



Mt. Greylock Regional School District

School Committee Open Session Minutes

Date: January 10, 2019

Start: 6:00 PM

Adjourn: 7:47 PM

Location:

MGRS Meeting Room A109

1781 Cold Spring Road Williamstown, MA 01267

In Attendance:

Committee Members:	Also Present:
Joe Bergeron, Chair Regina DiLego, Vice-Chair Steve Miller, Secretary Dan Caplinger Alison Carter Christina Conry Al Terranova <u>Absent:</u>	Kimberley Grady, Superintendent Chris Desjardins (TMS), Business Manager M. MacDonald, Principal MGRS M. Wiley, Principal LES J. Brookner, Principal WES

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Item	Comments	Motion	Second	Vote
Call to Order	Open Session called to Order by J. Bergeron at 6:00 PM			
Public Comment	None			
Approval of Minutes	December 13, 2018: MOTION to approve. Discussion: Typo on page 2 that needs to be addressed.	Miller	Caplinger	7-0-0
Report from the Student Representative	No updates.			
Report the Business Manager	<p>FY19 Second Quarter Review: C. Desjardins reviewed YTD expense reports with the committee along with expenses that are encumbered with the appropriate projected fund amounts for the remainder of the year. With the encumbered expenses in mind, the remaining funds for the fiscal year are approximately \$1.4 million. C. Desjardins noted that there is a page missing from the report that was provided to the committee and stated that he would email the complete report as a follow up after the meeting concludes.</p> <p>Line Item Transfers: C. Desjardins reviewed line item transfers with the committee. The committee asked to table this discussion until the February meeting in order to allow the Finance Subcommittee time to meet and review the information.</p> <p>FY20 Budget Discussion: TMS has been meeting with the building principals to answer questions, review FY19 expenses, make adjustments and begin to plan for FY20. Weekly meetings will occur to continue to make progress on the FY20 budget. TMS will be at a draft</p>			



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	<p>stage in early February in preparation for a budget workshop which was outlined on the budget timeline. School councils have been working with the building principals to establish FY20 budget priorities.</p>			
	<p>Discussion Regarding FY20 State Chapter 70 Funding & Rural School Aid Recommendations made by the Rural Schools Coalition: K. Grady reviewed and summarized information that was included in the packet. MOTION: to approve the Superintendent to sign the letter as drafted by the Massachusetts Rural School Coalition.</p>	<p>Miller</p>	<p>DiLego</p>	<p>7-0-0</p>
<p>Report from the Principals</p>	<p>Renzi Award Announcement (WES): J. Brookner gave background on and announced the winners of the Renzi Good Citizenship Award. An assembly will take place in early March in their honor.</p> <p>Drama Program Update (LES): M. Wiley updated the committee on a Shakespeare in Residence program that will take place over the next 16 weeks. The Final showcase will take place on May 1st where students will present <i>A Midsummer Night's Dream</i>.</p> <p>Computer Science & Academic Technology (MGRS): M. MacDonald gave an update regarding two curricular offerings which include Exploring Computer Science and AP Computer Science Principles as well as co-curricular activities: Robotics and Coding.</p>			
<p>Report from the Superintendent</p>	<p>Strategic Planning Update & Potential Consultant: K. Grady gave an update regarding strategic planning and the costs associated with hiring a consultant (approximately \$50,000). K. Grady suggested that District Administrators could work together to support and complete the strategic planning process without the use of the consultant. K. Grady would like to have the first strategic planning committee meeting to determine if the strategic plan could be developed without the use of a consultant but would like feedback from the committee before a final decision is made. S. Miller commented that he would support the hiring of a consultant especially considering that the building project is still ongoing and this will be our first strategic plan as a unified District. D. Caplinger suggested maximizing the use of the 23 member committee in order to save the costs associated with the consultant if possible. The first meeting of the committee will be held on January 24th. Discussion regarding areas of added value that a consultant may bring to the strategic planning process. D. Caplinger suggested that the strategic planning committee consider the question of what value a consultant may add and prepare to make a recommendation to the committee at the appropriate time.</p> <p>Building Maintenance Updates: K. Grady reviewed building maintenance needs relating to the heating systems at WES and LES due to a recent glycol leak that took place at WES. The WES system tested fine. The LES system will require maintenance and K. Grady is working to determine how quickly that maintenance must be completed. K. Grady reviewed the Integrated Indoor/Outdoor Pest Management plan with the committee.</p>			



