

Mount Greylock Regional School District School Committee

Location: MGRS Meeting Room A109
1781 Cold Spring Road Williamstown, MA 01267

Thursday, May 9, 2019
6:00 PM

Special Open Session Agenda

- I. Call to order
- II. Approval of Minutes:
 - A. March 14, 2019
 - B. April 3, 2019
 - C. April 11, 2019
- III. Circulate Warrants
- IV. Restructure finance subcommittee **VOTE**
- V. Superintendent's report
 - A. Strategic Planning Update
 - B. Technology updates and committee planning
 - C. School based updates and end of year activities
 - 1. Mount Greylock
 - 2. Lanesborough Elementary School
 - 3. Williamstown Elementary School
 - D. Discussion of PD plans and proposals
 - E. MGRS attendance procedure in handbook **VOTE**
 - F. Kindergarten start date **VOTE**
 - G. Building Usage Request **VOTE**
- VI. Adjourn



Mt. Greylock Regional School District

School Committee Open Session Minutes

Date: March 14, 2019

Start: 6:01 PM

Adjourn: 9:42 PM

Location:

MGRS Meeting Room A109

1781 Cold Spring Road Williamstown, MA 01267

In Attendance:

Committee Members:	Also Present:
Joe Bergeron, Chair Regina DiLego, Vice-Chair Steven Miller, Secretary Dan Caplinger Christina Conry Alison Carter <u>Absent:</u> A. Terranova	Kim Grady, Superintendent Chris Desjardins, Business Consultant (TMS) Mary MacDonald, Principal MGRS Martha Wiley, Principal LES Joelle Brookner, Principal WES

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Item	Comments	Motion	Second	Vote
Call to Order	Meeting called to Order by Joe Bergeron, Chair, at 6:01 PM			
Public Comment	<p>Public Comment I: Lyndon Moors, Speaking to FY20 Budget, Lanesborough resident and music teacher at MGRS. Mr. Moors spoke against reducing the LES music teacher to .6 FTE.</p> <p>Public Comment II: Jennifer Szymanski, Speaking to FY20 Budget, Ms. Szymanski spoke to a lack of communication at LES in the budget preparation process which has led to concern and confusion among staff. Ms. Szymanski would like the committee to clarify intentions within the proposed budget changes for FY20.</p> <p>Public Comment III: Jaqueline Vinette, Music Teacher at LES, spoke to current concerns within the music program and further concerns within the proposed budget.</p> <p>Public Comment IV: Marsha Vinette, employee of LES, speaking to the FY20 Budget. Ms. Vinette spoke to concerns at LES with the unfilled position of a .6 FTE Media Specialist position going unfilled and spoke to the impact it has had on the music program, the library program, and future impact to the MGRS music program.</p> <p>Public Comment V: Rick Paris, Speaking to FY20 Budget. Resident of Lanesborough, Mr. Paris spoke to concerns within the proposed budget which would eliminate a position and reduce the music teachers FTE from .8 to .6.</p> <p>Public Comment VI: Michelle Johnson, Parent and resident of Lanesborough, mirrored concerns to the budget, and asked the committee to explain the process for opening school choice slots at LES. M. Johnson expressed concerns over the number of positions</p>			



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	<p>that are being created in this year's budget. M. Johnson asked if the district has considered combining and having one regional summer program.</p> <p>Public Comment VII: Ray Jones, resident of Lanesborough, spoke to the proposed FY20 Budget as it relates to the current socio-economic climate in the Berkshires.</p> <p>Public Comment VIII: Marty Walter, speaking to the FY20 Budget, MGRS teacher and resident of Williamstown. Mr. Walter inquired about how long music lessons are at WES as compared to music lessons at LES. Mr. Walter asked if the committee could clearly state if there are any planned eliminations or reductions in force in the proposed budget being presented. Mr. Walter wished to re-iterate the importance of equalization between the two elementary schools. Mr. Walter concluded by stating that has greatly enjoyed his ten years of employment with MGRS and asked if the committee could respond to the following items: How long music lessons are at WES compared to LES; if there are any plans for reductions in force at LES; M. Walter spoke to the importance of equalizing the opportunities for students at both elementary schools.</p>			
Approval of Minutes	<p>February 14, 2019 – Postponed</p> <p>February 25, 2019</p> <p>March 1, 2019</p> <p>March 6, 2019</p> <p>Motion to approve en masse, 2/25, 3/1, and 3/6. Discussion: R. DiLego spoke to a missing portion of discussion regarding ADA Compliance. D. Caplinger noted a typo on page 3 in the misspelling of the name 'Talia.' The committee requests that the Secretary re-do 2/25 and re-submit for approval. The motion was amended to approve 3/1 and 3/6 only.</p>	Caplinger	DiLego	6-0-0.
MGRSD FY20 Budget Presentation	<p>K. Grady and C. Desjardins reviewed a power point presentation that outlined proposed changes within the proposed FY20 Budget. Principals Martha Wiley, Joelle Brookner and Mary MacDonald spoke to the slides for their individual schools. S. Miller mentioned that the WES School Council is in support of the proposal for a school social worker and he asked if the LES School council is in support of or what conversations have taken place regarding the proposed changes in the budget to the music program at LES. Discussion regarding the Specialist schedule at LES. D. Caplinger asked for a recap on how the proposed budget was developed. M. Wiley spoke to the steps that went into the budget development process at LES. S. Miller spoke to the possibility of asking the Town of Lanesborough for additional funding if the people of the Town are</p>			



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	willing to support it. K. Grady explained the rationale behind the budget changes based on the projected decrease in enrollment and the number of teaching blocks that will be put forward in next year's schedule based on that projected enrollment. This would be a change from the current number of 14 teaching blocks. Discussion regarding the difference in cost if the music program was kept at a .8. Discussion regarding student enrollment in the program and length of blocks / scheduling for next year.			
School Choice Openings for 2019-2020	J. Bergeron stated that the committee had voted previously to be a region of choice but has not yet taken a vote on the slots to open for next year. J. Brookner stated that there are five siblings of current choice students that are coming of age for Kindergarten. Ms. Brookner's current proposal is to take 3 new choice students in Kindergarten and 2 new choice students in 1 st . Discussion regarding projected enrollment, potential for incoming students that may register late at either school. Total enrollment at the elementary schools as it relates to the number of sections and ultimately the total enrollment numbers in each class and how that would impact MGRS. Discussion regarding changing the school choice process so no slots would be opened in Kindergarten. J. Brookner spoke to the positives of accepting school choice students from K and keeping them in District throughout grade 12. MOTION to open 3 choice slots in K and 2 slots in first grade at WES. Discussion: Regarding K at WES as it relates to the school choice decisions and the budgeted sections. Move to amend the motion to change number of open choice slots from 3 to 5 Caplinger/Carter. Discussion regarding if this amendment would set a precedent. VOTE: 3-3 Motion Fails. Vote on original motion: 6-0-0. Motion passes.	Miller	Conry	6-0-0
		Miller	DiLego	4-2-0



