

REDWOOD CITY SCHOOL DISTRICT  
Redwood City, California

APPROVED MINUTES OF BOARD OF EDUCATION MEETING

August 26, 2015

1. Call to Order

President Dennis McBride called the meeting to order at 7:02 p.m. at the District Office, Redwood City School District ("RCSD"), 750 Bradford Street, Redwood City.

Present at the Board Meeting: President Dennis McBride, Alisa MacAvoy, Shelly Masur, Hilary Paulson, María Díaz-Slocum and Superintendent John Baker.

Others present: Chief Business Official Wael Saleh, Executive Director of Educational Services TK-5 Linda Montes, Executive Director of Educational Services 6-8 Wendy Kelly.

2. Welcome

President McBride welcomed those present. The Pledge of Allegiance was recited.

Superintendent Baker welcomed Linda Montes, Executive Director of Educational Services TK-5<sup>th</sup> and Migrant Ed and Wendy Kelly, Executive Director of Educational Services 6-8<sup>th</sup>, BTSA, and PARR.

3. Changes to the Agenda

No changes were made to the agenda.

4. Approval of Agenda

The board approved the agenda as submitted, (Paulson/MacAvoy; 5-0).

5. Community/Staff Recognition

5.1 "Meet RCSD" videos

Naomi Hunter, Director of Communications, presented to the School Board a video "Meet RCSD". The video included four interviews of four eighth grade students from the Redwood City School District.

6. Oral Communication

Sigrid McCarthy and Sarah Cullum from RCSD's Staff Development introduced themselves and stated they will be sharing the RCTA Board Liaison position.

## 7. Discussion Items

### 7.1 2015/16 School Board Assignments

Superintendent Baker provided the School Board with copies of the 2015/16 school site assignments and committee assignments to members of the School Board.

In discussion, the following changes to assignments were made:

#### Superintendent Sub-Committee Assignments

Budget Committee: Dennis McBride and María Díaz-Slocum

Policy Committee: Hilary Paulson and Alisa MacAvoy

Audit Committee: Dennis McBride and Hilary Paulson

LCAP: Alisa MacAvoy and Shelly Masur

Strategic Plan: María Díaz-Slocum and Alisa MacAvoy

Food Service Planning: María Díaz-Slocum and Shelly Masur

Outreach Committee: María Díaz-Slocum and Alisa MacAvoy

#### Board Representatives

Redwood City 2020: Hilary Paulson and Alisa MacAvoy

Wellness Committee: Alisa MacAvoy

Measure W Citizens Oversight Committee: Dennis McBride and Shelly Masur

Government Relations: Hilary Paulson and María Díaz-Slocum

Charter Schools' Subcommittee: As needed.

After the School Board and Superintendent Baker discussed the changes, it was agreed upon that the final assignments would be presented at the September 9<sup>th</sup> board meeting for approval.

## 7. Consent Items

The board approved the Consent Items (Masur/Díaz-Slocum; 5-0), taking the following action:

8.1 Recommendation re: Approval of the Agreement between the County of San Mateo (Tri-Part) and the Redwood City School District

8.2 Recommendation re: Approval of the Agreement between the City of Redwood City and Redwood City School District

8.3 Recommendation re: Declaration of Obsolete Textbooks

8.4 Recommendation re: Approval of the Special Education BTSA Teachers' Agreement

8.5 Recommendation re: Approval of the Community Based English Tutoring Program (CBET) Agreement

8.6 Recommendation re: Approval of the Community Based English Tutoring Program (CBET) Babysitting Agreement

8.7 Recommendation re: Approval of Agreement between Peninsula Community Center and Redwood City School District

8.8 Recommendation re: Approval of 2015/16 Consolidated Application for Funding Categorical Aid Programs

8.9 Recommendation re: Ratification of Non-Public School (“NPS”)/Non-Public Agency (“NPA”) Master Contracts

8.10 Recommendation re: Adoption of Resolution 2, Approval of Admission of Design High Tech as a Local Education Agency to the San Mateo County SELPA

President McBride (Ayes)

Trustee MacAvoy (Ayes)

Trustee Masur (Ayes)

Trustee Paulson (Ayes)

Trustee Díaz-Slocum (Ayes)

## 9. Action Items

### 9.1 Recommendation re: Approval of Revisions to 2015/18 LCAP

Superintendent Baker addressed the School Board with the revisions made to the 2015/18 LCAP. The following revisions were addressed:

The Redwood City School District’s LCAP Plan 2015-18 was submitted to the San Mateo County Office for approval. This year was a learning process on what the state requirements were for the creation of the LCAP. Template changes were requested throughout the year and therefore pieces of the LCAP needed revisions. Nine districts in San Mateo County needed to resubmit their LCAP to their School Board.

