water Field Trip Request to the Marine Science Institute – Kennedy Middle School
- 9.8 Recommendation re: Approval of Field Trip Request to Great America, Kennedy Middle School
- 9.9 Recommendation re: Approval of Field Trip Request to Sequoia High School, Kennedy Middle School
- 9.10 Recommendation re: Approval of Field Trip Request to Milpitas High School, Kennedy Middle School – attachment
- 9.11 Recommendation re: Approval of Field Trip Request to Yosemite National Park, Kennedy Middle School

- 9.12 Recommendation re: Approval of Overnight Field Trip Request to the Environmental Living Program at the Petaluma Adobe State Historic Park, Orion School
- 9.13 Recommendation re: Approval of Field Trip Request to Yosemite National Park, Roosevelt School
- 9.14 Recommendation re: Approval of Changes to the Board Policy 4030 – Nondiscrimination in Employment
- 9.15 Recommendation re: Approval of Changes to the Board Policy 5145.3 – Student Nondiscrimination/Harassment
- 9.16 Recommendation re: Approval of Changes to the Board Policy 5145.7 – Student Sexual Harassment
- 10.5 Recommendation re: Approval of Request for Waiver for the Deadline Regarding CELDT Apportionment
- 10.7 Recommendation re: Approval of the Agreement between the Redwood City School District and (Familias Unidas) Families United Through Literacy and Learning, Inc. for the Fiscal Year 2015-16

President MacAvoy (Ayes)  
Trustee Paulson (Ayes)  
Trustee Díaz-Slocum (Ayes)  
Trustee McBride (Ayes)  
Trustee Lawson (Ayes)

## 10. Action Items

### 10.1 Recommendation re: Approval of Preliminary Space Proposal for Connect Community Charter School

Superintendent Baker stated that Connect Community Charter School made a timely request for facilities from the Redwood City School District for the 2016-2017 school year based on the projected in-district ADA of 207.36. Currently, Connect's actual in-district ADA is 200.64. Superintendent Baker added that district staff and its legal counsel, Janet Mueller reviewed Connect's request for facilities, along with supporting documentation, and found Connect's projections for enrollment reasonable and adequately supported with documentation.

Superintendent Baker commented that Connect also expressed its desire to continue occupying space at Fair Oaks Elementary School and requested an additional classroom for its matriculating 4<sup>th</sup> grade, resulting in full roll-out of Connect's K through 8 grades.

Superintendent Baker expressed that after evaluation of available district space, updated classroom loading standards for the comparison group schools, and Connect's current allocation and usage of space, district staff recommends that Connect remain at its current space at Fair Oaks Elementary School.

Superintendent Baker stated that as permitted by the provisions of Proposition 39, the parties agreed to modify the timelines and Connect would have until March 11, 2016 to respond to the district's offer. Thereafter, the district will need to make its final offer of facilities to Connect no later than April 1, 2016.

The Board approved the preliminary space proposal for Connect Community Charter School, (Paulson, McBride; 5-0)

President MacAvoy (Ayes)  
Trustee Paulson (Ayes)  
Trustee Díaz-Slocum (Ayes)  
Trustee McBride (Ayes)  
Trustee Lawson (Ayes)

#### 10.2 Recommendation re: Approval of Preliminary Space Proposal for Rocketship Redwood City

Superintendent Baker reported that Rocketship made a timely request for facilities from the District for the 2016-2017 school year based on the projected in-district ADA of 317.20. District staff and its legal counsel, Janet Mueller reviewed Rocketship's facilities request and supporting documentation, and determined that Rocketship's projections for enrollment were neither adequately supported with documentation nor reasonable. Superintendent Baker stated that the District expressed these objections in a letter to Rocketship dated December 8, 2015, as required by law. Furthermore, Rocketship's actual in-district ADA for this school year is 43% of its ADA projected in last year's facilities' request. Superintendent Baker added that based on current enrollment data and the documentation submitted with Rocketship's facilities request, the District concluded that a more reasonable in-district ADA projection is 264. Rocketship has not disputed the District's projection.

