



PORT ARTHUR ISD 2007-08 BUDGET

Presented to: Board of Trustees
August 20, 2007



2007-08-20 / 2007-08-20 / 2007-08-20

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FROM THE SUPERINTENDENT'S DESK



PORT ARTHUR INDEPENDENT SCHOOL DISTRICT

733 5th Street

P.O. Box 1388

Port Arthur, Texas 77641-1388

409.989.6222

Dear Port Arthur Independent School District Board of Trustees:

We are pleased to present the 2007-2008 recommended budget of the Port Arthur Independent School District to the Board of Trustees and the community. Budget planning for 2007-2008 has been a mammoth process. This budget provides a well-deserved salary increase for our workforce while investing funds in our school's operating budgets and campus facilities. This balanced budget adopts sound business practices. For example, some reserves have also been set aside in our Fund Balance to manage unforeseen expenses and mitigate future potential changes in state funding. The budget includes a total 1,305 employees. It also includes implementation of a new salary compensation plan, as well as an updated version of an attendance incentive program. Stipends of \$1,000 to \$3,000 for new and current employees in the following areas were also added: Elementary Bilingual, Secondary- ESL, Math, Science, Special Education, and Foreign Language. With our continued focus on accident reductions, an initiative to recognize schools and departments will be implemented. Our plans include curriculum initiatives that support the system vision for Re-Engineering for Academic Excellence. Our EXCEL PAISD program emphasizes higher standards and expectations with a stronger focus on monitoring, accountability and personnel development. I welcome the opportunity to discuss the recommended budget in detail.

BUDGET DETAILS

This recommended budget allocates revenues and appropriations to support educational programs and services defined by the district's purpose, goals, strategic intent, and core values. It is a delicate balance of choices, which weighs the educational needs of students against the ability of the community and the state to provide the necessary financial support to serve them.

By Texas law, the General Fund, Debt Service Fund, Food Service Fund, Technology allotment and High School allotment must be approved by the Board of Trustees. All other Special Program funds which do not require Board approval are being presented in the Budget Book for your review as well.

Even though the district has reduced costs in some areas to offset funds needed for salaries and other operational needs, the Board of Trustees and the administration continue to emphasize that the first priority of the budget is to maintain the resource allocations to schools. Budget reductions were accomplished through a thorough analysis/review of expenses anticipated at the department and/or district-wide level. Additional reductions were achieved through the redesign of some business processes.

For 2007-2008, as required by House Bill (HB) 1 adopted by the 79th Third Called Special Session of the Texas Legislature, the maintenance and operations (M&O) tax rate has to be reduced from 1.33 to \$1.00. HB1 also provided districts with the opportunity for additional \$.04 for enrichment without vote approval.

Projected revenues for the 2007-2008 General Fund are \$70,655,524 which is a 6.8% increase over the original 2006-2007 budgeted revenues. Revenues for the General Fund are generated from the following primary resources.

	2008	2006-2007	2007-
General Fund	Percent of Total	Percent of Total	
Type of Revenue	Revenue	Revenue	
Local, all sources	70.72%	63.65%	
State, all sources	28.87%	36.01%	
Federal, all sources	.41%	.34%	

Revenues by source for the General Fund are as Follows:

Revenue	%Change Recommended Budget 2007-2008	from 2006- 2007 Adopted Budget	
Revenue Sources			
Local Sources	\$44,971,473		- 3.88%
State Sources	\$25,444,051	33.21%	
Federal Sources	\$ 240,000	-11.11%	
Total General Fund Revenue	\$70,655,524		

The 2007-2008 state revenue projections are based on an estimated average daily attendance (ADA) of 8,419 students. The district will also receive \$564,064 for high school allotment funding for 2007-2008. The Texas Education Agency (TEA) is classifying the high school funding as designated funding, thus requiring it to be accounted for in the Special "Revenue Fund" as a grant and not as part of the General Fund. Therefore, it is not included in the General Fund revenue totals shown above.

In addition to those funds shown above, the district also records recognition for the state's contribution in the amount of 6.58% for teacher retirement on behalf of all TRS employees in the district, as well as \$269,942 for other state miscellaneous programs.

The decrease in local sources is primarily as a result of the reduction of the district's M&O tax rate for 2007-2008. Even with the reduced rate, current property tax revenue is expected to be the district's largest revenue source.

2007-2008 Appropriations

Appropriations included in the recommended budget for the General Fund total \$70,655,524. Taking into account that the projected appropriations will result in unspent funds of \$500,249 at the end of the fiscal year.

Summary

School year 2006-2007 continued to be one of challenge and change in the Port Arthur Independent School District. With each new challenge comes the opportunity to further the progress toward accomplishing our goals of greater achievement and operational effectiveness.. We welcome those opportunities, along with collaboration of the entire community in successfully preparing students for the future. Public education is a never-ending responsibility, but it is one that holds the greatest opportunity to make the future for the thousands of young people the brightest possible. It is the responsibility to which each and every PAISD employee dedicates his or her life. It is clearly a worthwhile task that we undertake, year after year, fully committed to the PAISD community.

Sincerely,

Johnny E. Brown, Ph.D.
Superintendent of Schools

GENERAL BUDGET INFORMATION

BUDGET WORKSHOPS

Date	Discussion Items
May 23, 2007	<ul style="list-style-type: none">- Budget Overview- Expense Analysis- Capital Improvement Plan
June 5, 2007	Salary Compensation Plan
June 19, 2007	Revenue Analysis
August 16, 2007	Budget Overview
August 20, 2007	Budget and Tax Rate Adoptions/Approvals

BUDGET PROCESS

- **Establish revenue projections**
- **Establish school allocations based on projected enrollment and resources**
- **Develop budgets or expenditure plans for each campus and organization**
- **Compile individual budgets or expenditure plans into a comprehensive budget**
- **Review and seek approval of budget by Board of Trustees**

BUDGET ASSUMPTIONS

- **Revenues and funding will be consistent with the previous year**
 - **State Funding/Property Taxes**
 - **ERATE Grant**
- **Costs for substitute teachers' program will not change**
- **ADA will be the same as last year**
- **Implementation of new programs will be offset by reductions in spending**

ACCOUNTABILITY REQUIREMENT

- **Balance budget so that the current revenues are sufficient to pay current services**
- **Prepare budget in accordance with all federal, state, and local requirements**
- **Provide basis for evaluation of efforts, costs and accomplishments**

LEGAL REQUIREMENTS

- **State (Texas Education Code Section 44.002-44.006)**
- **TEA (FASRG & Commissioner Rules)**
- **Local District (Local Board Policy)**

STATE REQUIREMENTS

- **State Board sets date by which Budget must be prepared – August 20**
 - **Must be adopted by August 31 (as per TEA)**
 - **Public Meeting with at least 10 days notice in public newspaper for adoption**
- **Budget prepared in accordance with GAAP and State Guidelines**
- **Must legally adopt budget before adoption of tax rate (same meeting-okay)**

TEA REQUIREMENTS - ADOPTION

- **Must adopt budget by August 31**
- **Adoption and amendments to the budget must be recorded in the board minutes**
- **Official budget must include:**
 - **General Fund**
 - **Food Service Fund**
 - **Debt Service Fund**
- **Budget can include:**
 - **Technology Allotment (if applicable)**
 - **High School Allotment (if applicable)**

TEA REQUIREMENTS - FUNDS

- **Official district budget must be presented at least at FUND AND FUNCTION level**
- **District must amend the official budget before exceeding a functional expenditure category**

TEA REQUIREMENTS - PEIMS

- **Same funds in the official budget are reported through PEIMS in the Fall of each year**
- **District must adhere to specific data collection and reporting requirements for PEIMS data**

LOCAL REQUIREMENTS

- **May include:**
 - **Fund Balance Requirements**
 - **Debt Service Fund Balance Accumulation**
 - **Investment Requirements**
 - **Property Tax Exemption Parameters**
 - **Financial Performance Comparison Measures**
 - **Staffing Levels**

BUDGET CALENDAR

(As Recommended by TASBO)

January-April	The chief budget officer prepares budget.
May	Budget is compiled and discussed with all stakeholders.
June	Preliminary budget is completed and presented to board.
July	Official public budget hearing on proposed budget.
August	The taxing unit publishes its notice of budget and proposed tax rate no later than August 20. The District must adopt its budget by August 31.

TAX CALENDAR

(As Recommended by TASBO)

May 15	Chief appraiser sends notices of appraised value.
June 15	Chief appraiser submits to the District an estimate of the District's taxable value.
July 25	The chief appraiser certifies the approved appraisal roll to each taxing unit.
August	The district publishes its notice of budget and proposed tax rate no later than August 20.
August 31	The District adopts its budget by August 31.
August-September	After adopting the budget, the unit adopts the tax rate.
October	The District tax assessor prepares and mails tax bills.

REVENUE ESTIMATION

- **State Revenue**
 - **Foundation School Program**
 - **Basic Allotment (Tier I)**
 - **Enrichment (Tier II)**
 - **Existing Debt Allotment**
 - **Instructional Facilities Allotment**
- **Local Property Tax Revenue**
- **Other Local Revenue**
- **Federal Revenue**

LOCAL PROPERTY TAX REVENUE

- **2007-2008**
 - **\$1.04**
 - **66.67% Of M&O (\$1.00)**
 - **\$.04 without voter approval (Golden Pennies)**
- **2008**
 - **\$.02 WITH voter approval**

OTHER LOCAL REVENUE

- **Interest Earnings**
- **Tuition & Fees**
- **Athletic Receipts**
- **Community Education Fees**

BUDGET ADJUSTMENTS

SUMMARY OF BUDGET ADJUSTMENTS

INCREASE	Amt.	DECREASE	Amt.
Salary Adjustments - Pay Raises w/ Benefits	2,015,405	Workers' Compensation	(213,908)
Salary Adjustments - Stipends	291,724	Special Maint. Projects	(200,000)
Utilities	311,670	Travel	(64,026)
New Program - Perfect Attendance	170,000	Equipment Leasing	(29,476)
New Program - TCEPT	34,000		
Personnel Adjustments (incl. Campus Security)	296,548		
Employee Health Insurance	303,600		
Portable Building Lease	92,125		
Total	3,515,072		(507,410)
Net Increase		3,007,662	

NEW/MODIFIED INITIATIVES

- **TCEPT Program**
- **High School Allotment**
- **Critical Shortage Stipends**
- **Perfect Attendance Stipends**
- **Accident Prevention Program**
- **New positions Established**
 - **At Risk Counselor**
 - **Cultural Diversity Specialist**
 - **Campus Security Monitors**
 - **Instructional Coach**
- **Salary Compensation Plan**
- **Two Year Administrator's Contracts**
- **Administration of Substitute Teachers' Process**

INITIATIVES OUTLINED

- **TCEPT is a Lesson Planning Software tool purchased from Region 5 to be utilized by all teachers PreK-5. Lesson Plans will be viewable by the principal and central office administration at the touch of a finger.**
- **High School Allotment funds may be utilized to fund 9th to 10th Grade Transition Initiatives such as Course Recovery and Transition Counselor.**

INITIATIVES OUTLINED (CONT'D)

- **Critical Shortage Stipends - Beginning 2007-2008, the Superintendent may provide stipends to staff in critical shortage areas such as mathematics, bilingual/ESL, science, special education and foreign language.**
- **Perfect Attendance Stipend - All employees who are absent three (3) or fewer days shall be compensated for perfect or near perfect attendance as follows:**
 - **Zero (0) day shall be paid \$300 annually or \$150 per semester**
 - **One (1) day shall be paid \$200 annually or \$100 per semester**
 - **Two (2) days shall be paid \$150 annually or \$75 per semester**
 - **Three (3) days shall be paid \$100 annually or \$50 per semester**

INITIATIVES OUTLINED (CONT'D)

- **Accident Prevention Program – New program will be implemented to recognize behavior that contributes to loss prevention or a reduction in the frequency and severity of accidents.**
- **New Positions Established – Several new positions have been created to facilitate Academic Excellence in the district.**

INITIATIVES OUTLINED (CONT'D)

- **Salary Compensation Plan – New salary structure will be implemented to eliminate inequities in existing plan and increase salaries to market level.**
- **Two Year Administrator's Contracts – Administrators' contract will be changed from one to two years.**
- **Administration of Substitute Teachers' Process – Processes have been developed to manage the substitute teachers' program internally as opposed to contracting for these services externally.**

REVENUE ANALYSIS

(2007-08)

2007-08

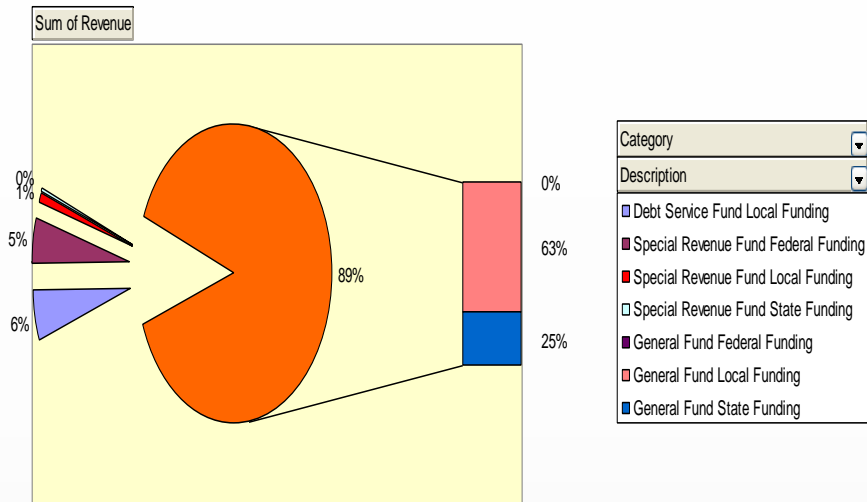
REVENUE RATIONALE

- **Less Local Funding**
- **More State Funding**
 - **Hold Harmless HB1 Provision Applied**
- **Additional Funds from:**
 - **HB 1200 Contracts**
 - **Foreign Trade Zone Contracts**

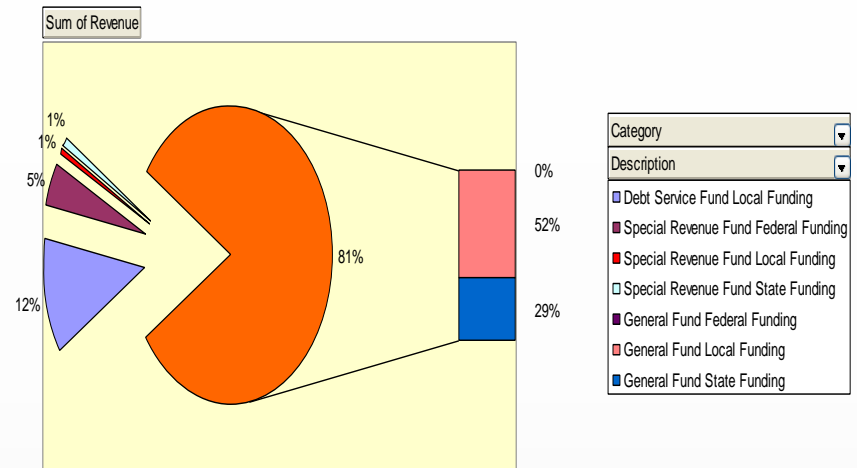
REVENUE SUMMARY

2006-07 VS. 2007-08

2006-07



2007-08



REVENUE - 2007-08

Combined Budget Summary

Estimated Budgeted Revenue
(Including Projected Fund Balance)

Description	General Fund	Special Revenue Fund	Debt Service Fund	Memo Totals
Est. Revenues	\$70,655,524	\$5,642,063	\$10,764,203	\$87,061,790
Est. Expenditures	\$70,155,275	\$5,642,063	\$10,764,203	\$86,561,541
Net Diff. (Deficit)	\$500,249	\$0	\$0	\$500,249
<i>Estimated Fund Balance @ Aug. 31, 2007</i>	\$10,792,495			
<i>Projected Fund Balance @ Aug. 31, 2008</i>	\$11,292,744			

REVENUE - 2007-08

Revenue Summary

Estimated Budgeted Revenue

			Special		Debt		
Description	General Fund	%	Revenue Fund	%	Service Fund	%	Memo Totals
<u>5700 Local Funding</u>	44,971,473	63.65%	702,300	12.45%	10,764,203	100.00%	56,437,976
<u>5800 State Funding</u>	25,444,051	36.01%	812,063	14.39%	0	0.00%	26,256,114
<u>5900 Fed. Funding</u>	240,000	0.34%	4,127,700	73.16%	0	0.00%	4,367,700
TOTAL REVENUE	70,655,524		5,642,063		10,764,203		87,061,790
Percent of Revenue	81%		6%		12%		100%

Combined Funding

REVENUE - 2007-08

Budgeted Revenue

Estimated Budgeted Revenue				
Description	General Fund	Special Revenue Fund	Debt Service Fund	Memo Totals
5700 Local Funding				
*Property Taxes	40,634,473		10,764,203	51,398,676
Prior Year Taxes	550,000			550,000
Penalty & Interest	400,000			400,000
In lieu tax agr.	2,000,000			2,000,000
Income from Inv.	1,202,000			1,202,000
Gate Receipts	85,000			85,000
Other / Food Serv.		702,300		702,300
Miscellaneous	100,000			100,000
TOTAL Local	44,971,473	702,300	10,764,203	56,437,976

Local Funding

REVENUE – 2007-08

Budgeted Revenue

Estimated Budgeted Revenue

Description	General Fund	Special Revenue Fund	Debt Service Fund	Memo Totals
<u>5800 State Funding</u>				
Per Capita	2,890,000	0	0	2,890,000
Foundation	21,258,026	0	0	21,258,026
Oth. Prog. Aid	1,296,025	0	0	1,296,025
Technology		247,999	0	247,999
High School Allot.		564,064	0	564,064
				0
				0
TOTAL State	25,444,051	812,063	0	26,256,114

State Funding

REVENUE - 2007-08

Budgeted Revenue

Estimated Budgeted Revenue

Description	General Fund	Special Revenue Fund	Debt Service Fund	Memo Totals
5900 Fed. Funding				
Nat'l School Lunch		4,127,700		4,127,700
USDA Commodities				0
Medicaid Reimburs.	150,000			150,000
Medicare Adm.	10,000			10,000
Indirect Cost	80,000			80,000
TOTAL Federal	240,000	4,127,700	0	4,367,700

Federal Funding

EXPENSE ANALYSIS

EXPENSE CODE REVIEW

- **Organization**
 - **Expenses grouped by campus or organization**
- **Function**
 - **Expenses grouped by major activities such as:**
 - **Instruction**
 - **Student Transportation**
 - **Plant Maintenance/Operations**
 - **Community Services**
- **Object**
 - **Expenses grouped by major tasks such as:**
 - **Payroll**
 - **Contracted services**
 - **Materials & Supplies**
 - **Capital Improvements**

