



Mt. Greylock Regional School District

Transition Committee Open Session Minutes

Date: October 11, 2018

Start: 6:01 PM

Adjourn: 9:15 PM

Location:

MGRS Meeting Room A109

1781 Cold Spring Road Williamstown, MA 01267

In Attendance:

Committee Members:	Also Present:
J. Bergeron R. DiLego S. Miller D. Caplinger C. Dodig <u>Absent:</u> C. Greene A. Terranova	Kimberley Grady, Superintendent Mary MacDonald, Principal MGRS Joelle Brookner, Principal WES Martha Wiley, Principal LES Irene Ryan, Dir of Pupil Services Mike Giso, Turner Construction

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Item	Comments	Motion	Second	Vote
Meeting Called to Order	Open Session called to Order by J. Bergeron at 6:01 PM			
Public Comment	Two individuals signed up for Public Comment. Comment I: Sean MacDonald, 5 th grade teacher at LES: Spoke to comments that were made at the September meeting regarding recent events at LES. Comment II: Jaqueline Vinette, LES Teacher of music. Ms. Vinette spoke to the recent changes for the music program.			
Move to Executive Session	Motion to move into Executive Session with intent to return to Open Session for three purposes: a) MGEA (teachers) contractual grievance hearing per MGL Chapter 30A Section 21(a)(2); b) discuss strategy with respect to collective bargaining regarding all units per MGL Chapter 30A Section 21(a)(3); and c) discuss strategy with respect to litigation per MGL Chapter 30A Section 21(a)(3).	DiLego	Miller	5-0-0



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	Roll Call: Miller - AYE, Bergeron – AYE, DiLego – AYE, Dodig – AYE, Caplinger – AYE. The committee entered Executive Session at 6:14 PM. The Committee returned to Open Session at: 7:30 PM			
Approval of Minutes	September 20, 2018: Motion to accept. Discussion: The two entered at statements are from August. Locke is misspelled in the Public Comment Section. The spelling of “Claire” Sheehy her name is spelled Clare.	Miller	DiLego	5-0-0
Building Project	<p>Update – Turner Construction: Mike Giso from Turner Construction gave an update on the Building Project timeline. The auditorium is on target to be completed during the last week in October (10/24 is the target date to be ready for a Temporary Certificate of Occupancy inspection). M. Giso gave an update on additional interior spaces and the timeline for completion. Confirmation has been received from vendors that all equipment currently on order is set to arrive during the expected timeframes. Remaining work around paving around the exterior of the building is scheduled for October 20th. The boiler room should be up and running by the end of the week.</p> <p>Ribbon Cutting: The ribbon cutting is slated for November 16th at 1:30 PM. The plan is for all students, faculty and staff to participate prior to dismissal on that day.</p>			
Report from the Student Representative	None			
Reports from the Principals	<p>The proposed school improvement plans for LES, WES, and MGRS were provided in the meeting packet. The principals are working in partnership with the school councils to finalize these plans. WES: J. Brookner presented on the SIP for WES. Principal Brookner described the work involved in creating a school improvement plan in partnership with school council. School council is made up of teachers, parents, and community members. The Goals outlined in the SIP for WES with supporting activities are: Goal 1: Student Support: Assess and address the needs of the whole child within the school community. Goal 2: Curriculum: Develop & align curriculum to new and revised state standards. Goal 3: Technology: Continue a strong commitment for integrating technology into classrooms. LES: M. Wiley presented on the SIP for WES. Principal Wiley described the work that has been done so far to create the SIP for LES in partnership with their school council. The SIP goals outlined for LES are: Goal 1: Expand technological learning opportunities for all learners and use online assessment data to increase student achievement and growth. Goal 2: Refine use of Mystery Science in grades K-5, Discovery Education in 6th grade and align all science curricula to state standards. Enrich literacy components of science curriculum. Goal 3: Increase focus of Social-Emotional Learning and Differentiation in all classrooms to engage and meet the needs of all learners. MGRS: Principal MacDonald concluded this agenda</p>			



