

REDWOOD CITY SCHOOL DISTRICT  
Redwood City, California

APPROVED MINUTES OF BOARD OF EDUCATION MEETING

January 14, 2015

1. Call to Order

President Dennis McBride called the meeting to order at 7:00 p.m. at the District Office, Redwood City School District ("RCSD"), 750 Bradford Street, Redwood City.

Present at the Board Meeting: President Dennis McBride, Trustees Alisa MacAvoy, Hilary Paulson, Shelly Masur, Díaz-Slocum and Superintendent Jan Christensen.

Others present: Deputy Superintendent Dr. John Baker, Chief Business Official Wael Saleh, Assistant Superintendent Jane Yuster, Maria Stockton, Kevin Martinez, Yvonne Schwab, Jessica Ingersoll, Shaunna Ingersoll, Randi Lucas, Steven Murmay, Bryan Howell, Nancy Julian, Lynne Griffiths, Celeste Mahoney, Otto Velazquez, Melissa Vallejo, Catherine Campbell, Pam Barasch, Janet Lawson, Stephanie Bowen, Jenny Lee, Teri Potratz, Geraldine Vaughn, Luz Valdéz, Verónica Luna, Macedonio Albarrán.

2. Welcome

President McBride welcomed those present. The Pledge of Allegiance was recited.

3. Changes to the Agenda

Board Preside McBride expressed that he received two speakers' cards regarding Consent Items 9.1, 9.2, and 9.5; therefore, these items were moved to Action.

Trustee MacAvoy requested to move Action Items 10.1 and 10.2 to Consent.

Board President McBride requested to add 5.3 under Community/Staff Recognition.

4. Approval of Agenda

The board approved the agenda, (Masur/Díaz-Slocum; 5-0).

5. Community/Staff Recognition

5.1 Recognition of Henry Ford School

Superintendent Christensen, together with the School Board recognized María Gil, Miranda Gil, Henry Ford PTA, Henry Ford ELAC Committee, and the Henry Ford School Site Council with a Certificate of Recognition for their commitment and dedication to serving the students of Henry Ford School.

Kevin Sugar, RCTA President and Hoover teacher, acknowledged and recognized the Henry Ford staff, teachers, principal and community for their countless effort and support to educating students.

## 5.2 Recognition of Friends of the San Carlos Library

Superintendent Christensen, together with the School Board recognized Amy Schwimmer and Jan Smith with a Certificate of Recognition for their continuous donations of books to the Redwood City School District schools.

Board President McBride, together with the School Board thanked Trustee MacAvoy, Ms. Schwimmer and Ms. Smith for their great support and extensive hours of labor in delivering the books to various sites in the Redwood City School District.

## 5.3 Recognition of the Technology Department

Board President McBride acknowledged and recognized the Redwood City School District's Technology Department for setting up and delivering more than 600 laptops to their corresponding school sites. Board President McBride thanked the Technology Department for their diligence and countless effort.

# 6. School/Community Reports

## 6.1 Henry Ford School Report

Lynne Griffiths, Principal, updated the School Board on Henry Ford's programs and activities. Principal Griffiths presented the School Board with a video presentation that demonstrated student achievement, school climate, technology, physical education, music, art, and parent involvement.

School Board Trustees and Superintendent Christensen expressed their utmost thanks to Principal Griffiths, the teachers and staff at Henry Ford School for all their hard work and dedication.

## 6.2 Public Report – 2013/14 Annual Developer Fee Report

Chief Business Official Wael Saleh expressed that within 180 days after the end of the fiscal year, the Redwood City School District has to present to the public the operation of the impact in developer fees (how much is collected and how the funds are spent).

CBO Saleh reported that the Redwood City School District collected \$1,420,326.06 in residential developer fees and \$112,883.13 in commercial developer fees, with a \$23,090 in interest income. The beginning balance for the 2013-14 fiscal year was \$1,556,299.21.

CBO Saleh stated that the Redwood City School District has relocatable buildings that are being leased at Roy Cloud (\$19,404.00), Garfield (10,426.72), Selby Lane (\$6,934.50) and purchased classroom furniture for \$36,459.11 in order to accommodate some of the

portables. CBO Saleh added that the facilities master plan, which is an analysis study of 18 sites has had an expenditure total of \$44,532.37. CBO Saleh concluded that the Redwood City School District had an ending balance of \$4,355,298.75 as of June 30, 2014.

## 7. Oral Communication

Maria Stockton, CSEA President, addressed the School Board about the Redwood City School District's climate survey. Ms. Stockton expressed that CSEA was invited to participate and provide their input and comments in reference to the survey and commented that CSEA's executive board had an opportunity to review the survey before it was distributed to parents and staff. Ms. Stockton commented that she had requested a hard copy of the survey, prior to its distribution, but did not receive one. Ms. Stockton further communicated that she discussed the survey with many custodians who do not have access to their email. Ms. Stockton expressed that she and CSEA members were disappointed to learn that the climate survey was distributed without the implementation of their suggestions. Ms. Stockton expressed that she would like for the School Board and Administration to work collaboratively with CSEA.