PROPOSED BUDGET

2007-2008

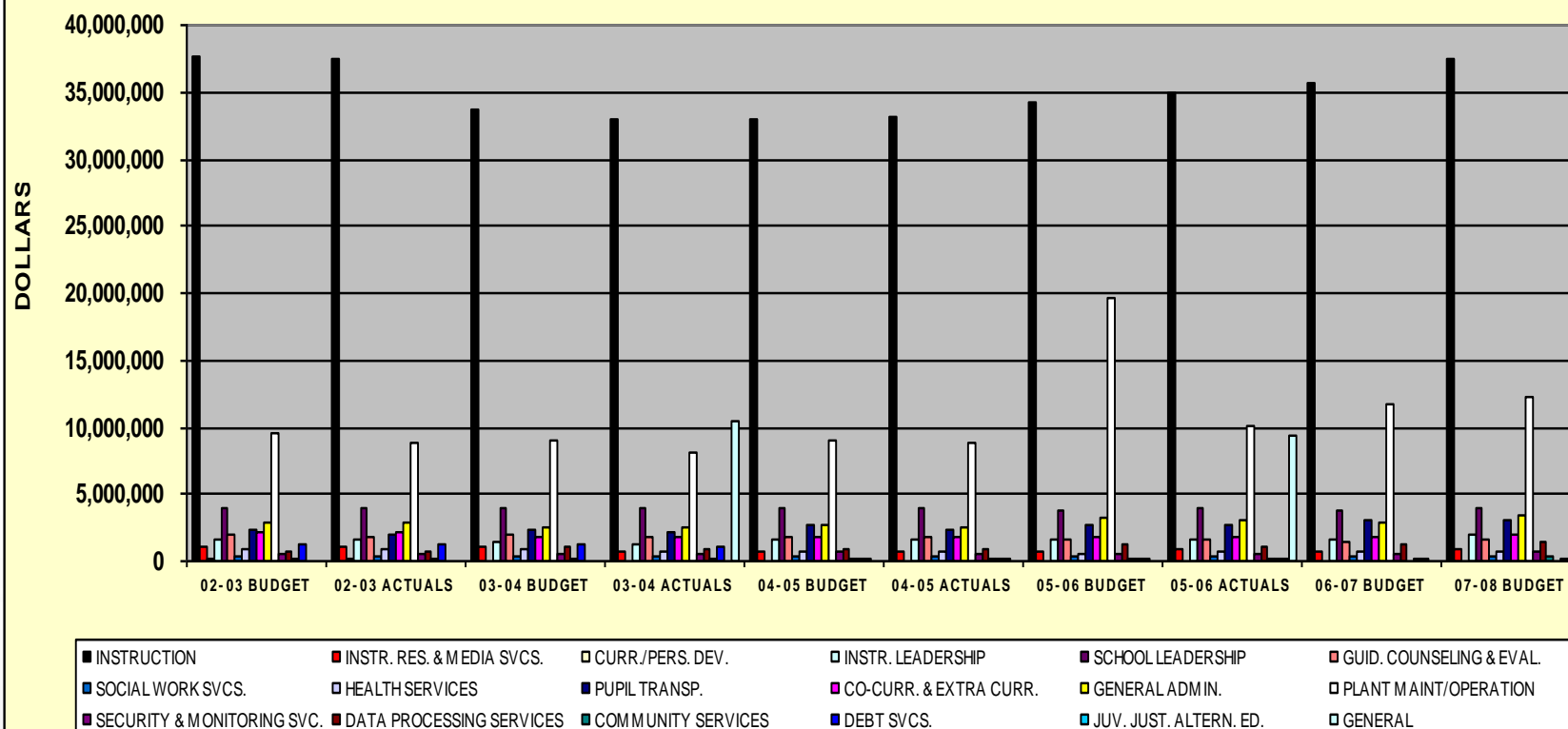
General Fund Summary by Function & Object Code

Description (Function)	Payroll Costs	Contracted Services	Mat'ls & Supplies	Oper. Exp.	Debt Service	Bonded Debt	Capital Outlay	Total Budget	% of Tot. Budget
Instruction (11)	33,890,146	1,199,323	1,666,051	750,663	0	0	0	37,506,183	53.46%
Inst. Resour & Med (12)	651,241	11,388	160,971	13,761	0	0	0	837,361	1.19%
Curr & Curr Devel (13)	2,210	9,300	4,000	24,924	0	0	0	40,434	0.06%
Instruc Leadership (21)	1,554,693	266,128	117,614	42,769	0	0	5,000	1,986,204	2.83%
School Leadership (23)	3,759,946	20,540	133,186	12,403	0	0	0	3,926,075	5.60%
Guid & Counseling (31)	1,442,351	101,000	72,155	2,000	0	0	0	1,617,506	2.31%
Social Work Serv (32)	123,671	214,500	200	700	0	0	0	339,071	0.48%
Health Services (33)	629,071	1,500	29,400	2,355	0	0	0	662,326	0.94%
Student Transp (34)	1,966,449	156,739	541,500	69,175	0	0	370,000	3,103,863	4.42%
Co-Curr/Extra Curr (36)	969,962	156,974	362,302	480,165	0	0	0	1,969,403	2.81%
Gen'l Admin (41)	1,705,212	1,207,575	205,900	256,929	0	0	0	3,375,616	4.81%
Plant Maint/Oper (51)	4,939,012	4,764,205	845,180	1,623,750	0	0	65,000	12,237,147	17.44%
Security & Monitor (52)	0	644,400	0	0	0	0	0	644,400	0.92%
Data Proc Services (53)	474,502	672,099	302,860	30,378	0	0	0	1,479,839	2.11%
Community Serv (61)	241,747	5,250	41,350	19,000	0	0	0	307,347	0.44%
Debt Service (71)	0	0	0	0	28,000	0	0	28,000	0.04%
Const. - Food Serv (81)	0	0	0	0	0	0	0	0	0.00%
Juvenile Just AEP (95)	0	94,500	0	0	0	0	0	94,500	0.13%
Total	52,350,213	9,525,421	4,482,669	3,328,972	28,000	0	440,000	70,155,275	100.00%

Percent of Total Budget	74.62%	13.58%	6.39%	4.75%	0.04%	0.00%	0.63%	100.00%	
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2007-08 PROPOSED EXPENSES BY FUNCTIONS

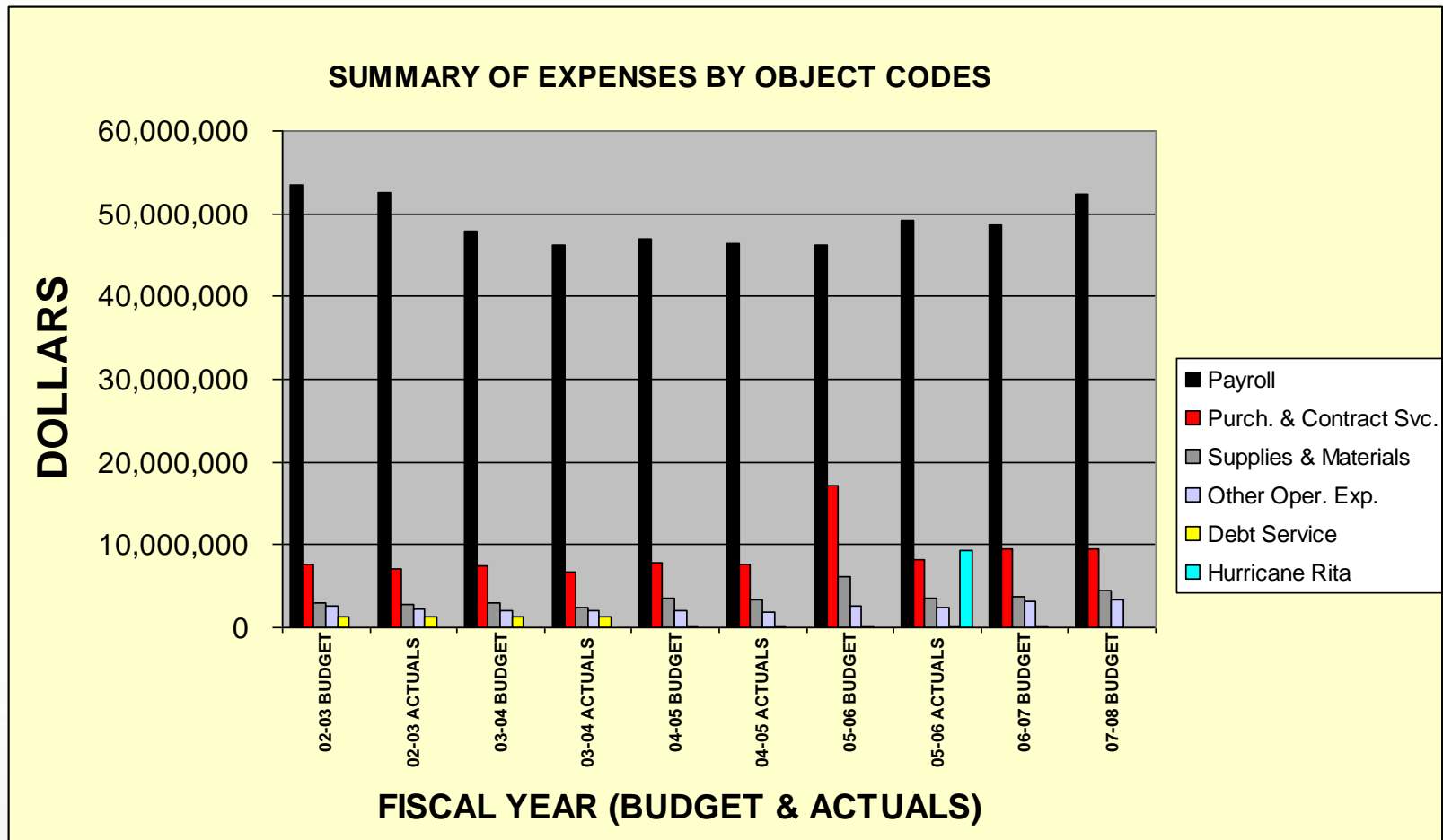
SUMMARY OF EXPENSES BY FUNCTION



2007-08 PROPOSED EXPENSES BY FUNCTIONS

#	FUNCTION	02-03 BUDGET	02-03 ACTUALS	03-04 BUDGET	03-04 ACTUALS	04-05 BUDGET	04-05 ACTUALS	05-06 BUDGET	05-06 ACTUALS	06-07 BUDGET	07-08 BUDGET	07-08 VS. 06-07
000	GENERAL		25,000		10,474,829		25,000		9,351,030			0
011	INSTRUCTION	37,746,788	37,541,017	33,715,514	32,966,212	33,041,559	33,094,497	34,210,649	34,971,560	35,630,297	37,506,183	1,875,886
012	INSTR. RES. & MEDIA SVCS.	1,126,967	1,090,500	1,029,874	740,146	758,185	741,729	808,488	828,954	795,551	837,361	41,810
013	CURR./PERS. DEV.	148,963	94,138	66,913	39,827	51,779	37,630	50,515	46,024	47,460	40,434	(7,026)
021	INSTR. LEADERSHIP	1,634,167	1,572,733	1,390,421	1,329,428	1,656,927	1,615,748	1,590,734	1,594,334	1,651,775	1,986,204	334,429
023	SCHOOL LEADERSHIP	4,009,151	3,971,872	3,898,943	3,888,266	3,931,865	3,894,747	3,817,750	3,936,065	3,764,851	3,926,075	161,224
031	GUID. COUNSELING & EVAL.	2,055,083	1,863,003	1,938,852	1,826,548	1,757,022	1,718,015	1,612,027	1,618,482	1,383,901	1,617,506	233,605
032	SOCIAL WORK SVCS.	334,427	330,617	286,916	283,008	346,788	348,826	301,982	329,302	319,677	339,071	19,394
033	HEALTH SERVICES	930,900	915,819	912,105	700,618	729,358	630,853	626,276	703,431	689,983	662,326	(27,657)
034	PUPIL TRANSP.	2,400,181	1,992,437	2,313,406	2,161,763	2,704,845	2,426,090	2,757,569	2,681,743	3,023,154	3,103,863	80,709
035	FOOD SERVICE								197			0
036	CO-CURR. & EXTRA CURR.	2,195,699	2,178,351	1,847,945	1,832,428	1,845,734	1,755,871	1,756,576	1,822,149	1,725,089	1,969,403	244,314
041	GENERAL ADMIN.	2,885,833	2,844,195	2,590,128	2,526,411	2,728,759	2,488,118	3,160,931	3,059,218	2,793,874	3,375,616	581,742
051	PLANT MAINT/OPERATION	9,563,854	8,892,054	8,925,004	8,137,983	9,048,294	8,745,166	19,550,757	10,021,499	11,777,144	12,237,147	460,003
052	SECURITY & MONITORING SVC.	586,060	477,371	534,110	497,778	643,606	585,566	568,033	498,658	564,508	644,400	79,892
053	DATA PROCESSING SERVICES	729,664	648,013	1,145,829	908,953	955,535	918,057	1,216,255	1,119,145	1,183,586	1,479,839	296,253
061	COMMUNITY SERVICES	203,318	198,337	185,243	171,402	231,397	228,244	179,172	181,477	48,615	307,347	258,732
071	DEBT SVCS.	1,234,302	1,233,561	1,286,053	1,164,426	174,081	174,079	120,756	117,161	122,240	28,000	(94,240)
072	MIS LEASE								3,593			0
081	FACILITIES CONSTRUCTION	103,002	100,475									0
095	JUV. JUST. ALTERN. ED.	86,400	86,400	86,400	86,400	94,500	94,500	94,500	94,500	94,500	94,500	0
	TOTAL	67,974,760	66,055,894	62,153,656	69,736,426	60,700,234	59,522,735	72,422,970	72,978,519	65,616,205	70,155,275	4,539,070

2007-08 PROPOSED EXPENSES BY OBJECT CODES

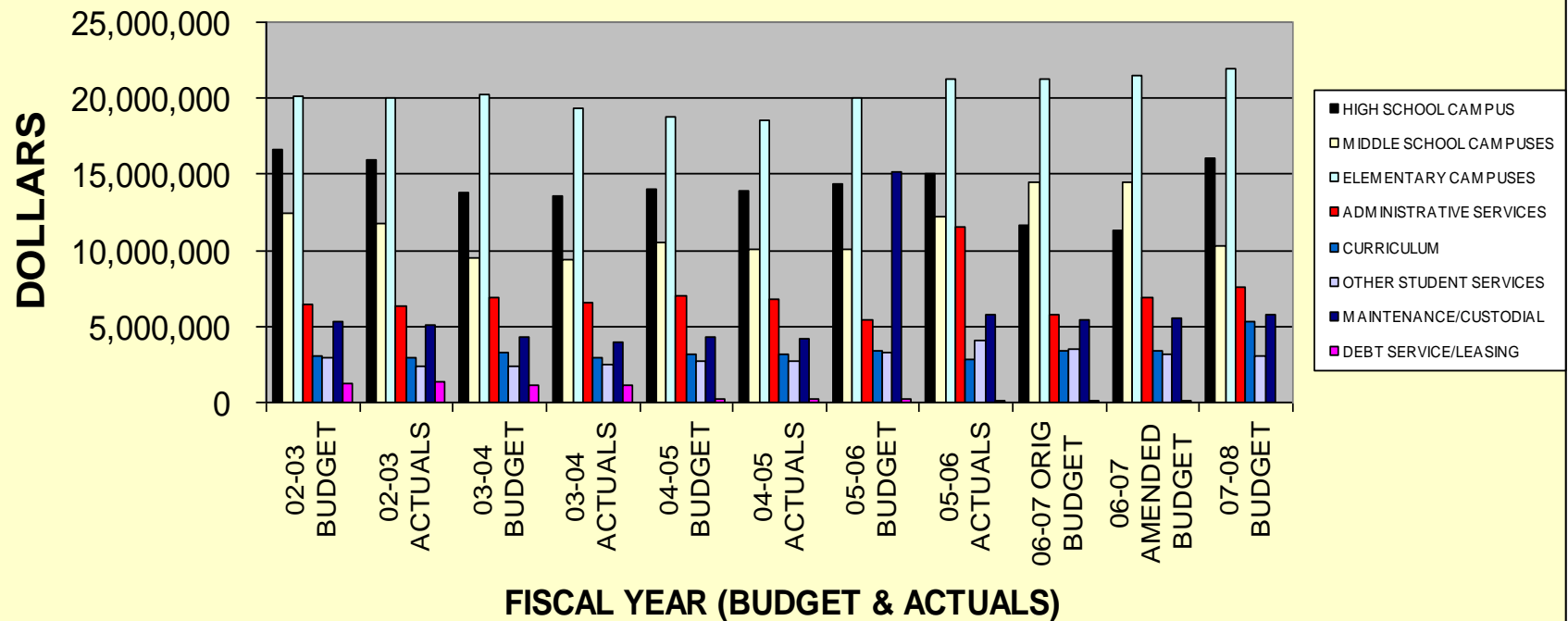


2007-08 PROPOSED EXPENSES BY OBJECT CODES

OBJECT CODE	02-03 BUDGET	02-03 ACTUALS	03-04 BUDGET	03-04 ACTUALS	04-05 BUDGET	04-05 ACTUALS	05-06 BUDGET	05-06 ACTUALS	06-07 BUDGET	07-08 BUDGET	07-08 vs. 06-07
General				10,474,829		25,000					
Payroll	53,407,025	52,484,335	47,929,415	46,272,954	47,014,848	46,391,832	46,187,171	49,100,964	48,553,904	52,350,213	3,796,309
Purch. & Contract Svc.	7,564,860	7,057,720	7,367,470	6,686,783	7,831,262	7,668,844	17,203,373	8,273,810	9,582,820	9,525,421	(57,399)
Supplies & Materials	2,996,795	2,717,276	2,938,338	2,372,620	3,542,517	3,348,882	6,064,098	3,541,543	3,669,883	4,482,669	812,786
Other Oper. Exp.	2,557,424	2,299,045	2,134,808	2,069,541	2,115,518	1,903,843	2,589,177	2,332,969	3,132,358	3,328,972	196,614
Debt Service	1,234,302	1,233,561	1,339,380	1,217,752	174,081	174,079	120,756	120,753	122,240	28,000	(94,240)
Capital Improvements	214,353	263,957	444,244	641,948	22,008	10,255	258,395	257,450	555,000	440,000	(115,000)
Hurricane Rita								9,351,030		0	0
TOTAL	67,974,760	66,055,894	62,153,656	69,736,426	60,700,234	59,522,735	72,422,970	72,978,519	65,616,205	70,155,275	4,539,070

2007-08 PROPOSED EXPENSES BY INSTRUCTIONAL LEVEL

SUMMARY OF BUDGET BY INSTRUCTIONAL LEVEL



ACTUALS AND BUDGET COMPARISON

FISCAL YEARS (2002-2007)