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	Lanesborough Elementary: Move the Principal's recommendation of opening no additional choice slots at LES or MGRS. VOTE: 4-2-0. Caplinger and Conry Against. Motion Passes.			
FY20 Budget	<p>FY20 Budget Discussion: D. Caplinger asked if both Towns had been met with and discussed this proposed budget. A meeting took place with Williamstown but Lanesborough was not able to schedule a meeting prior to the public hearing. S. Miller proposed moving the LES music teacher from .7 to .8 in the proposed budget. Discussion regarding the lines in the budget that proposal would impact and at what cost (approximately \$6,000). Miller/Conry. Discussion: The Committee discussed the process of what the committee would need to do if this motion passed but failed at Town meeting. Discussion of the option to make a motion of the floor of town meeting vs. making the motion now. VOTE: 6-0-0.</p> <p>Discussion regarding E&D funds and how those funds are being spent as it relates to the proposed budget and the FY20 assessments to the Towns. Discussion regarding coaching as it relates to baseball at MGRS. Next year, JV will hold tryouts for grades 7-12. The number of students who may be cut based on the projected number of students expected to try out would be between 4-6 students. Move to approve a</p>			
	<p>FY20 Net Budget Subject to Appropriation: Motion to approve an amended net budget subject to appropriation \$ 17,931,394.00</p> <p>Carter - AYE, Miller - AYE, Bergeron - AYE, DiLego - AYE, Caplinger - AYE, Conry - AYE</p>	Caplinger	Miller	6-0-0
	<p>FY20 Total Budget: Move to approve a gross capital budget as amended in the amount of \$24,419,314.00</p> <p>Roll Call Vote: Carter - AYE, Miller - AYE, Bergeron - AYE, DiLego - AYE, Caplinger - AYE, Conry - AYE</p>	Caplinger	DiLego	6-0-0
Capital Gift Phase II Updates	D. Caplinger and S. Miller provided an updates on the Capital Gift Phase II Subcommittee regarding the proposed turf for the athletic fields. The subcommittee received input from several members of the athletic fields regarding playability and suitability. The subcommittee is hoping to take a look at potential cost savings should the phase I and phase II projects get going at the same time.			
Building Project Update	MGRS has received a verbal Certificate of Occupancy during February break and the auditorium is officially open.			
Subcommittee Updates	Finance: Warrants are circulating. (S. Miller Exits)			



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	Capital Gift Phase I: Perkins Eastman Fire & Alternate Design Fee: J. Bergeron reviewed an add-service request from Perkins Eastman in the amount of \$10,800 as it relates to the multipurpose building. The majority of this cost is related to the fire alarm. Minimal cost is associated with the alternates. Motion to approve the add-service request as presented.	DiLego	Caplinger	5-0-0
Move to Executive Session	<p>Move to Executive Session with intent to return to Open Session per MGL Chapter 30A Section 21(a) (2) to conduct strategy sessions in preparation for negotiations with non-union personnel (Business Manager / Business Office Services. Moved by Caplinger, Seconded by DiLego</p> <p>Roll Call Vote: Carter – AYE, Bergeron – AYE, DiLego – AYE, Caplinger – AYE, Conry – AYE.</p> <p>The committee enters Executive Session at 9:14 PM</p>			
Discuss/Approve path forward for Business Manager / Business Office Services	The committee returns to Open Session at 9:40 PM. J. Bergeron recused himself from this discussion. MOTION to approve the path forward for Business Manager / Business Office services Invitation for Bids as written in the document provided.	Caplinger	Carter	4-0-0
Other Business	None			
Upcoming Meetings, events of interest and agenda requests for next meeting.	Next Regular Meeting: Thursday, April 11, 2019 at 6PM.			
Motion to adjourn	Adjourned at 9:42 PM.	DiLego	Caplinger	5-0-0

Respectfully Submitted,
Jonathan Nopper
Mount Greylock Minutes Recorder

Mt. Greylock Regional School District
School Committee Open Session Minutes

Date: Wednesday, April 3, 2019

Location: MGRS Meeting Room A109

Start: 4:03 PM

1781 Cold Spring Road Williamstown, MA 01267

Adjourn: 8:46 PM

In Attendance:

Committee Members:

Joe Bergeron, Regina DiLego, Steve Miller, Al Terranova, Alison Carter, Dan Caplinger

Also Present: Kim Grady; Superintendent, Dan Colli; Perkins Eastman, Rob Wnuk; Director of Operations, John Skavlem; Phase II Capital Gift Committee

- I. Call to Order: Joe Bergeron called the meeting to order at 4:03 pm.
- II. Williams College Capital Gift
 - a. MGRS Oil tank cleaning: K. Grady presented a quote from Adams Plumbing & Heating regarding the cleaning and polishing of two oil tanks at MG.. The proposed cost is \$27,857. Rob Wnuk explained that the tanks were from the original MG building, as many parts of the "new" building project were carried over from the original school and not replaced. The oil tanks are from the early 90's and one has stopped functioning correctly. It is unable to pull the oil that it contains, leaving the school vulnerable to a loss of heat should the other tank also malfunction. The recommendation is to clean both oil tanks and polish the oil. A full inspection will be done on the tanks and lines at the time of the cleaning. The tanks have a use life of approximately 30 years and will need to be replaced at some point, but for now, with two tanks full of oil, cleaning and polishing is the best option. The request is to authorize use of money from the Capital Gift to pay for this if funds cannot be found within the appropriated budget to cover the cost. After much discussion of the pros and cons of cleaning/polishing versus replacing the tanks, Terranova moves to authorize an amount not to exceed \$27,857 to pay for the cleaning and polishing of the oil tanks if money cannot be first found in the appropriated budget to cover the cost. Seconded by Caplinger. All in favor 6-0.
 - b. Phase I and II updates/Discussion:

Phase II reported out on progress. John Skavlem reported that the geo-tech is in process and the survey is complete. This includes the site, drainage and electrical. Permitting is the next step. In response to a question from DiLego, Skavlem assured

the Committee that the required ADA compliance and Title IX work was being included in the bid work. The Phase II Committee is putting together a bid for the entire project and work is advancing. Fund raising efforts are ongoing and Mountain One is interested in contributing to the project. Dr. Win Stubner is interested in working with the Phase II Committee on fund raising efforts for the project. Projected cost for the full project is \$2.3 million

The Phase I update will be in the Perkins Eastman report.

- c. Perkins Eastman report on Phase I bid results: Dan Colli reported out on the bid results. There were three bidders on the project, all of whom came in over the estimated project cost. The largest areas of overrun were in site work, concrete and electrical. The bids were base bids without the bathrooms included. The projected cost for Phase I is now \$2.7 million.

The bid results spurred much discussion regarding next steps. In response to Committee questions, Colli provided the following information:

- d.

Alternate #1 fire alarms came in at \$13,000

Alternate #2 public bathrooms was \$335,609

Options are: Accept the base bid, Accept Base + Alt #1, Accept Base + both alternates, reject the bid entirely

Bathroom requirement is triggered by permanent bleachers; if Phase II has permanent bleachers the project must have public bathrooms

Sprinkler system requirements are triggered by design of the building

Colli noted that the low bidder had indicated that the bid could be held until April 12th.

Discussion regarding options at this point :

District Office requires 3000 square feet of space

Facilities requires code compliance and some equipment requires climate control

Cross Country Ski requires ventilation/HVAC and electrical

Attic stock requires climate control and can only stay in its temporary housing for one year

Office trailers currently cost \$700 per month to rent and the lease is for one year – the conditions have been unpleasant and rudimentary at best

Permanent file storage is temporarily housed for one year and will need a climate controlled storage space

Miller requested that other places to rent and space at the elementary schools be re-explored. He also suggested renting a better modular unit for District Office. DiLego noted that renting something temporarily only delays the inevitable while costs continue to rise and noted that District Office staff deserve a permanent place to

work. Bergeron suggested that alternatives could be explored for much of the facilities storage. He had already inquired at Sheds and Stuff regarding a basic shed for equipment not requiring climate control. He suggested the Committee take a week to explore alternatives and options before taking a vote on anything. There was general agreement with this approach and no vote was taken at this time.

III. Upcoming Events.

- a. Berkshire County Education Task Force- Steve Miller noted their upcoming meeting on April 6th and asked if anyone planned to attend – no one did. He noted that he supports the notion of sharing services across schools as opposed to the Task Force voted vision of a single District.

IV. Miller moved to enter into Executive Session with no intent to return to open session per MGL Chapter 30A Section 21(a)(2) to conduct a strategy session in preparation for negotiations (Superintendent) and to conduct contract negotiations with non-union personnel (Superintendent, Business Manager). DiLego seconded. Miller-aye, DiLego – aye, Caplinger – aye, Bergeron- aye, Terranova – aye, Carter- aye open session ended at 4:55pm.

