

Every man is the architect of his own fortune.



Boys' Latin of Philadelphia Charter School | 215.387.5149 | 5501 Cedar Ave, Philadelphia, PA 19143

Enrollment Policy

Boys' Latin of Philadelphia ("Boys' Latin" or "the school") is a public school operating under a charter granted by the Commonwealth of Pennsylvania and the School District of Philadelphia. Boys' Latin is a school of choice, and it is important for student applicants and their families to know the level of academia required. All applying are encouraged to do due diligence to learn about our extended school day and rigorous curriculum, which is exclusively college preparatory with a Latin language requirement. Additionally, applicants should note the unique school year calendar for all incoming ninth grade students; these students will begin their freshman year with a summer session. This is a part of the school calendar for these students, and attendance is mandatory. Boys' Latin is serious about student achievement and expects that students and families will embrace those expectations.

Enrollment Targets:

Admission to the school is open to all eligible students citywide – boys who reside within the City of Philadelphia who are rising to either sixth or ninth grade exclusively. Applicants to all other grade levels served by the school will automatically be placed on the waitlist and based on capacity the school may offer admission to applicants to these grade levels. In such event, applicants will be admitted by grade level on a first come, first served basis. The school strives to maintain an average daily membership that equates to the enrollment cap provided by its authorizer, the School District of Philadelphia.

Boys' Latin does not discriminate on the basis of race, color, nationality, creed, orientation, ethnicity, mental and physical disability, proficiency in English, or prior academic achievement when admitting students. Furthermore, the student's right to be admitted to the school is not conditioned on the student's immigration status and Boys' Latin does not inquire regarding the immigration status of a student as part of the admission process.

Boys' Latin students and families are recruited through the school's participation in the Philly High School Fair and individual school's (traditional public, public charter, and parochial) admissions fairs throughout the City of Philadelphia. Boys' Latin also advertises through local print and public media.

Applying for Admission:

The Boys' Latin application is available on the school's website under the Enroll tab (www.boyslatin.org/enroll). Within this section of the website, students and families can access and submit an application electronically through SchoolMint, the school's secure online enrollment system. Families are welcome to visit the main office of the high school located at 5501 Cedar Avenue Philadelphia, PA 19143 for assistance. Families will be provided with information on how to apply and, as requested, a paper application. Applications are available in English and Spanish.

The application process only involves submitting the application form by the deadline. No interview, school tour, information session, or fee is required. Applicants receive a notification confirming receipt of their application upon submission.

All complete applications submitted after the close of the application window may be offered admission to Boys' Latin in the order received only after the school has exhausted the waiting list of students whose applications were received by the application deadline.

Application Data:

In compliance with federal and state laws (FERPA, PPRA, and COPPA), Boys' Latin stores all data submitted through electronic applications in SchoolMint, the school's secure online enrollment system. All data submitted through paper applications are inputted into SchoolMint by the Director of Enrollment and stored accordingly; original applications are destroyed. Applicant data is not shared with any schools to which the applicant did not apply or to any other entity.

Lottery:

Selection of students for admission to Boys' Latin is done by lottery. The lottery date, time, and location are posted on the Boys' Latin website, though attendance at the lottery is not required for admission. Students selected in the lottery are accepted to Boys' Latin. Those not selected are placed on a waiting list. In the event the number of applicants does not exceed the grade level capacity, a lottery is not required. All applicants are offered admission. All families are notified via SchoolMint through email or text.

Following the enrollment period, families from the waiting list are contacted and offered a spot as and if they are available. The school typically enrolls students admitted from the waitlist within one business day but no later than five business days. Should there be space available after the lottery after the waitlist has been exhausted, students will be admitted on a first come, first served basis. The school typically enrolls students admitted after the lottery within one business day but no later than five business days. The waiting list is valid for one year and is based on current year applications.

Boys' Latin does not require schoolwide reenrollment paperwork for each school year. While the school issues a reregistration form each school year for informational purposes, its completion is not required. All students currently enrolled and attending Boys' Latin automatically reenroll for the following school year.

Lottery Preferences:

Boys' Latin offers a sibling preference for admission. In order to be eligible for the sibling preference, the applicant must be related to a current or graduated Boys' Latin student in one of the following ways: (1) has a shared legal guardian or there is shared legal custody of both students by a common individual or (2) is a half sibling, step sibling, or biological sibling. Residing at the same address as a current or graduated student alone does not make an applicant eligible for the sibling preference. In order to be eligible, applicants must indicate the sibling preference on their application. Boys' Latin will not retroactively apply sibling preference for anyone who did not request the sibling preference at the time of application prior to the application deadline. Boys' Latin reserves the right to determine if a student is eligible for sibling preference using its student information system. Siblings of current or graduated students will be placed on a priority list before the lottery. Preference will be extended from newly enrolled students to their siblings, provided that all siblings seeking enrollment submitted applications prior to the application deadline and indicated the sibling relationship on the original application. Once the sibling selected in the lottery has submitted complete enrollment paperwork to the school, any of their eligible siblings will then be placed at the top of the waiting list (by the lottery order of the not-yet-enrolled sibling if more than one such applicant is on the waiting list at a time).

Confirming Enrollment:

It is important to understand that being selected in a lottery is only one step involved in enrolling at Boys' Latin. The next step involves submitting the required documents by the proper deadline or your spot will be forfeited. Following the lottery and acceptance, families must submit Proof of Child's Age, Proof of Residency, Proof of Immunizations, a Home Language Survey, and a Parent Registration Statement to the school online via the SchoolMint Enrollment System; via an email to the Director of Enrollment; or turned into the school's main office at 5501 Cedar Avenue Philadelphia, PA 19143. Families must complete all information thoroughly and meet all deadlines to reserve their acceptance; they will have a minimum of four weeks to complete these forms. Exceptions will be made only for families with language barriers, and only when those families face extenuating circumstances. These five items include all student information necessary to complete the registration requirements of Pennsylvania Charter Law (PA Act 22 of 1997). Student for whom these five items are submitted by the enrollment deadline are considered enrolled for the school year for which they applied. Additional information may be requested. However, Boys' Latin does not prohibit or delay enrollment contingent upon receipt of this additional information.

The school hosts informational orientation sessions for new families so that they can learn more about Boys' Latin, ask questions, and receive assistance.

Enrollment Timeline for the 2022-2023 School Year:

Date	Item
September 24, 2021 through January 24, 2022	Application Window
February 9, 2022	Enrollment Lottery
February 9, 2022	The families of students selected for enrollment will be notified via email or via text through the SchoolMint Enrollment Portal. The families of waitlisted students will be notified via email or via text through the SchoolMint Enrollment Portal.
February 9, 2022	The families of students selected for enrollment should begin completing all required registration forms through the SchoolMint Enrollment Portal. The deadline for completion of all forms is March 22, 2021.
March 8, 2022	New Family Orientation Session (Option #1) – High School
March 10, 2022	New Family Orientation Session (Option #1) – Middle School
March 12, 2022	New Family Orientation Session (Option #2) – High School
March 12, 2022	New Family Orientation Session (Option #2) – Middle School
March 14, 2022	Final date for families to complete required enrollment forms.