ORG #	ORGANIZATION	02-03 BUDGET	02-03 ACTUALS	03-04 BUDGET	03-04 ACTUALS	04-05 BUDGET	04-05 ACTUALS	05-06 BUDGET	05-06 ACTUALS	06-07 ORIG BUDGET	06-07 AMENDED BUDGET	07-08 BUDGET
000	MISCELLANEOUS	(216,464)	0	487,404	10,474,829	0	25,000	483,000				
	HIGH SCHOOL CAMPUS											
003	A LINCOLN HIGH SCHOOL	0	1,471	0	0	0	0	0	0			
004	STILWELL TECHNICAL CENTER	1,098,983	1,033,256	1,049,704	1,033,573	1,314,887	1,293,125	1,266,627	1,323,834	1,362,798	1,365,698	1,613,328
005	PORT ARTHUR ALT CAMPUS	1,019,886	898,044	695,492	670,896	901,238	840,681	869,329	845,367	865,889	898,383	1,084,884
006	OPERATION OUTREACH	337,831	322,323	0	0	0	0	0	0			0
008	MEMORIAL 9TH GRADE CAMPUS	3,924,703	3,900,126	3,715,822	3,628,065	3,614,066	3,587,940	3,753,952	3,965,040			4,139,412
009	MEMORIAL HIGH SCHOOL	10,229,329	9,840,556	8,368,491	8,230,925	8,197,746	8,137,706	8,452,374	8,924,012	9,471,196	9,065,039	9,218,724
	MIDDLE SCHOOL CAMPUSES											
010	INDEPENDENT ACCOUNTS	0	0	(382,500)	0	345,000	0	0	0			
041	THOMAS EDISON MIDDLE SCH	4,832,815	4,624,085	3,794,508	3,660,555	3,866,296	3,904,630	3,897,712	4,791,607	4,334,000	4,404,879	4,231,905
043	WOODROW WILSON MIDDLE SCH	4,199,723	3,985,429	3,486,028	3,300,359	3,427,912	3,366,752	3,313,669	3,828,982		0	3,305,257
044	S F AUSTIN ELEM/MIDDLE	3,456,160	3,200,177	2,632,194	2,397,813	2,886,730	2,783,142	2,855,108	3,184,026	3,102,930	3,303,980	2,813,225
045	7TH, 8TH, 9TH GRADE								431,471	6,999,098	6,791,280	
	ELEMENTARY CAMPUSES											
102	DEQUEEN ELEMENTARY	2,141,259	2,053,953	1,882,105	1,728,292	1,577,927	1,430,680	1,614,414	1,663,582	2,096,976	2,124,671	2,316,169
103	SAM HOUSTON ELEMENTARY	3,009,879	2,967,521	2,779,446	2,748,597	2,634,631	2,601,830	2,810,902	3,274,594	3,675,523	3,635,034	4,028,813
104	FRANKLIN ELEMENTARY	3,067,871	3,265,156	3,124,711	2,895,829	2,751,878	2,739,471	2,906,682	2,936,119	2,621,843	2,640,789	
105	LEE ELEMENTARY	2,999,397	2,950,953	2,664,715	2,661,503	2,194,460	2,289,253	2,646,358	2,657,482	2,789,812	2,830,284	3,018,328
106	PEASE ELEMENTARY	41,750	11,551	32,940	32,671	39,000	29,154	40,000	56,883	44,000	44,000	44,700
107	SIMS ELEMENTARY	0	0						166,725			
108	TRAVIS ELEMENTARY	2,797,179	2,785,276	2,432,239	2,238,630	2,377,967	2,432,876	2,496,820	2,657,872	2,862,536	2,922,486	3,256,145
109	TYRRELL ELEMENTARY	2,523,876	2,461,016	2,539,435	2,558,962	2,635,022	2,568,740	2,794,691	2,805,636	2,895,044	2,938,974	3,161,712
110	WASHINGTON ELEMENTARY	2,143,291	2,047,282	1,795,445	1,702,634	1,562,828	1,580,408	1,801,067	1,840,984	1,693,712	1,670,510	3,237,365
111	WHEATLEY SCH OF SPEC PROG	826,546	770,909	853,911	768,718	829,952	754,625	800,702	958,426	982,612	971,112	1,032,062
113	DOWLING ELEMENTARY	46,373	149,133	1,577,240	1,431,938	1,586,873	1,624,498	1,654,931	1,834,089	1,633,116	1,662,123	1,865,745
114	HUGHEN SCHOOL	575,388	572,009	621,131	556,332	551,905	493,736	441,543	338,116			
418	PRE-KINDERGARTEN								77,908			
	ADMINISTRATIVE SERVICES											
701	SUPERINTENDENT	432,343	500,421	425,189	427,739	379,033	361,064	591,810	563,637	441,410	548,101	527,118
702	SCHOOL BOARD	322,859	308,821	312,259	264,734	476,007	405,944	548,402	516,870	323,069	229,069	271,200
703	TAX COSTS	446,269	385,618	456,457	462,696	491,789	420,458	608,000	530,485	636,000	636,000	874,500
710	ADMINISTRATION BUILDING	2,889,407	2,905,487	3,082,532	3,031,250	3,387,907	3,370,527	1,156,269	7,571,328	2,132,763	2,906,618	3,080,855
711	COMMUNITY RELATIONS	168,848	164,845	158,412	144,629	196,536	193,506	162,592	132,584			
712	MEDIA CENTER	290,552	286,048	259,545	248,967	249,054	242,238	256,323	239,320	260,159	260,158	292,657
713	ASST TO SUPERINTENDENT										0	280,106
717	TECHNOLOGY SPECIALIST DEP	443,154	383,410	508,676	335,895	668,096	589,935	877,543	777,226	616,770	951,000	569,307
726	BUSINESS OFFICE	770,352	783,217	743,273	704,202	735,507	698,608	765,293	737,146	744,032	770,786	918,561
727	MIS DEPARTMENT	216,749	196,553	594,524	556,553	212,249	252,600	234,141	209,588	298,806	249,710	364,527
730	ADMIN/STUDENT SERVICES	0	(606)	0	0	0	0	0	0			
731	PERSONNEL/HUMAN RESOURCES	442,318	423,453	346,528	366,055	273,936	273,980	280,935	259,598	291,681	294,803	420,854
740	GENERAL INDIRECT	0	3,363	0	38	0	0	0	856			
	CURRICULUM											
709	SPECIAL EDUCATION	1,027,202	1,162,326	1,155,419	1,019,192	810,814	864,097	1,138,372	986,370	1,038,860	1,042,920	1,110,642
871	SPECIAL PROJECTS	764,125	649,578	822,055	724,534	647,957	620,661	607,663	508,988	646,575	617,643	1,683,352
951	DEPT. OF INSTRUCTION	245,121	218,952	425,006	451,080	1,057,884	977,120	1,087,407	850,990	1,488,654	1,424,944	2,260,174
953	ASST SUPT ADMIN SERVICES	632,103	534,796	585,698	511,823	412,012	525,625	398,819	342,487			
957	DIRECTOR OF BILINGUAL EDU	177,273	174,970	195,732	189,614	204,757	193,127	193,025	172,727	200,079	273,236	268,508
958	SUPERVISOR OF G/T	13,703	13,208	12,010	5,368	12,140	8,994	9,015	491	12,010	19,622	12,010
959	DIRECTOR OF SECONDARY EDU	169,034	172,394	33,123	33,943	0	(541)	0	0			

ACTUALS AND BUDGET COMPARISON

FISCAL YEARS (2002-2007)

ORG #	ORGANIZATION	02-03 BUDGET	02-03 ACTUALS	03-04 BUDGET	03-04 ACTUALS	04-05 BUDGET	04-05 ACTUALS	05-06 BUDGET	05-06 ACTUALS	06-07 ORIG BUDGET	06-07 AMENDED BUDGET	07-08 BUDGET
	OTHER STUDENT SERVICES											
752	STUDENT SERVICES	0	25,000	0				0				
800	ONE TIME WORKERS FOR SS				1,549							
904	PUPIL TRANSPORTATION	2,329,178	1,915,540	1,967,092	2,076,238	2,331,333	2,314,246	2,752,303	2,494,813	3,026,454	3,026,454	3,101,763
905	CAFETERIA ADMINISTRATION								197			
952	STUDENT SERVICES	505,190	389,531	393,523	370,320	369,740	327,318	453,542	392,824	430,205	108,192	0
954	ATHLETIC OFFICE	63,215	67,518	44,475	41,711	43,152	45,607	42,256	38,461			
955	HEALTH SERVICES	7,400	7,838	0	0	0	0	0	0			
956	STADIUM AND GROUNDS			0	0	0	0	0	1,159,793			
	MAINTENANCE/CUSTODIAL											
910	BUILDING USAGE	357,412	375,119	298	295	3,310	4,558	862,949	19,426			
925	MAINT. DEPT.	4,396,146	4,200,396	3,871,626	3,597,120	3,863,752	3,738,028	13,981,149	5,493,884	5,475,353	5,594,431	5,723,367
926	RECEIVING DEPARTMENT			0	0	0	0					
927	CONTRACT ADMINISTRATOR	83,330	77,608	0	(12,628)	0	0	0	0			
928	CO-ORD OF CUSTODIAL SERV	435,905	484,037	422,983	376,228	399,107	432,039	333,531	292,117			
	DEBT SERVICE/LEASING											
999	DEBT SERVICE	1,289,798	1,406,228	1,186,760	1,086,164	177,848	178,752	181,750	123,562	122,240	122,240	28,000
	TOTAL	67,974,760	66,055,894	62,153,656	69,736,426	60,700,234	59,522,735	72,422,970	72,978,519	65,616,205	66,345,169	70,155,275

SUMMARY BY INSTRUCTIONAL LEVELS												
MISCELLANEOUS	(216,464)	0	487,404	10,474,829	0	25,000	483,000	0	0	0	0	0
HIGH SCHOOL CAMPUS	16,610,732	15,995,776	13,829,509	13,563,458	14,027,936	13,859,452	14,342,282	15,058,252	11,699,883	11,329,120	16,056,348	
MIDDLE SCHOOL CAMPUSES	12,488,697	11,809,691	9,530,230	9,358,728	10,525,937	10,054,524	10,066,489	12,236,085	14,436,028	14,500,139	10,350,387	
ELEMENTARY CAMPUSES	20,172,809	20,034,761	20,303,318	19,324,106	18,742,441	18,545,269	20,008,110	21,268,414	21,295,174	21,439,983	21,961,039	
ADMINISTRATIVE SERVICES	6,422,851	6,340,628	6,887,395	6,542,755	7,070,114	6,808,859	5,481,308	11,538,639	5,744,690	6,846,245	7,599,685	
CURRICULUM	3,028,561	2,926,223	3,229,043	2,935,553	3,145,564	3,189,083	3,434,301	2,862,052	3,386,178	3,378,365	5,334,686	
OTHER STUDENT SERVICES	2,904,983	2,405,427	2,405,090	2,489,818	2,744,225	2,687,171	3,248,101	4,086,088	3,456,659	3,134,646	3,101,763	
MAINTENANCE/CUSTODIAL	5,272,793	5,137,160	4,294,907	3,961,016	4,266,169	4,174,625	15,177,629	5,805,426	5,475,353	5,594,431	5,723,367	
DEBT SERVICE/LEASING	1,289,798	1,406,228	1,186,760	1,086,164	177,848	178,752	181,750	123,562	122,240	122,240	28,000	
TOTAL	67,974,760	66,055,894	62,153,656	69,736,426	60,700,234	59,522,735	72,422,970	72,978,519	65,616,205	66,345,169	70,155,275	

CAPITAL IMPROVEMENTS

FACILITY ASSESSMENTS

- **Projects Previously Reviewed with Board**
 - **Long-Range Plans Developed Based on Existing Facility Assessment**
 - **\$25M Included in Long Range Plans**
 - **\$2M Requested for 2007-08**
- **Facility Assessments Conducted by PBK**
 - **Facility Needs Re-Evaluated**
 - **Needs Assessment Completed**
 - **On-Site Visits Conducted**
 - **Assessment Included in Bond Exploration**

2007-08 STRATEGY

- **Facility Assessment Will Be Evaluated to Determine Implementation Plans**
- **\$500K is Included in 2007-08 Budget to Address Most Critical Maintenance Needs**

ORGANIZATIONAL DESIGN

PAYROLL ASSUMPTIONS

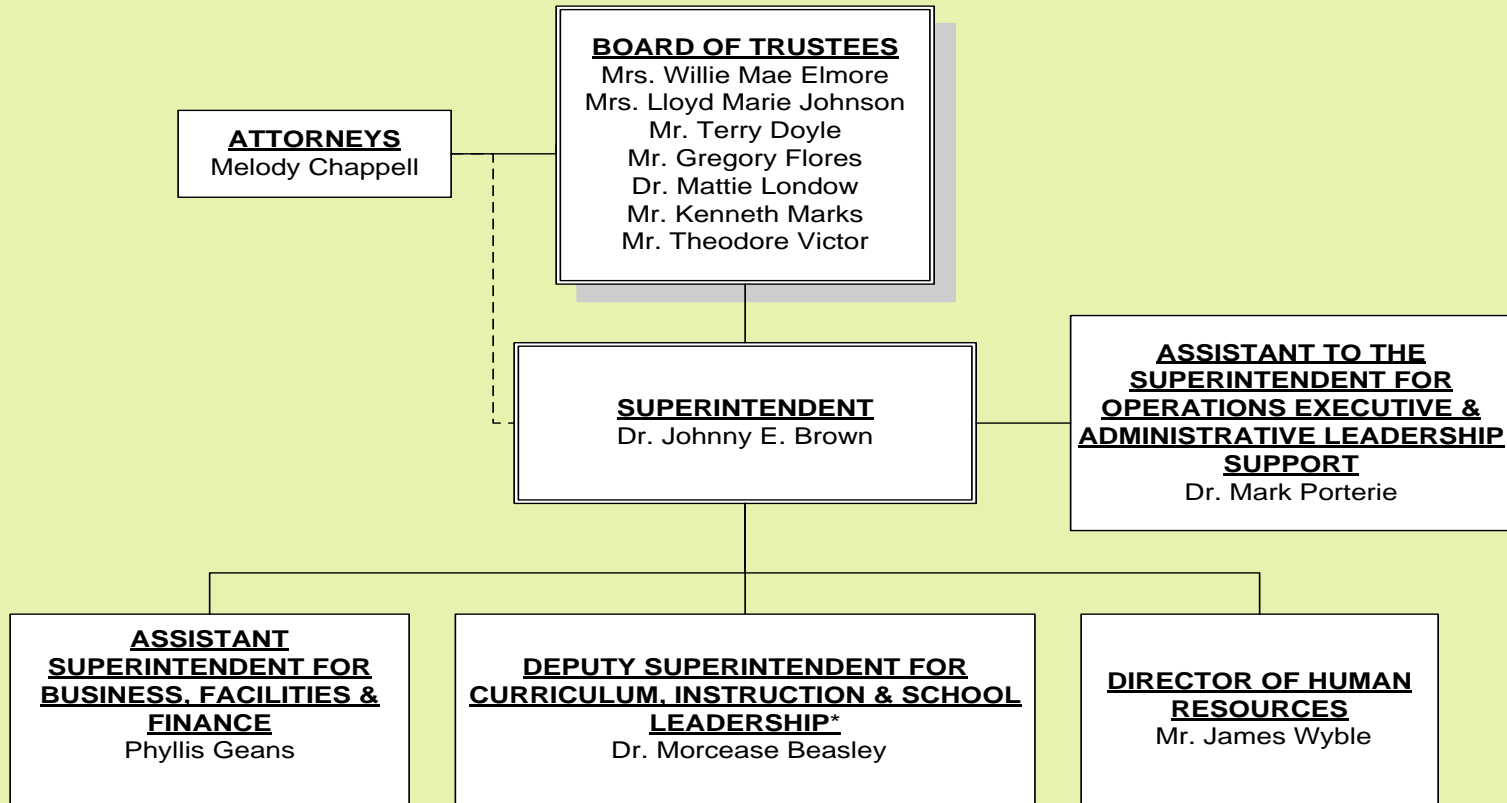
- **Personnel Adjustments**
- **Vacancies Eliminated**
- **Stipends Provided**
- **New Pay Structure To Be Implemented**
 - **Equity Issues Addressed**
 - **Pay Raises Included**
 - **Step Increases Eliminated**
 - **Allowances Provided for Advanced Degrees**

ORGANIZATIONAL DESIGN ASSUMPTION

- **No Change in Existing Executive Structure**

PAISD

ORGANIZATIONAL DESIGN



(*) Second in Authority in School District

SUPPORTING INFORMATION

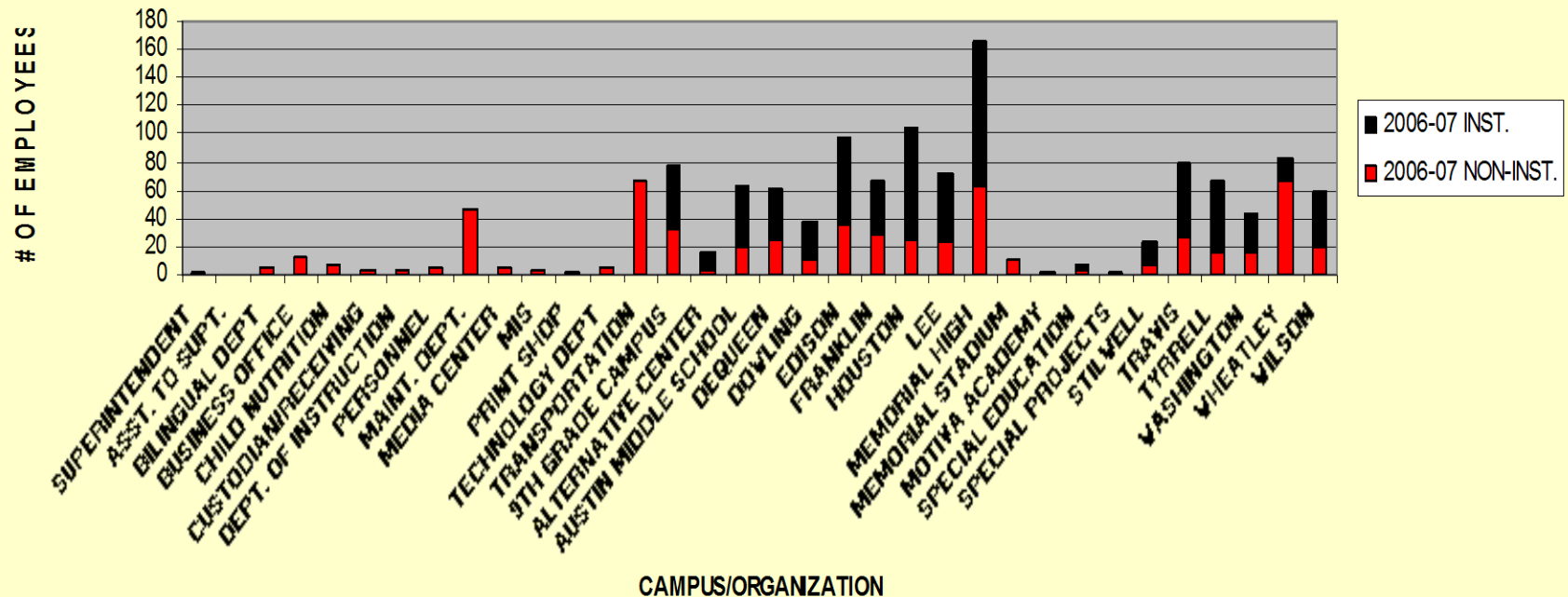
STATISTICAL DATA

- **Employees**
- **Accidents**
- **Attendance Rate**
- **Students**
- **Accountability Rating/TAKS**