Respectfully submitted by Regina DiLego



Mt. Greylock Regional School District

School Committee Open Session Minutes

Date: April 11, 2019

Start: : 6:03 PM

Adjourn: : 11:38 PM

Location:

MGRS Meeting Room A109

1781 Cold Spring Road Williamstown, MA 01267

In Attendance:

Committee Members:	Also Present:
Joe Bergeron, Chair Regina DiLego, Vice-Chair Steven Miller, Secretary Dan Caplinger Al Terranova Alison Carter <u>Absent:</u> Christina Conry	Kim Grady, Superintendent Mary MacDonald, Principal MGRS Joelle Brookner, Principal WES

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Item	Comments	Motion	Second	Vote
Call to Order	Meeting called to order by J. Bergeron at 6:03 PM			
Statement from the Chair	J. Bergeron informed the audience that someone would be recording the meeting. VI C and X Capital Gift will be moved to occur right after the Executive Session. J. Bergeron reviewed the procedure for Public Comment and asked that all those signed up keep their comments to within a 3 minute time frame.			
Public Comment	I. Jason P. speaking on behalf of Lanesborough Recreation Committee. Jason spoke to concerns regarding the costs of Phase I and how it will take away from the updates that are needed within the scope of Phase II which will update the athletic fields on campus. Mr. P also spoke to concerns regarding potentially contaminated soil that is on site. II. Jane Culnane, K teacher at Williamstown Elementary school spoke to concerns regarding the K start date. J. Bergeron asked Jane to email concerns to the committee as that item as not on the posted agenda. III. Marty Walter, teacher at MGRS, resident of Williamstown, and Union president. Marty spoke to a school climate survey. IV. Michelle Johnson, Lanesborough resident, spoke to the Capital Gift Phase I and inquired about potential space at Lanesborough Elementary school. Ms. Johnson spoke to school committee protocols and asked the committee to address how members of the community can address concerns with district administration. Ms. Johnson spoke to concerns about having all committee meetings at MGRS as she feels it puts Lanesborough residents at a disadvantage. Ms. Johnson spoke to			



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	<p>the committee to ask them how they would garner community feedback for the Superintendent’s evaluation.</p> <p>V. Rick Paris, Lanesborough resident, spoke to community concerns and ho those might be addressed within the committee protocols discussion. The community would like this to be a priority. Mr. Paris spoke to the committee regarding concerns over the cost of Phase I Capital Gift and implored them to consider alternatives as to not take away from Phase II improvements to the athletic fields. Mr. Paris listed some local real estate options that he researched himself.</p> <p>VI. Amy Hane, resident of Williamstown, JCL Trip to Hyannis, Ms. Hane implored the committee to approve the JCL field trip and spoke to her positive experience with JCL. Ms. Hane spoke to the Phase I & II Capital Gift items. Ms. Hane asked that the committee continue to work toward ADA accessibility with the fields and also work to support the District Administration.</p> <p>VII. Lindsey Von Holtz, Dir of Athletics and Co-Curricular activities spoke to support the Phase II capital improvements to the athletic fields.’</p> <p>VIII. Julius and Talia, MGRS students and members of Phase II Capital Gift Subcommittee spoke in support of the synthetic turf playing surface.</p> <p>IX. Brian Drake, Williamstown resident, spoke to the Capital Gift as it relates to Phase II and improvements to the athletic fields.</p> <p>Public Comment closed at 6:29 PM</p>			
Move to Executive Session	Motion to move into Executive Session with intent to return to Open Session for the following purposes: per MGL Chapter 30A Section 21(a)(2) to conduct a strategy session in preparation for negotiations (Superintendent, Business Manager) and to conduct contract negotiations with non-union personnel (Superintendent); per MGL Chapter 30A Section 21(a)(3) to discuss strategy with respect to collective bargaining (all units) and litigation (Facilities Coordinator, Director of Pupil Services) as an open meeting would have a detrimental effect on the bargaining position of the public body and the Chair so declares.	Miller	DiLego	6-0-0



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	<p>J. Bergeron asked the committee to approve attorney Robert Kinzer be allowed to enter into part of the Executive Session (negotiations with non-union personnel Superintendent). There were no objections.</p> <p>Roll Call Vote: Terranova – AYE, Caplinger – AYE, DiLego – AYE, Bergeron – AYE, Carter – AYE, Miller – AYE.</p> <p>The committee entered executive session at 6:31 PM. The committee returned to Open Session at 8:03 PM</p>			
Approval of Minutes	<p>February 14, 2019, February 25, 2019, March 14, 2019 and March 21, 2019.</p> <p>Motion to approve. 2/14 page 9 typo on the word terms. 2/14 votes need to be adjusted to 6. Typo in the word article. Page 2. March 14th minutes will be removed from motion and reviewed next month.</p>	Miller	DiLego	6-0-0
Building Project	<p>Building Project Update: K. Grady reviewed the progress of the building project punch list and the items that are not yet done. There is a conference call early next week to go over remaining items on the punch list. K. Grady reviewed information from Turner Construction regarding the soil testing that occurred on site at MGRS during the building project. Test results were negative.</p> <p>MGRS Dedication Sign: M. MacDonald has been working on a dedication sign to go in front of the school. S. Miller commented that he would like Sheila Hebert, Wendy Penner and Gary Fuls</p>	Caplinger	DiLego	6-0-0



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	<p>included as they were on the legacy MG SC. MOTION to approve with the addition of legacy school committee members and to have M. MacDonald investigate how regional dedication plaques are completed.</p> <p>Caplinger/DiLego VOTE: 6-0-0.</p> <p>Short-term borrowing approvals: Donna Narey, Treasurer and Clark Rowell from UniBank spoke to the Committee about the District going out for a \$2million bond for funding that is needed to close out the building project. This is a very standard process for District's that are going through a building process while they await final project approvals from the Massachusetts School Building Authority. MOTION that the Treasurer is instructed to proceed with the competitive sale of a new money \$2,000,000 Anticipation Serial Loan – School Renovation, to be dated May 1, 2019, and be payable on August 4, 2020, and that the Treasurer is instructed to proceed with the competitive sale of a renewal \$3,000,000 Anticipation Serial Loan – School Renovation, to be dated June 3, 2019, and be payable on April 3, 2020, such renewal note to renew the currently outstanding \$3,000,000 Anticipation Serial Loan – School Renovation, payable June 3, 2019.</p>			
Regional Structure Organizational Chart	<p>K. Grady reviewed an updated regional structure organizational chart. The committee discussed removing the job description blurbs that were include for certain positions. MOTION to approve the Organizational chart as amended.</p>	Caplinger	DiLego	6-0-0



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Report from the Superintendent	<p>Strategic Planning Update: K. Grady reviewed updates on the strategic planning process and the work that is in process within the strategic planning committee.</p> <p>Last Day of School: K. Grady reviewed the current last day of school barring any additional snow days.</p> <p>Diversity & Inclusion Update: K. Grady will add this item to next month's agenda. This will be worked on during the Strategic Planning meeting at the end of April.</p> <p>MCAS Update: K. Grady reviewed information in the packet surrounding a controversial MCAS question, how it impacted MGRSD, and how the State plans to deal with that question. There was no impact to any of the District schools. The English Department sent a letter to the DESE Commissioner which was signed by school Administration and the Association urging them to take action so that future situations such as this are not repeated in the future. K. Grady asked that the committee take their time individually to express their concerns over this issue to the Commissioner. The committee asked that the school administration defend the rights of any of the students that may have been negatively impacted by this controversial MCAS question. There are potential negative impacts based on the state's decision not to grade this particular writing prompt.</p> <p>Overnight Field Trip Request (JCL Convention in Hyannis): M. MacDonald presented information regarding an overnight field trip request for an annual JCL conference that MGRS students typically participate in. MOTION to</p>	Miller	Caplinger	6-0-0
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	accept/approve the field trip request as presented.			
Report from Director of Operations	Development of a Regional Technology Committee: The Director of Operations and our Director of Academic Technology spoke to their plan to create a regional technology committee (which is part of the Regional Transitional Plan). All schools are now using the same lunch program, the same student management system (Power School), the same HRIS, payroll, AP, system in Budget Sense. A wide area network was installed so all schools can operate within the same network. E. Belastock spoke to academic alignment and alignment of programs to use regional licensing. Eileen also spoke to the types of members that are needed to participate in a regional technology committee. K. Grady stated that the school committee should assign a liaison / liaisons to this committee.			
Capital Gift	Phase I & 2 Discussion: John Skavlem spoke about updates to the proposed designs for Phase II of the Capital Gift. The subcommittee is prepared to go out for bids by the end of next week and those bids could come back by mid-May. Discussion regarding the process for approving a bid package. J. Skavlem spoke to the Phase II subcommittee's efforts to raise funds toward the athletic fields' capital improvements with at least one local company that would like to commit funds towards Phase II should the full committee vote to accept that gift. Discussion regarding the work that has gone into determining the best use of the allocation of funds for both Phase I and Phase II. The committee clarified that the costs associated with Phase I are more concrete because it has already gone out to bid. Phase II costs are still an estimation until such time that a bid package is created, approved and bids come in. The committee discussed the options that have been reviewed as possibilities for administrative offices. The committee discussed the requirements surrounding the use of the Gift. Requirements include ADA compliance, finding a permanent home for District office,	Miller	Carter	2-4-0 Motion Fails