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	<p>item by presenting on the SIP for MGRS. The goals as outlined for MGRS are: Goal 1: Identify and understand areas for growth within Mount Greylock’s school culture. Goal 2: Ensure middle school students demonstrate proficiency on all math standards. Goal 3: Develop and revise curriculum documents across disciplines to enable vertical and horizontal review of instruction and assessment for rigor, relevance and differentiation. J. Bergeron commented that the school improvement plans are done annually by school principals and school councils. The District Improvement Plan is completed every three years to present the overarching goals of the schools to the school committee as a budget development tool to meet the needs of the entire school community. The committee discussed the positive aspects of regionalization as represented in the SIPS that show the partnership and collaboration between all three schools as we work to align curriculum and the student experience between all three schools.</p>			
<p>Report from the Superintendent:</p>	<p>Proposed District Improvement Plan: K. Grady presented a Draft/Proposed District Improvement Plan. The Goals outlined in the DIP are: Goal 1: Develop and revise curriculum documents across disciplines prek-12 to enable vertical and horizontal review of instruction and assessment for rigor, relevance and differentiation. Goal 2: Expand the integration of technology to enhance 21st Century teaching and learning. Goal 3: Identify and understand areas for growth within Mount Greylock Regional School District school culture.</p> <p>Homeschooling: K. Grady gave an update on the number of home school students within the District.</p> <p>Strategic Planning Update: Included in the meeting packet was a strategic planning survey that was used last year. K. Grady spoke to comments that were received last year from parents/community members that will be used to modify this year’s survey. A strategic planning subcommittee will be created in November once the committee reconvenes after the November elections. For now, any feedback for strategic planning should be directed to Jonathan Nopper, District Office Manager.</p> <p>Proposed Organizational Flowchart: K. Grady reviewed a draft/proposed MGRSD Organizational flowchart. Committee discussion regarding District needs and the vision behind the draft/proposed organizational chart as presented.</p>			
<p>Appointment of the Treasurer & Assistant Treasurer</p>	<p>The committee discussed the annual appointment of the Treasurer and Assistant Treasurer. MOTION: To appoint Donna Narey as District Treasurer and Brenda Rondeau as Assistant Treasurer for FY2019.</p>	<p>Miller</p>	<p>DiLego</p>	<p>5-0-0</p>
<p>Superintendent Evaluation Process</p>	<p>K. Grady spoke to the Superintendent Evaluation Process. The process and forms were provided in the meeting packet materials. The Superintendent Goals will be discussed at the November meeting due to the upcoming school committee election. D. Caplinger gave feedback that going forward, Superintendent goals should be set in October regardless of whether or not it is an election year. This year is only to be</p>			



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	<p>treated as an exception due to regionalization and the fact that the entire committee is up for election this year.</p>			
<p>School Committee Goals Discussion</p>	<p>J. Bergeron spoke to the process for setting school committee goals which will also be further discussed in November. J. Bergeron proposed inviting recently-serving former school committee members to attend a meeting in November so that comprehensive goals can be set. R. DiLego asked that procedural documents be forwarded from MASC so that the session where goals are discussed isn't primarily a discussion regarding the procedure for school committee goal setting.</p>			
<p>School Committee Protocols Discussion</p>	<p>The protocols for MG School Committee and LES school committee were provided in the meeting packet. J. Bergeron will draft a combined revision of these protocols to present to the new District School committee for potential adoption.</p>			
<p>Subcommittee Updates</p>	<p>Policy: MASC provided a hard copy of the new District policy manual. The policy manual will be uploaded to the MASC website within 90 days.</p>			
<p>Finance Subcommittee:</p>				
<p>Circulate Warrants: Warrants are available to review in the District Office. They were previously reviewed and signed off upon by Finance Subcommittee members.</p>				
<p>Approval of short-term borrowing authority for administration per Chapter 71, Section 16(g) That the Mount Greylock Regional School District authorize the District Treasurer and/or Assistant District Treasurer, under the provisions of the General Laws, Chapter 71, Section 16 (g) as amended by Chapter 134 of the Acts of 1972, with the approval of the Chairman of the District Committee to borrow money from time to time in anticipation of revenue for the Fiscal Year beginning July 1, 2018 and to issue a note or notes as may be given for a period of less than one year in accordance with the General Laws. J. Bergeron explained this process prior to the school committee voting on this recommendation from the Finance Subcommittee. The committee discussed how the District's revenue stream typically works Caplinger, Dodig, DiLego, Bergeron, Miller</p>		<p>Caplinger</p>	<p>Dodig</p>	<p>5-0-0, Unanimous Roll Call Vote</p>



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	Joe Bergeron as the Cafeteria Negotiations liaison			
Agenda Requests / Upcoming Events of Interest	<p>10/25: Lynn Lyons at MGRS Meeting room A109 at 6:30 PM. Discussion regarding the upcoming dates and times of open houses at each school.</p> <p>K. Grady requested that the Principals present early on in each meeting so that news and updates are provided and the community can remain current on what is going on in each building going forward.</p>			
Adjourn	<p>Motion to adjourn at 9:15 PM</p> <p>Discussion: J. Bergeron publicly thanked Chris Dodig and Carrie Greene for their service on the school committee as neither member is running for re-election.</p>	Dodig	DiLego	4-0-0

Respectfully Submitted,
 Jonathan Nopper
 Mount Greylock Minutes Recorder