## 8. Discussion Items

### 8.1 LCAP Board Discussion

Deputy Superintendent Baker addressed the School Board with a proposed timeline of the LCAP process for the 2014-15 school year.

Deputy Superintendent Baker commented that the third annual school and district climate surveys were given to parents and staff and those surveys included a series of questions designed to provide input on the highest budget priorities for money received as part of the LCFF. Deputy Superintendent Baker explained that the parent surveys were distributed during the November teacher/parent conferences and the staff surveys were sent on January 5<sup>th</sup>. Furthermore, Deputy Superintendent Baker stated that community input sessions, principal input sessions, classified staff input sessions, certificated staff input sessions, and stakeholder meetings were scheduled to obtain information in order to develop a draft of the LCAP to present to the School Board for approval at a June board meeting.

Trustee Masur expressed concern to Deputy Superintendent Baker about the possibility of a low attendance at the community input sessions. Trustee Masur recommended that the community input sessions be rescheduled in order to allow more time for staff to publicize the sessions.

In response to Trustee Masur's recommendation, Deputy Superintendent reassured that he would work with PIVOT to reschedule the date for the community input sessions.

## 9. Consent Items

The board approved the Consent Items (Paulson/Díaz-Slocum; 5-0), taking the following action:

9.3 Recommendation re: Approval of Memorandum of Understanding Between the San Mateo County Office of Education and the Redwood City School District

9.4 Recommendation re: Approval of Amended Agreement Between San Mateo County Superintendent of Schools and Redwood City School District for California State Preschool Program for 2014/15

9.6 Recommendation re: Approval of Statement of Work and Bid from NWN

10.1 Recommendation re: Approval of Agreement Between the San Francisco State University and the Redwood City School District

10.2 Recommendation re: Adoption of Resolution 8, Resolution Approving December 11, 2014 Redwood City School District Child Development Center (CDC) Closure due to Storm

President McBride (Ayes)

Trustee MacAvoy (Ayes)

Trustee Paulson (Ayes)

Trustee Masur (Ayes)

Trustee Díaz-Slocum (Ayes)

## 10. Action Items

### 9.1 Recommendation re: Approval of Employment Contract for Superintendent

Board President McBride communicated that effective January 1, 2016; CalPERS (California Public Employees' Retirement System) would implement a change to the calculations for pensions. Board President McBride explained that currently, administrators' mileage is included on the retirement benefits; however, effective January 1, 2016, mileage will be excluded from the retirement benefits package. Board President McBride expressed that the School Board consulted with Attorney Greg Dannis from Dannis, Woliver and Kelly, as well as with Lozano Smith Attorneys at Law, to confirm that restructuring the administrators' contracts was legal. Board President McBride expressed that many districts are in the process of restructuring the administrators' contracts as well. Board President McBride stated that Superintendent Christensen's car allowance would be reduced from \$500 to \$100 and the difference of \$400 will be added to her salary and will have no impact to her total financial compensation. Board President McBride added that Deputy Superintendent Baker, Assistant Superintendent Yuster and CBO Saleh's allowance would be reduced from \$150 to \$100 and the difference of \$50 will be added to their salary. Board President McBride reiterated that the restructuring of their contracts would not cause a change in total compensation.

Maria Stockton, CSEA President, asked the School Board if the reduction in salary would be a monthly reduction and inquired about receiving a copy of the Superintendent's, Deputy Superintendent's, Assistant Superintendent's and CBO's contracts.

In response to Ms. Stockton's question about the salary reduction, Board President McBride replied that the reduction in salary is a monthly reduction. Board President McBride clarified that the Deputy Superintendent, Assistant Superintendent and CBO's salary would be reduced from \$150.00 to \$100. Board President McBride added that Ms. Stockton could obtain a copy of the administrator's contract from Human Resources.

The Board approved the employment contract for Superintendent (Masur/MacAvoy; 5-0).

President McBride (Ayes)  
Trustee MacAvoy (Ayes)  
Trustee Paulson (Ayes)  
Trustee Masur (Ayes)  
Trustee Díaz-Slocum (Ayes)

#### 9.2 Recommendation re: Approval of Employment Contracts for Deputy Superintendent, Assistant Superintendent, and Chief Business Official

The Board approved the employment contracts for Deputy Superintendent, Assistant Superintendent, and Chief Business Official (Masur/MacAvoy; 5-0).

President McBride (Ayes)  
Trustee MacAvoy (Ayes)  
Trustee Paulson (Ayes)  
Trustee Masur (Ayes)  
Trustee Díaz-Slocum (Ayes)

#### 9.5 Recommendation re: Approval to Restore the Board Members' Stipend

Superintendent Christensen reiterated that she took a reduction in salary and the School Board voluntarily took a 50% reduction in salary when the Redwood City School District discussed taking furlough days. Superintendent Christensen expressed that other things that were lost from bargaining groups have been restored and it would be fair that the School Board receive full compensation. Although all the bargaining groups were made whole, the board acknowledged that they would only restore the board stipend to previous levels moving forward, they were not asking to receive retro pay for lost stipends for the past six years.

The Board approved the recommendation to restore the board members' stipend (Paulson/Masur; 5-0).