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	<p>Facilities storage, Nordic Ski team waxing facilities and Title IX requirements. The low bidder for the Phase I project said they would hold the pricing and timeline through tomorrow morning, 4/12/19. The committee can have no vote, a vote to accept the building with the bathrooms, or a vote for the building without the bathrooms. The committee discussed the research into District office alternatives that have taken place so far. The committee discussed the procedure for and possibility of making a commitment on how these funds will be spent between Phase I and Phase II. The committee discussed that there would not be any large potential cost savings by re-combining the priorities of both Phase I and Phase II into one bid package. Discussion regarding the intended scope of use for the gift and if it was intended for school-use (MGRS) or District use (MGRSD). The College confirmed their intent is for the gift to benefit the District. MOTION: Move that the committee not accept the phase I bid and investigate alternatives including having the district hire inspectors to determine if alternative buildings would be useable and determine any costs associated with making those buildings useable. Miller/Carter Discussion: The funds used to hire inspectors would come from the Gift. Al Terranova urged the committee to move forward and asked about the non-admin uses for the multi-purpose building. Miller – Aye, Carter, - Aye, Terranova – No, Caplinger – No, DiLego – No, Bergeron – No. The committee discussed taking items out of order and returning to this item later in the meeting.</p>			
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	<p>Perkins Eastman Formal Proposal for Phase 2 Services: Motion to approve an actual amount of \$175,237 for all design work by Perkins Eastman for the Phase II Caplinger/DiLego 6-0-0</p> <p>Phase 1 Bid Results Decision: Move to approve 2.3 million for Phase II and 2.8 million for the Phase I with Funds taken from the capital Gift. Remaining money stays in the endowment, not to be touched for ten years.</p> <p>Terranova/DiLego. Discussion: S. Miller opposes putting a lock on the use of the remaining funds and asked if the motion could be amended so that additional funds could be used towards athletic field capital improvements. J. Bergeron reviewed current soft costs associated with the construction projects along with the current balance of the fund and stated that based on that math would not support this motion. K. Grady spoke to previous discussions regarding boiler tank replacements that will be needed sooner than in ten years' time. Re-stated Motion: to approve 2.3 for phase II and 2.8 for phase I out of the capital gift. MOTION WITHDRAWN.</p> <p>Move to reject the existing bids and re-bid the project as one project combining the building footprint as originally bid along with the synthetic turf field, driveway enhancements and baseball/softball improvements that were the recommendation of the athletic fields subcommittee.</p> <p>Caplinger/Miller Discussion: D. Caplinger stated that by doing this it will encourage the community to know that the committee is committed to the best possible end result while accounting for, as much as possible, any variables that may arise. S. Miller is opposed to</p>			
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	<p>spending 2.8 million on the multipurpose building and would like to bid both projects at once in order to see economies of scale. VOTE: 1-4-1. MOTION FAILS.</p> <p>MOTION to accept the phase I bid without bathrooms and allocate \$2.75 million towards the athletic fields, including the track and \$500,000 in anticipated soft costs out of the capital gift. Caplinger/Miller. Discussion: \$5.7 million in total costs within this motion. Discussion regarding the funding mechanics of fundraising as it relates to phase II and if any money raised could then be added to the endowment funds. VOTE: 2-3-1. MOTION FAILS.</p> <p>MOTION to accept the phase I bid without the bathrooms in the amount of \$4.75. Discussion: Clarification that R. DiLego supports spending money out of the Capital Gift toward the athletic field improvements. 2-4-0.</p>			
Policy	<p>Building Use / Rental Fee Schedule: Discussion regarding the proposed fee schedule in the packet as well as how any revenue made would be recorded; specifically would the District create revolver accounts for each given area within the District that is creating revenue. K. Grady will send all feedback from the administrative team to the committee to be considered before a final Building use / Rental Fee Schedule and related process can be voted on. Discussion regarding the need to follow up on a request for facility use with Williamstown Theater Festival. The committee will likely hold a special meeting to address this item prior to the regular meeting in May.</p> <p>School Committee Protocols Discussion: School Committee Protocols are</p>			



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	recommended by the Massachusetts Association of School Committees to determine how the school committee operates within certain parameters and how agenda items are added. Remote Participation in Meetings Discussion: The committee will vote on this at the next meeting. Within the packet are documents from the state that outline the procedures for Remote participation. Discussion regarding the District's capability			
Business Manager Position	Motion: to authorize D. Caplinger and R. DiLego to enter into negotiations with the business manager candidate.	Miller	Terranova	4-0-2 Miller and Bergeron Abstain
Union Contract - Cafeteria	Motion to approve, ratify, and authorize the Chair to sign the agreement between the Mount Greylock Educators Association Cafeteria Workers Unit and the Mount Greylock Regional School Committee Thank you to all the cafeteria workers.	Miller	DiLego	6-0-0
MASC Workshop regarding School Council best practices and to start FY19 Superintendent Evaluation (5/2 or 5/7)	J. Bergeron reviewed this item at the same time as the Workshop for the Superintendent Evaluation. Dorothy Presser is available to come out to conduct a best practices workshop for both the School Councils and the Superintendent Evaluation. Dorothy Presser would be potentially available on either 5/2 or 5/7. Two of the school councils already have a meeting scheduled for 5/7 so that is the preferred date. May 7 th from 3-6 PM. J. Bergeron will arrange 5/7 with Dorothy Presser from MASC.			
Other Business	M. MacDonald reviewed a donation from General Dynamics to MGRS in the amount of \$2,000.			
Upcoming Meetings:	MASC Workshops on 5/7: Regular Meeting 5/9 at 6 PM			
Motion to Adjourn	Meeting adjourned at 11:38 PM.			

Respectfully Submitted,
Jonathan Nopper
Mount Greylock Minutes Recorder

DRAFT

Strategic Planning Goal Setting

April 27, 2019



Mission Statement

CURRENT MISSION STATEMENT:

Lanesborough Elementary School & Williamstown Elementary School: To inspire in all students a love of learning and to challenge them to grow in heart and mind.

PROPOSED MISSION STATEMENT based on the Greylock Way:

Mount Greylock Regional School strives to create an environment where the characteristics of responsibility, integrity and perseverance are fostered and practiced by all.



Vision Statement

CURRENT

Lanesborough Elementary School - We are a community of creative, engaged learners who embrace the challenges of a rapidly changing world. We cultivate a love of learning in a nurturing academic environment that equips our students for life's opportunities.

Williamstown Elementary School - We are a community of learners who work collaboratively in a safe and enriching environment. Our students are confident, caring, and competent individuals prepared to contribute to their world.

IN DEVELOPMENT

Mount Greylock Regional School -



Core Beliefs

At Mount Greylock, we believe,

- A high quality learning environment recognizes and supports the unique abilities of each individual.
- Learning fosters responsibility to oneself and others.
- All members of the educational community deserve an environment that is safe and respects diversity.
- There is value in students participating in decisions related to their education.
- An effective educational experience instills a responsible work ethic and a love of learning.
- Open and responsible communication is essential in an educational environment.



