

REDWOOD CITY SCHOOL DISTRICT
Redwood City, California

APPROVED MINUTES OF BOARD OF EDUCATION MEETING

September 9, 2015

1. Call to Order

President Dennis McBride called the meeting to order at 7:01 p.m. at the District Office, Redwood City School District ("RCSD"), 750 Bradford Street, Redwood City.

Present at the Board Meeting: President Dennis McBride, Alisa MacAvoy, Hilary Paulson, María Díaz-Slocum and Superintendent John Baker.

Absent: Trustee Shelly Masur

Others present: Chief Business Official Wael Saleh, Executive Director of Educational Services PreK-5 Linda Montes, Executive Director of Educational Services 6-8 Wendy Kelly, Trish Taylor, Nancy Bloomquist, Wendy Wheaton, Nicole Johnson, Marie Violet.

2. Welcome

President McBride welcomed those present. The Pledge of Allegiance was recited.

3. Changes to the Agenda

Trustee MacAvoy requested to move Action Items 9.2, 9.3, and 9.4 to Consent.

4. Approval of Agenda

The board approved the agenda as amended, (Paulson/Díaz-Slocum; 4-0).

5. Community/Staff Recognition

5.1 "Meet RCSD" videos

Naomi Hunter, Director of Communications, presented to the School Board a video "Meet RCSD". The video included four interviews of four eighth grade students from the Redwood City School District.

5.2 Recognition of Marie Violet

President McBride, the entire board and Superintendent Baker recognized Marie Violet for her countless support of the Redwood City School District.

On behalf of the board, President McBride and Superintendent Baker presented a Certificate of Recognition to Marie Violet.

School Board Trustees and Superintendent Baker expressed their utmost thanks to Marie Violet for her service to the Redwood City School District.

6. Oral Communication

Nancy Bloomquist, retired Kennedy Middle School teacher, addressed the School Board by expressing her disappointment about the dismantling of the 6th grade science lab at Kennedy Middle School. Ms. Bloomquist commented that it is unfortunate that the 6th grade class does not have access to science lab equipment.

Dr. Wendy Wheaton, parent and volunteer for the Redwood City School District, addressed the School Board during oral communication to discuss concerns over how the District handled a prior complaint in 2010.

7. School/Community Reports

7.1 Communications Report

Naomi Hunter, Director of Communications addressed the School Board with a Power Point presentation.

Ms. Hunter commented that at the beginning of 2014-15, she and the Superintendent set the goals below. Furthermore, Ms. Hunter expressed that underneath each goal is a summary of the steps taken to address each goal.

- Provide support and structure to all staff for marketing our schools
 - Formed Board Outreach Sub-Committee.
 - Hired contractor, Trish Taylor, to support outreach efforts.
 - Revamped Kindergarten Information Night to include mini-Schools of Choice fair.
 - Developed and launched Meet. Choose. Love RCSD campaign.
 - Created district brochure in English and Spanish.
 - Provided training to principals and office staff.
 - Supported principals throughout the year on efforts to recruit and retain students.
 - Provided marketing support to launch of Mandarin Immersion program.
 - Established presence at community events such as Lunar New Year Festival, Kidchella, and North Fair Oaks Festival.
- Improve Schools of Choice (SOC)/school registration procedures and process
 - Revamped SOC/registration process. For the first time, all incoming kindergarten families who applied by January deadlines found out their placement/waitlist information by the end of February, minimizing the number of students lost to private/charter schools, and lessening the movement of students at the beginning of the school year.
 - Launched new online SOC application. The implementation was very smooth with less than 5 of 800 families experiencing any difficulty filing

their applications, and no errors made in the placement and waitlisting of students.

- Redesign climate survey
 - Worked with RCTA, CSEA on modified staff survey. Implemented new parent survey based on questions from Gardner Center. (Further modifications and improvements anticipated in 2015-16)
- Increase usage of our communications network by principals and staff
 - Redesigned website.
 - Provided extensive training to principals on new website and how to make the most of it.
 - Provided support to principals wanting to expand use of Facebook.
 - Brought new communication options such as Precious Status to principals for piloting.
- Increase use of photos and video to promote the great work going in our schools
 - Created RCSD YouTube Channel.
 - Hired videographer to visit each school and produce "Meet RCSD" videos that were posted on social media and website.
 - Created 2 District Overview videos.
 - Produced RCSD commercial now airing at movie theater.
 - Hired photographer to take photos of students at each school, which were used for brochure, website and marketing video.