Superintendent Baker commented that in its facilities request, Rocketship expressed its desire to continue to be housed at its two current sites, Hoover Elementary School and Taft Community School, for one more year while it continues to make progress on its private facilities at 860 Charter Street. Superintendent Baker added that after inventory of all classrooms provided to students at the comparison group schools, extensive study of district's available space, considering the housing options for all charter schools with facility needs, and balancing Rocketship's reduced student enrollment, staff has determined that the space most sufficient to house Rocketship's projected ADA is at Kennedy Middle School. The space is currently occupied by KIPP Excelencia Community Prep Charter School.

Sheye Calvo, Vice President for Rocketship Redwood City and Casey Rowe, Principal of Rocketship Redwood City commented that they have appreciated working collaboratively with Superintendent Baker and RCSD staff.

Superintendent Baker stated that once the preliminary offer is made, Rocketship would have until March 11, 2016 to respond to the District's offer. Thereafter, the District will make a final offer to Rocketship no later than April 1, 2016.

The Board approved the preliminary space proposal for Rocketship, (McBride, Paulson; 5-0)

President MacAvoy (Ayes)  
Trustee Paulson (Ayes)  
Trustee Díaz-Slocum (Ayes)  
Trustee McBride (Ayes)  
Trustee Lawson (Ayes)

### 10.3 Recommendation re: Adoption of Resolution 13 and Approval of Preliminary Space Offer to KIPP Excelencia Community Prep Charter School

Superintendent Baker stated that KIPP made a timely request for facilities from the District for the 2016-2017 school year based on the projected in-district ADA of 582.92. District staff and legal counsel, Janet Mueller reviewed KIPP's facilities request and supporting documentation, and did not find that KIPP's projections for enrollment were adequately supported with documentation or reasonable. Superintendent Baker added that the district expressed those objections in a letter to KIPP dated December 8, 2015, as required by law. Moreover, KIPP's actual in-district ADA for this school year is only 56% of its ADA projected in last year's facilities request. Based on current enrollment data and the documentation submitted with KIPP's facilities request, the District concluded that a more reasonable in-district ADA projection is 384. KIPP disagreed with these conclusions, stating that it affirms its projection of 582.92 and that the District's counter-projection is unreasonably low.

Superintendent Baker further commented that in its facilities' request, KIPP stated its preference to be located on a contiguous facility in the North Fair Oaks neighborhood, specifically, Garfield Elementary School, Hoover Elementary School, Taft Community School, or Fair Oaks Elementary School. KIPP's second priority is to remain at its current space at Kennedy Middle School. Superintendent Baker stated that after inventory of all classrooms provided to students at the comparison group schools, extensive study of all available district space, and considering the housing options for all charter schools which submitted facilities requests, staff has concluded that the most reasonably equivalent space sufficient to house KIPP's projected ADA is space at two different sites: Hoover Elementary School and Taft Community School, in space where Rocketship Redwood City Charter School has operated in the 2015-16 school year.

Superintendent Baker explained that Proposition 39 requires that in situations where the projected in-District ADA of a charter school cannot be housed on any single school site, "contiguous" facilities also includes facilities located at more than one site, provided that the school district "minimize the number of sites assigned and shall consider student safety." Further, where a school district's preliminary proposal presented does not accommodate a charter school at a single school site, the Board must first make a finding that the charter school could not be accommodated at a single site and must adopt a written statement of reasons explaining the finding. The proposed finding and statement of reasons is contained in Resolution No. 13 and must be adopted with the approval of KIPP's preliminary space proposal.

Once the preliminary offer is made, KIPP will have until March 11, 2016 to respond to the District's offer. Thereafter, the District will make a final offer to KIPP no later than April 1, 2016.

