



# ARP ESSER Health and Safety Plan Guidance & Template

---

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the student's academic needs, and students and staff members' social, emotional, mental health, and other needs, which may include student health and food services;
3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:

- a. Universal and correct wearing of [masks](#);
- b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding);
- c. [Handwashing and respiratory etiquette](#);
- d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
- e. [Contact tracing](#) in combination with [isolation](#) and [quarantine](#), in collaboration with State and local health departments;
- f. [Diagnostic](#) and screening testing;
- g. Efforts to provide COVID-19 [vaccinations to school communities](#);
- h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
- i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021.\* The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

\* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

## **Additional Resources**

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC K-12 School Operational Strategy](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PDE Roadmap for Education Leaders](#)
- [PDE Accelerated Learning Through an Integrated System of Support](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

# Health and Safety Plan Summary: Hampton Township School District

**Initial Effective Date: June 15, 2021**

**Date of Last Review: August 9, 2021**

**Date of Last Revision: August 9, 2021**

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

Hampton Township School District will develop practices and policies with the guidance provided by the Centers for Disease Control (CDC) *Operational Strategy for K-12 Schools through Phased Prevention* and the Pennsylvania Department of Education's *COVID-19 Resources for Pre-K to 12 Schools* to ensure Safe operation of full in-person instruction and with guidance from the Allegheny County Health Department.

2. How will the LEA ensure continuity of services, including but not limited to services to address the student's academic needs and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

The Hampton Township School District will provide full in-person instruction as well as Hampton Online Academy to meet student's academic and health needs. The district will closely monitor transmission rates in Allegheny County and, in consultation with the Allegheny County Health Department, will make decisions about school remote learning if indicated. Student services, including School Health, School Counseling, and Nutrition will continue to operate during a potential remote learning scenario.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement	Strategies, Policies, and Procedures
<p>a. <b>Universal and correct wearing of <a href="#">masks</a>;</b></p>	<p>At Hampton High School and Hampton Middle School, all students, staff, and visitors are required to participate in mask-wearing when indoors. Mask breaks will be afforded to students as was previously provided during universal masking. Should Allegheny County be determined to be in the Moderate or Low transmission status (per CDC community transmission levels), the district will consult with ACHD and reevaluate this policy.</p> <p>At the District's Elementary Schools, all students, staff, and visitors are required to participate in mask-wearing when indoors. Mask breaks will be afforded to students as was provided previously during universal masking. Should Allegheny County be determined to be in low transmission status (per CDC community transmission levels), the district will consult with ACHD and reevaluate this policy.</p> <p>The District will closely monitor community transmission levels, and in consultation with the Alleghany County Health Department, will adjust mask-wearing guidelines and requirements K-12 as necessary.</p> <p>Students and bus drivers will be required to wear face masks on District transportation, regardless of vaccination status, as per the federal order issued in January of 2021 <a href="#">guidelines</a>.</p>
<p>b. <b>Modifying facilities to allow for <u>physical distancing</u> (e.g., use of cohorts/podding);</b></p>	<p>Students will be socially distanced pursuant to CDC, PDE, and ACHD guidance to the fullest extent feasible.</p> <p>Students will be spaced at least 3 feet apart to the maximum extent feasible, in all educational and communal environments.</p>
<p>c. <b><u>Handwashing and respiratory etiquette</u>;</b></p>	<p>Students will be encouraged and provided with opportunities for hand washing during specific times of the school day.</p> <p>Signage for handwashing will be displayed to remind students of proper handwashing procedures.</p>

	<p>Adequate supplies (e.g., soap, paper towels, hand sanitizer, tissue) to support healthy hygiene practices will be available. Students will be provided access to alcohol-based hand sanitizer that contains at least 60% alcohol. Hand sanitizer will also be located in several areas of the building.</p>
<p><b>d. <u>Cleaning</u> and maintaining healthy facilities, including improving <u>ventilation</u>;</b></p>	<p>The district will use the CDC's Guidance for Cleaning &amp; Disinfecting Schools.</p> <p>Frequently touched surfaces and objects within the school and on buses will be cleaned and disinfected consistently and frequently. This includes, but is not limited to, door handles, sink handles, and drinking fountains. Custodial staff will disinfect all areas used by HTSD after-school activities.</p> <p>Instructions will be issued to ensure safe and correct storage of cleaning and disinfecting products.</p> <p><u>Ventilation</u></p> <p>Ensure HVAC systems (heating, ventilation, and air conditioning systems) are operating correctly.</p> <p>Adjust settings on the Building Automation systems to the maximum outside air setting.</p> <p>Classrooms and common areas will be ventilated with additional outdoor air circulation when possible, using windows and doors.</p> <p>Filtration systems have been upgraded in high occupancy areas throughout the district with the addition of Bipolar air ionization unit installation. The district has Implemented a plan to monitor humidity levels during the winter months.</p>
<p><b>e. <u>Contact tracing</u> in combination with <u>isolation</u> and <u>quarantine</u>, in collaboration with the State and local health departments;</b></p>	<p>As per ACHD guidance a close contact is defined as being within 3 ft of a positive individual for a minimum of 15 minutes (if masked), and within 6 ft of a positive individual for a minimum of 15 minutes (if unmasked).</p>

If asymptomatic fully vaccinated individuals or individuals who have tested positive for COVID-19 in the prior three months come into [close contact](#) with someone with COVID-19 they should get tested 3-5 days after exposure. They may remain at school as long as they wear a mask indoors as they await test results and remain asymptomatic.

