



# Mt. Greylock Regional School District

## Transition Committee Open Session Minutes

**Date:** August 29, 2018

**Start:** 6:30 PM

**Adjourn:** 9:35 PM

**Location:**

Lanesborough Elementary School Library

188 Summer Street Lanesborough, MA 01237

**In Attendance:**

<b>Committee Members:</b>	<b>Also Present:</b>
J. Bergeron R. DiLego S. Miller D. Caplinger C. Dodig (Entered at 6:31 PM) C. Greene (Entered at 6:34 PM) A. Terranova  <b><u>Absent:</u></b>	Kimberley Grady, Superintendent Mary MacDonald, Principal MGRS Martha Wiley, Principal LES Irene Ryan, Dir of Pupil Services

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<b>Item</b>	<b>Comments</b>	<b>Motion</b>	<b>Second</b>	<b>Vote</b>
<b>Meeting Called to Order</b>	Open Session called to Order by J. Bergeron at 6:30 PM			
<b>Public Comment</b>	None			
<b>Executive Session</b>	i. Move to Executive Session with intent to return to Open Session to: a) MGEA (teachers) contractual grievance hearing per MGL Chapter 30A Section 21(a)(2) ; b) discuss strategy with respect to collective bargaining regarding MGEA (Teachers) per MGL Chapter 30A Section 21(a)(3); and, c) discuss strategy with respect respect to litigation per MGL Chapter 30A Section 21(a)(3).  Roll Call Vote: Caplinger – AYE, DiLego – AYE, Bergeron – AYE, Terranova – AYE, Miller – AYE, Dodig - AYE	DiLego	Miller	6-0-0



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	<p>The committee entered Executive Session at: 6:31 PM</p> <p>The committee returned to Open Session at: 7:33 PM</p>			
<p><b>Consider a change to the start date / school calendar for MGRS</b></p>	<p>K. Grady discussed the need to adjust the school calendar for MGRS based on the failure of the building to get a temporary certificate of occupancy by the time that was initially planned. M. MacDonald reviewed the proposed new calendar which will allow for time for everyone to get to know the new building as well as allow time for staff to move into and set up their classrooms / learning spaces. The proposed new calendar would set the first day for students on September 10<sup>th</sup>. PD for staff would occur on September 4<sup>th</sup> and 5<sup>th</sup>. PD on election day, November 6<sup>th</sup>, would become a half day of school. This would push the last day of school off by one day from what was initially on the calendar barring any snow days. The school will not be opened on the weekends initially until everyone gets accustomed to the new building. Discussion regarding the process for tours of the new building and rolling out communication to parents, students, staff, and faculty based on tonight's vote. Discussion regarding the process the Athletics department has taken based on the ongoing work on the MGRS campus.</p> <p><b>MOTION:</b> Move to approve the MGRS 2018-2019 academic calendar as presented.</p>	Greene	Terranova	7-0-0
<p><b>Approval of Minutes</b></p>	<p><b>July 18, 2018:</b></p> <p><b>August 8, 2018:</b></p> <p><b>MOTION</b> to accept the minutes for July 18, 2018 and August 8, 2018. Discussion: None</p>	Miller	Dodig	7-0-0
<p><b>Report from the Superintendent</b></p>	<p><b>Staffing Update:</b> K. Grady introduced new staff members Irene Ryan, Dir of Pupil Services and Martha Wiley, Principal of Lanesborough Elementary. K. Grady also made introductory comments regarding Jonathan Cavallo, the District's new HR Specialist. In</p>			



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	<p>addition, Jake Schutz, Assistant Principal of MGRS will return from his leave in December.</p> <p><b>District Office Location:</b> The trailer for District office has arrived and is close to being ready for staff to move in. K. Grady anticipates that staff will be able to move in either on Friday or Tuesday (8/31 or 9/4).</p> <p><b>Grants Update:</b> K. Grady stated that we have been waiting on the DOE to combine us from three Districts into one. Grant amounts are on track and equivalent to what we had anticipated.</p> <p><b>FY19 Kick off activities:</b> K. Grady reviewed kick-off activities and training that will be taking place as the new school year begins.</p>			
<p><b>MGRS Building Project</b></p>	<p><b>TCO:</b> We do not have a TCO in hand, however, the issues that need to be addressed in order for one to be issued are nearly completed and a TCO is expected to be issued very shortly.</p> <p><b>Permit fees:</b> The Williamstown Town Manager has requested that the Transition Committee acknowledge that the Town is not, in any way, intentionally holding up the process for issuing a Temporary Certificate of Occupancy (TCO) or delaying the opening the building as a result of the ongoing discussions that have been taking place on the School Building Committee relating to the payment of permitting fees which have been invoiced to the Town. Additionally, the Town has requested that the invoices relating to permit fees that have been issued to Turner construction be paid. J. Bergeron stated to the town that the responsibility for paying the permit fees falls to the school building committee however he told the Town he would bring it up for discussion in an open meeting. The committee discussed the history and total amounts of the permitting fees for the project as opposed to other project costs during the budgeting process for the project in 2015. The committee discussed the permitting fee schedule that the Town uses for everyone. This item will go to the SBC to be followed up on. No formal</p>	<p><b>No Motion</b></p>	<p><b>N/A</b></p>	<p><b>N/A</b></p>