EMPLOYEES

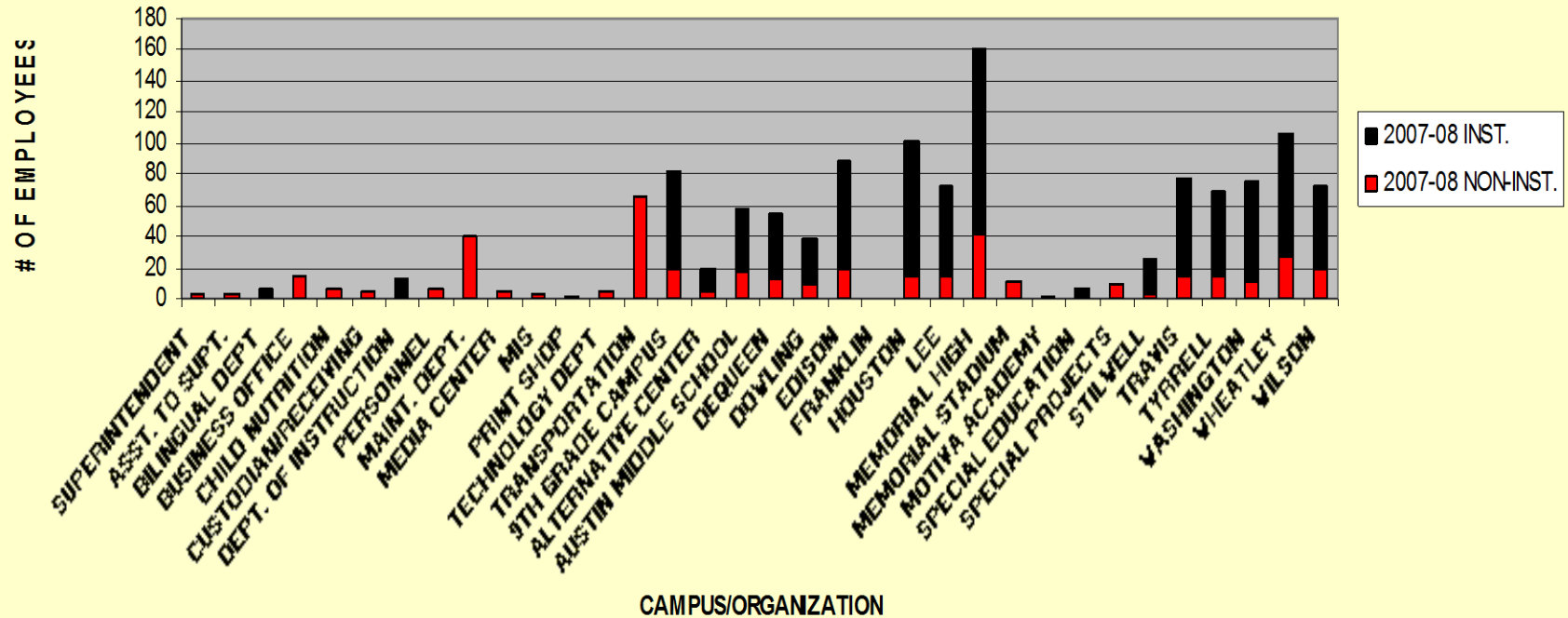
PAISD EMPLOYEES (2006-07)

PORT ARTHUR ISD EMPLOYEES - FISCAL YEAR 2006-07



PAISD EMPLOYEES (2007-08)

PORT ARTHUR ISD EMPLOYEES - FISCAL YEAR 2007-08



PAISD EMPLOYEES

2006-07 VS. 2007-08

CAMPUS/ORGANIZATION	2006-07 NON-INST.	2006-07 INST.	2007-08 NON-INST.	2007-08 INST.	TOT-06-07	TOT-07-08	DIFF.
SUPERINTENDENT	2		3.21		2	3.21	1.21
ASST. TO SUPT.			3		0	3	3
BILINGUAL DEPT	6		1	5	6	6	0
BUSINESS OFFICE	13		14.9		13	14.9	1.9
CHILD NUTRITION	7		6.6		7	6.6	-0.4
CUSTODIAN/RECEIVING	4		5		4	5	1
DEPT. OF INSTRUCTION	3		2	10.25	3	12.25	9.25
PERSONNEL	5		6		5	6	1
MAINT. DEPT.	47		40		47	40	-7
MEDIA CENTER	5		5.15		5	5.15	0.15
MIS	3		3		3	3	0
PRINT SHOP	2		2		2	2	0
TECHNOLOGY DEPT	5		4.64		5	4.64	-0.36
TRANSPORTATION	67		66		67	66	-1
9TH GRADE CAMPUS	33	45	20	61.2	78	81.2	3.2
ALTERNATIVE CENTER	4	12.5	5	14.37	16.5	19.37	2.87
AUSTIN MIDDLE SCHOOL	20	43.5	17	40.17	63.5	57.17	-6.33
DEQUEEN	24.5	37	13	41.19	61.5	54.19	-7.31
DOWLING	11	26	9	29.08	37	38.08	1.08
EDISON	36	62	19	68.77	98	87.77	-10.23
FRANKLIN	28	38			66	0	-66
HOUSTON	25	79	14	86.54	104	100.54	-3.46
LEE	23.5	48	15	57.7	71.5	72.7	1.2
MEMORIAL HIGH	63.5	103	42	119.32	166.5	161.32	-5.18
MEMORIAL STADIUM	11	0	11		11	11	0
MOTIVA ACADEMY	0	2		2	2	2	0
SPECIAL EDUCATION	3	5	2	4	8	6	-2
SPECIAL PROJECTS	0	1	9.91		1	9.91	8.91
STILWELL	7	16	4	21	23	25	2
TRAVIS	27	53	15	62.93	80	77.93	-2.07
TYRRELL	16.5	51	14	55.64	67.5	69.64	2.14
WASHINGTON	17	26	11	64.57	43	75.57	32.57
WHEATLEY	67	15.5	28	78.44	82.5	106.44	23.94
WILSON	19	41	20	51.53	60	71.53	11.53
TOTAL	605	704.5	431.41	873.7	1,309.5	1,305.1	-4.39

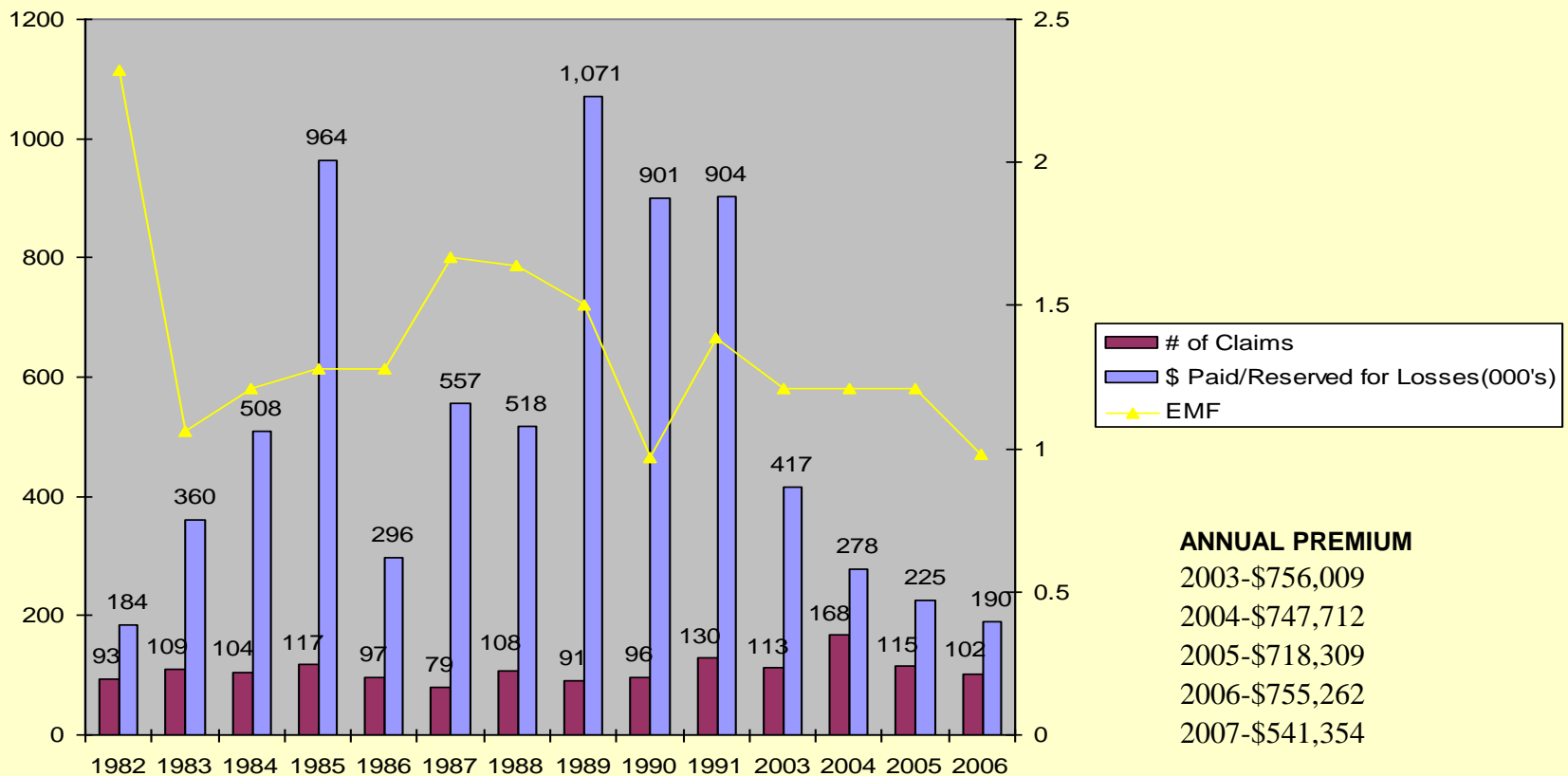
INSTRUCTIONAL VS. NON-INSTRUCTIONAL CLASSIFICATIONS 2007-08

Sum of COUNT		CLASSIFICATION									
INSTR. TYPE	LOCATION	ADMINISTRATORS	AIDES	BUS AIDES	BUS DRIVERS	CHILD NUTRITION	CLERICAL	CUSTODIANS	MAINTENANCE	TEACHERS	Grand Total
Instructional	AUSTIN	4.07	2							34	40.07
	BILINGUAL DEPT	2	1				2				5
	C&D CENTER	4									4
	DEPT OF INSTR	6.25								4	10.25
	DEQUEEN	3.16	6							32.03	41.19
	DOWLING	3.33	4							21.75	29.08
	EDISON	5.77	11							52	68.77
	HOUSTON	4	21							61.54	86.54
	LEE	4	8							45.7	57.7
	MEM 9TH	4.5	11							45.7	61.2
	MEM HS	10.77	18							90.55	119.32
	PAAC	3.37	1							10	14.37
	Stilwell	2	1							20	23
	TRAVIS	3.9	10							49.03	62.93
	TYRRELL	3.84	6							45.8	55.64
	WASHINGTON	4.27	14							46.3	64.57
	WHEATLEY	5.34	43							30.1	78.44
	WILSON	6.03	5							40.5	51.53
Instructional Total		80.6	162				2			629	873.6
Non-Instructional	ASST TO SUPT	2					1				3
	AUSTIN					8	3		6		17
	BILINGUAL DEPT						1				1
	BUSINESS OFF	2					12.9				14.9
	C&D CENTER						2				2
	CHILD NUTRITION	1					5.1	0.5			6.6
	DEPT OF INSTR						2				2
	DEQUEEN					6	2		5		13
	DOWLING					4	2		3		9
	EDISON					10	3		6		19
	HOUSTON					7	2		5		14
	LEE					8	2		5		15
	MAINTENANCE	3					4		8	41	56
	MEDIA	0.17					4.48	0.5			5.15
	MEM 9TH					9	4		7		20
	MEM HS					18	11		13		42
	MIS						3				3
	PAAC					2	1		2		5
	PERSONNEL	1					5				6
	PRINT SHOP						2				2
	SPEC PROJ	5.91					4				9.91
	Stilwell						1		3		4
	SUPT OFFICE	1.16					2.05				3.21
	TECH	0.17					4.47				4.64
	TRANSPORTATION	1		16	46		3				66
	TRAVIS					8	2		5		15
	TYRRELL					7	2		5		14
	WASHINGTON					4	3		4		11
	WHEATLEY			7	7	5	6		3		28
	WILSON					7	5		8		20
Non-Instructional Total		17.41		23	53	103	105	89	41		431.41
Grand Total		98.01	162	23	53	103	107	89	41	629	1,305.01

ACCIDENTS

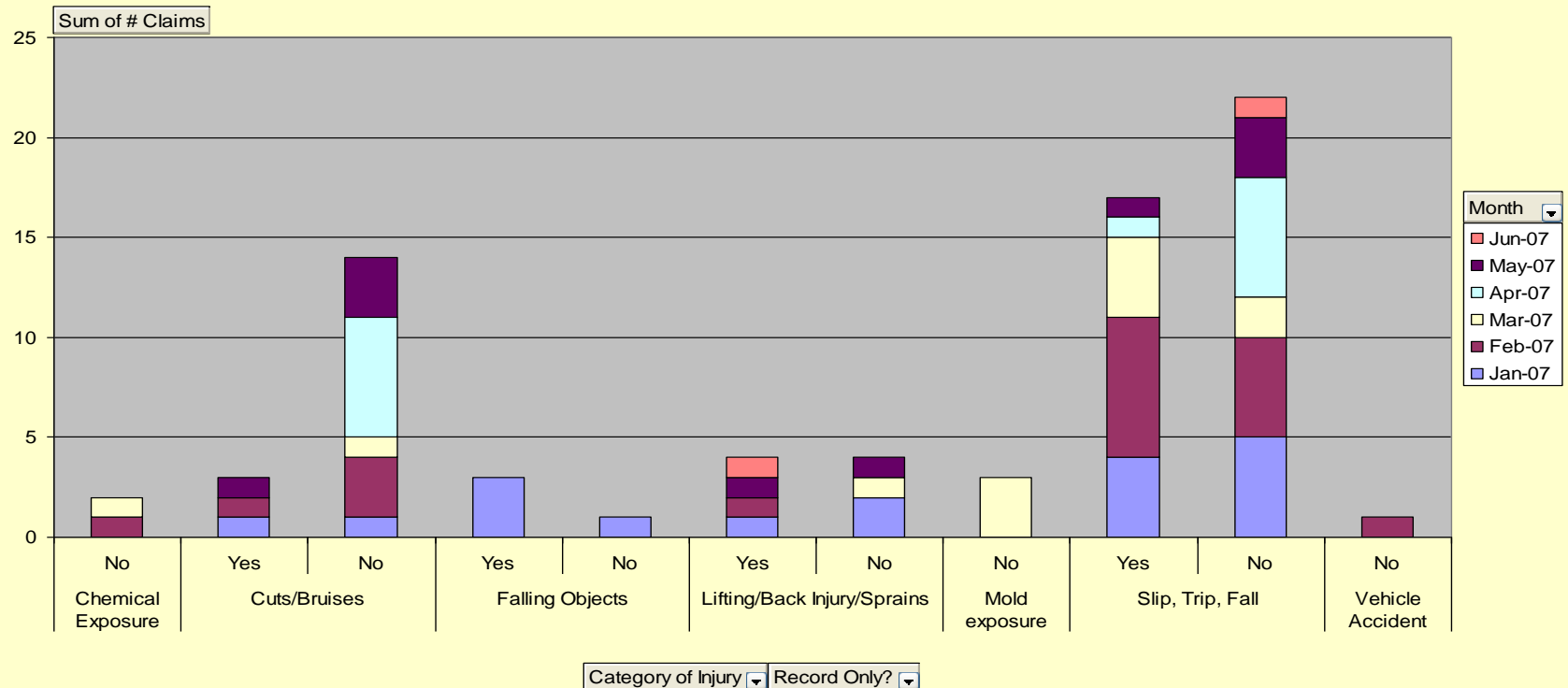
PAID WORKERS' COMPENSATION HISTORY

**WORKERS' COMPENSATION ACTIVITIES
BY FUND YEAR**

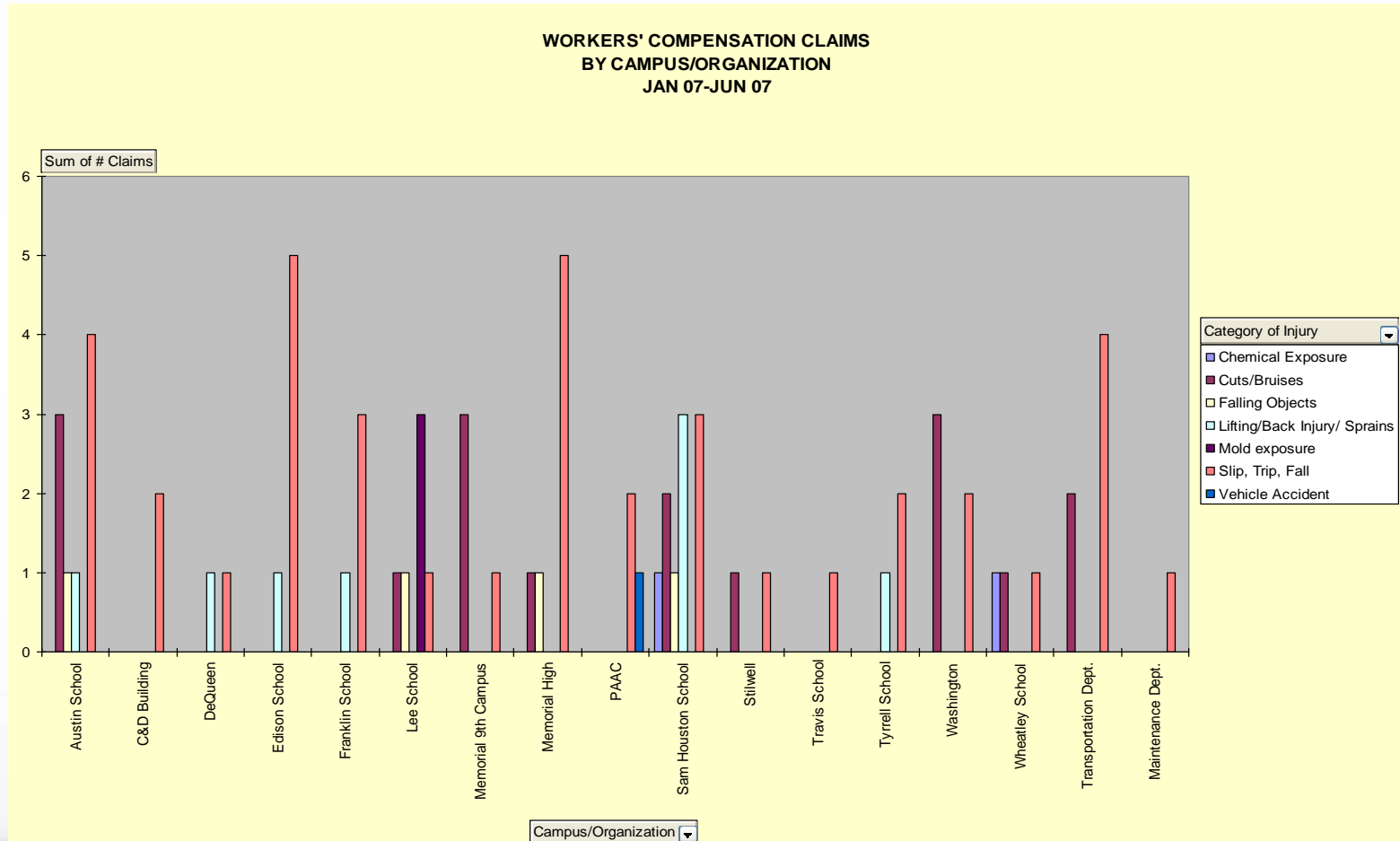


WORKERS' COMPENSATION CLAIMS (FY 07)

