

MINUTES
AMHS Board of Trustees Meeting
June 16, 2021

Present: Sue Adams, Rich Bacigalupi, Bill Brooking, Jeff Cymbaluk, Terri Fewel, Millie Judge, Talia Manhke, Alicia Mitchell, Larry Moore, Brian Murphy, Joan Ritter, Steve Schmutz, Pat Sievers

Absent: Brett Carlton, Jessica Gurley, Mytyl Hernandez, Mary Kelly, Shannon O’Kelley

Opening Prayer – Steve Schmutz

Roll call – Sue Adams called the roll, and a quorum was declared.

Approval of Minutes – **The Board approved the minutes from the May meeting** of the Board of Trustees.

School Report – Alicia Mitchell

Baccalaureate and Graduation were held June 3 and 4 on campus on the lower field. Fr. Justin Ryan celebrated at the Baccalaureate and English teacher Jami Zellner was chosen by the class to speak at Graduation. AMHS partnered with the Snohomish Health District to offer a free COVID-19 Pfizer vaccine clinic on June 8. New faculty members recently hired to fill open positions include Michael Taylor (English), Deacon Angus McDonal (Theology) and Jessica Hall (Business Pathways Program).

Governance – Jeff Cymbaluk, Steve Schmutz

The Board approved the appointment of Mike Burns and Armando Medina to the Board of Trustees and Jason Cummings and Deirdre Yost-Renjen to Board committees. The Board also approved the new Strategic Plan with the request to further prioritize deliverables in the plan and add anticipated completion dates where possible.

Finance Committee – Millie Judge, Joan Ritter

Morgan Stanley presented their investment recommendations to AMHS. More discussion is needed about how our money will be invested with some set aside for upcoming projects. Joan reviewed the balance sheet and P&L statement through June 2021. AMHS applied for federal funding from the Emergency Assistance to Non-Public Schools and received \$397k from OSPI. **The Board approved acceptance of EANS funds.** The Finance Committee recommended the purchase of three new minibuses from National Bus Sales, a vendor selected several years ago through the approved competitive bidding process. Two minibuses and one yellow school bus will be sold at auction to contribute to the cost of the new buses. **The Board approved the purchase of the three new buses for just under \$180k.** The buses will be paid for in cash rather than financed.

Spirituality, Health and Wellness Committee – Sue Adams

Most of the SHW themes and events for the 2021-22 school year have been set with input from ASB, Campus Ministry, Counseling, the Health and Humanities faculty, and ARC. The Character Strong curriculum, the SEL program for both adult and student development, will also be rolled out more extensively next year. Counseling has also been able to retain their assistant for the upcoming year to allow the team to offer support to more students.

Planning and Innovation Committee – Pat Sievers

In addition to the continued work on improvements to the Campus Ministry space and cafeteria project, the Planning and Innovation Committee requested \$30k to finish seal coating, pressure washing and recapping all buildings on campus. **The Board approved the funds needed for this project.** The vendor chosen for this project was part of a competitive bidding process several years ago.

Advancement Committee – Steve Schmutz

Summer development projects include auction planning, business and auction sponsorship, and work on the endowment/planned giving campaign. New marketing efforts include Facebook profiles of graduating seniors and a campaign with graduation photos, a KIRO radio ad, a website redesign planned to be completed in September, and Seattle Times and Everett Herald digital ads this summer.

Alumni Relations Committee – Talia Manhke

The Holy Cross Legacy Wall project is complete and will be unveiled on August 14 and reunion planning is underway. The Wildcat statue which was funded by the class of 2020 and the Alumni Relations Committee has also been installed on campus.

The next Board meeting will be on August 18, 2021.