

Interdistrict Attendance Agreements

I. Interdistrict Transfer Agreements

- A. The Superintendent or designee may approve interdistrict agreements for the following reasons:
1. When the student has brother(s) or sister(s) attending school in a receiving district, to avoid splitting the family's attendance.
 2. To complete a school year when parents/guardians have moved out of the district during that year.
 3. To let juniors and seniors attend the same school they attended as sophomores, even if their families moved out of the district during the school year.
 4. When the parent/guardian provides written evidence that the family will be moving to the receiving district in the immediate future and would like the student to start the year in that district.
 5. When the student will be living out of the district only for one year or less.
- B. The district shall post on its web site the procedures and timelines for requesting an interdistrict transfer permit, including a link to BP 5117 - Interdistrict Attendance. The posted information shall include, but is not limited to: (*Education Code 46600.1, 46600.2*)
1. The date upon which the district will begin accepting and processing interdistrict transfer requests for the following school year
 2. The reasons for which the district may approve or deny a request, and any information or documents that must be submitted as supporting evidence
 3. If applicable, the process and timelines by which a denial of a request may be appealed within the district before the district renders a final decision
 4. A statement that failure of a parent/guardian to meet any timelines established by the district shall be deemed an abandonment of the request
 5. Applicable timelines for processing a request. The district will notify the parent/guardian of its decision as soon as possible, but no later than 30 calendar days.
 6. The conditions under which an existing interdistrict transfer permit may be revoked or rescinded.
- C. Until the district is at maximum capacity, the district shall accept any student whose interdistrict transfer application is based on being the victim of an act of bullying or a child of an active-duty military parent/guardian. The district shall ensure that such students are admitted through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether or not a student should be enrolled based on academic or athletic performance, physical condition, proficiency in English, family income, or any of the individual characteristics set forth in Education Code section 220, including but not limited to, race or ethnicity, gender, gender identity, gender expression, and immigration status.

(cf. 5131.2 - Bullying)

Termination of Transfers:

The administration reserves the right to revoke an interdistrict attendance transfer at any time. A student transfer may be revoked if:

- a. Student's behavior, punctuality, or attendance are not in conformance with established school rules and regulations, or
- b. It is determined that false information was given to secure a transfer; or
- c. Parent/guardian fails to report a change of address or change in the conditions stated on the original transfer request document.

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II. Denial of Interdistrict Transfer Agreements

Any district policy for denial of an interdistrict transfer student is applied equally to special education and regular education students, without discrimination or prejudice.

- A. San Luis Coastal USD may deny an interdistrict transfer due to any of the following:
 - 1. The insufficiency of facilities or staff to serve the student;
 - 2. The student’s negative behavioral history, which includes attendance;
 - 3. That accepting the student would cause the District to exceed school capacity, class size, program capacity, or other related services;
 - 4. If a new program or new service would have to be created for that student (Morongo USD, (1999) 101 LRP 877.); or
 - 5. The special circumstances that warrant adjudication by the superintendent or his/her designee.

- B. Students who are under consideration for expulsion in their home school or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending, or during the term of the expulsion.
(cf. 5119 - Students Expelled from Other Districts)

- C. In addition to sections A & B, Special Education students may be denied if it is determined that accepting such transfers would cause the District to exceed school capacity, class size, program capacity, or related service caseload requirements. *(Education Code §35160.5(b)(2)(B); 56363.3; and 56362(c))*

Process for Appealing Denials of Interdistrict Attendance Agreements

- 1. Any student who has been denied an interdistrict transfer may be appeal the decision to the SLCUSD Interdistrict Attendance Appeal Board within 30 days of the denial. The form to request this appeal will be provided upon request.
- 2. A hearing will be scheduled within 30 days. The hearing panel will consist of the Assistant Superintendent, the Deputy Director of Student Support Services and one or more school site administrators. The family will have the opportunity to present reasons for the transfer request.
- 3. A decision will be rendered within one week and the family will be notified in writing.
- 4. If the denial of interdistrict transfer is upheld, this decision may be appealed to the San Luis Obispo County Board of Education. Information will be provided on the County appeal process upon request.
- 5. The County Board of Education has final jurisdiction and their decision is final.

Regulation
 Approved: March 10, 2004
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 Revised: June 1, 2021

SAN LUIS COASTAL UNIFIED SCHOOL DISTRICT
 San Luis Obispo, California