Revisions made to the 2015-18 LCAP:

1. Section 1 was too detailed. The only information requested by the San Mateo County Office of Education was dates of stakeholder meetings, who attended the meetings, the outcomes of these meetings, and clarification that the district has documentation of the input of stakeholders on file. Therefore we removed unnecessary steps in the process such as “small groups of people reviewed the goals and discussed actions...”
2. The English Learner Proficiency rate needed to include annual measurable outcomes not only on CELDT Data, but of Standardized assessments. New language was added that stated, “EL Reclassification Rate (Improvement for EL students will be shown through a 5% increase in the number of reclassified ELD students and the number of ELD students moving up one level of proficiency as shown by CELDT data (AMAO 1/2), AYP Scores (We are establishing a baseline of growth on the SBAC assessment. 5% increase of growth is expected each year for EL’s (AMAO 3).), California State Tests (We are establishing a baseline of growth on the SBAC assessment. 5% increase of growth is expected each year for EL’s (AMAO 3).”
3. Section 3a and 3b needed the most revision. Section 3a is viewed as an introduction and overview of the actions outlined in Section 2 (Goals and Action Steps) on how the District was to support the learning and growth of unduplicated pupils (Foster Youth, ELs and Low Income students). The fact that unduplicated pupils are enrolled in all of our sixteen schools led to many goals targeted at all students rather than specifically marking Foster Youth, ELs and

Low Income students. More description of why we used Supplemental Concentration funds to fund the staff raise last year was needed in this section.

4. A typo on Section 3b was corrected to note that 68.17% of the students enrolled in RCSD are considered unduplicated pupils; instead of the previous 16% that was erroneously noted on the previous LCAP.
5. The Annual Update section needed more description of what changes were made from last year to this year's LCAP, what funding sources were associated with dollar amounts in the Annual Actions section, and which funding sources were planned for 2014-15.
6. Many formatting errors in the template from PIVOT Learning Centers created the need to add information that was unknown to the LCAP Writing Team such as:
  - a. PIVOT also did not pre-populate the Annual Update section with last year's LCAP Information on the left side. The District needed to manually type in many of the fields that should have been pre-populated and this was unclear.
  - b. Some fields that were required from the State on the document were not present in the template. Eg. Funding sources in the Annual Update
  - c. Small revisions such as question marks that printed in areas instead of check marks throughout the document.
  - d. XX marks in the Annual Measurable Outcomes boxes rather than written language.
  - e. The subgroups in the Planned Services section of the Annual Update were not pre-populated from the 2014-15 LCAP.

Board Members expressed concern over PIVOT inability to provide accurate information to assist the LCAP writing team.

The Board approved the revisions to the LCAP 2015 / 18, (MacAvoy, Paulson; 5-0).

President McBride (Ayes)  
Trustee Paulson (Ayes)  
Trustee MacAvoy (Ayes)  
Trustee Masur (Ayes)  
Trustee Díaz-Slocum (Ayes)

## 9.2 Approval of Provisional Internship Permit

Superintendent Baker commented that a teacher was recently hired to teach Language Arts at Clifford; however, after the teacher signed her contract, she decided she could not take the position. Superintendent Baker expressed that RCSD found another teacher from out of state and possesses a teaching credential. Superintendent Baker

requested an emergency permit and would like for the School Board to approve the request.

The Board approved the provisional internship permit, (Paulson, Masur; 5-0).

President McBride (Ayes)  
Trustee Paulson (Ayes)  
Trustee MacAvoy (Ayes)  
Trustee Masur (Ayes)  
Trustee Díaz-Slocum (Ayes)

## 10. Board and Superintendent Reports

### 10.1 Report from Board Members and Superintendent

Trustee Díaz-Slocum reported attending a teacher meeting at MIT and the North Fair Oaks Festival.

Trustee Masur reported attending the North Fair Oaks Festival and commented that the staff had done a wonderful job at the RCSD booth. Trustee Masur, together with Trustee MacAvoy and President McBride visited Hawes School to participate in their Food Bank and met with Congresswoman Jackie Speier. Trustee Masur commented that it was a great community event! Furthermore, Trustee Masur reported attending the Peninsula Young Writers Workshop, 10<sup>th</sup> year anniversary. Trustee Masur commented that this event is organized by a former RCSD parent and it is a workshop that provides students with an opportunity to read some of their own personal writing.

