



ARP ESSER Health and Safety Plan Guidance & Template

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

Health and Safety Plan Summary: Boys' Latin of Philadelphia Charter School

Initial Effective Date: July 27, 2021

Date of Last Review: July 27, 2021

Date of Last Revision: July 27, 2021

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

Over the past several months, Boys' Latin of Philadelphia has worked closely with school stakeholders to develop the Boys' Latin of Philadelphia Health and Safety Plan. The health and safety of students and employees is our top priority. Our plan addresses this priority and the school's mission: preparing boys for success in college and beyond. Our plan is grounded in four practices to ensure the health and safety of students and employees: (1) Face Coverings, (2) Health Screening and Monitoring, (3) Physical Distancing, and (4) Sanitizing, Disinfecting, and Ventilation. Consistent implementation of layered prevention strategies to reduce transmission allows for the safe delivery of in-person instruction at Boys' Latin.

Face Coverings:

Our plan requires the universal, consistent, and correct use of well-fitting face masks with proper filtration to prevent the transmission of COVID-19 through respiratory droplets. Masks are worn at all times in all classroom and non-classroom settings, including school vans, by all students, employees, and visitors. Masks may be lowered only for eating and drinking. One reusable Boys' Latin mask is provided to each student and employee. Single use masks are available onsite.

Health Monitoring and Screening:

Prior to departing for school, students, employees, and visitors are expected to complete a self-check for COVID-19 symptoms and stay home when sick or following a suspected or known exposure to COVID-19. The school employs a flexible attendance policy to encourage adherence to this policy. Suspected or known cases are reported to the school. Employees or visitors who develop COVID-19 symptoms while at school are required to leave the school's property immediately. Students who develop COVID-19 symptoms while at school are isolated immediately and the student's emergency contact is contacted to retrieve the student from the school isolation space as soon as possible. The school provides COVID-19 testing once (minimum) or twice (maximum) weekly to mitigate the spread of virus to all staff and students with the consent of their parents/guardians. The school collaborates with the health department, to the extent allowable by privacy and other applicable laws, to

confidentially provide information about people diagnosed with or exposed to COVID-19. The school monitors the number of COVID-19 cases among students and employees, the number of students and employees in quarantine, and levels of community transmission. The school encourages the vaccination of eligible students and employees.

Physical Distancing:

Our plan maximizes physical distancing to the greatest extent possible. To support this, signs and floor decals are located throughout each school building, serving as visual cues for students, employees, and visitors. The maximum occupancy for safe use in accordance with physical distancing guidelines is posted. In classrooms, desks are forward-facing and three feet apart. A physical distance of six feet will be maintained between employees and employees and students, when masks cannot be worn, in common areas, and during activities when increased exhalation occurs. Visitors to the school are limited and all visitors physically distance from others.

Sanitizing, Disinfecting, and Ventilation:

Our plan teaches and reinforces handwashing and respiratory etiquette. Students, employees, and visitors must handwash with soap and water for at least 20 seconds. Hand sanitizer containing at least 60% alcohol is available outside of each classroom and office for use when handwashing is not possible. Extra hand hygiene encouraged especially when infection or germ-spread is likely. Students, employees, and visitors are encouraged to cover coughs and sneezes with a tissue when not wearing a mask and immediately wash their hands after blowing their nose, coughing, or sneezing. Touchless sinks, drinking fountains, and soap, hand sanitizer, and paper towel dispensers are available throughout each school building. The school expanded its contracted cleaning services to support additional sanitizing and disinfecting. The school facilities are thoroughly sanitized over the summer to prepare for the return to school. Cleaning supplies use meet OSHA and CDC requirements for COVID-19. High-touch areas prioritized during the school day and a thorough cleaning occurs nightly. Classrooms and offices are equipped with disinfectants. To improve ventilation, the HVAC system in each school building is enhanced with hospital-grade filters and increased maintenance.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

Our plan ensures the continuity of services for students and employees. Through our one-to-one laptop program, all students receive a school-issued laptop to support their in-person and remote learning. The school provides Internet service via mobile hotspots to students as needed. Our learning management system, Schoology, serves as an online hub for students, families, and employees to access in-person

and remote learning tools like Google Classroom and Zoom, and monitor students' academic progress, attendance, and behavior. Curriculum and instruction is intentionally designed to support in-person and remote learning. Virtual information technology support is available to all members of the school community. Training on all educational technology is provided at the beginning of the school year and ongoing to support success in the in-person and remote learning environments. The school's plan to transition to remote learning, in the event it is needed, is clearly and proactively communicated to all members of the school community to support a smooth transition between in-person and remote learning. In periods of remote learning, one week's worth of school breakfast and lunch will be distributed weekly on the designated day, and virtual social and emotional supports will be provided via the school's social workers.