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	<p>Building Project Update: K. Grady detailed a meeting that recently took place with the Principals of some of the subcontractors involved in the project. The theme of that meeting was to determine when the project would be completed and a permanent certificate of occupancy could be attained. Discussion regarding contractual timelines, staggered completion dates. The committee discussed the process for payment and release of funds as items are completed.</p>			
	<p>Pre-K Child Find: K. Grady reviewed the Pre-K Child Find process and the letter that is sent out regarding Pre-K with the committee. Screenings will take place on 2/27 and 3/1 at WES. LES screenings will be scheduled on a date TBD during the week of March 4th.</p>			
	<p>Pre-K Tuition Rate Discussion: K. Grady reviewed the current Pre-K tuition rates, enrollment, revenue and costs. The Pre-K tuition rate will be voted in February for FY20 as part of the budgeting process.</p>			
	<p>Business Manager Position Discussion: K. Grady reviewed the Business Manager position and job description and requested if the position could be posted to search for a permanent candidate to take the position and be available within the District five days per week. S. Miller recused himself from the conversation due to some consulting work he is doing and exited the room. March 15th is the deadline by which a permanent candidate would need to be found in order to be able to exit the contract with TMS at the end of FY 19. If we do not find a permanent candidate, the TMS contract is through 2021. MOTION to re-affirm the business manager job description as presented and authorize the Superintendent to post and search for a permanent business manager for 2019-2020.</p>	<p>Caplinger</p>	<p>DiLego</p>	<p>6-0-0</p>
<p>Library Storage License Agreement</p>	<p>S. Miller re-enters meeting. K. Grady reviewed the current arrangement with the Williamstown library for storing District files as a result of the demolition of the old Mount Greylock building. Storing these items at the library is meant to be a temporary solution as work continues on the building and</p>	<p>DiLego</p>	<p>Carter</p>	<p>7-0-1 Caplinger Abstains</p>



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	<p>administrative offices. The license agreement is a formalization of the agreement to allow the district to store items at the library and there is no cost associated with the agreement.</p> <p>MOTION to authorize Superintendent Grady to enter into the license agreement between Mount Greylock Regional School District and the Milne Public Library Board of Trustees.</p>			
<p>Review of Memorandum of Agreements with Williamstown and Lanesborough Police Departments</p>	<p>K. Grady reviewed newly updated Memorandums of Agreement and Standard Operating Procedures that have been completed by J. Schutz, Assistant Principal of MGRS along with Attorney Dupere. These agreements were completed in order to comply with updated language from the Department of Elementary and Secondary Education as well as to address the areas of jurisdiction within the Region. Discussion regarding the MOAs which will be functionally identical except for the appropriate authorities which will be added in for MGRSD/LES and Lanesborough Police Department and MGRSD / MGRS and WES with the Williamstown Police Department. MOTION to approve the Memorandum of Agreement and the Standard Operating procedures between the Williamstown Police Department and Lanesborough Police Department for the three schools within the Region. Discussion regarding the language of School Resource Officers in the MOA. Although the Town of Lanesborough has a school resource officer, the language of the MOA would remain as presented as the SRO serves as a liaison and is not within the school running an official program.</p>	<p>DiLego</p>	<p>Caplinger</p>	<p>7-0-0</p>
<p>Subcommittee Updates</p>	<p>Finance Subcommittee:</p>			
	<p>Policy: Policy JF: The committee reviewed policy JF – School Admissions and reviewed proposed changes to the policy as presented in</p>	<p>S. Miller</p>	<p>A. Terranova</p>	<p>7-0-0</p>



