

# ***Crandall ISD Safety and Security Committee Meeting Minutes***

August 3, 2021

## **I. Call to order**

Keith Chapman, Coordinator of Security called to order the regular meeting of the Safety and Security Committee at 8:30am on August 3, 2021 at the LF Rayne's Training Room.

## **II. Roll call**

The following persons were present at the meeting:

Forrest Frierson, Chief of Police for the City of Crandall  
Bill Taylor, Chief of Police for Crandall ISD  
Debi Nixon, Kaufman County Deputy Emergency Manager  
Rick Harrell, Board of Trustees President of Crandall ISD  
Dr. Wendy Eldredge, Superintendent of Crandall ISD  
Amanda Roberts, Parent of Crandall ISD Student  
Courtne Nix, Parent of Crandall ISD Student  
Kristie Craft, Teacher at Wilson Elementary, Crandall ISD  
Keith Chapman, Coordinator of Security for Crandall ISD

## **III. Approval of minutes from last meeting**

No minutes were reviewed from the previous meeting held in March of 2020.

## **IV. Open issues (No open issues were discussed)**

## **V. New business**

- a) Safety and Security Committee Requirements: Presented by Keith Chapman as an information item to review our committee's legislative construction, purpose and schedule. A suggestion was received to expand the committee by including students and other staff in the form of subcommittees. It was also decided that future meeting start times will remain at 8:30am.
- b) Emergency Operation Plan Review: Presented by Keith Chapman as an information item to inform the committee of the need to review and edit the district Multi-Hazard Emergency Operations Plan (MEOP) to respond to suggestions from the Texas School Safety Center (TXSSC). The feedback from the committee was to provide support in the review and rewrite of the document before final submission to the TXSSC for review in the summer of 2022.

- c) 2021-2022 Drill Schedule: As a discussion item the committee reviewed the proposed drill schedule for the upcoming school year. The committee concurred with the schedule providing the following feedback.
  - 1) Work to schedule an active shooter drill in the summer of 2022 with local agencies and school district staff.
  - 2) No first day drills this year after the return to school from the COVID year.
  - 3) Incorporate Civilian Response to Active Shooter Event (CRASE) training as part of the ongoing training for district staff.
  - 4) A more detailed review of the Stand Response Protocol was completed based on a committee member question.
- d) Four Proactive Security Practice: An introduction to the new protocol and discussion of inclusion in the district MEOP. The protocol includes, Positively Engage All Visitors, Sound the Alarm, Teach with Classroom Doors Shut and Locked, and Respond to the Greater Threat. The committee concurred and the new protocol will be included as part of the district MEOP.
- e) Cooper Color Code: An introduction of the Cooper Color Code and a request to develop and incorporate training for district staff. A consideration should be made for adding additional training to staff. This item will need further discussion and coordination with our law enforcement and emergency management partners in the city and county.
- f) Intruder Assessments: A discussion of intruder assessments being done in the district using our local agency partners and other non-district staff to increase situational awareness in the district. The committee concurred with the need for these assessments outside of the normal safety and security audit time frames. Further discussion to create a process and identify funding to pay individuals to assist with assessments will be scheduled.
- g) Closing Remarks: The Board President and Superintendent made closing remarks prior to adjournment.

## **VI. Adjournment**

Keith Chapman, Coordinator of Security adjourned the meeting at 9:45am.

Minutes submitted by: Keith Chapman