



**Special Meeting Minutes**  
**Date: Thursday, May 27, 2021**  
**Time: 3:00 p.m.**  
**Zoom Meeting ID: 946 8691 2354**

**The meeting will be available at both regional consortium locations via Zoom ID 946 8691 2354**  
**Allan Hancock College, 800 S. College Drive, Santa Maria, CA 93455**  
**Lompoc Adult School and Career Center 320 North J Street, Lompoc, CA 93436**

Northern Santa Barbara County Adult Education Programs Consortium

Board Members: Dr. Sofia Ramirez Gelpi (AHC), Margaret Lau (AHC), Elaine Webber (LUSD), Brian Jaramillo (LUSD)

Meeting Chair: Dr. Sofia Ramirez Gelpi

**1. Call to Order**

Dr. Sofia Ramirez Gelpi called the meeting to order at 3:00 p.m.

**2. Roll Call & Establishment of Quorum**

Roll called with the following members present: Lau, Webber, Jaramillo, Ramirez Gelpi.

All present: Quorum established; Absent: none

**3. Approval of Agenda as Presented**

On a motion by Lau, seconded by Jaramillo, the board approved the agenda.

Roll call vote: Ayes: Lau, Webber, Jaramillo, Ramirez Gelpi. Noes: none; Abstentions: none

**4. Guest Presentation - Full Capacity Marketing**

Celina Shands and Maryanne Conlin, of Full Capacity Marketing, presented on work done to date.

**5. Public Comment and Entity Comment**

**No public comment or entity comment.**

**6. Discussion – Consortium Name**

The Board Members discussed the consortium name.

**7. Adjournment: Adjourned at 4:20 p.m.**

The next regular meeting of the consortium will be held on Thursday, June 24, 2021.

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In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Marina Washburn at (805-922-6966 x 3588). Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.

\*Public comment forms are available at the meeting. If you are unable to attend and wish to make public comment, contact Marina Washburn at (805-922-6966 x 3588). The CAEP Consortium Public Meetings are scheduled alternate fourth Thursdays of the month at 3:00 pm.

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Zoom Topic: CAEP Meeting ID 946 8691 2354 Meeting URL: <https://cccconfer.zoom.us/j/94686912354>

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