Goal 1 - SOCIAL EMOTIONAL

By assessing all current resources, will address the social-emotional needs of the whole child within the school and community based services



Objectives:

- **SCHOOL BASED SUPPORTS**
 - Social Workers
 - School Nurses
 - Guidance Counselors
 - Pre-referral form - WORKING ON FORM REVISIONS
- **SCHOOL BASED CURRICULUM**
 - Botvin Life Skills Curriculum
 - Second Step
 - Steps to Respect - Bullying components
 - Choose to Be Nice
- **COMMUNITY SUPPORTS**
 - Elizabeth Freeman Center
 - District Attorney's Office
 - Shirley Edgerton & Kim Boland
 - Berkshire Empathy Awareness
 - Brien Center
 - Safe and supportive schools -
 - Local therapists and pediatrician



Resources

<https://www.wallacefoundation.org/knowledge-center/Documents/Navigating-Social-and-Emotional-Learning-from-the-Inside-Out.pdf>

<https://www.panoramaed.com/social-emotional-learning>

https://www.masc.org/images/events/2017/jtc/downloads/136_Ashland-Presentation.pdf

<https://www.wallacefoundation.org/knowledge-center/Documents/Navigating-Social-and-Emotional-Learning-from-the-Inside-Out.pdf>



Goal 2- PUBLIC RELATIONS

Goal 1: Improve Community Engagement

Goal 2: Improve efficiency of communications



Objectives: Goal 1

Increase community/regional participation at school events/meetings

Restructuring weekly newsletters to include key events

Concerts, musicals, sporting events

Joining committees (ex. school committees, student groups, PTO, school council)

Widen the scope of the *Greylock Echo*

Podcasts – different groups can report upon different district events

Junior reporters from both elementary schools (5th/6th grade)



Objective Goal 2:

Create regional **email** newsletter similar to individual Friday school blasts to parents AND students.

Families that prefer communication via paper/mail can register with Guidance/Main Office. These families should receive a monthly paper newsletter/summary.

Magnets with important phone numbers as a way to provide parents resources for immediate inquiries.

Increase administrative meetings to a weekly basis

Dedicated time at the beginning of school committee meetings for student-centered achievements/activity

Principals can give school-based assessments/achievements at the beginning of school committee meetings

Funnel on website to easily direct parents to answers for FAQs, key information, academic/athletic timeline

Academic/art departments present at class registration forums



Objectives:

- DISTRICT LEVEL
 - Monthly communication needed
- SCHOOL BASED
 - Update School Profile or create where necessary
 - WES- Weekly electronic newsletter
 - LES - Monthly newsletter
 - [MGRS](#)- Friday blast of news from the website and calendar items --> designed to draw people to website
 - Targeted robo-emails and robo-calls
 - MG Guidance mailings and [website](#)
 - Greylock Echo
- WEBSITE
 - Overhaul needed to be user friendly
- SOCIAL MEDIA
 - What do we use? how effective is it?
 - WES- Twitter & Instagram - Instagram 523 followers, Twitter 230 followers
 - LES - Instagram and Facebook PTO Page
 - [MG - Twitter](#) - 540 followers; Facebook for MGPTO and Friends of the Arts



Resources



Goal 3 - Inclusion - Diversity

To create a respectful, inclusive school environment where students, staff and community members recognize and appreciate the diverse attributes and identities of each other.



Objectives:

Student Objective 1: Increase student learning opportunities and engagement to emphasize the value and importance of inclusiveness in enhancing curricular and co-curricular activities.

Staff Objective 2: Evaluate to revise or expand curricular content and instructional approaches for the inclusion of diverse perspectives, cultures and social economic experiences.

Community Objective 3: Foster, create and encourage diverse, cross-cultural experiences and promote positive dialogue among community members.



Resources

- FACULTY/STAFF PROFESSIONAL DEVELOPMENT
 - Kelly Heck
 - Shirley Edgerton and Kim Boland
 - The Elizabeth Freeman Center - Regi Wingo and Rudi Bach
 - Lynn Lyons
 - Rob Kinzer - bullying and social media issues
 - Kelly Heck - LGBTQ+
- STUDENT PRESENTATIONS
 - [World of Difference](#) Anti-Defamation League
 - The Elizabeth Freeman Center - Regi Wingo and Rudi Bach
 - [Curating a Culture of Respect](#) - Clark Art, MassMoCA, WCMA
 - Berkshire Empathy Awareness (WES)
 - [Williams College Community Matters](#) programming for 9th graders
 - Gender Sexuality Alliance + Greylock Multicultural Student Union (co-curricular programming)
- FAMILY/COMMUNITY PRESENTATIONS
 - Ty Allen Jackson
 - Rob Kinzer - bullying and social media
 - Lynn Lyons
 - Kelly Heck - LGBTQ+



Goal 4 - Vaping/Substance Abuse

Reduce substance abuse to protect the health, safety, and quality of life for children in the Mount Greylock Regional School District

**Substance abuse refers to any chemical substance (natural or man-made) that is utilized for the primary purpose to alter one's mental state.*

This would include marijuana and any of its derivatives, tobacco-based products, electronic cigarettes and associated devices, alcohol, pharmaceuticals



Objectives:

Objective 1: To increase the number of students who do not engage in substance abuse

Objective 1.1: To increase the proportion of 7-8th graders who never engaged in substance abuse

Objective 1.2: To increase the proportion of high-schoolers who never engaged in substance abuse

Objective 2: To decrease the number of students who engage in substance abuse

Objective 3: To increase the number of students who perceive a great risk associated with and disapprove of substance abuse

Sub-Aim 1: To increase the proportion of students who perceive a greater risk and disapprove of using E-cigs and marijuana

Sub-Aim 2: To increase the proportion of students who perceive a greater risk of and disapprove of consuming alcoholic beverages (include binge-drinking)

Sub-Aim 3: To increase the proportion of students who perceive a greater risk of using and disapprove of prescription medication misuse



Resources

<http://makesmokinghistory.org/dangers-of-vaping/schools/>

<https://www.mass.gov/orgs/departments-of-public-health>

<https://www.samhsa.gov/>

<https://real-prevention.com/kir-high-school/>



Goal 5 - School Climate/Culture

To promote a positive school climate



Objectives:

- 1.1 To begin rebuilding relationships amongst teachers, staff and administrators to create a highly engaged and motivated learning community.
- 1.2 To build a greater sense of community amongst students from various communities and backgrounds by encouraging and inspiring collaboration and respect.



Resources:



Facts About Us....

Low student-teacher ratios

Low out of district placements

Advanced Placement options

Opportunity for Vocational training via collaboration with McCann

1:1 devices grades 3-12

Shakespeare programming at all three schools

Response to Intervention services in elementary schools



Concerns.....

APPROPRIATE SURVEYS ROUTINELY ADMINISTERED

DATA RESPONSES

REPRESENTATION FROM ALL THREE SCHOOLS AND TOWNS

TECHNOLOGY NEEDS

BUILDING MAINTENANCE NEEDS

RECRUITMENT/RETENTION

RESOURCES WITHIN NORTH COUNTY

VERTICAL AND HORIZONTAL ALIGNMENT

SUPPLEMENTAL INTERVENTION RESOURCES

CHRONIC ABSENTEEISM (truancy rates are low, but chronic absenteeism, which include excused and unexcused absences is higher than we want)

