



Friendswood Independent School District

Bus Transportation Change Request

Need to request or cancel bus transportation for your student?

You may submit the Bus Transportation Change Request Online Form via Skyward.

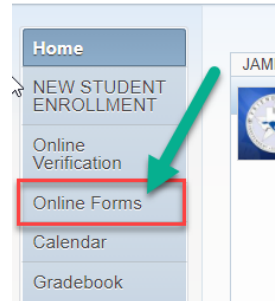
See information below for step-by-step instructions

SUBMIT THIS ONLINE FORM ONLY IF A CHANGE FOR BUS TRANSPORTATION IS NEEDED.

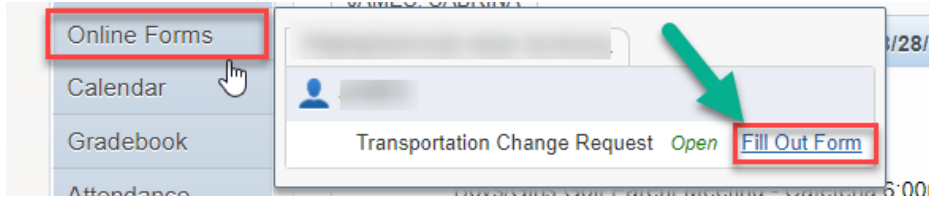
1. Login to [Skyward Family Access](#)

For skyward account information, email us at helpdesk@fisd12.net and a member of the Technology Department will assist you.

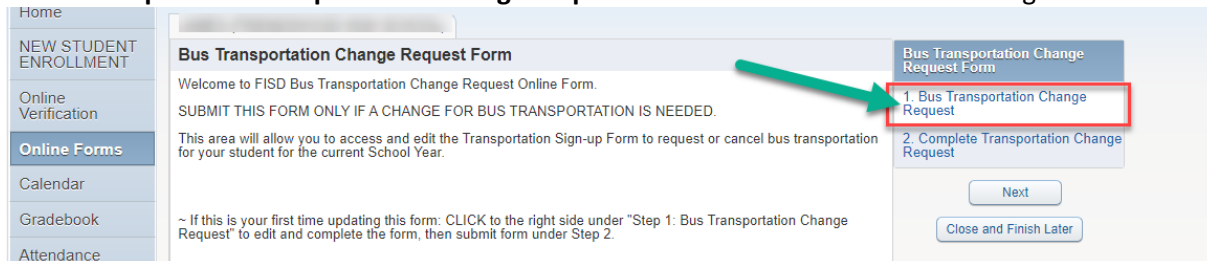
2. From the tab menu located on the left side of the screen, click **Online Forms**



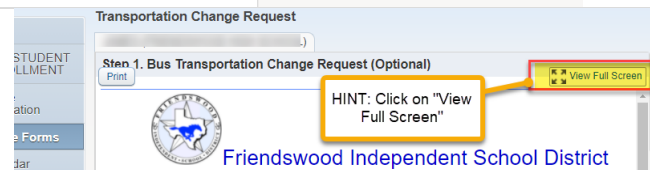
3. Select **Fill Out Form** to start the process



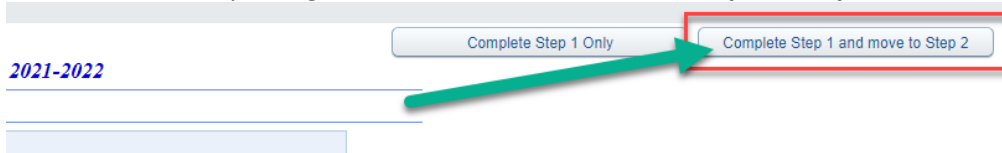
4. Click on **Step 1: Bus Transportation Change Request** to EDIT the form and enter changes.



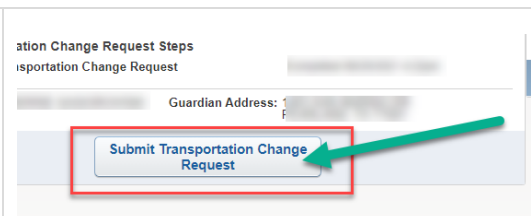
5. Click "View Full Screen" to better display form



6. Enter the necessary changes to the form, then click on "**Complete Step 1 and move to Step 2**"



7. Click "**Submit Transportation Change Request**" button to submit form.



~IMPORTANT~ If you entered a change from NO to YES to request bus transportation, please allow up to 48 hours for changes to reflect in our system and the student to be assigned to a bus route. At that time your student may start riding their assigned bus. If you have any questions, please refer to the FISD Transportation site on <https://myfisd.com/trans/> you will find helpful links and contact information.

For technical support contact helpdesk@fisd12.net