WORKERS' COMPENSATION CLAIMS
BY INJURY TYPE & MONTH
JAN 07- JUN 07



WORKERS' COMPENSATION CLAIMS (FY 07)



WORKERS' COMPENSATION CLAIMS BY TYPE OF INJURY (FY 07)

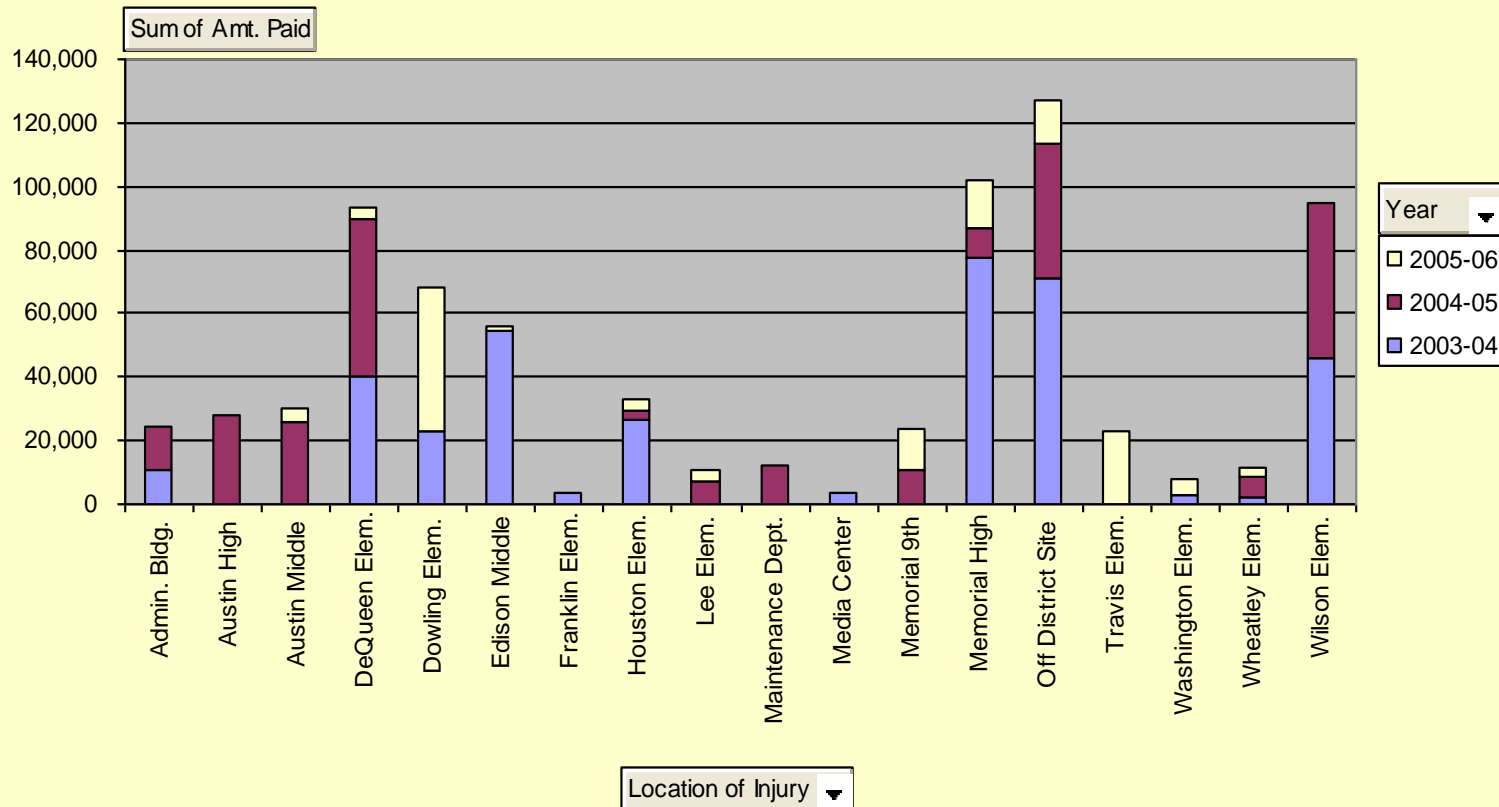
Sum of # Claims		Month						
Category of Injury	Record Only?	Jan-07	Feb-07	Mar-07	Apr-07	May-07	Jun-07	Grand Total
Chemical Exposure	No		1	1				2
Chemical Exposure Total			1	1				2
Cuts/Bruises	Yes	1	1			1		3
	No	1	3	1	6	3		14
Cuts/Bruises Total		2	4	1	6	4		17
Falling Objects	Yes	3						3
	No	1						1
Falling Objects Total		4						4
Lifting/Back Injury/Sprains	Yes	1	1			1	1	4
	No	2		1		1		4
Lifting/Back Injury/Sprains Total		3	1	1		2	1	8
Mold exposure	No			3				3
Mold exposure Total				3				3
Slip, Trip, Fall	Yes	4	7	4	1	1		17
	No	5	5	2	6	3	1	22
Slip, Trip, Fall Total		9	12	6	7	4	1	39
Vehicle Accident	No		1					1
Vehicle Accident Total			1					1
Grand Total		18	19	12	13	10	2	74

WORKERS' COMPENSATION CLAIMS BY ORGANIZATION (FY 07)

Sum of # Claims	Category of Injury							
Campus/Organization	Chemical Exposure	Cuts/Bruises	Falling Objects	Lifting/Back Injury/Sprains	Mold exposure	Slip, Trip, Fall	Vehicle Accident	Grand Total
Austin School		3	1	1		4		9
C&D Building						2		2
DeQueen				1		1		2
Edison School				1		5		6
Franklin School				1		3		4
Lee School		1	1		3	1		6
Memorial 9th Campus		3				1		4
Memorial High		1	1			5		7
PAAC						2	1	3
Sam Houston School	1	2	1	3		3		10
Stilwell		1				1		2
Travis School						1		1
Tyrrell School				1		2		3
Washington		3				2		5
Wheatley School	1	1				1		3
Transportation Dept.		2				4		6
Maintenance Dept.						1		1
Grand Total	2	17	4	8	3	39	1	74

WORKERS' COMPENSATION CLAIMS PAID

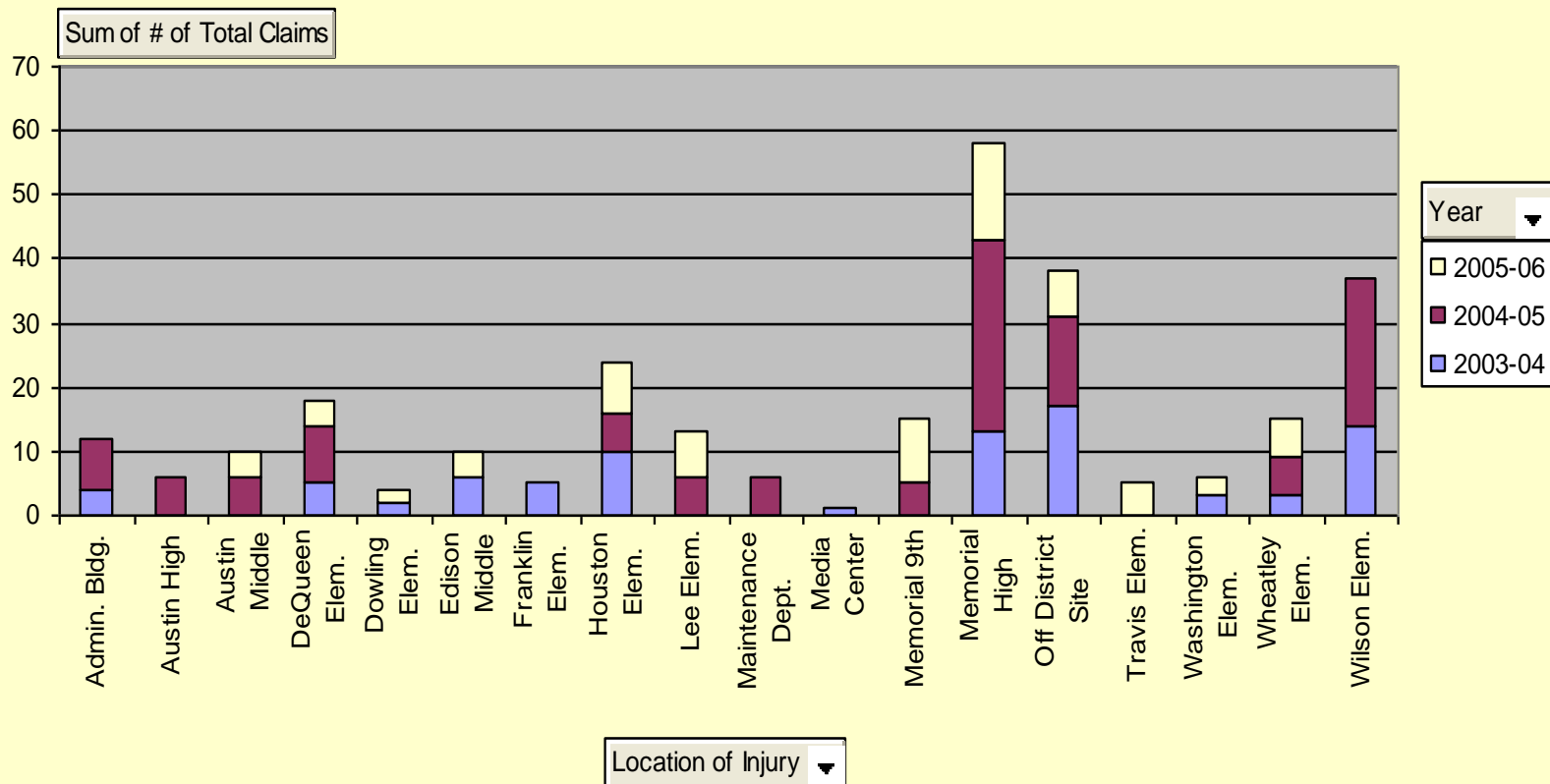
FISCAL YEARS 2003-2005
BY AMOUNT PAID



WORKERS' COMPENSATION CLAIMS PAID

FISCAL YEARS 2003-2005

BY # OF CLAIMS



WORKERS' COMPENSATION CLAIMS PAID

Sum of Amt. Paid	Year			
Location of Injury	2003-04	2004-05	2005-06	Grand Total
Admin. Bldg.	11,084	13,372		24,456
Austin High		28,027		28,027
Austin Middle		25,706	4,512	30,218
DeQueen Elem.	39,983	49,560	3,770	93,313
Dowling Elem.	23,014		45,529	68,543
Edison Middle	54,911		1,380	56,291
Franklin Elem.	3,438			3,438
Houston Elem.	26,849	2,944	3,311	33,104
Lee Elem.		7,251	3,513	10,764
Maintenance Dept.		11,902		11,902
Media Center	3,342			3,342
Memorial 9th		10,812	13,096	23,908
Memorial High	77,828	8,820	15,017	101,665
Off District Site	71,251	42,112	13,991	127,354
Travis Elem.			22,968	22,968
Washington Elem.	3,059		4,856	7,915
Wheatley Elem.	2,473	6,375	2,940	11,788
Wilson Elem.	45,846	48,741		94,587
Grand Total	363,078	255,622	134,883	753,583

Sum of # of Total Claims	Year			
Location of Injury	2003-04	2004-05	2005-06	Grand Total
Admin. Bldg.	4	8		12
Austin High		6		6
Austin Middle		6	4	10
DeQueen Elem.	5	9	4	18
Dowling Elem.	2		2	4
Edison Middle	6		4	10
Franklin Elem.	5			5
Houston Elem.	10	6	8	24
Lee Elem.		6	7	13
Maintenance Dept.		6		6
Media Center	1			1
Memorial 9th		5	10	15
Memorial High	13	30	15	58
Off District Site	17	14	7	38
Travis Elem.			5	5
Washington Elem.	3		3	6
Wheatley Elem.	3	6	6	15
Wilson Elem.	14	23		37
Grand Total	83	125	75	283

ACCIDENT REVIEW COMMITTEE

GOALS & OBJECTIVES

PURPOSE

- **This committee reviews the circumstances involved in accidents of a specific type or severity and makes recommendations to help prevent recurrence of such accidents in the future.**

OBJECTIVES

- **Keep the committee small so that every member can participate.**
- **The committee chair should be a person whose authority exceeds that of all others on the committee.**
- **A meeting format should be established and followed with minimal deviation.**
- **The committee should meet at least monthly or quarterly if losses diminish, and should carry out assignments between meetings to maintain the interest and involvement of members.**
- **The superintendent should provide the committee with directions, goals, and feedback on accomplishments.**
- **If during the course of several meetings a member does not participate, that person should be replaced.**
- **The chairperson should assign projects and follow up on their status.**
- **Invite specific guest to meetings.**

RESPONSIBILITIES

CHAIRPERSON

- **Maintains an active program in the district.**
- **Calls meetings on a scheduled basis.**
- **Submits names for new committee membership to the superintendent**
- **Maintains necessary documentation.**
- **Directs committee meetings so that the group stays on track with time and topics.**

MEMBERS

- **Represent their function or location at committee meetings. Serve as a communication link with fellow employees on safety issues.**
- **Report any problem or potential problem to the committee.**
- **Implement appropriate follow-up action for reported safety hazards at their respective locations.**
- **Assist in the development of in-service safety training for all employees covering their responsibilities within the scope of the safety program.**
- **Ensure that their programs or locations are in compliance with all district policies.**
- **Assist in conducting emergency evacuation drills in accordance with district procedures.**
- **Meet with staff at their locations to develop and update specific procedures for meeting emergencies and disasters.**

COMMITTEE MEETING

AGENDA

- **Old business items to be discussed are those not covered at the previous meetings as well as the status of previous recommendations.**
- **Accident reports should be reviewed and discussed to determine specifics. If an accident is to be deemed preventable, the committee must make recommendations on how to prevent a recurrence.**
- **All unsafe acts noted during the investigation by the committee and /or loss control coordinator should be discussed and a determination made if a procedural change should be made to prevent a recurrence.**
- **Immediately after an investigation, a team meeting should be held to discuss findings.**
- **Unsafe conditions noted during the investigation should be discussed to determine if existing codes, regulations, or safe work procedures have been violated.**
- **A determination should be made as to why the unsafe condition exists and who is responsible for correction. A time frame should be established for correcting the unsafe condition.**
- **Any changes in the districts operations should be discussed to determine if there would be any changes in exposures.**
- **Loss history should be discussed on a routine basis to determine any changes in types or number of losses**
- **Methods of providing positive reinforcement for individuals or programs exhibiting noteworthy progress or results should be explored.**

DISPOSITION OF FINDINGS

The original document related to each of the following items should be forwarded to the loss control coordinator, with a copy to be kept by the accident review committee chairperson:

- Safety committee minutes**
- Safety-related incident investigation reports**
- Safety checklist**

HAZARD RECOGNITION AND CORRECTION

- **Severe unsafe conditions should be reported immediately by the principal (or site supervisor) to the loss control coordinator who will request immediate attention by the maintenance department. Emergency repair orders should be given highest priority and performed in no more than 30 days unless employment of outside contractors is necessary.**
- **The principal (or site supervisor) should conduct a quarterly site inspection utilizing an inspection checklist. The completed checklist should be provided to the committee and the loss control coordinator no later than the last day of the month. The loss coordinator should disseminate to site committees and the district committee the results of the safety inspections.**
- **The committee should periodically review inspection results, evaluate the nature of each risk identified, and propose strategies for reducing or eliminating the potential for injury posed by the condition. As appropriate the committee should assist the principal (or site supervisor) in implementation and evaluation of site initiatives.**
- **The committee should periodically review the site inspections, identify district-wide needs, propose loss prevention and control strategies, and, as appropriate, assist the loss control coordinator in implementation and evaluation of district-wide initiatives.**

SAFETY INCENTIVE PLANS

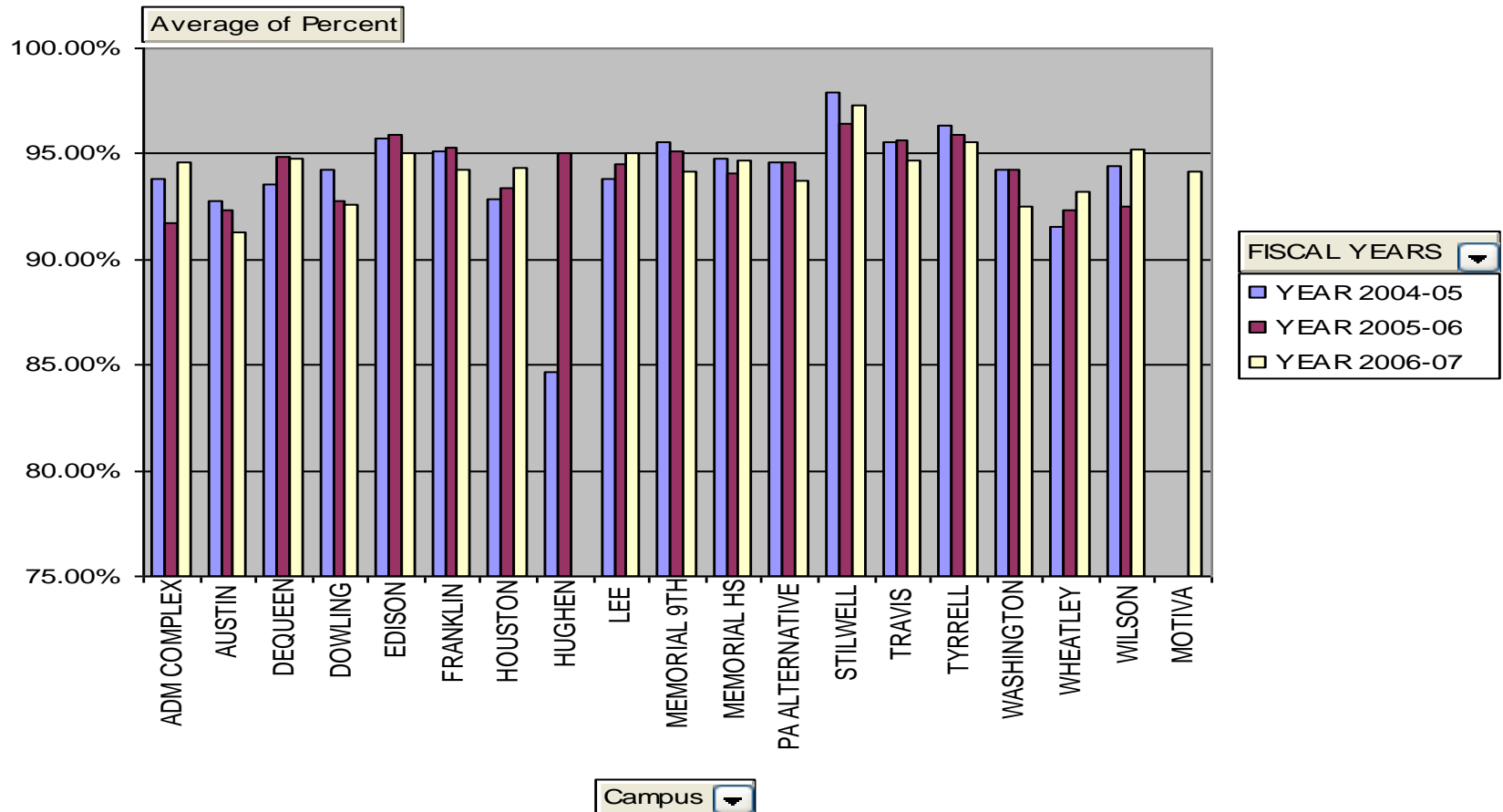
- **Conceptualization of the incentive plan will be assigned to the accident review committee that represent all areas of the districts operations.**
- **Become a part of a loss control program that requires accountability for safe performance.**
- **Provide feedback to administrators, principals, and supervisors on losses in their areas.**
- **Become a part of a district's quality management process, as opposed to a separate, independent program.**
- **Promote awareness and increase employees' motivation to work safely, prevent injuries, and contribute to the district's loss control objectives.**
- **Defined in terms of achieving specific results, such as reducing workers compensation cost by a certain percentage, or in terms of encouraging specific activities, such as more frequent safety meetings and training sessions.**
- **Provide recognition for groups, individuals, or both.**