President McBride (Ayes)  
Trustee MacAvoy (Ayes)  
Trustee Paulson (Ayes)  
Trustee Masur (Ayes)  
Trustee Díaz-Slocum (Ayes)

## 11. Board and Superintendent Reports

### 11.1 Report from Board Members and Superintendent

Trustee Díaz-Slocum reported attending a meeting with the Food Service Committee, together with Trustee Masur and Chief Business Official Saleh. Trustee Díaz-Slocum commented that it had been a great and productive meeting! Trustee Díaz-Slocum added that the Food Service Committee is dedicated to improving the quality of the food and made a recommendation to buy real cheese, instead of American cheese. Trustee Díaz-Slocum added that the Food Service Committee reviewed RCSD's contract with Sodexo, which will be presented to the School Board for approval at a future board meeting. Trustee Díaz-Slocum reported that the committee made a recommendation to change the lunch schedule in order to allow students to play first then eat.

Trustee Masur commented that she and the Food Service Committee in an effort to provide higher quality food is considering other vendors, in addition to Sodexo. Trustee Masur communicated that the next committee meeting would be in two weeks and encouraged the School Board to conduct a work session or agendaize a discussion item, as the implemented changes to school menus would have an impact to the budget. Trustee Masur added that it would be a great idea to provide additional seating for students to eat their lunch outside of the MUB's before the Facilities Master Plan is presented to the School Board for final approval. Trustee Masur reported presenting at the Redwood City / San Mateo County Chamber of Commerce's Education Day, together with Superintendent Christensen, Karyn Warner and Cathy James.

Trustee Paulson reported that she, Trustee McBride and Trustee MacAvoy participated as judges at the Roosevelt Reading Fair and commented that it was an intense competition amongst students! Trustee Paulson reported attending the Familias Unidas Ceremony at Taft School. Trustee Paulson commented that the ceremony was well attended by parents and Taft alumni.

Trustee MacAvoy reported participating in the Leadership Training for the Redwood City / San Mateo County Chamber of Commerce's Education Day and acknowledged Superintendent Christensen, Trustee Masur, Karyn Warner and Cathy James for their outstanding presentation! Trustee MacAvoy announced that Project Cornerstone has been established at three schools: Orion, Roosevelt, and North Star. Trustee MacAvoy explained that Project Cornerstone conducted a survey with 38,000 students. Project Cornerstone's data analyzes the developmental assets of students. Trustee MacAvoy reported visiting a few school sites and commented that she observed the outstanding dedication of staff and teachers.

President McBride reported visiting five schools: Adelante, Taft, Fair Oaks, Roosevelt, Clifford and commented that implementing Common Core has been a challenge, which requires dedication, thought and commitment. President McBride added that the students at every school site were engaged and possessed a positive attitude. President McBride acknowledged and thanked the teachers for their dedication and support to

students. President McBride attended RCEF's Pacific Mambo at the Fox Theatre. President McBride recognized, CBO's Saleh's wife for becoming a United States' citizen.

Superintendent Christensen reported attending many of the same events as School Board members. Superintendent Christensen reported meeting with the Charter School's Committee comprised of: Board President McBride, Trustee Masur, Superintendent Christensen, Deputy Superintendent Baker, Assistant Superintendent Yuster, CBO Saleh, Director of Facilities Don Dias, Director of Communications Naomi Hunter, and Director of School-Community Partnerships Sandra Portasio, in order to review the charter schools' request for facilities.

## 12. Information

### 12.1 Information on San Mateo County Investment Fund – October 2014

No questions nor comments from the School Board or Superintendent.

### 12.2 Information on San Mateo County Investment Fund – November 2014

No questions nor comments from the School Board or Superintendent.

## 13. Correspondence

None.

## 14. Other Business/Suggested Items for Future Agendas

Trustee MacAvoy suggested agendizing and information item about Child Nutrition Services.

Board President McBride suggested agendizing a recognition for Recology.

## 15. Board Agenda Calendar

### 15.1 Changes to Schedule of Board Agenda Items

Superintendent Christensen reported that no recent changes have been made to the Schedule of Board Items.

## 16. Closed Session

16.1 Closed Session for Public Employee Discipline/Dismissal/Release/Retention: Government Code §54957 (5 cases)

16.2 Conference with Real Property

Negotiator Property: 3790 Red Oak Way, Redwood City, CA 94061

Agency Negotiator: Wael Saleh

Negotiating Parties: Redwood City School District and Galileo/Innovation  
Camps for Kids  
16.3 Conference with Legal Counsel - Anticipated Litigation  
Significant Exposure to Litigation Pursuant to Gov. Code Section §54956.9; (1  
case)

At 9:00 p.m. Trustees McBride, MacAvoy, Paulson, Masur and Díaz-Slocum went into closed session with Superintendent Christensen, Deputy Superintendent Baker and Assistant Superintendent Jane Yuster.

The board came out of closed session at 10:20 p.m.

## 17. Adjournment

The board adjourned the meeting at 10:21 p.m. (Paulson/MacAvoy; 5-0).

Hilary Paulson, Clerk