



MGR SBC MEETING MINUTES

DATE OF MEETING: August 2, 2017, at 5:30P.M. at the Mount Greylock Regional Middle High School in Williamstown, MA

PROJECT: Mount Greylock Regional Middle High School

SUBJECT: School Building Committee Meeting (D&W#40)

ATTENDING:

| | |
|-----------------|-----------------------------------|
| Mark Schiek | SBC Chair |
| Paula Consolini | SBC Co-Chair |
| Kim Grady | Interim Superintendent |
| Mary MacDonald | Principal, MGRHS |
| Steve Wentworth | Lanes. Finance Committee |
| Bob Ericson | Lanesboro |
| Al Terranova | School Committee |
| Yocelyn Delgado | Business Manager (new SBC member) |
| Trip Elmore | DWMP |
| Jeff Dome | DWMP |
| Dawn Guarriello | Perkins Eastman |
| Mike Giso | Turner Construction |

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- 1. Call to Order of SBC Meeting at 5:35 PM by M. Schiek with 8 voting Members in attendance.**
Kim Grady introduced Yocelyn Delgado, the new business manager from the firm TMS, and who was earlier voted to be a member of the SBC by the Regional School Committee and she is MCPPO certified.
 - 2. Approval of July 13, 2017 Meeting Minutes**
July 13, 2017 Meeting Minutes as presented in the Meeting Packet and distributed prior to the meeting.
Motion to approve the July 13, 2017 SBC Meeting Minutes by P. Consolini, 2nd by K Grady.
Discussion: B Ericson asked if item 6 included a sketch of the new amphitheater design, M MacDonald responded that there have not been any sketches circulated as the design has been greatly reduced to what is now an outdoor learning area.
VOTE: 5 approve, 0 against, 3 abstain
 - 3. Public Comment:** None
 - 4. Invoices (Vote Recorded):**
 - a. DWMP Management Partners Invoice No. 29 in the amount of \$60,000 for July OPM Services:**
Motion to approve payment of the invoice by P. Consolini, 2nd by S. Wentworth. Discussion: None
VOTE: 7 approve, 0 against, 1 abstain
 - b. Perkins Eastman Invoice No. 19 in the amount of \$59,834.46 for Designer services**
Motion to approve payment of the invoice by P. Consolini, 2nd by S. Wentworth. Discussion: None
VOTE: 7 approve, 0 against, 1 abstain
 - c. Perkins Eastman Invoice No. 20 for Eco-Genesis Invoice No. 17-10152 in the amount of \$6,716.67**
Motion to approve payment of the invoice by P. Consolini, 2nd by S. Wentworth. Discussion: None
VOTE: 7 approve, 0 against, 1 abstain
 - d. Turner Construction's Application Requisition No. 13 in the amount of \$2,321,516.11**
Motion to approve payment of the invoice by P. Consolini, 2nd by S. Wentworth. Discussion: None

PROJECT MANAGERS
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VOTE: 7 approve, 0 against, 1 abstain

- e. **MGRSD Invoices for EPLUS Technology, Inc. - EPLUS Invoices totaling \$120,450.04 for 3 invoices: EPLUS #V2005945 for \$6,959.80, EPLUS #V2006693 for \$35,831.04, and EPLUS #V2007808 for \$77,659.20**

Motion to approve payment of the invoice by P. Consolini, 2nd by S. Wentworth. Discussion: None
VOTE: 7 approve, 0 against, 1 abstain

- f. **WilliNet Invoice in the amount of \$200 for Video Coverage of the June and July SBC Meetings**

Motion to approve payment of the invoice by P. Consolini, 2nd by S. Wentworth. Discussion: None
VOTE: 7 approve, 0 against, 1 abstain

- g. **MGRSD Invoice for Richard A Jette, Invoice No 44 in the amount of \$260.00 for Financial Services**

Motion to approve payment of the invoice by P. Consolini, 2nd by S. Wentworth. Discussion: None
VOTE: 7 approve, 0 against, 1 abstain

- 5. **Additional 3rd Party Testing Services and D&W MP Amendment #5 –**

The initial 3rd party testing proposal received from CME Associates was for an estimated level of testing services and totaled approximately \$100,000. The SBC elected to issue an initial additional services request to D&W MP for \$55,000, of which \$50,000 would be for testing services and there is a contractual 10% mark-up (in this case \$5,000) for the OPM or Architect for procuring consultants. At this time that initial funding has run out and we need to replenish the account with additional funds. We recommend that the committee approve \$35,000 for testing with the OPM markup the value is \$38,500. This will leave \$6,500 in the budget line as unspent.

Motion to approve D&W MP amendment #5 by P. Consolini, 2nd by S. Wentworth. Discussion: None
VOTE: 7 approve, 0 against, 1 abstain

- 6. **School Committee update on Turner's Guaranteed Maximum Price proposal and contract amendment**

K Grady reported that the School Committee met today at 5:10 and voted to approve and accept the GMP Amendment #1 to Turner's Contract, she has signed the agreement and Turner has 3 copies which they will now execute and return 2 copies to the MGRSD.

- 7. **Procurement Update –**

Turner currently only has 1 signage package bid and they are getting others, therefore this will be presented when additional bids are in hand. Turner does have theater rigging bids and the value has come in within the +/- 20% of estimated value previously authorized by the SBC, the rigging package will be awarded.

- 8. **Summary budget update**

T Elmore provided a summary budget update in the meeting packet and explained that this was a DRAFT VERSION edited to include the recent GMP numbers. Not all of the numbers are currently correct but the total was correct and various line items would be corrected in the next month. The overall total showed that the project cost is budgeted to be slightly less than what has previously been shown.

- 9. **Schedule Update: 90 Day Look-Ahead by building area**

M. Giso of Turner presented the update for the next 30, 60 and 90 day milestones for each of the areas of the project, using a graphic in the handout.

He noted that the stone mock-up was approved today by the Architect and that is critical to getting the exterior skin of the building started.

He also noted that the final Structural Steel went into place in the past month in the Kitchen area.

10. **Working Group Updates:**

- a. **Interiors:** M. MacDonald commented that the interior furniture has been the focus of the group and that their selections are now focused on the “Soft” furniture.
- b. **Public outreach** – P. Consolini said project updates will continue to be transmitted through the Town Libraries.

11. **Other Business Not Anticipated 48 Hours Prior to Meeting:** None

12. **Upcoming SBC Meeting**

- a. Thursday, September 7 at 5:30 PM
- b. The OPM suggested other meeting dates for the following 3 meetings:
 - i. October 5th
 - ii. November 2nd
 - iii. December 7th

13. **Motion to adjourn by A Terranova, 2nd by P Consolini, VOTE: 8 approve, 0 against, 0 abstain**
Meeting adjourn at 6:18 PM

This meeting is recorded and can be viewed on the local Willinet community TV and internet link:
<http://willinet.org/content/mgrhs-committee-meetings>

Trip Elmore

DORE AND WHITTIER MANAGEMENT PARTNERS, LLC

Dore & Whittier Management Partners, Project Manager/Director

Cc: Attendees, File.

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes. After the minutes have been voted to approve, we will accept these minutes as an accurate summary of our discussion and enter them into the permanent record of the project.