

REDWOOD CITY SCHOOL DISTRICT  
Redwood City, California

APPROVED MINUTES OF BOARD OF EDUCATION MEETING

June 10, 2015

1. Call to Order

President Dennis McBride called the meeting to order at 7:01 p.m. at the District Office, Redwood City School District ("RCSD"), 750 Bradford Street, Redwood City.

Present at the Board Meeting: President Dennis McBride, Alisa MacAvoy, Shelly Masur, Hilary Paulson and Superintendent Jan Christensen.

Trustee Maria Díaz-Slocum was absent.

Others present: Deputy Superintendent Dr. John Baker, Chief Business Official Wael Saleh, Assistant Superintendent Jane Yuster, Marco Baeza, Carol McNamara, Naomi Hunter, Maria Stockton, Principal Amanda Rothengast, Sue Jorgensen, Marily Ezra, Wendy Kelly, Linda Montes, Beatriz Cerrillo, Caitlin McManus and Superintendent of Schools Anne Campbell.

2. Welcome

President McBride welcomed those present. The Pledge of Allegiance was recited.

3. Changes to the Agenda

President McBride requested to remove Consent Items 7.1-7.4 and table them for a future agenda.

4. Approval of Agenda

The board approved the agenda as amended, (Masur/MacAvoy; 4-0).

5. Community / Staff Recognition

5.1 "Meet RCSD" videos

Naomi Hunter, Director of Communications, presented to the School Board a video "Meet RCSD". The video included four interviews of four eighth grade students from the Redwood City School District.

5.2 Recognition of Kimberly Miranda

Kimberly was presented with a new violin, donations were collected from various donors for the Kimberly Violin fund, in addition, the donors donated \$250 to the RCEF Music program.

Kimberley played Pomp and Circumstance to the School Board and audience, which she also played at the Hoover School graduation ceremony.

## 6. Oral Communication

Superintendent of Schools Anne Campbell stated that she was present on behalf of the San Mateo County Board of Education and San Mateo County Superintendent of Schools to present a resolution in honor of Superintendent Jan Christensen as she prepares to retire, and commented that Superintendent Christensen had done a tremendous job in leading the Redwood City School District.

Naomi Hunter stated that she is working on a new brochure for the Redwood City School District and would like to include quotes from parents. Naomi shared a quote from a parent at Roosevelt School.

## 7. Consent Items

The board approved the Consent Items (Masur/MacAvoy; 4-0), taking the following action:

- 7.5 Recommendation re: Ratification of Warrant Register, May 4, 2015 through May 29, 2015 – attachment
- 7.6 Recommendation re: Approval of Agreement between Redwood City School District and Las Lomas School District – attachment
- 7.7 Recommendation re: Approval of Facilities Use Agreement between the Redwood City School District and Connect Community Charter School – attachment – attachment
- 7.8 Recommendation re: Approval of Facilities Use Agreement between the Redwood City School District and Rocketship Education – attachment

President McBride (Ayes)  
Trustee MacAvoy (Ayes)  
Trustee Masur (Ayes)  
Trustee Paulson (Ayes)

## 8. Public Hearing

### 8.1 LCAP Draft Plan – attachment

Superintendent Christensen thanked Deputy Superintendent John Baker, Linda Montes, Wendy Kelly, and others, in addition to, Chief Business Official Wael Saleh and his team for working on the LCAP.

Deputy Superintendent John Baker introduced to the School Board, Marco Baeza, newly hired Chief Technology Officer.

Deputy Superintendent John Baker addressed the School Board with a presentation about the LCAP Draft Plan.

Deputy Superintendent John Baker commented that the LCAP priorities listed are in regards to the priorities specified from classified staff, teachers, principals, parents and other stakeholders in the community. The priorities listed were to increase library time in the district, increase number of days classrooms are cleaned, smaller class sizes (which was negotiated with the teacher's association), and to address compensation for the entire staff. Parents would like to continue with equitable access to technology for all students and provide opportunities for parents/guardians, not only classes in technology but also other subject areas. Principals would like substitutes provided for staff/professional development, along with creating and maintaining the Staff Development team to continue with the staff training for Common Core, including the middle school math section.

Deputy Superintendent John Baker stated that the LCAP will have some items checked "all", due to the District which has 63% of students in the free/reduced lunch program or English Language Learners, which is above the 55% threshold.

Deputy Superintendent John Baker commented that there was a discussion regarding the Transitional Kindergarten teacher assistant, which should be four hours instead of three hours, the same amount of time the students are in the program; that has been corrected in the plan.

Deputy Superintendent John Baker stated that Trustee Masur would lead the conversation to discuss on areas in the LCAP that could be looked at differently or perhaps change the wording.

