



Mt. Greylock Regional School District

Transition Committee Open Session Minutes

Date: November 28, 2017

Start: 6:001 PM

Adjourn: 7:48 PM

Location:

Mount Greylock Library

Williamstown, MA

In Attendance:

Committee Members:	Also Present:
J. Bergeron D. Caplinger C. Greene S. Miller A. Terranova R. DiLego Absent: C. Dodig	K. Grady, Interim Superintendent C. Desjardins, TMS

Item	Comments	Motion	Second	Vote
Meeting Called to Order by Interim Superintendent	Open Session called to Order by K. Grady at 6:01 PM			
School Committee Organization	Chair: J. Bergeron	DiLego	Greene	6-0-0
	Vice Chair: R. DiLego	Miller	Greene	6-0-0
	Secretary: S. Miller	DiLego	Greene	6-0-0
Proposal of District Office Manager as Secretary	K. Grady discussed the proposal of District Office Manager to hold the responsibility of secretary for all regularly scheduled open session meetings. This recommendation will depend on the approval of all three current school committees. Motion by C. Greene to support the proposal with the costs to be shared between all three committees in accordance with the current shared services agreement percentages (SU71 & MG). The cost share would be 19% for LES, 37% for WES, and 44% for Mount Greylock.	Greene	Miller	6-0-0
Discussion of Next Steps for Transition	K. Grady has been working closely with Christine Lynch from the Department of Elementary & Secondary Education. She reviewed an email dated November 21, 2017 that outlines the next steps to be taken in the transition process; she will forward this email to the full transition committee. Some of the items discussed were as follow: We must develop a transition plan			



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and a District long-range plan. We must work on a new salary schedule and a timeframe for contract negotiations. The current proposal is to meet every other Thursday. New public entity for payroll. Kim will be following up with Blue Cross Blue Shield to determine what needs to be done to switch / bring on everyone from the other schools. Grants should be spent down by June 30th otherwise they will need to be re-issued to the regional school district. Current transportation costs will be submitted. Building project: new sbc slate, notify of signing authority changes, M. Schiek & Trip Elmore have been invited to attend a transition committee meeting.

Treasurer: K. Grady commented that the current MG SC will appoint the new Treasurer.

Transition Plan: The school committee must develop. K. Grady will provide a sample plan from DESE. C. Lynch from DESE is available to assist.

Long Range Plan: District Improvement plan that will be a collaboration of the school council's work (School Improvement Plans). K. Grady will follow up to determine if the school committee must vote to approve. D. Caplinger mentioned that we may be able to enlist help from people who are serving on the long-range planning subcommittees of the three separate committees. K. Grady seconded that she would like everyone with strategic planning experience to assist with the District strategic plan.

Negotiations: Beginning in mid-January, the negotiations subcommittee will meet every other Thursday.

Budget Sense: Account numbers and function codes will be updated to ensure each account is more identifiable and easy to understand what the account and function codes are referring to.

Transportation as of January 1: We are still hopeful that we may receive an increase in transportation aide due to the expanded region.

SBC slate: The transition committee will need to vote and submit an updated SBC slate at some point after January 1.

Discussion of Subcommittees & Liaisons	<p>Finance: Joe/Steve/Al nominated by C. Greene. J. Bergeron expressed interest in bringing in non-voting members from the existing committees and the member towns. Motion by D. Caplinger SECONDED by R. DiLego VOTE: 6-0-0</p>	Caplinger	DiLego	6-0-0
	<p>Negotiations: MTA will meet with LEA, MGEA, and WEA on December 11th to determine / discuss potential reorganization and determination of make-up of the negotiating body for the union. Caplinger/Miller 6-0-0 appoint Regina DiLego, Dan Caplinger, and Chris Dodig to the Negotiations Subcommittee.</p>	Caplinger	Miller	6-0-0
	<p>Building: This subcommittee will be separate from the SBC and will be more facilities oriented. This will be organized in January. This subcommittee will</p>			



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	need to organize, prioritize, and harmonize the three building renewal / maintenance plans.			
	Curriculum/Programming: Discussion regarding the role of this subcommittee in relation to the school and district improvement plans. Will be organized / further discussed in January.			
	Policy: MASC is working with MGRSD to update the policy manual and bring a draft adaptation forward for approval. K. Grady will continue to work with Pat Correira and would like to continue that work and bring a fully updated policy book forward to the transition committee for approval. In the meantime, it would be helpful to have a policy liaison rather than a full subcommittee. R. DiLego nominates Steve Miller to be the policy liaison.			
	Capital Gift: Al Terranova would like to continue serving in this capacity. This subcommittee will be further discussed and organized at a later date.			
FY19 Draft Budget Timeline	K. Grady spoke regarding the work that has currently gone into drafting the FY19 Budget timeline from all areas of the administrative team. C. Desjardins gave an update regarding a recent meeting with Dr. McEvoy from LES and spoke to meetings that will take place with the other administrators in preparation for a draft to be done in time to be reviewed by the transition committee. Discussion regarding roles and responsibilities of the school committees and school councils and the impact/planning that will be needed for the fy19 budget process. Discussion regarding making time with Dorothy Presser to spend time with the school councils.			
Regional Transportation	K. Grady will continue to work with the Dept. of Education to determine what they need the District to provide.			
Other Business	<p>RDAC Facebook Page: Discussion regarding next steps regarding this Facebook page. Consensus around adding a farewell post before deactivating the page.</p> <p>Meeting locations: Al asked about meeting locations and K. Grady stated that meetings would need to take place at MGRSD for the most part because of logistics around filming.</p>			
Upcoming Meetings	December 12 at 6:30 PM is tentatively the next meeting of the Transition Committee			
Motion to Adjourn	Meeting adjourned at 7:48 PM	Terranova	DiLego	6-0-0

Respectfully Submitted,
Jonathan Nopper
Mount Greylock Minutes Recorder

A DVD recording of this meeting in its entirety is available at the District Office.