POTENTIAL REWARDS & RECOGNITION

- **Time off**
- **Dinner**
- **Merchandise/small monetary gift such as:**
 - **Cups**
 - **Pens**
 - **T-Shirts**
- **Recognition at Board Meetings**
- **Superintendent's Highlights**
- **Special Safety Recognition Program**

ATTENDANCE RATE

PROFESSIONAL PERSONNEL (FY 2004-07) ATTENDANCE RATE



ATTENDANCE RATE

PROFESSIONAL PERSONNEL (FY 2004-2007)

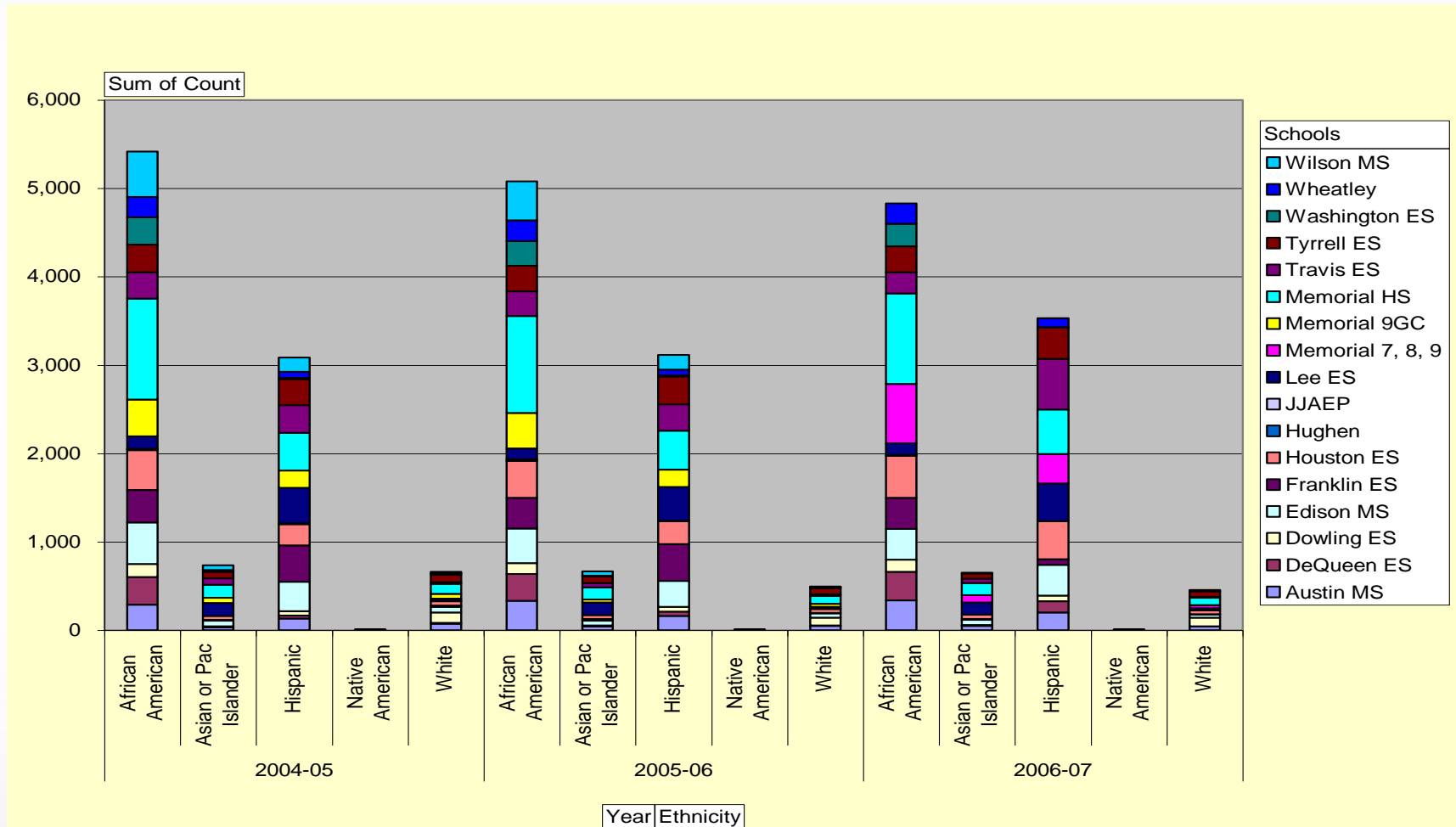
Average of Percent	FISCAL YEARS			
Campus	YEAR 2004-05	YEAR 2005-06	YEAR 2006-07	Grand Total
ADM COMPLEX	93.86%	91.74%	94.64%	93.41%
AUSTIN	92.76%	92.37%	91.32%	92.15%
DEQUEEN	93.58%	94.84%	94.74%	94.39%
DOWLING	94.28%	92.80%	92.60%	93.22%
EDISON	95.77%	95.93%	94.99%	95.56%
FRANKLIN	95.12%	95.33%	94.23%	94.89%
HOUSTON	92.82%	93.36%	94.31%	93.50%
HUGHEN	84.70%	95.05%		89.87%
LEE	93.85%	94.47%	95.03%	94.45%
MEMORIAL 9TH	95.59%	95.10%	94.14%	94.94%
MEMORIAL HS	94.79%	94.06%	94.65%	94.50%
PA ALTERNATIVE	94.57%	94.61%	93.69%	94.29%
STILWELL	97.94%	96.39%	97.34%	97.23%
TRAVIS	95.58%	95.66%	94.69%	95.31%
TYRRELL	96.35%	95.93%	95.60%	95.96%
WASHINGTON	94.24%	94.29%	92.54%	93.69%
WHEATLEY	91.53%	92.33%	93.23%	92.36%
WILSON	94.40%	92.47%	95.17%	94.01%
MOTIVA			94.18%	94.18%
Grand Total	93.98%	94.26%	94.28%	94.18%

STUDENTS

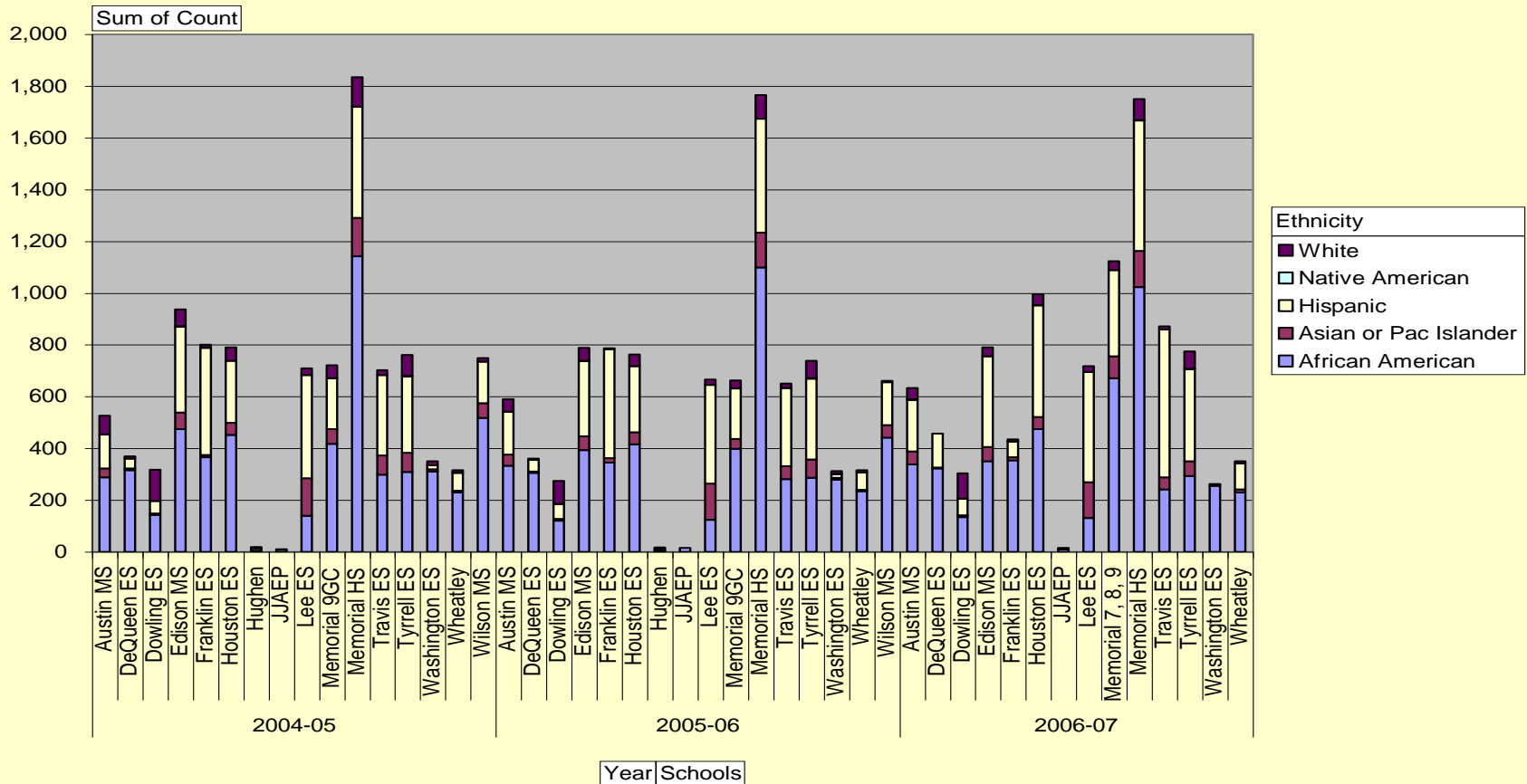
PAISD STUDENTS (2004-07)

Sum of Count	Ethnicity						
Year	Schools	African American	Asian or Pac Islander	Hispanic	Native American	White	Grand Total
2004-05	Austin MS	289	33	131	1	72	526
	DeQueen ES	315	8	37	0	9	369
	Dowling ES	143	5	48	1	121	318
	Edison MS	475	64	331	3	64	937
	Franklin ES	366	8	415	1	11	801
	Houston ES	452	46	240	1	51	790
	Hughen	6	0	7	0	6	19
	JJAEP	8	0	1	0	1	10
	Lee ES	140	145	399	0	25	709
	Memorial 9GC	418	57	196	0	51	722
	Memorial HS	1,142	149	429	0	115	1,835
	Travis ES	299	73	311	1	18	702
	Tyrrell ES	309	74	295	2	81	761
	Washington ES	310	10	15	0	15	350
	Wheatley	229	8	69	1	8	315
	Wilson MS	517	57	161	0	14	749
2004-05 Total		5,418	737	3,085	11	662	9,913
2005-06	Austin MS	333	44	164	1	48	590
	DeQueen ES	306	5	45	0	4	360
	Dowling ES	121	6	57	2	89	275
	Edison MS	393	54	290	1	50	788
	Franklin ES	345	17	421	0	4	787
	Houston ES	416	46	255	1	45	763
	Hughen	5	0	7	0	5	17
	JJAEP	15	0	1	0	0	16
	Lee ES	124	140	382	0	20	666
	Memorial 9GC	399	37	195	0	32	663
	Memorial HS	1,099	135	439	0	92	1,765
	Travis ES	281	50	302	1	17	651
	Tyrrell ES	286	71	312	2	68	739
	Washington ES	280	7	14	1	10	312
	Wheatley	234	6	67	1	8	316
	Wilson MS	442	48	166	0	5	661
2005-06 Total		5,079	666	3,117	10	497	9,369
2006-07	Austin MS	339	49	199	4	43	634
	DeQueen ES	323	4	130	0	1	458
	Dowling ES	134	7	64	0	98	303
	Edison MS	350	56	349	1	34	790
	Franklin ES	353	13	60	1	7	434
	Houston ES	475	46	431	3	40	995
	JJAEP	10	0	2	0	4	16
	Lee ES	132	138	426	0	21	717
	Memorial 7, 8, 9	672	83	334	0	35	1,124
	Memorial HS	1,024	139	504	1	82	1,750
	Travis ES	241	48	570	0	12	871
	Tyrrell ES	293	58	355	2	66	774
	Washington ES	255	0	5	0	3	263
	Wheatley	230	11	101	0	9	351
2006-07 Total		4,831	652	3,530	12	455	9,480

PAISD STUDENTS BY SCHOOLS (2004-2007)



PAISD STUDENTS BY ETHNICITY (2004-2007)



ACCOUNTABILITY/TAKS 2006-07

PAISD
Met AYP
in
2006

Academically
Acceptable
Academically
in
Acceptable
in
2007

RATING COMPARISONS

	2006	2007
District Rating	Not Rated (Academically Unacceptable)	Academically Acceptable
Academically Acceptable Schools	6 Campuses	8 Campuses
Recognized Schools	3 Campuses	1 Campus

ACADEMICALLY ACCEPTABLE SCHOOLS

Memorial High School

Austin Middle School

DeQueen Elementary

Houston Elementary

Franklin Elementary

Travis Elementary

Tyrrell Elementary

Dowling Elementary

RECOGNIZED SCHOOLS

Lee Elementary

SUMMARIES/ANALYSIS

- **Financial Summary**
- **Employee Benefits**
- **Transportation**
- **Special Programs**
- **High School Allotment**
- **Special Revenues**
- **Erate Provider**

FINANCIAL SUMMARY

STATE FUNDS

Texas Education Code (TEC) § 42.001, Foundation School Program describes the funding requirements for Port Arthur Independent School District (PAISD):

- The purposes of the Foundation School Program set forth in this chapter are to guarantee that each school district in the state has:**
 - Adequate resources to provide each eligible student a basic instructional program and facilities suitable to the student's educational needs; and**
 - Access to a substantially equalized program of financing in excess of basic costs for certain services, as provided by this chapter.**
- The Foundation School Program consists of:**
 - Two tiers that in combination provide for:**
 - sufficient financing for all school districts to provide a basic program of education that is rated academically acceptable or higher under Section 39.072 and meets other applicable legal standards; and**
 - substantially equal access to funds to provide an enriched program; and**
 - A facilities component as provided by Chapter 46.**

PUBLIC INFORMATION MANAGEMENT SYSTEM (PEIMS)

- **Each school district shall participate in the PEIMS and shall provide through that system information required for the administration of this chapter and of other appropriate provisions of this code.**
- **Each school district shall use a uniform accounting system adopted by the commissioner for the data required to be reported for the PEIMS.**
- **Annually, the commissioner shall review the PEIMS and shall repeal or amend rules that require school districts to provide information through the PEIMS that is not necessary. In reviewing and revising the PEIMS, the commissioner shall develop rules to ensure that the system:**
 - **Provides useful, accurate, and timely information on student demographics and academic performance, personnel, and school district finances;**
 - **Contains only the data necessary for the legislature and the agency to perform their legally authorized functions in overseeing the public education system; and**
 - **Does not contain any information related to instructional methods, except as required by federal law.**
- **The commissioner's rules must ensure that the PEIMS links student performance data to other related information for purposes of efficient and effective allocation of scarce school resources, to the extent practicable using existing agency resources and appropriations.**

EQUALIZED FUNDING ELEMENTS

- **The Legislative Budget Board shall adopt rules, subject to appropriate notice and opportunity for public comment, for the calculation for each year of a biennium of the qualified funding elements, in accordance with Subsection (c), necessary to achieve the state policy under Section 42.001.**
- **Before each regular session of the legislature, the board shall, as determined by the board, report the equalized funding elements to the commissioner and the legislature.**
- **The funding elements must include:**
 - **a basic allotment for the purposes of Section 42.101 that, when combined with the guaranteed yield component provided by Subchapter F, represents the cost per student of a regular education program that meets all mandates of law and regulation;**
 - **adjustments designed to reflect the variation in known resource costs and costs of education beyond the control of school districts;**
 - **appropriate program cost differentials and other funding elements for the programs authorized under Subchapter C, with the program funding level expressed as dollar amounts and as weights applied to the adjusted basic allotment for the appropriate year;**
 - **the maximum guaranteed level of qualified state and local funds per student for the purposes of Subchapter F;**
 - **the enrichment and facilities tax rate under Subchapter F;**
 - **the computation of students in weighted average daily attendance under Section 42.302; and**
 - **the amount to be appropriated for the school facilities assistance program under Chapter 46.**

LOCAL FUNDS

Local Funds and Intermediate sources are those revenues that are collected from the citizens of the school district, nongovernmental entities both within the school district and outside it, and also states other than the state of Texas. Such revenues include property taxes, interest income and proceeds from the sale of WADA.