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<p>the packet. MOTION to accept <i>Policy JF – School Admissions</i> as presented</p>			
<p>Policy JJ – Co-Curricular Activities: K. Grady presented the committee with the old Mount Greylock policy along with the MASC model policy. The suggestion is to add the old language back into our policy from “General Structure” on. Remove the word faculty from item 5. Replace Principal with Superintendent from the final sentence in the proposed policy. MOTION to accept an amended JJ – Co-Curricular and Extra Curricular Activities policy that has the following modifications: 1. The current policy item 5 will be changed so it ends with ‘all clubs and groups will have an advisor.’ Removing the word faculty. 2. Appended to the policy will be the language from the old Mount Greylock policy of the same file name to include the General Structure, Eligibility and Participation, and Evening and Weekend Co-Curricular Activities with the exceptions that the first sentence would not say high school curriculum; it will be changed to school curriculum. And the last paragraph regarding school cancellation, the Principal will be replaced with the Superintendent.</p>	<p>S. Miller</p>	<p>R. DiLego</p>	<p>7-0-0</p>
<p>Policy JLCA – Physical Examination of Students: MOTION to accept Policy JLCA – Physical Examination of Students as presented in the packet with a paragraph removed per the strikethrough</p>	<p>Miller</p>	<p>DiLego</p>	<p>7-0-0</p>
<p>Policy JJIF and JJIF-R: Discussion postponed. K. Grady is reviewing some questions surrounding this policy with Legal Counsel.</p>	<p>N/A</p>	<p>N/A</p>	<p>N/A</p>
<p>Capital Gift Phase I: Project Management (OPM/GC/CM): J. Bergeron reviewed discussions that occurred within the subcommittee wherein a desire was expressed to explore options for a General</p>			



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	<p>Contractor or a Construction Manager option for project management instead of hiring an OPM. The subcommittee wishes to thank both Skanska and ACG for their proposals relating to the RFP for Owners Project Management Services.</p>			
	<p>Additions to the Subcommittee: J. Bergeron requested the committee consider adding Rita Coppola-Wallace and Perri Pettrica to the Phase I Capital Gift Subcommittee. Rita Coppola-Wallace is the individual that handles building projects for Williams College and Perri Petricca is the CEO of Unistress. Both individuals have a vested interest in MGRSD as well as domain expertise. MOTION I to approve the addition of Perri Petricca and Rita Coppola-Wallace to the Phase I Capital Gift Subcommittee. The committee continued to discuss the recommendation of the subcommittee to move toward a GC model instead of pursuing an OPM for the Phase I Capital Gift Building Project.</p> <p>MOTION II to approve the recommendation of the subcommittee and authorize them to act in accordance of that recommendation.</p>	<p>MOTION I Caplinger MOTION II Caplinger</p>	<p>Terranova Miller</p>	<p>7-0-0 7-0-0</p>
<p>Upcoming Events of Interest / Agenda Requests</p>	<p>The Principals provided a listing of upcoming public events.</p>			
<p>Motion to move to Executive Session</p>	<p>Motion to move to Executive Session with no intent to return to open session for two purposes: a) to discuss strategy with respect to collective bargaining regarding all units per MGL Chapter 30A Section 21(a)(3); and b) to discuss strategy with respect to litigation regarding the Maintenance/Facilities Coordinator per MGL Chapter 30A Section 21(a)(3) as an open meeting may have a detrimental effect on the collective bargaining / litigation position of the School Committee and the chair so declares.</p>	<p>DiLego</p>	<p>Carter</p>	<p>7-0-0</p>



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	Roll Call Vote: Miller – AYE, Terranova – AYE, Capligner – AYE, Conry – AYE, DiLego – AYE, Bergeron – AYE, Carter – AYE The committee adjourned to Executive Session at 7:47 PM.			
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Respectfully Submitted,
Jonathan Nopper
Mount Greylock Minutes Recorder