

# SMA High School PTCC Executive Meeting - Proposed

August 17, 2021

**Attendees:** Susan Hartman, Theresa Kockeche, Kimberly Courie, Dede Jones, Benda Canales, Jeanine Signorelli, Marsha Seagrave

Meeting called to order at 4:45pm

## Agenda

### Leadership Positions

- Brenda Canales read the description of each open leadership position and asked for volunteers. There was discussion that the by-laws would need to be updated sometime this year.
- The following people were voted unanimously into leadership positions for the 2021/2022 school year:
  - President: Susan Hartman
  - Vice President: Brenda Canales
  - Treasurer: Theresa Kockeche
  - Secretary: Jeanine Signorelli
  - Social Media: Jeanine Signorelli
  - Volunteer Coordinator: Kimberly Courie
  - Parent Liaison: Dede Jones
  - Alumni & Community School Liaison: Dede Jones
  - Staff Representative: Marsha Seagrave

### Monthly Meeting Schedule

- Exec Leadership meeting schedule, 4:45pm, Location TBD: Sept 1, Oct 6, Nov 3, Dec 1, Jan 12, Feb 2, Mar 2, Apr 6, May 4
- Susan to email Col. Fout about meeting at school
- Public PTCC meeting schedule, Time and location TBD: Sept 22, Dec 15, Feb 9 Apr 13

### 9/4 Cross Country Event

- PTCC will have a table to sell goods. Theresa will work with Detwilers to get fruit donated. Jeanine to work with Chick fil a to get breakfast sandwiches

### Social Media

- Jeanine to start updating Facebook page with relevant information

### Cadet Leadership Positions

- Marsha to send out feelers on interested students. Thinking about 2 from each grade, 9 – 11.

### School Improvement Projects

- Marsha to reach out to the Executive Directors to find out what projects are most needed for the school

- Will also find out what the process is if local businesses can donate time, resources and supplies for any improvement projects

#### Misc Projects

- Chain of Command – All projects, request, etc should run through the president
- Marsha will research process for having speakers come to school
- Table review of finances until next meeting to give Theresa a chance to review it
- Grant review tabled until next meeting

Next Meeting: September 1, 2021, 4:45pm, Location TBD