

TOWN OF WEST HARTFORD  
WEST HARTFORD HISTORIC DISTRICT COMMISSION  
MEETING MINUTES  
5:00 P.M., Monday August 23, 2021

Regular Meeting:

Present: Full Commissioners: C. Cormier, P. Howard, and M. Lewis.  
Alternate Commissioner: J. Harris and S. Schwartz.

Commissioner M. Lewis called the meeting to order at 5:05 P.M.

1. New Business-

Amy Karwan, owner of 7 West Hill Drive, submitted a Certificate of Appropriateness (COA) to the West Hartford Historic District Commission (WHHDC) to replace 6 existing 8/8 windows with same wooden windows from Marvin, specifically, three windows on the front, two on the side and one to the rear are to be replaced. Motion to accept the COA was made and seconded. Motion to vote was made and the WHHDC voted unanimously to approve the COA. Commissioner Lewis will inform the Building Department at the next earliest convenience.

The owner of 45 Richard Street, submitted a Waiver of Delay of Demolition (WDOD) request to the garage. Motion to accept the WDOD was made and seconded. Motion to vote was made and the WHHDC voted unanimously to decline the WDOD without prejudice as it was felt adequate detail behind the submission was lacking. Commissioner Lewis will inform the Building Department at the next earliest convenience.

The owner of 27 Park Road, 'Sisters of St. Joseph's', submitted a Waiver of Delay of Demolition (WDOD) request for a two-bay garage on the property. Motion to accept the WDOD was made and seconded. Motion to vote was made and the WHHDC voted unanimously to decline the WDOD without prejudice as it was felt adequate detail behind the submission was lacking. Commissioner Lewis will inform the Building Department at the next earliest convenience.

Patrick and Monica Curtis, owners of 47 West Hill Drive, came before the (WHHDC) to present their No Certificate of Appropriateness Required (NCOAR) for interior work to the master bath and third floor hall bathroom. Motion to accept the NCOAR was made and seconded. Motion to vote was made and the WHHDC voted unanimously to approve the NCOAR. Commissioner Lewis will inform the Building Department at the next earliest convenience.

The Rich COA for 98 Mountain Road was deferred to the September Meeting.

2. Meeting Minutes-

Motion to approve "as is" the West Hartford Historic District Commission Regular Meeting Minutes of July 26, 2021 was made and seconded.  
The WHHDC voted unanimously to approve the meeting minutes.

3. Commissioners' Concerns and Comments-

- i. The WHHDC has decided to hold future 2021 regular meetings in-person and has set their start times to 7:30 P.M.
- ii. The WHHDC is continuing to look for a new Chair and new Commissioner.

4. Public Comment-

None.

Motion to adjourn the meeting was made and seconded. All voted in favor, no objections, or abstentions. The meeting adjourned at 5:43 P.M.

Respectfully submitted,  
Mitch Lewis