Kyle Shaffer, Principal at KIPP Excelencia, thanked the School Board and Superintendent Baker for their collaboration with KIPP Excelencia. Mr. Shaffer commented that it is important to have an excellent relationship with the Redwood City School District

Elizabeth Ortiz, KIPP parent, thanked the School Board for giving KIPP Excelencia an opportunity to establish itself in Redwood City. Ms. Ortiz commented that she and her children are very happy at KIPP. Ms. Ortiz stated that she appreciates the respect that Mr. Shaffer shows all students and she added that he takes the time to know each and every one's name.

Lupita de la Cruz, 4th grade student at KIPP, expressed that she loves KIPP because she is obtaining an excellent education.

Roxanna Enriquez, KIPP parent, addressed the School Board by stating that she chose to have her child attend KIPP because of the high expectations and standards they set for students. Ms. Enriquez stated that aside from loving KIPP's mission and culture, she would like for her children to achieve academic success. Ms. Enriquez commented that she appreciates the collaborative relationship between the Redwood City School District and KIPP Excelencia.

Alma Cortez, KIPP parent, addressed the School Board by commenting that she has noticed a substantial academic improvement in her children. Ms. Cortez thanked the entire School Board and Superintendent Baker for allocating space to KIPP at a RCSD school site.

Jamima Gudello, KIPP parent and former RCSD student, expressed that KIPP has given her son a possibility to flourish academically. Ms. Gudello commented that she values the phone calls made directly by teachers to ensure students understand their homework.

The Board adopted Resolution 13 and approved the preliminary space offer to KIPP Excelencia Community Prep Charter School, (Díaz-Slocum, Paulson; 5-0)

President MacAvoy (Ayes)  
Trustee Paulson (Ayes)  
Trustee Díaz-Slocum (Ayes)  
Trustee McBride (Ayes)  
Trustee Lawson (Ayes)

10.4 Recommendation re: Adoption of Resolution 14, Regarding the Redwood City School District's Intention to Reimburse Certain Expenditures from Proceeds of Tax-Exempt Obligations

The Board adopted Resolution 14, (McBride, Díaz-Slocum; 5-0)

President MacAvoy (Ayes)  
Trustee Paulson (Ayes)  
Trustee Díaz-Slocum (Ayes)



Trustee McBride (Ayes)  
Trustee Lawson (Ayes)

#### 10.6 Recommendation re: 2016 CSBA Delegate Assembly Election

Board President MacAvoy reviewed the list of nominees to CSBA's Delegate Assembly Election and reminded the board that they could opt to vote for up to three candidates.

It was the consensus of the board to cast votes for all three candidates (Paulson/Lawson; 4-0, MacAvoy abstaining).

President MacAvoy (Abstained)  
Trustee Paulson (Ayes)  
Trustee Díaz-Slocum (Ayes)  
Trustee McBride (Ayes)  
Trustee Lawson (Ayes)

#### 10.8 Recommendation re: Approval of Measure T Oversight Citizens' Committee

Naomi Hunter, Director of Communications stated that applicable provisions of the California Education Code require, upon certain terms and conditions, the formation and appointment of a Citizens' Oversight Committee for certain purposes relative to general obligation bonds approved pursuant to the provisions and requirements of Proposition 39. On December 16, 2015, the Board voted to establish this Citizens' Oversight Committee.

Furthermore, Ms. Hunter explained that the District announced the formation of the Citizens' Oversight Committee and invited community members to apply in the following communication channels: district website, Superintendent's Newsletter to about 8000 parents, email to list of about 5000 community members, social media including Facebook, Twitter and NextDoor, City of Redwood City communication channels, Press release mention in San Mateo Daily Journal news article. The district received 7 applications by the January 15 deadline. The Board Sub-Committee, consisting of Dennis McBride, Janet Lawson, Superintendent Baker, CBO Wael Saleh and Director of Communications Naomi Hunter met to review the applications, and recommended that all 7 applicants be recommended for service on the Committee.

The District did not receive applicants in the categories of Taxpayers' Organization and Parent/Guardian. The Sub-Committee directed district staff to complete further communication to parents of currently enrolled students and to local taxpayer organizations.