ENGAGEMENT

DRAFT

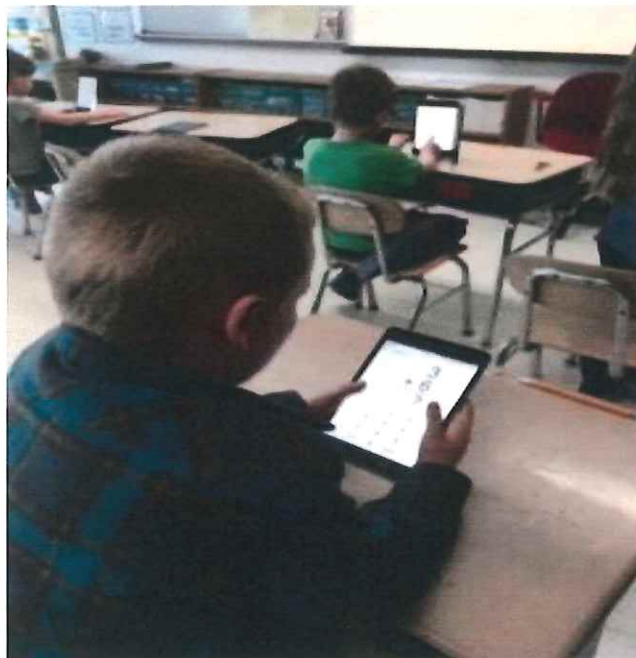
Technology @ Mount Greylock RSD

Eileen Belastock, Director of Academy Technology

Rob Wnuk, Director of Operations

1

May 2019



2

Lanesborough Elementary School



Williamstown Elementary School

3



Mount Greylock Regional School

4

What's Happening in Our Schools

- ★ Devices in Students' Hands
- ★ Tech Buddies Programs
- ★ Multimedia Presentations
- ★ Google Apps for Education
- ★ Coding Curriculum
- ★ Blended and Personalized Learning
- ★ MCAS Computer Based Testing
- ★ Digital Citizenship
- ★ Communications

5

Mount Greylock RSD Technology Committee



6



Mount Greylock Regional School District
1781 Cold Spring Road
Williamstown, MA 01267
(413) 458-9582
FAX (413) 458-9581
www.mgrhs.org

Proposed Professional Development Activities AY 2020

Technology

- Hybrid Chromebook 1:1 Initiative – Year 3
- Integration of technology and associated training
 - Massachusetts Digital Literacy and Computer Science Standards (digital citizenship, privacy, copyright, fair use, digital literacy)
 - Canvas Learning Management System – expanded
 - Google assets – continued focus on apps for Google
 - Equipment to be installed in the new building – SmartProjectors
 - MassCUE, ISTE, and/or FTEC

Climate and Cultural Competency

- Elizabeth Freeman Center workshop (part II)
- World of Difference (Anti-Defamation League) – Faculty meeting complements program and connects to EFC work
- Follow-up discussions in department meetings
- Review of Greylock Way, Mission Statement, Vision, and Guiding Principles/Core Beliefs

Social - Emotional Learning (Special Education PDPs for recertification)

- Bullying Prevention/Impact of Social Media (annual with Rob Kinzer – connects to presentations for students and families)
- Supporting LGBTQ+ students; focus on transitioning students (Kelly Heck)
- Various day-long conferences through MSSAA on mental health, especially for Student Support Team members

Differentiated Instruction and Assessment (Special Education PDPs for recertification)

- Formal Presentation in fall
- Professional Learning Communities (sharing best practices within school in and across departments)

Content Exploration

- Targeted content-specific workshops and seminars (summer AY2020 and through the school year)
- Professional Learning Communities (vertical and horizontal discussion of curriculum)

The Greylock Way ~ Integrity, Responsibility, Perseverance



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Lanesborough Elementary
Proposed Professional Development for 2019-2020

Focus on:

1. Climate and Culture
2. Data Driven Instruction
3. Science Inquiry Based Instruction
4. Social Emotional Learning

The Greylock Way ~ Integrity, Responsibility, Perseverance



WES Proposed Professional Development Activities AY 2020

Technology

- Chromebook 1:1 Initiative – Year 2
- Integration of technology and associated training
 - Massachusetts Digital Literacy and Computer Science Standards (digital citizenship, privacy, copyright, fair use, digital literacy)
 - Google App for Education - continued training on Google Classroom and associated tools
 - Scott Foresman & *Everyday Math 4* - continued training on the electronic tools and texts available with the schoolwide curricular programs

Climate and Cultural Competency

- Continue work on implicit bias with Shirley Edgerton and Kim Boland - faculty and expand to staff
- *A Classroom of Difference* (Anti-Defamation League) – Anti-bias training for staff training and complementary workshops for upper elementary students
- *Choose to Be Nice* - designed to build community, empathy, inclusion, connection, social awareness and appreciation for others; grant to purchase books to create *Choose to Be Nice* section in WES library

Social - Emotional Learning

- Bullying Prevention/Impact of Social Media (annual with Rob Kinzer – connects to presentations for students and families)
- Bullying & Cyberbullying (Anti-Defamation League) – Staff training and complementary training for upper elementary students
- Supporting LGBTQ+ students in the elementary setting (Kelly Heck)
- Review of PBIS schoolwide behavior expectations, revisions as needed, reinforcement with students

Content Exploration

- Preparing to Implement new social studies standards - vertical and horizontal discussions of curriculum and moving to alignment with newest grade level content
- Writing Curriculum - inventorying and planning for an integrated writing curriculum with a cohesive scope and sequence PK-6
- Literature Review - grade levels review literature taught at grade levels to look for representation of a broad range of people and cultures. Planning for purchase of new titles as needed for inclusivity.

THE SCHOOL DAY

Daily Schedule The school day begins at 7:40 am, and students are expected to be in their first class at this time. There are 2 lunch periods lasting 30 minutes each. Grades 7-8 eat from 10:45 a.m. – 11:15 am., Grades 9-10 eat from 11:33 a.m. – 12:03 p.m., Grades 11-12 have lunch from 12:21 p.m. - 12:51 p.m.. The school day consists of 13 periods, which includes 7 academic periods and the three lunch periods. The daily schedule will be completely rotated over five days with two blocks anchored in the center of the day; the anchored blocks are determined by the lunch to which the students were assigned. School ends at 2:27 pm and buses leave at 2:33 pm.

The daily bell schedule is included in the Handbook (see Appendix J).

Late Buses A late bus is provided for students staying after school to meet with teachers, to attend club meetings, participate in performing arts or athletic practices or to serve detention. This bus leaves at 5:15 pm on most days. Williams College Tutors provide support to students in grades 7 – 9 on Mondays, Tuesdays and Thursdays through most of the academic year. Tutoring is provided from 2:30 to 4:15; students who need to wait for 5:15 bus will report to the library for various activity options or the chance to continue studying.

Attendance Procedures and Expectations

Mount Greylock's attendance policy is in compliance with:

- Massachusetts General Law (M.G.L. c76 section 2)
- Massachusetts Department of Education Time on Learning Regulation
- No Child Left Behind/MCAS attendance criteria for meeting yearly progress.

Objective:

The classroom is the centerpiece of the academic experience. The richness of the classroom environment – the exchange of ideas with peers and teachers, the opportunity to explain, defend, and receive feedback on one's thinking, learning to work collaboratively with one's peers – these are all experiences that are irretrievably lost when a student is not present in class. Some academic experiences can be made up; these cannot.

Expectations:

Students are expected to attend all regularly scheduled classes. Parents and guardians have a legal responsibility to ensure their children are in attendance each day that school is in session (Massachusetts General Law, Chapter 76: Section 2).

Parents and guardians can support MGRSD's attendance policy by informing the school in the event of absences and tardies. A parent or guardian is expected to call the school by 8AM the morning of a student's absence. The phone number to call is (413) 458-9582 x1000. Any parent note or call presented to the school is a request that will be acted upon by the school; the school retains the right to determine what constitutes an excused absence.

If a student is in school and feels too ill to attend a class or scheduled obligation, the student is required to report to the nurse's office (or to the main office if the nurse is unavailable).

Absences:

The policy of MGRSD is that a student who reaches 12 unexcused absences in a semester course will earn no credit for that course. A student who reaches 24 unexcused absences in a year-long course will earn no credit for that course. **A student who misses school with 10 medically excused absences will have to meet with his /her school counselor, nurse, administration, and his / her parents or guardians to determine if alternate programming is required to retain credit.**

Students frequently late and/or absent from first period will receive a class cut in addition to the consequences of being marked absent and/or tardy. Class cuts will be assigned for unexcused absences and/or unexcused tardies after a student has surpassed a combined total of four (4) unexcused absences and/or unexcused tardies in the quarter.