Ms. Hunter added that the following are the goals developed for the 2015/16 school year:

- Continue the effort to recruit and retain students at all schools in the district, by continuing to focus on the 2014-15 goals, plus:
- Superintendent community engagement
- Expand outreach to pre-school parents
- Focus on realtors to change the narrative around RCSD schools
- Develop an RCSD mobile app, if budget allows

The entire School Board thanked Ms. Hunter and Trish Taylor for their tremendous amount of work in enhancing the communication amongst parents, staff and the Redwood City community.

7.2 Safety, Discipline, and Attendance Report

Director of Student Services, Margaret Lavin addressed the School Board with her report on safety, discipline, and attendance.

The School Board did not have any further questions in regards to Ms. Lavin's presentation.

8. Consent Items

The board approved the Consent Items (MacAvoy/Díaz-Slocum; 4-0), taking the following action:

- 8.1 Recommendation re: Approval of Agreement between the Redwood City School District and the San Mateo County Health Department
- 8.2 Recommendation re: Approval of Agreement between the City of Redwood City and the Redwood City School District
- 8.3 Recommendation re: Approval of Agreement with the San Mateo County Office of Education to Provide Professional Learning for Mathematics for Teachers in Grades 3-5
- 8.4 Recommendation re: Approval of Agreement between the Redwood City School District and Elsa Aispuro for the Fiscal Year 2015-16
- 8.5 Recommendation re: Approval of Agreements with Families United Through Literary and Learning, Inc. and the Redwood City School District
- 8.6 Recommendation re: Approval of Agreement for Service with Music for Minors for 2015-16 School Year
- 9.2 Recommendation re: Adoption of Resolution 3, Resolution in Support of SB799
- 9.3 Recommendation re: Adoption of Resolution 4, Sufficiency of Instructional Material
- 9.4 Recommendation re: Approval of 2015-16 School Board Assignments

President McBride (Ayes)
Trustee MacAvoy (Ayes)
Trustee Paulson (Ayes)
Trustee Díaz-Slocum (Ayes)

9. Action Items

- 9.1 Recommendation re: Approval of Local Education Agency (LEA) Plan

Executive Director of Education Services PreK-5, Linda Montes reported that the Redwood City School District is required to submit an annual Local Education Agency Plan (LEA) Plan. The LEA Plan is a single, coordinated and comprehensive plan that describes the educational services for all students that will be used to guide implementation of federal and state-funded programs, the allocation of resources, and reporting requirements.

Furthermore, Ms. Montes commented that the Consolidated Application is the fiscal mechanism used by the California Department of Education to distribute categorical funds from various state and federal programs to county offices, school districts, and charter schools throughout California. Annually, in June, each LEA submits Part I of the Consolidated Application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program. Part II of the Consolidated Application is submitted in the fall of each year; it contains the district entitlements for each funded program and was Board Approved on August

26, 2015. The LEA Plan is the narrative that describes the allocation as per the approved Consolidated Application.

Ms. Montes reiterated that the approval of RCSD's LEA Plan is a requirement for receiving federal and state funding. The LEA Plan includes specific descriptions and assurances as per NCLB requirements. The RCSD LEA Plan describes the actions that RCSD will take to ensure that we meet certain programmatic requirements, including student academic services designed to increase student achievement and performance, coordination of support services, needs assessments, services to homeless students, services to English Learners and others as required. The LEA Plan, developed in direct alignment with the Local Control and Accountability Plan (LCAP), further guides the school goals and activities outlined in the site Single Plan for Student Achievement (SPSA) developed by our schools. In essence, the three documents ensure that program funds are used to increase student achievement and performance.

The Board approved the revisions to the LCAP 2015/18, (Paulson, Díaz-Slocum; 4-0)

President McBride (Ayes)
Trustee Paulson (Ayes)
Trustee MacAvoy (Ayes)
Trustee Díaz-Slocum (Ayes)

10. Board and Superintendent Reports

10.1 Report from Board Members and Superintendent

Trustee Díaz-Slocum reported visiting Kennedy Middle School and commented that she observed that fresh fruit and vegetables were served to students during lunchtime.

Trustee Paulson reported meeting with Elaine Parks and attended two meetings with Redwood City 2020. Trustee Paulson reported attending the Nightmare on Puberty Street presentation. Furthermore, Trustee Paulson reported attending the Board of Supervisors meeting where Superintendent Baker was presented with a check for Familias Unidas through Literacy. Trustee Paulson commented that she and Naomi Hunter met with Woodside's Mommy Group and met with over 15 mothers.

Trustee MacAvoy reported attending the Education Summit. Trustee MacAvoy commented that she would share the information gathered from the Education Summit with the San Mateo County School Boards' Association. Trustee MacAvoy commented that she and School Board President McBride attended George Kontos' visit at Selby Lane. Trustee MacAvoy reported attending the first San Mateo County School Boards Association retreat at RCSD's District Office. Trustee MacAvoy mentioned that Andrew Young from Club USA has been working collaboratively with Ravenswood and would like to schedule a meeting for Superintendent Baker to meet and discuss possible work with RCSD.

