



WEST
HARTFORD

Sustainability Advisory Group

Meeting

Date: Aug 4, 2021

Start Time: 6:30 PM

Agenda

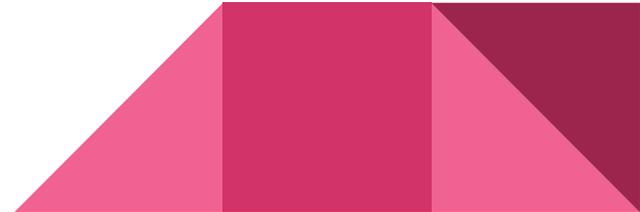
- SAG Wishes Letter
 - Sust CT Application Status
 - Sust CT Action Updates
 - Phase 2 Discussion
 - Next Steps
 - Round Table - Q&A, comments, announcements?
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SAG Wishes Letter

- Share Letter and Graphic with SAG for feedback
- Finalize and send to Council by August 17
- [Letter](#)
- [Graphic: A More Sustainable WH](#)

Sust CT Application Status

- Due Aug 24, 2021
- Silver = 400 pts, 1 action each category, 3 equity actions
- Tracking: 37 actions (69 sub-actions) / 570 pts
- Complete: 17 actions (30 sub-actions) / 285 pts
- About 50% done



Sust CT Action Updates

- Has everyone submitted their materials to Catherine?
- Please provide WORD docs, in case a little editing needs to be done
- These 12 actions are worth 165 points
- Thank you!



Action Assignments

Action	Sub Action	SAG Member
1.3 Develop and Adopt a Statement on Equity	1.3.1 Statement	Natalie Mendes, Heidi Green
3.12 Enhance Pollinator Pathways	3.12.2 Create pollinator gardens	Luciana Grandstrand, Kim Hughes, Jane Roth, Maura Beaudreault
6.1 Implement Complete Streets	6.1.5 Bronze Level 6.1.6 Implement projects	Edward Perzanowski, Johannes Evelein, Kathleen Roche
7.3 Achieve High Energy Performance for Individual Buildings	7.3.2 LEED Gold Charter Oak	Julia Farber, Catherine Diviney
7.5 Develop a Municipal Energy Plan	7.5.1 a-b Municipal Energy Plan 7.5.2 a-d Residential Business Energy Plan	Bernie Pelletier, Stephen Sack, Catherine Diviney, Michael Bryne
8.1 Hold a Sustainability Event	8.1.1 a-c 10 Events	Preeti Dua, Ted Goerner, Kevin Nguyen, Jonathan Humphrey, Christine Feely, Hendree Milward, Jay Stange, Michael Elfenbaum
8.3 Train Municipal Representatives	8.3.1 b Train Commissioners	Ted Newton, Bernie Pelletier, Denisse Gutierrez, Erin Conneely
9.1 Report Materials Management Data and Reduce Waste	9.1.1 Staff and Data	Katherine Bruns, Dan Masciello
9.4 Develop a Food Waste Prevention and Food Scraps Recovery Campaign	9.4.2 WHPS food waste or Residential pilot	Katherine Bruns, Kathye Cipes, Lindsay Whitcomb, Vanessa Borkowski
10.4 Develop and Promote Community Growing Spaces	10.4.1 Community Gardens	Luciana Grandstrand, Kim Hughes, Jane Roth, Maura Beaudreault
11.3 Implement Policy for Sustainable, Diverse Housing Options	11.3.2 Accessory Dwelling Amendment	Mary Donegan, Dan Beccera
12.2 Strengthen Municipal Workforce Capacity to Address Homelessness	12.2.1 Designate employee 12.5.2 Funding	Grace Furia, Rachael Virgin, Denisse Gutierrez

PROPOSAL

FOR PHASE 2

Output Recommendation:

We've been asked to put together a gap analysis and a set of recommendations for the town of West Hartford.

We suggest these recommendations be presented in a summary written report, divided into two sections:

- Gap Analysis
- Recommendations

Lindsey has offered to be master editor



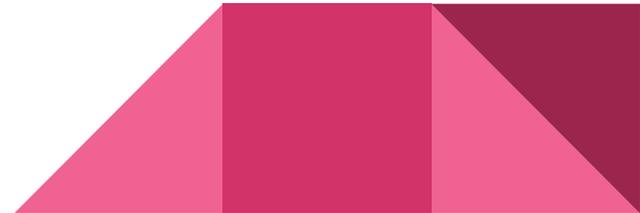
Recommendation to Also Include:

- Recommendations to Council on what to do with Commissions
- Suggestions for who is responsible for delivery
- Prioritized actions for 2022, 2023 and 2024 (3 year outlook)



Gap Analysis To Cover:

- Resource Management
 - Energy
 - Water
 - Land / Landscaping
- Transportation
- Housing
- Waste Management



We can divide each chapter/section to cover:

- Equity & Access
- Climate

Or we can mirror [Plan for Conservation and Development](#), POCD report:

POCD Report uses: Innovation, Connectivity, Sustainability and Equity



Timeframe:

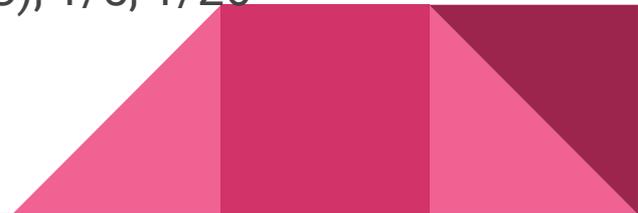
Recommendation:

- Draft complete before Thanksgiving, November 20
- Final complete by end of January, 2022

Matches commitment in resolution, and puts us on the path towards action faster

Meetings to take place every 3 weeks, Wednesdays at 6:30 PM

- 9/22 (WH-CEC), 10/13, 11/3, 11/24?, 12/15 (WH-CEC), 1/5, 1/26



Next Steps

1. By Aug 24, 2021, Catherine to finalize and submit Sust CT application. In Nov, hear back on certification. In Dec, recognition event.
2. Finalize meeting schedule, next meeting Aug 25 @ 6:30PM, Sep 22 @ 6:30 PM, Rm 422 (off auditorium)
3. Action items for members

Round Table

Q&A, comments, announcements

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