Trustee Paulson reported that she and School Board President McBride met with Ms. Lenisse Gutiérrez from Comcast and had a great discussion on how to obtain more access for RCSD parents. Trustee Paulson commented that Ms. Gutiérrez had expressed that Comcast can organize an event with phone lines and staff to provide Internet services for RCSD households. Trustee Paulson reported attending a meeting at the County Committee on School Board Organization. Furthermore, Trustee Paulson commented that she and President McBride completed the filings for Measure T. Trustee Paulson also reported attending the Sabor del Festival and the North Fair Oaks's Festival. Trustee Paulson commented that she and President McBride attended Senator Jerry Hill's meeting. Trustee Paulson further commented that she, together with Trustee MacAvoy and Superintendent Baker attended Redwood City 2020's opening meeting and discussed Measure T. Trustee Paulson also attended the SEAL training at Hawes Community School.

Trustee MacAvoy thanked all the RCSD staff that attended the North Fair Oaks' Festival and acknowledged them for their hard work. Trustee MacAvoy reported attending the teacher/staff meeting at MIT where Superintendent Baker obtained a standing ovation from teachers, honoring Superintendent Baker's years of service to the Redwood City School District. Trustee MacAvoy, together with Trustee Díaz-Slocum participated in an outreach meeting with Naomi Hunter to discuss the marketing of RCSD schools. Trustee MacAvoy reported attending Hoover Community School's

Maze Day. Trustee MacAvoy commented that Trustee Paulson and Superintendent Baker would be the new chairs for Redwood City 2020.

President McBride reported meeting with both Trustee Paulson and Ms. Lenisse Gutiérrez and commented that she was exceptional in her effort to help RCSD families. President McBride reported attending a portion of the Administrative Advance and commented that the energy in the room was great! President McBride thanked Naomi Hunter and Trish Taylor for their work at Kidchella. President McBride reported attending Sabor del Festival. President McBride reported attending the North Fair Oaks' Festival and thanked all RCSD staff that participated and commented that it was a great event! President McBride commented visiting Henry Ford School and Kennedy Middle School and expressed that staff and teachers were wonderful to students on welcoming them back to school. President McBride reported visiting North Star Academy after a parent communicated to him that the school traffic was terrible.

Superintendent Baker reported attending a lot of the same events as the members of the School Board. Superintendent Baker attended all the schools in the district to assure that they were all off to a smooth start. Superintendent Baker commented that he would send all members of the School Board the schedule for Back to School Night. Superintendent Baker reported meeting with Justin Barra from StartUp:Education and discussed a few items that he would like to work on collaboratively with StartUp. Superintendent Baker expressed that he would like to engage in further collaboration with Digital Promise in order to provide families with additional help in technology and provide students with assistance in coding. Superintendent Baker announced that Leslie Crane was hired as the Director of Human Resources. Superintendent Baker added that Ms. Crane would be working part-time at North Star Academy. Superintendent Baker added that there would be a principal representative at every board meeting.

10.2 Report Out on Closed Session for Public Employee  
Discipline/Dismissal/Release/Retention: Gov. Code §54957 (5 cases),  
July 29, 2015

President McBride reported that a few cases were discussed; however, the School Board took no action.

11. Information

11.1 Recommendation: Revisions of the Administrative Regulation 4121

Per CSBA this Administrative Regulation has been updated to reflect new law (AB 1522) which requires districts to grant paid sick leave to all employees who work 30 or more days per year, including temporary and substitute employees, unless the district has adopted a collective bargaining agreement that expressly provides paid sick leave for such employees and contains additional specified provisions.

Superintendent Baker commented that this item would be brought forward for board approval at a meeting in September 2015.

11.2 Recommendation: Quarterly Williams Report, April 1 – June 30, 2015

No questions nor comments from members of the School Board.

12. Correspondence

None.

13. Other Business/Suggested Items for Future Agenda

Trustee Paulson requested further information about student count at school sites and staffing.

14. Board Agenda Calendar  
14.1 Changes to the Board Agenda Schedule

CBO Saleh requested to move the Approval of Gann Limit from October 7<sup>th</sup> to October 14<sup>th</sup> to coincide with the unaudited actuals.

Superintendent Baker requested to move the policy on board member payment to from September 9<sup>th</sup> to September 30<sup>th</sup>.

15. Closed Session  
15.1 Closed Session for Public Employee Discipline/Dismissal/Release/  
Retention: Gov. Code §54957 (2 cases)

At 8:02 p.m. Trustees McBride, MacAvoy, Paulson, Masur, and Díaz-Slocum went into closed session with Superintendent Baker.

The board came out of closed session at 8:30 p.m.

16. Adjournment (Action Required)

The board adjourned the meeting at 8:31 p.m. (Masur/MacAvoy; 5-0).

Hilary Paulson, Clerk