The conditions surrounding the COVID-19 pandemic are dynamic. We will continue to closely monitor the situation and adjust our plan as needed or, at a minimum, every six months. All revisions will be informed by stakeholder input, approved by our board, and shared with the school and broader communities.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
a. Universal and correct wearing of masks ;	The City of Philadelphia identifies schools as high-risk settings, in which everyone is required to wear a mask while indoors. Our plan requires the universal, consistent, and correct use of well-fitting face masks with proper filtration to prevent the transmission of COVID-19 through respiratory droplets. An employee is assigned to check for masks at the point of entry. Masks are worn at all times in all indoor classroom and non-classroom settings, including school vans, by all students, employees, and visitors. Masks may be lowered only for eating and drinking. Masks are not required in all outdoor settings, however, are still duly encouraged when other safety measures are not easily applicable (ex: safe distance, etc.). One reusable Boys' Latin mask is provided to each student and employee. Single use masks are available onsite.
b. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding);	The school maximizes physical distancing to the greatest extent possible. To support this, signs and floor

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>decals are located throughout each school building, serving as visual cues for students, employees, and visitors. The maximum occupancy for safe use in accordance with physical distancing guidelines is posted. In classrooms, desks are forward-facing and three feet apart. Physical distancing is followed in entryways and hallways. Dining Hall occupancy is capped at 75 percent of the maximum occupancy. A physical distance of six feet will be maintained between employees and employees and students, when masks cannot be worn, in common areas, and during activities when increased exhalation occurs. Visitors to the school are limited and all visitors physically distance from others.</p>
<p>c. Handwashing and respiratory etiquette;</p>	<p>Our plan teaches and reinforces handwashing and respiratory etiquette. Students, employees, and visitors must handwash with soap and water for at least 20 seconds. Hand sanitizer containing at least 60% alcohol is available outside of each classroom and office for use when handwashing is not possible. Extra hand hygiene encouraged especially when infection or germ-spread is likely. Students, employees, and visitors are encouraged to cover coughs and sneezes with a tissue when not wearing a mask and immediately wash their hands after blowing their nose, coughing, or sneezing. Touchless sinks, drinking fountains, and soap, hand sanitizer, and paper towel dispensers are available throughout each school building.</p>
<p>d. Cleaning and maintaining healthy facilities, including improving ventilation;</p>	<p>The school expanded its contracted cleaning services to support additional sanitizing and disinfecting. The school facilities are thoroughly sanitized over the summer to prepare for the return to school. Cleaning supplies use meet OSHA and CDC requirements for COVID-19. High-touch areas prioritized during the school day. The school is closed between 6:30PM and 6:30AM to allow for thorough nightly cleaning.</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
	<p>Classrooms and offices are equipped with disinfectants. To improve ventilation, the HVAC system in each school building is enhanced with hospital-grade filters, ultraviolet germicidal irradiation lights, and increased maintenance.</p>
<p>e. Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments;</p>	<p>The school will abide by, to the maximum extent possible, any contact tracing, isolation, and quarantine requirements issued by local, state, and/or federal authorities.</p> <p>Prior to departing for school, students, employees, and visitors are expected to complete a self-check for COVID-19 symptoms and stay home when sick or following a suspected or known exposure to COVID-19. The school employs a flexible attendance policy to encourage adherence to this policy. Suspected or known cases are reported to the school. Employees or visitors who develop COVID-19 symptoms while at school are required to leave the school's property immediately. Students who develop COVID-19 symptoms while at school are isolated immediately and the student's emergency contact is contacted to retrieve the student from the school isolation space as soon as possible. The school monitors the number of COVID-19 cases among students and employees, the number of students and employees in quarantine, and levels of community transmission.</p> <p>Healthy individuals (not displaying symptoms) who are exposed to COVID-19 must quarantine, which means staying at home and away from others. Sick individuals (mild or severe symptoms) who have tested positive for COVID-19 must isolate, which means staying at home and away from others.</p> <p>Please note that a close contact is someone who was within six feet of an infected person for a cumulative total of</p>

ARP ESSER Requirement	Strategies, Policies, and Procedures
	15 minutes or more over a 24-hour period. In the K-12 indoor classroom setting, the close contact definition excludes students who were within three to six feet of an infected student where both students were engaged in consistent and correct use of well-fitting masks and other K-12 school prevention strategies were in place in the K-12 school setting. This exception does not apply to employees or visitors in the indoor classroom setting.
f. Diagnostic and screening testing;	The school promotes diagnostic and symptom screening by students and employees who are symptomatic or have a suspected or known exposure to COVID-19 prior to arriving at school. The school provides COVID-19 testing once (minimum) or twice (maximum) weekly to mitigate the spread of virus to all staff and students with the consent of their parents/guardians.
g. Efforts to provide vaccinations to school communities ;	The school promotes the vaccination of eligible students and employees. The school may consider offering a vaccination clinic on one or multiple occasions to allow students and employees to receive the COVID-19 vaccine if warranted or contacted by the local or state departments of health.
h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and	The school will provide reasonable accommodations, as appropriate, to students with disabilities with respect to health and safety protocols.
i. Coordination with state and local health officials.	The school will actively participate in collaborative efforts with local and state health officials who desired coordination related to responses to the COVID-19 pandemic.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Boys' Latin of Philadelphia Charter School** reviewed and approved the Health and Safety Plan on **July 27, 2021**.


The plan was approved by a vote of:

 9 Yes

 0 No

Affirmed on: **July 27, 2021**

By:

DocuSigned by:

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(Signature of Board President)*

A. Wesley Wyatt IV

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.