- Property Tax

- **In the state of Texas, central appraisal districts perform appraisals of property tax valuations. Generally, school districts levy and collect property taxes. However, in some instances the property taxes are levied and collected either by cities, counties or other school districts and remitted to the appropriate school districts when received.**
- **In addition to estimating revenues from FSP, revenue estimates for local property taxes (to fund local share, interest and sinking, and local enrichment) must be made. Although certified tax rolls are not available until the end of July, for budgetary purposes a school district should make an effort to forecast its revenue from property taxes before completion of the certified tax roll. The appraisal district responsible for the school district's property valuations usually will have its initial value estimates available in May of each year. Business managers should be conservative in making this estimate as the appeals process has not yet been completed. A recap of valuation will be available from the appraisal district throughout the appeals process, and revenue projections can be monitored and changes made before the initial estimates are released. The appraisal district often can communicate perceived trends and make comparisons to previous years about the amount of the projected revenue.**

LOCAL FUNDS (CONT'D)

- **Interest Income**
 - **School districts must record interest income generated by investments of accounts using the modified accrual basis of accounting for government type funds and using the accrual basis of accounting for proprietary funds. Interest income is usually recorded when received. In addition interest income needs to be allocated to the various funds based on the average participation of each fund in the cash and investment pools.**
- **Weighted Average Daily Attendance (WADA)**
 - **In calculating Tier II, WADA is used to represent a count of students. A very simplified definition of WADA is the result of dividing the cost of Tier I by the Tier I adjusted basic allotment. The use of WADA as a student count in Tier II neutralizes the effect of variations among school districts in the numbers of special population students. The state legislature determines the guaranteed revenue per WADA and the cap on the Tier II enrichment tax rate. The enrichment rate is defined as an effective tax rate in state funding formulas which excludes the debt tax rate. As in Tier I, Tier II revenue is a product of both state and local effort. A school district is entitled to the difference between the guaranteed yield revenue per WADA established by the state legislature and the revenue per WADA its enrichment rate actually yields.**

LOCAL FUNDS (CONT'D)

- **Assessments**

- **Maintenance and Operations - The governing board of an independent school district, on behalf of each common school district under its jurisdiction, may levy, assess, and collect annual ad valorem taxes for the further maintenance of public schools in the district, subject to Section 45.003.**
- **Interest and Sinking - The governing board of an independent school district on behalf of each common school district under its jurisdiction may:**
 - **issue bonds for:**
 - **the construction, acquisition, and equipment of school buildings in the district;**
 - **the acquisition of property or the refinancing of property financed under a contract entered under Subchapter A, Chapter 271, Local Government Code, regardless of whether payment obligations under the contract are due in the current year or a future year;**
 - **the purchase of the necessary sites for school buildings; and**
 - **the purchase of new school buses;**
 - **may levy, pledge, assess, and collect annual ad valorem taxes sufficient to pay the principal of and interest on the bonds as the principal and interest become due, subject to Section 45.003.**
 - **The bonds must mature serially or otherwise not more than 40 years from their date. The bonds may be made redeemable before maturity.**
 - **Bonds may be sold at public or private sale as determined by the governing board of the district.**

FEDERAL FUNDS

Federal financial assistance may take the form of grants, contracts, loans, loan guarantees, property, cooperative agreements, interest subsidies, and **insurance** or direct appropriations. Depending on the amount and source of the federal financial assistance received, school districts may be required to satisfy audit and reporting requirements prescribed by **Government Auditing Standards** issued by the Comptroller General of the United States; the Single Audit Act of 1984 as amended by the Single Audit Act Amendments of 1996, Public Law 104-156; other federal agency policies and regulations; and agreements or contracts with the federal agencies. Several statutory and regulatory requirements are applicable to all or most federal assistance programs.

OMB Circular A-133 Compliance Supplement - March 2004, Part 3, Compliance Requirements, which describes 14 types of compliance requirements and the related audit objectives, as applicable, that the auditor shall consider in every audit conducted under **OMB Circular A-133** with the exception of program specific audits performed in accordance with a Federal agency's program specific audit guide. The compliance requirements for special tests and provisions are included in Part 2 of the Resource Guide and under Part 4 of the **OMB Circular A-133 Compliance Supplement - March 2004**. It is important that school business officials familiarize themselves with these procedures as it will help to ensure that they are in compliance with the above requirements. In addition, see Appendix 9 for information regarding Catalog of Federal Domestic Assistance Identification Numbers which represents key cross reference codes used to identify compliance provisions for federal programs.

Note: For the purposes of these regulations, LEA refers to Local Education Agency, otherwise referred to in the Resource Guide as school district.

EMPLOYEE BENEFITS

EMPLOYEE BENEFITS SUMMARY

Retirement:

All employees working 20 hours or more each week are eligible for Teacher Retirement System (TRS) of Texas. The employees covered by TRS pay into the system 6.4% of their earnings. The state contributes 6% of earnings.

Social Security (including Medicare):

Port Arthur Independent School District (PAISD) is a full FICA district. The rate is 7.65%: 6.2% for FICA on the limit of \$97,500 and 1.45% for Medicare on their total earnings.

Workers' Compensation:

The Port Arthur Independent School District has a fully-insured workers compensation program with Texas Association of School Boards (TASB).

Health Insurance:

The Port Arthur Independent School District contributes \$236.65 per month per active TRS member for coverage. The state will contribute \$75 per month per active TRS member, for a total of \$288.65 per month per active TRS member. The employee has 3 options with TRS-ActiveCare to choose from.

Life Insurance:

The district gives each employee \$10,000 basic life insurance \$20,000 for ADD.

Sick Leave:

Local Days (2006-2007)	Local Days (2007-2008)	State Days
First Year = 5 days	5 Days Per Year (Returning Emp.)	5 Days Per Year (Returning Emp.)
Second + Year = 10 days	0 Days (New Emp.)	5 Days Per Year (New Emp.)
Not to exceed 120 days	Not to exceed 120 days	

Voluntary Programs:

The employee may purchase additional life insurance on themselves, spouse and children, vision insurance, choice of 2 dental programs, choice of 2 cancer plans, and choice of 6 disability plans. These plans are subject to provision of Section 125 of the Internal Revenue Service.

TRANSPORTATION

TRANSPORTATION PROCESS

- **The Port Arthur Independent School District (PAISD) provides bus transportation to and from school as a courtesy service for all eligible students residing in the District. The Texas Education Agency (TEA) prescribes the conditions governing school bus operations and partially funds the services by allotting the District a given amount for eligible students transported.**
- **TEA statutes defines eligible students as those residing in the District at least two (2) miles from the campus they attend, as measured by the nearest practical public road, which may or may not be the road used by school bus. The District also defines “hazardous areas” within two-mile range in the District that are eligible.**
- **Many students begin their school day boarding one of the District’s 60 school buses. The District buses log in excess of 780,000 miles per year on routes and extra-curricular activities. District bus drivers are well trained in school bus safety and are expected to respect students and their parents. They are to be honest, firm and consistent. Students are expected to observe the rules of conduct on the bus that are required in the classroom. Drivers are authorized to assign seats, enforce all safety rules and are in charge of the bus and its occupants during travel time.**

TRANSPORTATION INFORMATION

Transportation Department Staff:

- office staff – secretary, dispatcher, and route supervisor
- bus drivers – 44
- bus aides – 21
- auxiliary bus drivers – 21
- auxiliary bus aides – 3
- mechanics – 3

Daily Student Transportation:

- 2600 Students Transported Daily
- 119 Routes
- 371,437 total miles travel 2005-2006

Buses

- 45 Standard Buses
- 15 Special Needs Buses
- 8 Head Start Buses
- 42 Buses with Air Condition
- 6 New Buses purchased this year

Bus Driver Certification

- Commercial Drivers License (CDL)
- With Passenger & School Bus Endorsements
- TX DOT Physicals Required
- Drug Testing and DPS Driving Records Checked
- 20-Hour School Bus Driver Certification

TRANSPORTATION COSTS

Regular	Years Audited by TEA						AFTER AUDIT			
	2002-2003		2003-2004		2004-2005		2005-2006		2006-2007	
	Cost	Mileage	Cost	Mileage	Cost	Mileage	Cost	Mileage	Cost	Est. Mileage
6100/Routes	\$1,191,202	338,580	\$1,285,056	279,468	\$1,450,344	284,556	\$1,418,678	360,957	\$1,392,848	340,622
6200/Extra-Co	\$59,504	152,364	\$59,632	149,332	\$51,047	158,932	\$70,289	107,368	\$142,439	98,653
6300/Non-Schl	\$232,340		\$264,349		\$323,396		\$329,903		\$447,500	
6400/Other	\$19,270	3,600	\$46,136	3,600	\$290,293	72,260	\$256,915	43,957	\$67,840	91,431
6600					\$127,972		\$66,264		\$450,000	
Total	\$1,502,316	494,544	\$1,655,173	432,400	\$2,243,052	515,748	\$2,142,049	512,282	\$2,500,627	530,706

Special Ed.	Cost	Mileage	Cost	Mileage	Cost	Mileage	Cost	Mileage	Cost	Mileage
6100/Routes	\$374,971	154,980	\$359,162	142,632	\$328,287	113,328	\$315,134	179,500	\$418,277	157,634
6200/Extra-Co	\$5,625		\$5,348	13,183	\$280	27,702	\$424	16,840	\$6,700	13,590
6300/Non-Schl	\$32,241		\$51,555		\$71,312		\$71,367		\$81,850	
6400/Other			\$5,000		\$53,569		\$60,874	3,117	\$12,000	4,023
6600					\$383,916		\$72,770			
Total	\$412,837	154,980	\$421,065	155,815	\$837,364	141,030	\$520,569	199,457	\$518,827	175,247
Yearly Totals	\$1,915,153	649,524	\$2,076,238	588,215	\$3,080,416	656,778	\$2,662,618	711,739	\$3,019,454	705,953

Buses	Years Audited by TEA									
	2002-2003		2003-2004		2004-2005		2005-2006		2006-2007	
	Regular	Sp. Ed.	Regular	Sp. Ed.	Regular	Sp. Ed.	Regular	Sp. Ed.	Regular	Sp. Ed.
A - Cutaway		1		2		2		2		2
C - Conventional	45	17	40	16	40	16	43	13	43	13
D - Transit					2		2		2	
Total	45	18	40	18	42	18	45	15	45	15

Staff

Drivers	43	35	36	44	44
Aides	25	21	16	16	19
Aux. Drivers	13	15	19	19	19
Aux. Aides	6	8	7	6	6

Note: Pickup and dropoff of Athletic students after practice has been in existence for many years. It was cancelled for one year. However, after the High School consolidation, this service was reinstated.

SPECIAL PROGRAMS

ATHLETICS DEPARTMENT

The Athletic Department is responsible for the allocation of equipment and services to each school in accordance with budgetary limitation and need.

<u>SCHOOL YEAR</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
2003 – 2004	93,399.45	1,523,705.48
2004 – 2005	98,228.94	1,458,750.71
2005 – 2006	66,862.65	1,488,709.76
2006 – 2007	94,057.83	997,974.09

* During the 2005 – 2006 school year, Hurricane Rita caused the cancellation of several games. Our teams played some home games but not at our facilities.

Following is the budgeted price scale of admission adopted by the 21 5A District Executive Committee:

	Adults	Students
Football Varsity Presale	\$5.00	\$3.00
Sub-Varsity	\$3.00	\$2.00
General Admission	\$6.00 (all at the gate)	
<u>All other sports</u>	\$3.00	\$2.00
Boys & Girls Basketball	\$3.00	\$2.00
Volleyball	\$3.00	\$2.00
Boys & Girls Soccer	\$3.00	\$2.00
Baseball	\$3.00	\$2.00
Softball – no charge because we use a city field.		

Senior Citizens with Titan Cards have free admission to all athletic events.

Interscholastic athletics is an integral part of the total secondary school educational program. Its purpose is to provide educational experiences not otherwise available in the academic program, which will develop learning situations in the areas of knowledge, skills and emotional patterns and will contribute to the development for better citizens. Emphasis is upon teaching “through” athletics in addition to teaching the skills of athletics.

The Athletic Department submits an annual budget of estimated receipts and expenditures for the athletic program to the Comptroller. The budget for the athletic program is incorporated in the individual school budget but separated by a specific program intent code per TEA regulations and adopted according to policy.

Revenue is derived solely through gate and parking receipts. The funds are deposited directly into the athletic revenue account.

CHILD NUTRITION PROGRAMS

The Port Arthur ISD Child Nutrition Programs strive to build healthy student minds and bodies by serving high quality, nutritious, enjoyable and economical meals. It operates under the United States Department of Agriculture (USDA) regulations through the Texas Department of Agriculture. The Child Nutrition Department is proudly self-supporting. Revenue is derived from government reimbursement, USDA donated commodities, paid student meals, a la carte sales, adult paid meals, and catering.

During the past school year, we served more than 1,453,940 reimbursable meals and meal equivalents, and 36,984 adult meals. We provided 32,264 snacks to students in after-school programs. In addition, the Child Nutrition Department provides special meals for students with special needs, caters for special functions, and offers summer meals at participating schools.

The coordinator holds a Master of Science Degree in Family and Consumer Sciences, is a Registered and Licensed Dietitian, and is certified with the Texas Association for School Nutrition (TASN). The Child Nutrition central office employees, managers, and several cooks are also certified with TASN. In addition, all department employees receive continuous training on food safety/sanitation, culinary techniques, workplace safety, technology, customer service, civil rights, and nutrition.

Meal prices for the 2007-08 school year:

Breakfast

Student	\$0.00
Employee	\$1.40
Visitor	\$1.65

Lunch

Elem. Student	\$1.25
MS & HS Student	\$1.50
Employee	\$2.50
Visitor	\$3.00

*Meal prices are higher for each additional student meal purchase, as federal reimbursement is only given for one breakfast and one lunch per child per school day.

Approximately \$4 million are spent on food, supplies, and related items. The Child Nutrition Department operates a refrigerated truck and a van to transport food to various locations. All food and supplies (milk, bread, frozen foods, canned foods, grains, produce, chemicals, paper products, et cetera) are delivered to individual schools by vendors selected through the bid process.

HIGH SCHOOL ALLOTMENT

HIGH SCHOOL ALLOTMENT- EXPECTED RESULTS

- **High performing school with:**
 - **High achievement levels for all student groups**
 - **High performance on state assessments and college entrance exams**
 - **High graduation rates for all student groups**
 - **High rates of post-secondary college**

HIGH SCHOOL ALLOTMENT

- **Key provision passed in House Bill 1 starting in 2006-2007**
- **Districts will receive \$275/student in ADA (Grades 9-12)**
- **Funds must be used to fund new/existing programs to:**
 - **Prepare students for higher education**
 - **Encourage students to take advanced course work**
 - **Increase rigor of academic courses**
 - **Align the secondary and post-secondary curriculum**
 - **Support promising high school completion and success initiatives**
- **Estimated budget = \$564,064**

HIGH SCHOOL ALLOTMENT SUCCESS FACTORS

- **Increase the number of students graduating from high school**
- **Improve student achievement in high school**
- **Implement/administer/support high school completion & success initiative program in grades 6 through 12**
- **Provide opportunities for students to take academically rigorous course work**
- **Increase enrollment in advance courses**

HIGH SCHOOL ALLOTMENT COLLEGE PREPARATION

- **Prepare underachieving students in Grades 9-12 for entrance into institutions of higher education**
- **Increase the percentage of students who achieve the higher education readiness component qualifying scores on both English Language Arts and Mathematics sections**
- **Increase the number of students who are ready to enroll in entry-level courses**
- **Increase the number of students who enroll in institutions of higher learning**
- **Encourage all students in Grades 9-12 to pursue advanced academic opportunities.**

SPECIAL REVENUES

SPECIAL REVENUES BY FUNDS

FUND #	TITLE	2005-2006 SPECIAL REVENUES	2006-2007 SPECIAL REVENUES	2007-2008 SPECIAL REVENUES	
204	DRUG FREE SCHOOLS	\$ 84,972.00	\$ 64,848.00	\$ 62,249.00	
205	HEAD START	\$ 2,247,741.00	\$ 2,225,263.00	\$ 2,256,603.00	***
211	TITLE I	\$ 4,306,701.00	\$ 4,346,478.00	\$ 4,190,599.00	***
212	MIGRANT (TITLE I, PART C)	\$ 164,421.00	\$ 171,693.00	\$ 196,633.00	***
220	ADULT ED	\$ 110,139.00	\$ 96,988.00	\$ 96,988.00	
220 EL	ADULT ENGLISH LITERACY & CIVICS EDU.	\$ 55,000.00	\$ 55,000.00	WAS NOT AWARD TO PAID	
223	TANF	\$ 22,327.00	\$ 22,982.00	\$ 22,833.00	
224	IDEA B FORMULA	\$ 1,767,241.00	\$ 1,672,800.00	\$ 1,424,644.00	
225	IDEA B PRESCHOOL	\$ 30,258.00	\$ 30,020.00	\$ 24,181.00	
243	TECH PREP GRANT	\$ 5,800.00	\$ 5,875.15	\$ 5,788.00	ESTIMATED
244	CARL PERKINS	\$ 182,611.00	\$ 173,765.00	\$ 162,331.00	
255	TITLE II, PART A (TEACHER/PRIN. TRAINING)	\$ 967,127.00	\$ 888,548.00	\$ 866,456.00	***
261	READ FIRST	\$ 582,183.00	\$ 436,637.00	\$ 415,379.00	
262	TITLE II, PART D (ENHANCE EDUC.THR TECHN.)	\$ 80,965.00	\$ 44,384.00	\$ 42,140.00	***
262 TIP	TECHNOLOGY IMMERSION PILOT (2 year grant)	\$ 925,119.00	\$ 871,057.00	\$ 783,951.00	TWO YEAR GRANT
263	TITLE III (LIMITED ENGLISH PROFICIENT)	\$ 61,638.00	\$ 75,491.00	\$ 91,287.00	***
269	TITLE V, PART A (INNOVATIVE PROGRAMS)	\$ 35,600.00	\$ 64,848.00	\$ 15,917.00	***
381	ADULT ED	\$ 33,645.00	\$ 20,212.00	\$ 18,191.00	
382	TANF (STATE)	\$ 11,750.00	\$ 12,096.00	\$ 10,886.00	
401	OPTIONAL EXTENDED YEAR PROGRAM	\$ 60,177.00	\$ 42,719.00	NOT AWARDED FOR 2007-2008	
404	ACCELERATED READING	\$ 452,986.00	\$ 427,756.00	NOT AWARDED FOR 2007-2008	
415	PRE K/KINDERGARTEN GRANT	\$ 274,942.00	\$ 290,206.00	NOT AWARDED FOR 2007-2008	
485	COMMUNITY DEVELOPMENT BLOCK	\$ 3,750.00	\$ 3,750.00	\$ 4,375.00	
486	COMMUNITY DEVELOPMENT BLOCK	\$ 3,750.00	\$ 3,750.00	\$ 4,375.00	
487	COMMUNITY DEVELOPMENT BLOCK	\$ 3,750.00	\$ 3,750.00	\$ 4,375.00	
489	COMMUNITY DEVELOPMENT BLOCK	\$ 3,750.00	\$ 3,750.00	\$ 4,375.00	

*** PLANNING AMOUNTS

FEDERAL GRANTS

***R*204 ESEA, Title IV, Part A - Safe and Drug-Free Schools and Communities Act**

These funds are to be used to develop age-appropriate comprehensive violence and drug/alcohol education prevention programs. This program is authorized under P.L. 107-110 (84.186A) (U.S. Department of Education)

***R*205 Head Start**

This fund classification is to be used to account, on a project basis, for funds granted for the Head Start Program by the United States Department of Health and Human Services. (93.600) (U.S. Department of Health and Human Services)

***R*211 ESEA, Title I, Part A - Improving Basic Programs**

This fund classification is to be used to account, on a project basis, for funds allocated to local educational agencies to enable schools to provide opportunities for children served to acquire the knowledge and skills contained in the challenging State content standards and to meet the challenging State performance standards developed for all children. This program is authorized under P.L. 107-110. (84.010A) (U.S. Department of Education)

***R*212 ESEA, Title I, Part C - Education of Migratory Children**

This fund classification is to be used to account, on a project basis, for funds granted for programs benefiting children of migrant agriculture or agriculture-related workers and children of migrant fishermen. This grant is funded by P.L. 107-110. (84.011) (U.S. Department of Education)