Trustee Masur stated that the supplemental and concentration funding is being directed towards the students generating those specific funds. Trustee Masur commented that those items need to be reviewed in order to direct the funding towards the students generating the funds.

Trustee Masur stated that she would like to make a couple suggestions and perhaps remove some of the measurements since they are not applicable to our goal. Lastly, to have better clarity on which priority in the LCAP is actually being addressed in a goal, and suggested that not all boxes need to be checked off, it is not necessary to do everything in every single goal and suggested to remove some of the priorities as they are not applicable to a particular goal; as this affects what is being measured and what metrics are being used.

Trustee Masur discussed the following areas of concern:

- On page 14, on the first goal there overarching goals and then the three goals, Trustee Masur suggested to separate goals. By 2016-17 school year, the school district will be fully implementing Common Core, should state in "all grade levels" not "in all content areas". In Area 1.C: to have all students reading at grade level by the end of 2<sup>nd</sup> grade, Trustee Masur thought it should state by 3<sup>rd</sup> grade and wanted clarification. And the third under that, lowering class sizes in Kindergarten-Third grade.

Trustee Masur suggested that there be 1A then 1B, so 1A would be fully implementing Common Core, 1B would be reading at grade level by second grade, 1C would be class sizes lowered for Kindergarten-First grade, which means 1B would actually be 1D. This will change which LCAP priorities are in each. Trustee Masur stated that climate survey is not one of the measures, under identified need, and stated those will be divided by the three goals, what is being measured should be fully implementing Common Core, which would fall under professional development or demonstrating the curriculum is being implemented or possibly the assessments.

Trustee Masur suggested the section which states California State Test, should state CAASSP.

- On page 22, Trustee Masur stated that on the measurement 1-2 based on annual climate survey, clarification on what is actually being increased. Perhaps the correct wording should be “an increase in overall satisfaction”.

Trustee Masur stated that both Deputy Superintendent Baker and her agreed to remove the first action as it is replicated later in the LCAP and not necessarily relevant to the particular goal, therefore, remove this section and leave it where it appears again. Wael asked if removing would impact the total dollar amount. Trustee Shelly and Deputy Superintendent John answered no.

- On page 25, Trustee Masur stated that it should be priority 4, not 1 and 2. She suggested to change the wording to state “need to ensure that students are meeting language proficiency as measured by the CELDT.” Trustee Masur suggested remove the metrics, which are school attendance rates, chronic absenteeism, suspension, climate and all the climate surveys.

In addition, throughout all LCAP replace California State Test with CAASSP. This one does have the TK libraries needs and suggest the wording “increasing hours”.

- On page 26, to specify that the Reading Specialist is part of the cost.
- On page 30, on the goal “providing physical activity programs”, Trustee Masur stated that this goal should be about improving student achievements and not only improving PE scores. Trustee MacAvoy stated it’s both. Superintendent Christensen stated there’s a correlation, it’s both. Trustee Masur suggested climate survey would be a good one. Assistant Superintendent Jane Yuster suggested to use the truancy data, the Board agreed to use chronic absentee as a good measure.
- Trustee Masur had a concern on the way the supplemental and concentration funds are being allocated, specifically on school sites that do not fall under the over 55% free/reduced lunch threshold. Deputy Superintendent Baker stated that there will be a discussion item on Agenda early in the 2015/16

year to discuss the LCFF calculations, in regards to the supplemental and concentration funds and how to allocate these funds as a district. Trustee Paulson asked since there will be EL in the second set of boxes, will a notation be needed in the first wording paragraph, in the first box, that states being “bound by contract”. Trustee Masur answered that if there is not going to be a change for this specific year on the LCAP, she would not state it in the out years, but should be included when the LCAP is refreshed.

- On page 31, Trustee Masur suggested that in the goal it should state “..... parents, staff, students feel safe on campus”, remove California State Test, and under expected measurable outcomes, change “decrease chronic absentees” to “increase attendance”.
- On page 33, Trustee Masur suggested that under expected outcomes add increase the measures on the school climate survey, add percentage on chronic absenteeism, and add to top “equitable mental health services”.
- On page 40, Trustee Masur stated that on the second action for service, providing translation, that is specifically focused on English Language Learners. Trustee Paulson suggested to add “and all written communication”.

On page 31, Trustee MacAvoy asked regarding the \$150,000 for the school wide behavioral discipline, implement safety plans and behavioral expectation at site level using school wide positive discipline, what component is that for. Deputy Superintendent Baker answered that this is part of the \$910k which was distributed to all sites, sites are to identify what they are using funds for, for example for PBIS training, or to hire additional yard duty support, it is a priority of the school site around the goal. He explained that the site SIPSA needs to mirror the LCAP.