Parents/Guardians will be notified when a student reaches 6, 10, and then 18 unexcused absences in the year. The purpose of this communication is to encourage cooperation between the school and the home in improving student attendance and achievement. Parents/Guardians of students will be notified by letter when students have lost course credit due to absences.

Excused Absences:

There are occasions when absences from school can be anticipated in advance or cannot be avoided. We request that parents and guardians help their children by supporting and facilitating attendance and keeping the number of discretionary absences to a minimum.

Excused Absences: (All the below must be appropriately confirmed in writing by the administration)

- **Illness / medical appointment (optimally confirmed with a doctor's note with specific dates indicated)**
- **Interviews for work or college visits**
- **School-sponsored activities**
- **Bereavement or serious illness in the family**
- **Court-mandated appearances**
- **Observance of major religious holidays**
- **Attendance at college classes**
- **AP students are excused from classes on the day of their AP exam(s)**
- **Other extenuating circumstances approved by the administration**

All absences not listed above are counted as unexcused. Family trips, general illness, or non-emergency family situations are not accepted by district policy. **Student absences with parent permission do not constitute an excused reason to miss school.** The 12/24 unexcused absence limit exists to allow families leeway in these situations.

When absences -- whether excused or unexcused -- are anticipated, students must notify teachers and their guidance counselor the number of days in advance equal to the number of days that will be missed, i.e. a one-day absence requires notification one day in advance, a two-day absence requires notification two days in advance, and so on. A form for recording this information as well as work to be missed is available from the Guidance secretary.

Lateness to School:

Students are expected to be in class when the bell rings to begin first period at 7:40AM. Any student reporting to school after 7:40 a.m. is tardy and must report to the Main Office to receive a late admission slip. Students reporting to class late should not be admitted without a late admission slip from the office.

Lateness to Class:

Students are expected to be in class when the bell rings to begin each period of the day. Students who arrive to class after the bell without a pass from faculty or office personnel will be marked tardy.

Students should not receive a tardy if the lateness is excused with a written pass from faculty or office personnel. Good communication is the key to fairness on all sides.

- Students who arrive after the class's starting time are tardy.
If a student is more than 10 minutes late to class, this may count as a tardy at the teacher's discretion, even if the student has a pass
- All tardies over 15 minutes from any class will be considered an absence from class for credit reasons, and will count toward the 12/24 unexcused absence limit for the semester/year.
- Teachers will have a stated policy regarding class participation and may factor tardies into a student's grade
- Students who are tardy 4 times within 2 weeks will receive an office detention
If a student feels that he or she has received an unreasonable tardy, that student may appeal to the assistant principal. **Student lateness with parent permission do not constitute an excused reason to miss school.** The 12/24 unexcused absence limit exists to allow families leeway in these situations.

Early Dismissals:

A parent/guardian requesting an early dismissal for her/his child must submit to the Principal or designee a note stating the reason, date and time of the dismissal.

- Dismissals by telephone are accepted only in rare emergencies and must be verified by the Principal or designee, or if the student must be picked up at the office and signed out of school by her/his parent/guardian
- A student may not leave campus during the school day without permission of the nurse or an administrator
- The same excuses referenced for absences are the only excused reasons for dismissals
- No dismissals will be issued after 8:15AM
- Students are not allowed to be dismissed and return to school the same day unless accompanied by a doctor or court note, or other documentation approved by the administration
- Students with unexcused dismissals from school are not eligible to will not be able to participate in any after school functions that day

Student dismissals with parent permission do not constitute an excused reason to miss school. The 12/24 unexcused absence limit exists to allow families leeway in these situations.

Assisting students with missed school work due to absence:

Absent students are responsible for asking the teachers what assignments or handouts they have missed. Before a planned absence, the student will show the teachers a plan for making up work that will be missed, and the teachers must approve this plan.

If the student takes a planned absence without a makeup plan, grades for late work may be reduced at each teacher's discretion.

Students with excused absences are entitled to complete the work missed during the absence, both in-class and out-of-class work. Students who are absent for five days or less will have the number of days absent plus one to make up work missed during the absence. Teachers are expected to cooperate with and assist students who miss class work, quizzes, or examinations due to absence. Students utilizing the Student Support Center (SSC) are provided with the opportunity to make up work not completed in the SSC based on an excused absence.

It is a common expectations of teachers that students papers be submitted on their due date (either electronically or dropped off at school) even if the student is absent from school. If this would be a serious hardship for the student, the student should contact their teacher immediately to discuss the situation. In cases of family emergencies, illness, or other circumstances beyond the student's control, deadlines for papers, tests, projects, etc. will be extended by arrangement between the student and the teacher.

Parents and guardians of students absent for longer than five days will arrange a re-entry meeting with their student's school counselor. The purpose of this meeting is to discuss the plan for making up missed work in a reasonable time period.

Note: Whenever there are extenuating circumstances in a student's life, families are encouraged to contact the student's school counselor to discuss the situation.

Leaves of Absence Leaves are subject to the following conditions:

- Only the Principal may grant a leave
- While on leave, the student is to maintain monthly contact with a member of the school staff, Guidance Office or administration. The student's counselor will monitor this contact process.
- School personnel will make all reasonable effort to assist such a student in identifying productive uses of time during the leave.

Reporting and Dismissal Procedures:

Once a student has arrived on school property, whether by bus, car, or walking, he/she is to immediately enter the school building to prepare for the start of the day. Students are supervised between 7:40 AM and 2:25 PM. Students arriving before 7:40 AM or staying after 2:25 PM, unless for a specific extracurricular/athletic event, do so at their own liability. No student is to be in the building or on school grounds after 2:25 PM dismissal, unless he/she has a legitimate reason, such as make-up work, teacher/guidance meeting, detention, working on school functions, sports, employment by the school, etc. Once a student arrives on school property they may not leave. Students leaving school property, loitering inside or outside (unsupervised on grounds or gym area), or otherwise not entering the school building may receive a consequence. A student who leaves school grounds is not eligible for transportation provided by the district.

Mount Greylock Regional School District

2019-2020

Academic Year Calendar

August 19						
Su	M	Tu	W	Th	F	Sa
				1	2	
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	

September 19						
Su	M	Tu	W	Th	F	Sa
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30					20

October 19						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		21

November 19						
Su	M	Tu	W	Th	F	Sa
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	17

December 19						
Su	M	Tu	W	Th	F	Sa
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				15

January 20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30	31	21

February 20						
Su	M	Tu	W	Th	F	Sa
	3	4	5	6	7	
	10	11	12	13	14	
	17	18	19	20	21	
	24	25	26	27	28	15

March 20						
Su	M	Tu	W	Th	F	Sa
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				22

April 20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		17

May 20						
Su	M	Tu	W	Th	F	Sa
					1	
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	20

June 20						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	
	29	30				12

LES	WES	MGRS
Main Office: 413-443-0027 Office Hours: 8pm-4pm	Main Office: 413-458-5707 Office Hours: 8AM - 4PM	Main Office: 413-458-9582 Office Hours: 7AM - 3PM

Important Dates

First Day / Anticipated Last Day

9/3/2019

First Day for Students (Grades K-12)

9/5/2019

First Day for Students Pre-K

6/16/2020

Anticipated last day of school; 1/2 Day

Possible Snow Day Make-Ups

School Closed / Half Days for All Schools

9/2/19

Labor Day

10/14/19

State Holiday

11/11/19

Veterans Day

11/27-11/29

Thanksgiving Break

12/23-1/1

Winter Break

1/20/20

MLK Jr. Day

2/17-2/21

February Break

4/20-4/24

April Break

5/25/20

Memorial Day

TBD

Parent Teacher Conferences

Professional Development

8/28/19

Staff Prof. Development; No School for Students

8/29/19

Staff Prof. Development; No School for Students

10/11/19

Staff Prof. Development; No school for Students

Academic Quarters

Qtr 1

11/6/2019

Qtr 2

1/23/2020

Qtr 3

4/3/2020

Qtr 4

6/16/2020

MGRS

Only

Half Days for Exams

1/21/20

MG only 1/2 day - Midterms

1/22/20

MG only 1/2 day - Midterms

TBD

MG only 1/2 day - Finals

TBD

MG only 1/2 day - Finals

6/6/20

MGRS Graduation Ceremony

To: Kim Grady and School Committee Members
Kindergarten start date April 11, 2019

Problem - We are hoping that the 2019-2020 present Kindergarten start date is incorrect. Presently, Kindergarten starts when 1-6 begins.

