



# Mt. Greylock Regional School District

## Transition Committee Open Session Minutes

**Date:** May 3, 2018

**Start:** 6:02 PM

**Adjourn:** 7:26 PM

**Location:**

Mount Greylock Library

Williamstown, MA

**In Attendance:**

<b>Committee Members:</b>	<b>Also Present:</b>
J. Bergeron D. Caplinger A. Terranova R. DiLego S. Miller C. Dodig C. Greene (Entered 6:23 PM)	Kim Grady, Interim Superintendent School Safety Presentation by Chief Sorrel, Trooper Canata, and Officer Ziemba
<b><u>Absent:</u></b>	

<b>Item</b>	<b>Comments</b>	<b>Motion</b>	<b>Second</b>	<b>Vote</b>
<b>Meeting Called to Order</b>	Open Session called to Order by J. Bergeron at 6:02 PM.			
<b>Public Comment</b>	Christina Conroy: Lanesborough. Parent of a child in Lanesborough and MGRS. She would like to propose that the current 3 <sup>rd</sup> grade be split into 2 classes for next year's fourth grade and she provided comments to support this.			
<b>Approval Of Minutes</b>	Motion to approve the minutes of April 26, 2018. Discussion: Postponed	Postponed	Postponed	N/A
<b>School Safety Presentation</b>	Chief Sorrel, Trooper Canata, and Officer Ziemba joined the meeting to give an updated presentation regarding School Safety. Safety plans are checked annually by school administrators, the Superintendent, and emergency responders. Each school has a crisis response team which includes the designation of substitutes if someone is absent during an emergency. During the presentation, an outline of the medical emergency response plans were reviewed. To review best practices The Massachusetts Task Force Report on School Safety and Security can be reviewed online (Published in 2014).			
<b>Schematic Design Update</b>	J. Bergeron gave a brief update on the work that has taken place in the last week to work on the schematic design for the athletic fields, and administrative office building. The design team is working on the feedback that they received during the 4/26	No Vote	No Vote	N/A



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	<p>meeting. There are no definitive updates which would require a vote at this time. There is a rough timeline from the design team which should be ready to be shared by the time the transition committee next meets. Work will continue to gather feedback from all stakeholders in order to move forward in order to meet the time constraints related to the issues that the capital projects will be working to address. Committee discussion regarding recent feedback from a community member which urged the committee to consider outside support in order to ensure that any new facilities will address what the District truly wants long term. The committee would like to know the possibility of phased building and discussed each of the different priorities within the scope of the capital projects.</p>			
<p><b>FY19 Budget Discussion and Budget / Assessment Amendment</b></p>	<p>Through conversation with the Town Halls, it has been determined that a change is needed for the FY19 budget / Assessment as it relates to the Lanesborough Elementary budget relating to insurance costs.  <b>MOTION I:</b> I move the MG Transition Committee approve a revised Fiscal Year 2019 Gross Regional School budget of \$22,412,517. <b>Miller/Greene:</b> Discussion regarding how the adjusted numbers were determined and how much of a level of variance there could be based on the revised amounts presented. Roll Call Vote: Dodig - AYE, Terranova -AYE, Miller - AYE, Bergeron - AYE, DiLego - AYE, Greene - AYE, Caplinger – AYE <b>MOTION PASSES</b>  <b>MOTION II:</b> I move the MG Transition Committee approve a revised Fiscal Year 2019 Net budget of \$15,605,060.  <b>Miller/Greene.</b> Roll Call Vote: Dodig - AYE, Terranova -AYE, Miller - AYE, Bergeron - AYE, DiLego - AYE, Greene - AYE, Caplinger – AYE <b>MOTION PASSES</b></p>			



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	<p><b>MOTION III:</b> I move the MG Transition Committee approve a revised Fiscal Year 2019 Laens Operating Assessment of \$5,137,739 <b>Miller/Greene</b> Roll Call Vote: Dodig - AYE, Terranova -AYE, Miller - AYE, Bergeron - AYE, DiLego - AYE, Greene - AYE, Caplinger – AYE <b>MOTION PASSES</b></p>			
<p><b>Assistant Superintendent Job Description</b></p>	<p>Closing Date for the job posting is May 7, 2018. K. Grady reviewed an updated job description for the Assistant Superintendent. The new description encompasses Leadership and Administration, Student Services, Curriculum and Instruction, Personnel, Business, and School-Community Relations. <b>MOTION:</b> To approve the job description of Assistant Superintendent – Pupil Personnel Services as presented. Discussion: C. Dodig inquired about any available statistics on when an Assistant Superintendent is needed within a regional school’s administrative structure. He believes his question has been answered within this new job description based on the focus on curriculum development and overseeing the Special Education department. K. Grady added that this position also covers responsibilities pertaining to grants, Title IX and additional responsibilities to ensure the District remains in compliance. J. Bergeron discussed that it is difficult to make an apples to apples comparison due to the variety of ways Districts structure their administrative hierarchy. Based on the research he has done, J. Bergeron stated that our District is spending less on administration than we are on costs related to direct instruction.</p>	<p>Dodig</p>	<p>DiLego</p>	<p>7-0-0</p>
<p><b>School Calendar Update</b></p>	<p>K. Grady gave an update regarding the school calendar which is actively being negotiated. Once the start date is agreed upon, the calendar will be assembled as quickly as possible.</p>			
<p><b>Building Project Update</b></p>	<p>M. Schiek spoke regarding the school building committee’s last meeting which discussed white boards. The committee voted not to delay the project. Items are</p>			



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	progressing along. Tuesday, there will be a walkthrough of the building prior the SBC meeting at 4:45.			
<b>School Committee Elections Process Reminder</b>	J. Bergeron gave a reminder that as of 7/1 through the November elections, the Transition committee will be the only school committee for the Region. July 24 <sup>th</sup> , nomination papers are due to Town Offices. November 6, 2018 is election day.			
<b>Announcements / Upcoming Events of Interest</b>	Ellen Kaiser is being honored at MCLA this evening with an Educator Award. Congratulations Ellen!			
<b>Other Business Not Reasonably Anticipated within 48 hours of meeting</b>	K. Grady asked the committee to re-review the leases for the elementary schools. They will be brought forward to the next meeting to be voted on.			
<b>Upcoming Meetings</b>	A. May 8, 5:30 PM School Building Committee B. May 15, 7 PM Williamstown Town Meeting C. May 24, 6 PM Transition Committee.			
<b>Motion to Adjourn / Executive Session</b>	Motion to adjourn to Executive Session 7:26 PM	Miller	DiLego	

Respectfully Submitted,  
 Jonathan Nopper  
 Mount Greylock Minutes Recorder

*A digital recording of this meeting in its entirety is available on the District website.*