Public Hearing opened at 8:11 p.m. and closed at 8:12 p.m.

## 8.2 Proposed Preliminary Budget for 2015-16 – attachment

Superintendent Christensen thanked Chief Business Official Wael Saleh and this team for their work and effort on the 2015-16 budget.

CBO Saleh explained the process of the 2015/16 budget. He stated that the 2015/16 official budget will be presented for approval by the board at the next board meeting, a few months following, the 2014/15 books will be closed and the final ending balances for 2014/15 will be presented to the School Board. In December, the revised budget (2015/16 First Interim) will be presented to the board, with the most updated information, and again in March (2015/16 Second Interim), the revised budget will be presented, which will include the Governor’s proposed budget.

CBO Saleh addressed the School Board with a Power Presentation about the proposed preliminary budget for the 2015-16 school year.

Trustee Masur stated that Proposition 30 would be ending soon. CBO Saleh stated that the District is State funded, Proposition 30 impacts the State economy, therefore, if the

economy worsens funding to school districts will be less; it will cause an indirect impact to school districts.

CBO Saleh stated that beginning July 1<sup>st</sup>, there would be two law changes in regards to substitutes. All employees, including temporary employees and substitutes, are eligible for three-day sick leave. Currently, the District's substitute pool is around 60 substitute teachers. If the District gives each substitute their three-day sick leave that is around 180 days at \$180 per day. Employee will earn their sick days after 30 days but are not eligible to use them until 90 days. The second law change is in healthcare reform. If a temporary employee or substitute works over 29 hours a week / 120 hours a month, they are eligible for a healthcare plan. The pool that will be impacted under this law is an estimate of 25 substitute employees; each is budgeted at around \$10,000 per substitute employee or \$250,000 per year; which must be put aside in the reserve. This is for both classified and certificated employees.

Trustee McBride asked about Phil Lind's observations in assessment and testing. Deputy Superintendent Baker responded that Phil is currently writing up a memo of all the items that need to take place before starting the CAASP, including that the testing takes place during the window and that everything is in place prior to testing.

CBO Saleh stated that due to the Audit Findings, the District would need to reimburse Child Nutrition Services fund \$1.3 million. This amount is divided among three years.

Recess: 9:10 pm – 9:17 pm

CBO Saleh commented that the book version of the 2015-16 Budget would be presented to the Board on June 24<sup>th</sup> and would have more details; it would contain the same numbers, no changes.

Public Hearing opened at 9:20 p.m.

Maria Stockton stated that the Transitional Kindergarten teacher assistants are not working four hours and therefore, do not receive benefits. She would like the Board to consider paying one more hour so that they could receive the benefits.

In response to Maria Stockton's comment, CBO Saleh stated that one hour has already been added to the TK teacher assistant and is included in the LCAP.

Maria Stockton asked that all classified employees that are under four hours also be increased to four hours in order for employees to receive benefits.

Maria Stockton stated that she appreciated the additional nurse that has been added to the District.

Public Hearing closed at 9:22 p.m.

### 8.3 2015-16 Ending Fund Balance Assignments – attachment

CBO Saleh shared a handout regarding 2015-16 Ending Fund Balance Assignments.

CBO Saleh stated that all the assigned and unassigned ending balance above and beyond the 3% mandated by the State need to be discussed, have a separate agenda item and a public hearing.

Public Hearing closed at 9:23 pm

## 9. Action Items

### 9.1 Recommendation re: Approval of the Tentative Agreement between the California School Employees Association Chapter V and the Redwood City School District – attachment

Assistant Superintendent Yuster stated that the District has a tentative agreement with classified unit; it is a three-year agreement. The salary for 2014-15 is identical to the teacher's union settlement. That is 1% in June, 2% fully retro on July 1<sup>st</sup>, and for the additional two years they will have openings in regards to compensation and each site could choose 3 articles.

Public Hearing began at 9:28 pm

Maria Stockton stated that she looked at the Public Disclosure item California School Employees Association for Classified and would like clarification on item 7, which states the total number of representative employees is 423.5. Ms. Stockton stated there are 475 employees.

In response to Maria Stockton's comment CBO Saleh stated it is only the CSEA classified employees. CBO Wael stated that the FTEs is a typo and will be revised to reflect the correct FTE of 292.78. CBO Saleh stated that he spoke to the County and the County agrees with the calculation and agree that the District can fund it.

Public Hearing ended at 9:30 pm

The Board approved the Tentative Agreement between the California School Employees Association Chapter V and the Redwood City School District (Masur/Paulson; 4-0).