In September, 2017 Kindergarten began a week after school began.

In September, 2018 Kindergarten staff had only two meeting days with children and families.

Upon reflection two days were barely adequate for meetings. If a parent wanted to change their time there was only one time slot available. We need to have these meetings during school hours with the classroom para. Going forward, as long as class size stays under 20, three to four days is a reasonable time frame to allow for meetings and planning with the para.

What is the history or a later start for Kindergarten?

Historically, as far as we know, when David Rempell was principal the K start date was four days after grades 1-6. During Steve Johnson's tenure the WES start date increased to five days. This tradition continued because the meetings were deemed important for the WES community. Other staff members may have more history.

Why are these meetings critical?

1. Meetings are important to WES families. When asked, parents support the meetings. Even parents who have other children in the school, feel the meetings are terrific. It is important to meet the staff, see the classroom and they appreciate the personal interest that we take in their child.
2. Meetings give parents the opportunity to discuss concerns in private, discuss special needs, confirm daily after school plans, learn what will help to make a smooth transition to WES for children who are nervous, and tour the classroom. We are able to explain the procedures for the first day of school. Teachers answer questions about drop off/pickup, changes in schedule, school policy etc. Even though most information is sent home in a letter, some parents like and need the verbal confirmation of information. Meeting with families align with the MA frameworks/ teacher goals and objectives.
3. The first few days in Kindergarten are chaotic. If we did not meet with families, imagine answering questions from 10-16 parents between 8:25-8:40. At this time children are trying to find their seats, figure out what to do while everyone is talking at once. For children who went to the same preschool it is like old home week, while children who do not know anyone need to be directed, comforted and introduced to other children. If procedures are known, the class can get down to business with as few tears as possible.

In conclusion, Kindergarten parent meetings support past practice, maintains the identity of WES, serve the community and most important, the connections made are in the best interest of the children. They become excited about their first day of school!

We support 3-4 days to meet with families at WES. LES may prefer a beginning that has worked for their community and staff.

If the committee feels WES and LES should align, let's stick with our traditions for now and have a conversation with staff at both schools to see what works and why. On the other hand, we spoke of maintaining our identities and traditions even though we are regionalized. Perhaps this is an area for each school to keep their own tradition.

Williamstown Public Schools
 115 Church Street
 Williamstown, Massachusetts 01267
 Phone: 413-458-5707 Fax: 413-458-3287

Kimberley Grady
 Assistant Superintendent

Joelle Brookner
 Principal

SCHOOL FACILITIES USE REQUEST FORM

Directions to Applicant: Complete and submit application to the Principal or the Superintendent of Schools. The Principal and Superintendent's signature on the original constitutes a contract for the applicant's use of facilities, grounds or equipment as specified below. PLEASE PRINT.

NAME OF INDIVIDUAL/GROUP: Williamstown Theatre Festival
 APPLICANT'S NAME: Ken-Marr Martin - Producing Director
 ADDRESS: 1000 Main Street
 (STREET)
Williamstown, MA 01267
 (CITY) (STATE) (ZIP)
 PHONE(S): 212-395-9090
 EMAIL: _____
 FACILITIES/GROUNDS/EQUIPMENT REQUESTED: Auditorium

PURPOSE OF USE: Rehearsal
 DATES REQUESTED: July 1st - Aug. 11th TIMES: 10:00 - 6:00

If schedule changes in any way, please notify the Main Office at (413) 458-5707.

Anticipated number of persons using the space: 60
 Fee to be charged to participants: YES ☒ NO ☐

PLEASE READ CAREFULLY: On behalf of the above organization, I hereby certify that I have read and understand the conditions of rental attached to this application. I agree to provide adequate adult supervision at all times during the use of the facility. I will assume responsibility for all fees, charges, and damage claims resulting from such use of facilities.

Applicant's Signature: [Signature] Date: 4/1/19
 Principal's Signature: _____ Date: _____

This section to be completed by the Superintendent of Schools

Profit: _____ Non Profit: _____ Certificate of Insurance Required: _____

Rental Fee: \$ _____

Superintendent's Signature: _____ Date: _____

Distribution of Copies: Applicant: _____ Principal: _____ B&G: _____ Business Office: _____ Other: _____ Other: _____ Other: _____

Mission Statement: To inspire in all students a love of learning and challenge them to grow in heart and mind.

MOUNT GREYLOCK REGIONAL SCHOOL DISTRICT
- USE OF FACILITY - REQUEST FORM -

- * Completion of this form does not guarantee approval of event or facility use. Please do not advertise/announce your event until approval has been granted.
- * This form must be submitted to the Main Office at least 16 days prior to the event.
- * You will be notified of the status of your request once all Administrators/Supervisors have had the opportunity to approve/deny the request.
- * Please complete ALL information in detail to allow for a quicker response.

Name of Organization: Williamstown Theatre Festival

Person Responsible for Activity/Clean Up: Lindsey Turteltaub, Director of Production

Address: P.O. Box 517, Williamstown, MA 01267

Phone Number: 212-395-9090 x104 Email Address: lturteltaub@wtfestival.org

Event Title: Selling Kabul / Ghosts

Date(s) of Event: June 17 -July 7, July 8-July 28

Location(s) Requested: Mount Greylock Regional High School Time: full access

Check all that apply: ☐ Building Usage ☐ Gymnasium ☒ Auditorium ☐ Grounds ☐ Athletic Fields

Special Equipment Needed (please be specific): Air conditioning, load-in access for rehearsal props and furniture, ADA accessible

Purpose of Activity and Description of Program: Rehearsal Studio for 2 productions

Will money be collected or merchandise sold? ☒ NO ☐ YES Describe: _____

Signature:  Date: 3/27

****PLEASE ATTACH: Insurance Certificate naming Mount Greylock School as Insured.**

APPROVALS:

Principal's Assistant: _____ Custodial Supervisor: _____

Activities Director: _____ Facilities Supervisor: _____ AV/Tech Director: _____

Comments/Conditions: _____

Custodial Fee:

Time and a Half (\$30/hr) @ _____ hrs.

Double Time (\$40/hr) @ _____ hrs.

Grounds/Aud/Gym/Classroom/Café:

Single Practice/Usage: \$30

Seasonal (8*) Practice/Usage: \$225

Event (3*hrs) w/ Admission: \$225

Event (3*hrs) w/o Admission: \$125

Additional Auditorium Usage Fee:

Single Use w/ Stage Lighting: +\$30

Seasonal Use w/ Stage Lighting: +\$125

Total Fee Charged: \$ _____

**Late Forms may receive a late custodial notification fee.*

**A \$50 charge will be incurred if an additional garbage pick-up is necessary for your event.*

email: facilities@mgrhs.org

Phone: (413) 458-9582

Fax: (413) 458-9581

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- USE OF FACILITY - REQUEST FORM -

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Name of Organization: Williamstown Theatre Festival

Person Responsible for Activity/Clean Up: Lindsey Turteltaub, Director of Production

Address: P.O. Box 517, Williamstown, MA 01267

Phone Number: 212-395-9090 x104 Email Address: lturteltaub@wtfestival.org

Event Title: Tell Me I'm Not Crazy, Community Works

Date(s) of Event: July 1-July 21, July 22-August 11

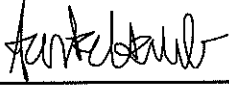
Location(s) Requested: Mount Greylock Regional High School Time: full access

Check all that apply: ☐ Building Usage ☐ Gymnasium ☒ Auditorium ☐ Grounds ☐ Athletic Fields

Special Equipment Needed (please be specific): Air conditioning, load-in access for rehearsal props and furniture, ADA accessible

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