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	<p>motion was taken by the transition committee on this topic.</p> <p>Thank you to summer staff efforts: The committee took time to publicly thank the staff who have worked tirelessly all summer in order to prepare the new building for the upcoming school year. It has taken a monumental effort to turn the new building into a school. K. Grady publicly thanked Rob Wnuk for all of the efforts he has put in over the summer as well.</p>			
<p><b>Policy Review &amp; Revision</b></p>	<p>EEAA – Walkers and Riders: The committee discussed policy EEAA and decided to keep the EEAA policy as voted on July 18<sup>th</sup>.</p> <p>EEAG – Student Transportation in Private Vehicles. The committee discussed policy EEAG and how to regulate this policy. D. Caplinger recommends editing Item 2 to read as: “\$100,000 per person / \$300,000 per occurrence, or more.” Discussion regarding adding language regarding a liability waiver which would be signed for parents to transport their children or friends of their children. Legal counsel will need to advise the District on the possibility of the waiver before any language of that nature is adopted as policy. C. Greene exits meeting at 9:14 PM.</p> <p><b>MOTION:</b> To accept proposed changes to policy EEAG where Item I now reads “the activity has the approval of the Superintendent or designee.” And II now reads, “The owner of the vehicle being used in transporting students must file evidence with the Superintendent of personal liability insurance coverage on the vehicle in the amounts of \$100,000 per person / \$300,000 per occurrence, or more.”</p>	<p><b>Miller</b></p>	<p><b>DiLego</b></p>	<p><b>6-0-0</b></p>



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	Joe Bergeron reviewed the legal advisory that MASC distributed in July 2018. These policies along with public comment policy and social media policy will be reviewed at a later meeting.			
<b>Subcommittee Updates</b>	<p><b>Phase I Capital Gift:</b> The subcommittee has not yet met. They will meet soon.</p> <p><b>Phase II Capital Gift:</b> The subcommittee has not yet met. They will meet soon. Discussion regarding who will be on the subcommittee from the community – There will be representation from Lanesborough and Williamstown. From Lanesborough, Chief Sorrell. And from Williamstown, John Skavlem. An MGRS student will be chosen to participate. Principal MacDonald will recommend a student once school begins. Lindsey von Holtz, Athletic Director will also take part on this subcommittee. <b>MOTION</b> to accept the placement of Tim Sorrell, John Skavlem, an appointed MGRS student from Mary MacDonald, and Lindsey von Holtz to the Phase II Capital Gift subcommittee.</p>	<b>Caplinger</b>	<b>Dodig</b>	<b>6-0-0</b>
<b>School Committee Master Calendar for FY19</b>	J. Bergeron reviewed the proposed school committee master calendar. Each meeting will begin at 6:30 PM. Each meeting except for September is scheduled for the second Thursday of the month. J. Bergeron urged the committee to review the proposed calendar. R. DiLego asked about a mid-cycle review for the Superintendent’s goals. This will be added in January or February 2019. Fundraisers, field trips, etc. should be added to the master calendar if we already know they are scheduled to take place. Add school committee goals to September (only for 2018). <b>MOTION</b> to accept the 2018-2019 Master Calendar for the School Committee with the exception of adding school committee goals to the September 20 <sup>th</sup> meeting.	<b>DiLego</b>	<b>Terranova</b>	<b>6-0-0</b>



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<b>Announcements / Upcoming Events of Interest</b>	None			
<b>Other Business Not Reasonably Anticipated by the Chair within 48 Hours of Meeting</b>	J. Bergeron referenced a letter that he received from Pittsfield Public Schools urging us to unite with them regarding what they view as legislative failures to provide funding for education in the Berkshires. J. Bergeron will reach out to the Pittsfield School Committee for more information.			
<b>Upcoming Meetings</b>	Thursday, September 20, 2018 at 6:30 PM at MGRS			
<b>Motion to adjourn</b>	Meeting adjourned at 9:35PM	Terranova	DiLego	6-0-0

Respectfully Submitted,  
Jonathan Nopper  
Mount Greylock Minutes Recorder