The Board approved the Measure T Oversight Citizens' Committee, (McBride, Díaz-Slocum; 5-0)

President MacAvoy (Ayes)  
Trustee Paulson (Ayes)  
Trustee Díaz-Slocum (Ayes)  
Trustee McBride (Ayes)

Trustee Lawson (Ayes)

## 11. Board and Superintendent Reports

### 11.1 Report from Board Members and Superintendent

Trustee Paulson reported attending two-parent education college bound meetings and high school meetings at Hoover and MIT. Trustee Paulson reported attending the Measure T Committee meeting. Furthermore, Trustee Paulson reported attending the Pacific Mambo event and commented it had been a very successful event. Trustee Paulson added that she attended the Youth of the Year presentation at Hoover Community School.

Trustee Díaz-Slocum reported attending a community schools meeting at Taft Community School and added that she attended the author/illustrator event at Orion School. Trustee Díaz-Slocum commented that she met with a group of parents from Innovate Public Schools and discussed parent engagement, charter schools and academic achievement.

Trustee McBride visited 7 schools since the January 20th board meeting. Trustee McBride reported visiting Michelle Haussler's Art in Action classroom at Taft Community School. Trustee McBride reported participating in the Kent Awards screening this year.

Trustee Lawson reported attending the Superintendent's Advisory Council meeting and commented it had been a well-attended meeting. Trustee Lawson added that she attended Nightmare on Puberty Street at Hoover Community School. Trustee Lawson commented that she would like for the aforementioned production to be presented to students in the sixth grade. Furthermore, Trustee Lawson reported finishing her Masters in Governance program in Sacramento. Trustee Lawson commented that she visited Kennedy Middle School and commented that Kennedy's music program is excellent! Trustee Lawson also visited Roy Cloud and toured Hoover Community School's SEAL Program.

President MacAvoy reported attending the climate survey meetings and expressed that the committee has received excellent feedback from RCTA and CSEA.

Superintendent Baker stated that there would be no Friday update this week. Superintendent Baker commented that he attended the Youth of the Year event at Hoover Community School. Superintendent Baker added that he met with Kathy Kwan to discuss additional funding for RCSD schools.

### 11.2 Report Out on Closed Session for Public Employee Performance Evaluation (Superintendent's Evaluation), January 20, 2016

President MacAvoy reported that the School Board reviewed the Superintendent's evaluation with him during closed session.

11.3 Report Out on Closed Session for Public Employee  
Discipline/Dismissal/Release/Retention: Gov. Code §54957 (1 case), January 20, 2016

President MacAvoy commented that the School Board did not approve the employee's request.

12. Information

12.1 Information on San Mateo County Investment Fund – December, 2015

No questions, nor comments from the School Board or Superintendent Baker.

12.2 2015-16 Revised First Interim Budget Report for Rocketship Charter School

No questions, nor comments from the School Board or Superintendent Baker.

12.3 Quarterly Williams Report, October 1, 2015- December 31, 2015

No questions, nor comments from the School Board or Superintendent Baker.

13. Correspondence

School Board members reported receiving correspondence from an advocacy group that is concerned with the recent passage of SB277. The School Board discussed agendaizing this item for the next agenda under closed session.

14. Other Business/Suggested Items for Future Agenda

Board President MacAvoy suggested to agendaize a wellness update.

15. Board Agenda Calendar

15.1 Changes to the Board Agenda Schedule

Superintendent Baker and School Board President MacAvoy commented that they would review during their standing meeting each item discussed during the School Board retreat and bring it forward to the School Board at the next board meeting.

16. Closed Session

16.1 District Sunshine Proposal for RCTA

At 10:14 p.m. Trustees MacAvoy, Paulson, Díaz-Slocum, McBride, and Lawson went into closed session with Superintendent Baker.

The board came out of closed session at 11:10 p.m.

14. Adjournment (Action Required)

The board adjourned the meeting at 11:11 p.m. (Lawson/Díaz-Slocum; 5-0).

María Díaz-Slocum, Clerk