President McBride (Ayes)  
Trustee Paulson (Ayes)  
Trustee MacAvoy (Ayes)  
Trustee Masur (Ayes)

## 10. Board and Superintendent Reports

### 10.1 Report from Board Members and Superintendent

Trustee Masur stated that she attended graduations at Fair Oaks School, North Star Academy and Clifford School.

Trustee Paulson stated that she attended Orion's multi-cultural event, retirement party for District retirees, "cafecito" at Garfield, Peninsula Literacy Coalition Luncheon and had lunch with the Hoover School Honor Students. In addition, Trustee Paulson attended promotions at Adelante Spanish Immersion School, Orion, John Gill, Henry Ford and Hoover.

Trustee MacAvoy stated that she attended the Hoover School Library ribbon cutting ceremony, Clifford's multi-cultural fair, the Race & Equity Conference and the Peninsula Literacy Coalition Luncheon. Trustee MacAvoy commented that she is the San Mateo County School Board representative to the Community Choice Energy Coalition.

President McBride stated that he attended the Retirement Celebration and Clifford Multi-cultural fair (there were dancers from Adelante and Hawes). President McBride stated that he and Superintendent Christensen attended the Kennedy top-20 scholars luncheon at Sakura. President McBride stated that he and Trustee Díaz-Slocum attended the budget meeting. President McBride attended one promotion and four graduations. President McBride attended Superintendent Christensen's retirement party, Hoover School Library Ribbon cutting ceremony, Scott Yarborough's going away event and Hoover Summer Festival.

Superintendent Christensen attended Hoover School Library Ribbon cutting ceremony, Clifford Multi-cultural fair, and graduations at McKinley, Roosevelt and Selby.

10.2 Report Out on Closed Session for Public Employee  
Discipline/Dismissal/Release/Retention: Gov. Code §54957 (7 cases),  
May 27, 2015

President McBride reported that there were actually two cases and received updates on two personnel issues. No specific action was taken.

10.3 Report Out on RCAA Proposal Update, May 27, 2015

President McBride stated that the discussion was in regards to dental benefits for RCAA and the action taken was to change the benefits to be consistent with the other bargaining units.

10.4 Report Out on CSEA Update, May 27, 2015

President McBride stated that the discussion was in regards to the contract approved earlier in the meeting.

11. Information

11.1 Recommendation for Mathematics Program Adoption for Grades 3-5 –  
attachment

Linda Montes addressed the School Board with a Power Presentation about the Mathematics Program Adoption for Grades 3-5.

Ms. Montes stated that EnVision Math is the program that best aligns with the needs of the Redwood City School District. Superintendent Christensen stated that the program



would need approval from the School Board and would be added to next week's agenda as an Action Item.

Trustee MacAvoy asked who were the members of the planning committee.

In response to Trustee MacAvoy's question, Ms. Montes replied that the committee consisted of Principals, Staff Development, Deputy Superintendent Baker, Director of Special Education Carla Crenshaw, Wendy Kelly and herself.

11.2 Information on the San Mateo County Investment Fund – April 2015  
Neither questions nor comments from members of the School Board were made.

11.3 2015-16 Proposed Budget Report and 2015-16 Local Control Accountability Plan for Connect Community Charter School – attachment  
Neither questions nor comments from members of the School Board were made.

11.4 2015-16 Proposed Budget Report for KIPP Excelencia College Preparatory – attachment  
Neither questions nor comments from members of the School Board were made.

11.5 Review of the District State Annual Program Self-Evaluation Report – attachment  
Neither questions nor comments from members of the School Board were made.

12. Correspondence

13. Other Business/Suggested Items for Future Agenda  
Trustee Masur asked if the LCAP process, as stated earlier, would be added to the Fall Agenda.

President McBride asked the Policy Committee to review our current policy on Board payment; with respect to missed meetings to be sure we are in compliance with State Education Code.

14. Board Agenda Calendar

14.1 Changes to the Board Agenda Schedule  
Superintendent Christensen stated that KIPP Charter School Facility Use agreement would be added to the last board meeting.

15. Closed Session

15.1 Closed Session for Public Employee Discipline/Dismissal/Release/Retention: Gov. Code §54957 (6 cases)

At 9:52 p.m. Trustees McBride, MacAvoy, Paulson, and Masur went into closed session with Superintendent Christensen, Deputy Superintendent Baker and Assistant Superintendent Jane Yuster.

The board came out of closed session at 10:50 p.m.

16. Adjournment (Action Required)

The board adjourned the meeting at 10:51 p.m. (Masur/MacAvoy; 4-0).

Hilary Paulson, Clerk