***R*220 Adult Education (ABE) - Federal**

This fund classification is to be used to account, on a project basis, for funds granted to provide or support programs for adult education and literacy services to adults who are beyond compulsory school age attendance, and do not have a high school diploma, or lack sufficient mastery of basic educational skills to function effectively in society, or are unable to speak, read or write the English language; and are not enrolled in school. Educational services include basic educational skills (reading, writing, speaking and mathematics), English as a Second Language instruction, and secondary level competencies for acquisition of a high school diploma or equivalent. This includes sections 322, 326, and 353 under P.L. 91.230 as amended by PL 102.73, The National Literacy Act. If a school district has more than one section, separate accountability must be maintained. This may be accomplished by using one of the locally defined segments of the code structure. (84.002) (U.S. Department of Education)

***R*223 Temporary Assistance for Needy Families (TANF)**

This fund classification is to be used to account, on a project basis, for funds granted to provide education services to undereducated adult recipients of cash assistance under Temporary Assistance for Needy Families (TANF). Recipients of benefits are required to participate in adult basic education or job training programs as a condition of eligibility. Educational services include basic educational skills (reading, writing, speaking, and mathematics), English as a Second Language instruction and secondary level competencies for acquisition of a high school diploma or its equivalent. This grant is funded by P.L. 104-193. (93.558) (U.S. Department of Health and Human Services)

FEDERAL GRANTS (CONT'D)

***R*224 IDEA - Part B, Formula**

This fund classification is to be used to account, on a project basis, for funds granted to operate educational programs for children with disabilities. This fund classification includes capacity building and improvement (sliver) subgrants. (84.027) (U.S. Department of Education)

***R*225 IDEA - Part B, Preschool**

This fund classification is to be used to account, on a project basis, for funds granted for preschool children with disabilities. This grant is funded by PL 105-17. (84.173) (U.S. Department of Education)

243 Vocational Education - Technical Preparation

This fund classification is to be used to account, on a project basis, for funds granted to provide a combined secondary and postsecondary program (grade 9 through high school and two years of postsecondary) of technical skills in the areas of:

- Engineering
- Science
- Mechanical, industrial or practical arts or trades
- Agriculture
- Health
- Business

(84.243A) (U.S. Department of Education)

***R*244 Vocational Education - Basic Grant**

This fund classification is to be used to account, on a project basis, for funds granted to provide career and technology education to develop new and/or improve career and technology education programs for paid and unpaid employment. Full participation in the basic grant is from individuals who are members of special populations, at 1) a limited number of campuses (sites) or 2) a limited number of program areas. (84.048) (U.S. Department of Education)

***R*255 ESEA, Title II, Part A: Teacher and Principal Training and Recruiting**

This fund classification is to be used to provide financial assistance to LEAs to (1) Increase student academic achievement through improving teacher and principal quality and increasing the number of highly qualified teachers in classrooms and highly qualified principals and assistant principals in schools, and (2) hold local education agencies and schools accountable for improving student academic achievement. (P.L. 107-110) (84.367A) (U.S. Department of Education)

FEDERAL GRANTS (CONT'D)

***R*261 Reading First**

This fund classification is to be used to account, on a project basis, for funds granted to establish reading programs for students in kindergarten through grade 3 that are based on scientifically based reading research, to ensure that every student can read at grade level or above not later than the end of grade 3 (P. L. 107-110, Title I, Part B, Subpart 1) (84.357)(U.S. Department of Education).

***R*262 Title II, Part D, Subpart 1, Enhancing Education Through Technology**

This fund classification is to be used to account, on a project basis, for funds granted for the implementation and support of a comprehensive system that effectively uses technology in elementary and secondary schools to improve student academic achievement (P. L. 107-110, Title II, Part D, Subpart 1) (84.318) (U.S. Department of Education).

***R*263 Title III, Part A, English Language Acquisition and Language Enhancement**

This fund classification is to be used to account, on a project basis, for funds granted to improve the education of limited English proficient children, by assisting the children to learn English and meet challenging State academic content and student academic achievement standards (P. L. 107-110, Title III, Part A, Subpart 1) (84.365A) (U.S. Department of Education).

***R*269 Title V, Part A - Innovative Programs**

This fund classification is to be used to account, on a project basis, for funds granted to implement or expand innovative assistance programs to improve student, teacher, and school performance through a variety of local reform and improvement activities. This program is authorized under P.L. 107-110 (84.298) (U.S. Department of Education).

Any funds from Title VI, Innovative Education Program Strategies (fund code 235) will roll forward into this code.

Some of the matching funds for library materials are funded from Title V, Part A and would use fund code 269. Refer to the Notice of Grant award for the FAR code to be used. A local option code must be assigned to account for the matching library funds separately from the Title V, Part A formula funds

STATE GRANTS

***R*381 Adult Basic Education (ABE) - State**

This fund classification is to be used to account, on a project basis, for funds granted to provide or support programs for adult education and literacy services to adults 16 and above, who do not have a high school diploma and are out of school. Funds can be used for same purposes as federal adult education funds.

***R*382 Temporary Assistance for Needy Families (TANF) - State §29.252**

This fund classification is to be used to account, on a project basis, for funds granted to provide education services to undereducated adult recipients of cash assistance under Temporary Assistance for Needy Families (TANF). Recipients of benefits are required to participate in adult basic education or job training programs as a condition of eligibility. Educational services include basic educational skills (reading, writing, speaking and mathematics), English as Second Language instruction and secondary level competencies for acquisition of a high school diploma or its equivalent. Funded under TEC §29.252.

401 State-Funded Optional Extended-Year Program

This fund classification is to be used to account, on a project basis, for funds received for extended-year programs funded under §29.082 TEC.

***R*404 Student Success Initiative**

This fund classification is to be used to account, on a project basis, for funds granted for teacher training and allocations to schools to implement scientific, research-based programs for students who have been identified as unlikely to achieve the third grade TAAS reading standard by the end of the third grade.

***R*415 Kindergarten and Prekindergarten Grants**

This fund classification is to be used to account, on a project basis, for funds granted to implement or expand kindergarten or prekindergarten programs not required under TEC 29.153.

LOCAL GRANTS

423-428 State Funded Special Revenue Funds - Locally Defined (Convert to Fund 429 for PEIMS)

These fund classifications are to be used to account, on a project basis, for funds that are received from the state that are not listed elsewhere. For **PEIMS** reporting, these funds convert to Fund 429.

480-498 Locally Funded Special Revenue Funds - Locally Defined (Convert to Fund 499 for PEIMS)

These fund classifications are used, at the option of the school district to classify locally funded special revenue funds such as grants by corporations to specific campuses not defined elsewhere. For **PEIMS** reporting, these funds convert to Fund 499.

ERATE PROVIDER

ERATE AND BOND TECHNOLOGY FUNDING

In June of 2004, the ERATE Proposal for the Port Arthur Independent School District was shared with the Superintendent and Board Members. Listed in the proposal were the costs for cabling, switches, and servers (computers).

During the 2004-2005 school year, \$5,953,608.27 was approved by the Universal Libraries Services for Year 6 ERATE funding to campuses. ERATE paid 87% of the cost of the cost for technology and PAISD matched 13% from the technology allotment and technology bond monies. The technology bond monies matched cost which included: servers, cabling, switches, and two wireless math labs for the (new) High School. The applicable school included in the ERATE Application received 8-12 drops in classrooms and 4 drops in every office.

Since the new High School would not be built in time to qualify for ERATE funding, wireless technology was purchased with bond monies so that the 2 new SASI and EMAIL servers could be purchased at 87% out of ERATE funding during the 2004-2005 school year. The 2 servers which now qualified for funding at the existing high school would be available and could be transported to the new high school along with the wireless access points and laptops. This also gave us time to work on any problems which might occur from the newly acquired wireless technology prior to moving to the new high school. An antenna and bridge was placed at the Memorial High School Field Office that reached back to the original campus. Should the New High School not qualify for ERATE in later years, some of the technology equipment needed such as servers and wireless access points, antennas and laptops would already be available.

Bid Proposals were posted in newspapers, school web, and nationally through a 470 ERATE application. Sealed Proposals were opened on January 27, 2005 in the Purchasing Office and proposals evaluated using ERATE criteria. On February 5, 2005, the Board took action on Maintenance and Support for Network Hardware, Network Cabling of School Facilities, Network Hardware and Infrastructure, District-wide Communications system, and Campus Video Conferencing systems, and approved the ERATE Providers, pending ERATE funding.

A letter of intent was sent to each ERATE Provider on February 11, 2005, and a contract was entered into by Dr. Willis Mackey, Superintendent of Schools, on February 16, 2005. Funds from the Bond were used to pay for cabling (wired and wireless), switches, server (computers), wireless laptops, and labor to install the infrastructure.

ERATE FUNDING COMMITMENT

2003-2006

Year	Service Category	Funding Awarded	E-Rate Pays	PAISD Pays
2003	Telecommunications/ Internet*	503,811.00	432,702.00	71,109.00
2003	Internal Connections	5,973,471.00	5,155,470.00	818,001.00
2004	Telecommunications/ Internet*	63,070.00	663,871.00	99,199.00
2005	Telecommunications/ Internet*	763,845.00	664,545.00	99,300.00
2005	Internal Connections	5,075,113.00	4,419,566.00	655,547.00
2006	Telecommunications/ Internet*	687,321.00	618,589.00	68,732.00
	Totals:	13,766,631.00	11,954,743.00	1,811,888.00

*Funding total is not inclusive of Internet Service from Region V

Total \$618,589.12

BOND TECHNOLOGY FUNDING

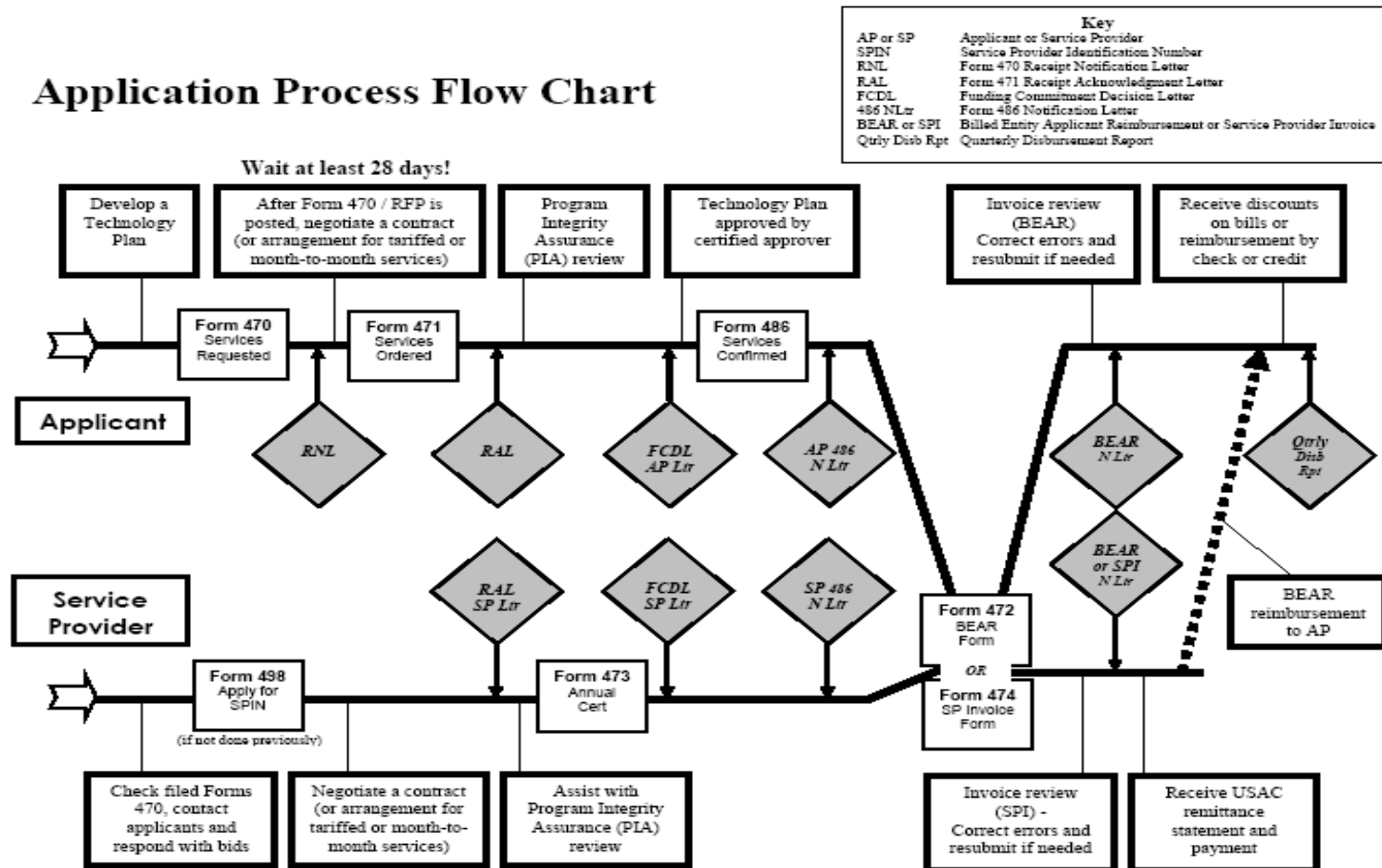
<i>Campus</i>	<i>Cabling</i>	<i>Switches</i>	<i>Servers/Laptops</i>	<i>Labor</i>	<i>Expensed</i>	<i>Budgeted</i>
DeQueen (Portables)	6,731.56	21,089.00			100,146.44	127,967.00
Wheatley	5,230.10	18,711.50			50,000.40	73,942.00
New High School			\$96,863 purchased wireless laptops to be used on the internet with the newly acquired ERATE infra-structure. ERATE funded \$39,057.45 in servers and \$268,492.00 in switches and \$120,848.80 in cabling at the existing high school		113,907.00	210,770.00
Lee	6,129.15	18,587.00			99,999.85	124,716.00
Franklin	22,084.70	34,476.50			49,99.80	106,561.00
Sam Houston	7993.5	21,381.50			50,000.00	79,375.00
Tyrrell	6,228.15	21,923.00			49,999.85	78,151.00
Dowling					50,000.00	50,000.00
MHS-Edison	30,212.20	67,123.00		6,477.62	93,522.18	197,335.00
MH9-Wilson	51,603.60	84,973.00		143,053.98 labor was needed to install the wireless infrastructure	93,522.78	236,577.00
Austin	17,779.50	53,692.00			50,000.50	121,472.00
Travis	14,956.35	28,178.00			49,999.65	93,134.00
GRAND TOTALS	168,948.81	370,134.50			851,098.45	1,500,000.00

ASSUMPTIONS – BOND TECHNOLOGY

- **Memorial High School in the original plans would become Edison Middle School**
- **Memorial Ninth Grade Center in the original plans would become Wilson Middle School**
- **The New High School was anticipated to be started within the same year in which the bond was passed. It was believed that it would be built within three years. Technology such as servers and the wireless laptops would be utilized by the students.**
- **On January 26, 2006, the Board of Trustees approved the new ERATE application for the 2005-2006 school year. This year, we have encumbered \$36,308.74 out of technology bond monies to cover the District's 13% ERATE match for the cabling and installation of switch gear to complete the new DeQueen Elementary School.**
- **Servers that were installed in the portables have been removed and currently are being relocated in the new DeQueen building. Switches are being reconfigured and the new network is scheduled to be installed and running in the new building no later than June 26, 2006.**

ERATE PROCESS FLOW

Application Process Flow Chart



October 2006

ERATE PROCEDURES AND VENDOR SELECTION PROCESS 2007-2008

Priority	Date	Event
1.	December 5-14, 2007	Write the Specifications for the RFP for PAISD
2.	December 5-14, 2007	Determined Evaluation Criteria for vendor selection
3.	December 3, 2006 and January 2, 2008	Advertise in newspaper, form FCC 470 and on the PAISD website for 28 days and mail
4.	January 4, 2007 at 9:00 a.m. in 3 rd Floor Conference Room of the Administration Bldg.	Hold Pre Bidder's Conference for prospective vendors
5.	December 15, 2007 - January 10, 2008	Prepare RFP Addenda and answer Bidder Questions
6.	December 15, 2007 - January 12, 2008	Received sealed proposals for RFP(s), responses to FCC 470 and vendor quotations
7.	January 12, 2008 at 9:00 a.m. in the Office of Purchasing	Open sealed proposals in the Office of Purchasing
8.	January 12-13, 2008	Evaluate Sealed Proposals/ RFPs/ Bids/or 470 Responses/quotes
9.	January 12-13, 2008	Secure Vendor Quotations for Telecommunications
10.	January 14-16, 2008	Prepare ERATE Agenda Item for Board of Trustees
11.	January 23, 2008	Seek School Board of Trustees' Approval at Board Meeting
12.	January 24, 2008	Send out letters of awards to vendors
13.	February 5-6, 2008	Sign letters of contractual Intent and/or contracts
14.	February 7, 2008	File Form 471

Evaluation of Quotations and Phone Bills:

SBC Local Lines	Vendor 77450	February 2008
SBC Long Distance	Vendor 77453	February 2008
T-1 Lines	Vendor 77451	February 2008
MCI	Vendor 500721	February 2008

ERATE TERMINOLOGY

Funding Year

July 1 through the following June 30 (non-recurring services through the following September 30)

Form 470

Posted at least 28 days before the filing of the Form 471, keeping in mind (1) the timeframe for compliance with all competitive bidding requirements and (2) the Form 471 application filing window opening and closing dates

Form 471 window

Early November to mid-January preceding the start of the Funding Year

Form 471

Received or postmarked no later than 120 days after the date of the Funding Commitment Decision Letter or 120 days after the Service Start Date, whichever is later.

Problem Resolution/Program Integrity Assurance Review

During this time you have 7 days to respond each time USAC sends probing questions about your application. Once you have answered all of their questions, they will issue a wave for your funding applications.

Form 486

Received or postmarked no later than 120 days after the date of the Funding Commitment Decision Letter or 120 days after the Service Start Date, whichever is later.

Form 472/Form 474

Received or postmarked no later than 120 days after the date of the Form 486 Notification Letter or 120 days after the last date to receive service, whichever is later.

Appeals

Received no later than 60 days after the date of the SLD decision letter

Service Substitutions

Must be filed whenever a product is changed

ACRONYMS

LIST OF ACRONYMS

- **ADA** – Average daily attendance
- **BRT** – Budget Review Team
- **CEI** – Cost of education index
- **CIC** – Capital improvement plan
- **CPTD** – Comptroller's Property Tax Division
- **DIME file** – United States Census Dual Independent Map Encoding file
- **ESEA** – Elementary and Secondary Education Act
- **ESL** – English as a second language
- **FASRG** – Financial Accountability Resource Guide
- **FICA** – Federal Insurance Contributions Act
- **FSP** – Foundation School Program
- **GAAP** – Generally accepted accounting principles
- **GASB** – Governmental Accounting Standards Board
- **NOGA** – Notice of grant award
- **PEIMS** – Public Education Information Management System
- **PPB** – Program and Planning, "programming" budgeting
- **PRC** – Peer Review Committee
- **PTA** – Parent-Teacher Association
- **RFP** – Request for Proposal
- **RPG** – Resource Planning Group
- **SBDM** – Site Based Decision Making
- **SEA** – Service Efforts and Accomplishments
- **SSA** – Shared Services Arrangement
- **TASBO** – Texas Association of School Business Officials
- **WADA** – Weighted Average Daily Attendance
- **ZBB** – Zero Based Budgeting