

Mount Greylock Regional School District School Committee

Location: Remote meeting via Zoom

Date: Thursday, May 14, 2020

Time: 6 pm

Per Governor Baker's order suspending certain provisions of the Open Meeting Law, M.G.L. c. 30A sec. 20, the public will not be allowed to physically access this School Committee meeting.

****Public comments should be emailed to schoolcommittee@mgrhs.org**

Please be sure to include your name, town, and what agenda item you are commenting on.

You can watch live on MGRSD YouTube Channel at:

<https://www.youtube.com/channel/UCLR0nrLhpZHlyPFUhaMxPSg> or watch the TV

broadcast on WilliNet TV channel 1302 in Williamstown.

Open and Executive Session Agenda

- I. Call to order
- II. MISSION: At Mount Greylock Regional School District, our mission is to create a community of learners working together in a safe and challenging learning environment that encourages restorative based processes, respect, inclusive diversity, courtesy, integrity and responsibility through high expectations and cooperation resulting in life-long learning and personal growth.
- III. Welcome to Carrie Greene
- IV. Public Comment (emails will be read by Chair Christina Conry; commentary should be kept to under 3 min each)
- V. Approval of minutes
 - A. April 8, 2020
 - B. April 15, 2020
 - C. April 21, 2020
 - D. April 29, 2020
 - E. May 4, 2020 Joint session with Select Boards
- VI. Principal Updates
 - A. School Choice Slots **VOTE**
 - B. Acceptance of Gift from Alice Shaver Foundation **VOTE**
- VII. Superintendent update
 - A. COVID-19 update
 - B. Present annual plan of professional development activities
 - C. Principal search update
 - D. School calendar 2020-2021 discussion **VOTE**
 - E. Executive session minutes declassification explanation

- F. Special Education update
- VIII. Assistant Superintendent of Business and Finance Update
 - A. Third quarter FY20 budget update
 - B. Warrant signing process discussion **VOTE**
- IX. Subcommittee/Liaison reports
- X. Subcommittee reorganization discussion
- XI. Subcommittee function/duty discussion
 - A. Retreat planning
- XII. Field Discussion - as requested by member Al Terranova
- XIII. Motion to move into Executive Session with intent to return to open session per MGL Chapter 30A, Section 21(a)(1) to discuss the physical condition of an individual (Teacher, C.C.); per MGL Chapter 30A, Section 21(a)(3) to discuss strategy with respect to collective bargaining (MGEA-Teachers)
- XIV. Decision regarding sick bank request **VOTE**
- XV. Coaches Stipend MOA **VOTE**
- XVI. Cafeteria Addendum **VOTE**
- XVII. Upcoming meetings: SBC to be determined, SBC Finance to be determined, School Committee June 11, 2020
- XVIII. Other business not anticipated by the Chair within 48 hours of meeting
- XIX. Motion to adjourn



Mt. Greylock Regional School District

School Committee Open Session Minutes

Date: April 8, 2020

Start: 2:37 PM

Adjourn: 4:54 PM

Location:

Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, the public will not be allowed to physically access this School Committee meeting.

In Attendance:

Committee Members:	Also Present:
C. Conry, Chair A. Carter S. Miller R. DiLego J. Art A. Terranova 1 Vacant Seat at this time <u>Absent:</u>	Kimberley Grady, Superintendent

2.

Item	Comments	Motion	Second	Vote
I. Call to Order	Meeting called to order by C. Conry at 2:37 PM			
II. Executive Session	Motion to move into Executive Session with intent to return to Open Session pursuant to M.G.L. Chapter 30A, Section 21(a)(2) to conduct collective bargaining session with the collective bargaining unit (Mount Greylock Education Association) by S. Miller, SECONDED by J. Art. Roll Call Vote: Art – AYE, Carter – AYE, Conry – AYE, DiLego – AYE, Miller – AYE, Terranova – AYE. The committee entered Executive Session at 2:40 PM. The Committee returned to Open Session at 4:16 PM with Art, Conry, DiLego, and Miller			
III. Mission	At Mount Greylock Regional School District, our mission is to create a community of learners working together in a safe and challenging learning environment that encourages restorative based processes, respect, inclusive diversity, courtesy, integrity and responsibility through high expectations and cooperation resulting in live-long learning and personal growth.			
IV. Public Comment	As posted on the agenda: Members of the public were invited to address the Committee at this time. Issues raised will normally be referred to the administration or a sub-committee of the School Committee. In the interest of time, we ask that you limit your comments to 3 minutes. Comments were taken via Zoom chat or through 413-652-5767.			