President McBride reported attending North Star's Back to School Night and commented that Principal Leslie Crane had done an excellent job in organizing it. President McBride reported attending Roy Cloud School and commented that parents,

teachers, and principals were very proud of their students' achievement and success. President McBride reported attending George Kontos' visit at Selby Lane and commented that Kontos had been great!

Superintendent Baker reported visiting Adelante Spanish Immersion School and Clifford School. Superintendent Baker commented that it had been great to see all excitement from students, parents and teachers to be back in school. Superintendent Baker added that he met with Ms. Linda Montes and Mr. Antonio Pérez to discuss test scores. Superintendent Baker commented that students had done exceptionally well on collaborative conversations.

10.2 Report Out on Closed Session for Public Employee
Discipline/Dismissal/Release/Retention: Gov. Code §54957 (2 cases),
August 26, 2015

President McBride reported that two cases were discussed; however, the School Board took no action.

11. Information

11.1 2015-16 Professional Development for Teachers

Executive Directors of Student Services, Linda Montes and Wendy Kelly commented that the K-2 teachers who are participating in the Sobrato Early Education Academic Language (SEAL) program met and were trained with their coaches on instructional strategies of SEAL. All K-2 teachers learned about the updates in the K-2 Integrated Content Units in BlendSpace. Teachers who are not participating in SEAL were led in a training by Karyn Warner and Cathy James on Technology Integration Lesson Flows.

The 3-5 grade teachers were trained by Kim Bambao and the staff development team on the new EnVision math curriculum that will be used by these grade levels this year.

6-8th grade math and science teachers learned about next steps in Collaborative Conversations with Jeff Zwiers and participated in math and science instruction. Doron Markus, from the San Mateo County Office of Education provided an introduction to the Next Generation Science Standards and their connection to science practices.

6-8th grade ELA and Social Studies teachers also learned about next steps in Collaborative Conversations with Jeff Zweirs and were led by staff developer, Sarah Cullum, in learning more about Informational Writing and Reading focused on technology integration, vocabulary and reading comprehension.

CELDT testers were also trained on August 18 and 20 to prepare for CELDT testing.

11.2 Administrative Advance Professional Development

Superintendent Baker reported to the School Board on the Administrative Advance and provided them with an overview of the subjects that were discussed during those three days, which included: SBAC Assessments and Data Analysis, Business Office Update, EduReports, Budget, Marketing RCSD Schools, SPSA Plans, Principal Professional Growth Plans, Meeting Times, Curriculum and Instruction Updates, 6-8 Updates, K-5 Math, K-5 Pacing Guide Updates, August PD for Teachers, Special Ed Update, Roles of Special Ed Staff, Schedules, Update on Special Education Laws, and RCSD Website.

11.3 Reading Partners Report

Nicole Johnson from Reading Partners provided the School Board with a presentation about Reading Partners' mission to help children become lifelong readers by empowering communities to provide individualized instruction.

Ms. Johnson expressed that Reading Partners recruits local, trained and supported volunteers who are committed to provide one-on-one tutoring to students every week. Ms. Johnson further added that in 2014/15, 253 Redwood City School District students were served in five schools. Ms. Johnson expressed that with the individualized instruction, students gained an average of 1.8 months of learning for every month in school while.

Ms. Johnson commented that Reading Partners' goal for the 2015/16 school year is to serve 342 students in the Redwood City School District in seven schools.

The entire School Board and Superintendent Baker thanked Nicole Johnson and Reading Partners for their tremendous support in providing additional help in reading to students in the Redwood City School District.

12. Correspondence

None.

13. Other Business/Suggested Items for Future Agenda

Trustee MacAvoy recommended agenda items about enrollment, staffing, and SBAC assessment.

14. Board Agenda Calendar

14.1 Changes to the Board Agenda Schedule

Superintendent Baker reviewed some of the recent changes that were made to the board agenda schedule.

15. Closed Session

15.1 Closed Session for Public Employee Discipline/Dismissal/Release/Retention: Gov. Code §54957 (2 cases)

At 9:14 p.m. Trustees McBride, MacAvoy, Paulson, and Díaz-Slocum went into closed session with Superintendent Baker.

The board came out of closed session at 9:45 p.m.

16. Adjournment (Action Required)

The board adjourned the meeting at 9:46 p.m. (Díaz-Slocum/MacAvoy; 4-0).

Hilary Paulson, Clerk