Unvaccinated individuals must follow standard testing and quarantine guidelines as per CDC. The standard CDC quarantine is 10 days without testing and 7 days after receiving a negative test which must occur on day 5 or later.

Any close contacts who test positive for or who have symptoms of COVID 19 should begin isolation regardless of vaccination status or prior infection.

As per guidance from the ACHD, in the K–12 indoor classroom setting, the close contact definition **excludes students** who were within 3-6 feet of a positive individual if both students correctly and consistently wore well-fitting masks the entire time. This does not apply to staff or visitors.

During contact tracing procedures parents and students are not obligated or required to provide information regarding vaccination status or a history of previous COVID infection. However, this information may be provided voluntarily and if obtained by the district it will be handled similarly to other protected health information that the district receives from students and families.

The Allegheny County Health Department will lead contact tracing in conjunction with the HTSD Health Services Department and will notify families directly of formal quarantine requirements.

Each school has an area in the health office suite which will be used for staff, students, or visitors who demonstrate COVID-19 symptoms while at school. The school nurse will use these areas to house students until their parents/guardians retrieve them. Immediate pick-up will be mandated.

Students, staff, or visitors who exhibit symptoms of COVID-19 or a history of

	<p>exposure will be sent home immediately and will stay away from the school premises until requirements for isolation or quarantine are met.</p>
<p><b>f. <u>Diagnostic</u> and screening testing;</b></p>	<p>All students and parents/guardians are strongly encouraged to perform a symptom screening check before arriving at school or the bus stop each day. Students with symptoms should not be sent on a bus or brought to school.</p> <p>All district staff will perform a symptom screen on themselves before leaving for work and will stay home if ill.</p> <p>Students and staff will consistently be made aware of the signs and symptoms of COVID-19.</p> <p>Students and staff will go to the nurse immediately if feeling symptomatic.</p> <p>The District will share resources with the school community to help families understand when to keep children home.</p>
<p><b>g. Efforts to provide <u>vaccinations to school communities</u>;</b></p>	<p>The District will continue to work with local health agencies to offer opportunities for vaccinations.</p> <p>The District will help to publicize vaccination opportunities within the local community.</p>
<p><b>h. Appropriate accommodations for students with disabilities with respect to health and safety policies; and</b></p>	<p>Students with a medical condition that prohibits them from wearing a mask will receive appropriate accommodations in place of wearing a face mask. A physician's statement indicating the medical condition must be provided to the school nurse so that appropriate accommodations can be implemented.</p> <p>Based on the Pa School Code, the district presently allows students to be exempt from immunization requirements whose parent/guardian objects in writing to such immunization requirements for religious grounds. Similarly, the district would honor</p>

	<p>exemption from required masking based on a written religious objection.</p> <p>Students with disabilities may require additional accommodations (e.g., unique medical concerns, difficulty wearing a mask, difficulty maintaining social distance, the need for hand-over-hand instruction and support, and assistance required for feeding or toileting.</p> <p>Accommodations may include:</p> <p>If a sink is available in the classroom, staff will thoroughly wash hands immediately before and after working with a student.</p> <p>Limit the use of communal objects for student reinforcement. If such objects are used with multiple students, each object should be disinfected immediately before and after student use.</p> <p>Bathrooms and changing tables should be disinfected before and after student use.</p> <p>Students may need assistance with handwashing.</p>
<p><b>i. Coordination with state and local health officials.</b></p>	<p>The District completes contact tracing for COVID-19 positive students and staff and provides the ACHD with contact information of exposed individuals. The ACHD also notifies the district upon learning that someone who tested positive for COVID-19 was present at the school while infectious.</p> <p>The district works closely with the ACHD for risk assessment, isolation and quarantine recommendations, and other infection control recommendations.</p>

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for **Hampton Township School District** reviewed and approved the updated Health and Safety Plan on **August 24, 2021**.

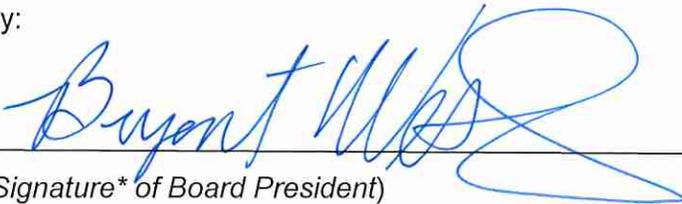
The plan was approved by a vote of:

7 Yes

1 No

Affirmed on: **August 24, 2021**

By:

  
\_\_\_\_\_  
(Signature\* of Board President)

**Bryant Wesley**

\_\_\_\_\_  
(Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

**Option A:** The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

**Option B:** If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.