



MANAGEMENT  
PARTNERS, LLC

**MGRSBC & SBC MEETING MINUTES**

**DATE OF MEETING:** January 28, 2016 at 6:00 P.M. at the Mount Greylock Regional Middle High School in Williamstown, MA

**PROJECT:** Mount Greylock Regional Middle High School  
Dore & Whittier Project #MP

**SUBJECT:** School Building Committee Meeting (D&W#22)

**ATTENDING:**

Mark Schiek,	SBC Chair, Lanesborough
Douglas Dias	Superintendent, MGRSD
Nancy Rauscher	Bus. Manager MGRSD
Hugh Daley	Williamstown Selectman
Carolyn J. Greene	MGR School Committee Chair
Jesse Wirtes	MG facilities supervisor
Mary MacDonald	Principal, MGRHS
Chris Galib	Lanes. Finance Committee
Bob Ericson	Lanesborough Selectman

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1. **Call to Order of SBC Meeting at 5:55 PM by M. Schiek with 9 voting Members in attendance.**
  2. **Approval of Minutes:**
    - a. A short SBC review of the January 14, 2016 Meeting Minutes was provided by the Chair.

***SBC Motion to approve the January 14, 2016 SBC Meeting Minutes by M. MacDonald, 2<sup>nd</sup> by C. Galib.***

***Discussion: No edits.***

***SBC VOTE: 9 approve, 0 against, 0 abstain.***

3. **Invoices Submitted for Approval:** *No invoices for approval.*
4. **Update on MSBA Board Meeting**

D. Dias reported that State Representative, Gail Cariddi, joined him, DWMP, and Perkins Eastman (formerly Design Partnership) at the Board Meeting, where the MSBA voted to approve the project scope and budget. He added that the MSBA made another comment on the quality of the Ed. Plan, and that G. Cariddi had thanked the MSBA for their support thus far on the project.

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**5. Review of Community Forum and Outreach Materials**

M. Schiek pointed out the outreach materials attached in the meeting packet will be used to inform the public of the project, explaining why the project is necessary, provide design and education details, and address the costs associated with the project. These materials included draft copies of a flyer, "mailer"/postcard, PowerPoint presentation, and a Project Summary Report. M. Schiek then proceeded to go through the draft PowerPoint presentation, and gave the committee an opportunity to provide feedback, ask questions, or suggest where edits should be made.

**6. Working Group Updates**

**a. Community Outreach**

M. Schiek urged the committee to keep an eye out for any upcoming Community Outreach events that they may be able to participate in. He also pointed out that the contact information for the Outreach Working Group members is posted on the website for anybody who is interested in contacting the group to speak at social gatherings, school events, etc.

M. MacDonald added that the students have expressed interest in the project from the posters that have been hung around the school, and suggested holding a forum for them, as well as the faculty.

**7. Other Business not anticipated 48 hours prior to Meeting: *None.***

**8. Public Comment: *None***

**9. Upcoming Meetings & Public Forums**

- a. Lanesborough Town Meeting – February 23, 2016 (Public Forum held at Town Meeting)
- b. Public Forum - Williamstown Elementary School – Date TBD (second week of February)
- c. Williamstown Vote – March 1, 2016
- d. Lanesborough Vote – March 15, 2016

**10. Adjourn**

SBC Motion to adjourn by D. Dias, 2nd by C. Galib. VOTE: unanimous to approve. Meeting adjourned at 7:40 PM

**DORE AND WHITTIER MANAGEMENT PARTNERS, LLC**

Rachel Milaschewski

Dore & Whittier Management Partners, Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes. After the minutes have been voted to approve, we will accept these minutes as an accurate summary of our discussion and enter them into the permanent record of the project.