Mt. Greylock Regional School District

	No Public Comment			
V. Discussion of MOA (VOTE)	<p>MOTION to accept that last condition submitted by the Teachers' Union by S. Miller, SECONDED by R. DiLego – VOTE 3-1-0.</p> <p>Terranova rejoins meeting at 4:21 PM.</p>	S. Miller	R. DiLego	3-1-0
	<p>MOTION to modify the 2019-2020 school calendar to have school on April 21-24, 2020 thereby foregoing April vacation. This would result in remote teaching and learning continuing until school is re-opened or another date yet to be determined of the close of school which would be June 16, 2020.</p> <p>Discussion: R. DiLego noted that the teacher's union is in support of this.</p>	C. Conry	R. DiLego	5-0-0
VI. Approval of Minutes (VOTE)	<p>A. March 31, 2020</p> <p>MOTION to approve the minutes from March 31, 2020</p>	DiLego	Miller	5-0-0
VII. Superintendent Overview	<p>Community member Karen Falk called in to the meeting for public comment at a time when public comment was not being accepted.</p> <p>K. Grady gave thanks at a time of chaos, panic, and anxiety. Everyone is working hard through the pandemic and will continue to do so in order to be looked to at this time of crisis for assistance and information to ensure safety in the community. K. Grady gave thanks to the committee for coming together at this time. The Teacher's MOA has been accepted. Digital learning will commence as of tomorrow, 4/9. Parent tutorials have been added to the District's Digital Learning Plan. A paper copy of the digital learning plan is being created in order to provide access to anyone who cannot access it through the website. K. Grady gave thanks to everyone participating in food services, creating digital blogs, social media posts. Anyone who is need of additional resources can contact their building principal. Anyone who needs food resources can contact (413) 458-9582 x. 1195. McCann is running a drive-up dinner program. K. Grady continued to list community resources and detail the work that will be completed going forward for vacancies. Interview committees have been gathered and interviews will be taking place shortly within the next two weeks via Zoom. Special Education learning plans are being developed. Eileen Belastock, Director of Academic Technology has been working with families that need additional digital resources. Hotspots have been ordered for families</p>			



Mt. Greylock Regional School District

	that are in need. Voicemails go to staff emails. Mail is continuing to be picked up so please continue to send mail as needed.			
VIII. School Calendar 2020-2021 School Year	The committee discussed the 2020-2021 school calendar. The committee will re-discuss the calendar at the next meeting. Administration will look into if September 1 st is a conflict for the first day of school due to a primary election.	No Vote	No Vote	N/A
Reschedule Date for Joint Meeting to fill School Committee Vacancy	C. Conry gave an update to the committee regarding the communication and planning that has been taking place to re-schedule the Special Joint Session to fill the vacated seat left by D. Caplinger. The agreed upon date will be Monday, May 4 th at 6:00 PM. S. Miller stated that he was unsatisfied with the amount of time it has taken to get this meeting scheduled and feels this is a meeting that should have taken place in March. Further discussion amongst the committee regarding this special session.			
X. Other Business Not Anticipated by the Chair within 48 Hours of Meeting	None			
XO. Motion to adjourn	Meeting adjourned at 4:54 PM	Art	DiLego	5-0-0

Respectfully Submitted,
Jonathan Nopper
Mount Greylock Minutes Recorder

Mount Greylock Regional School District School Committee

Date: April 15, 2020 Time: 4 pm

Location: Remote Zoom meeting Per Governor Baker's order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, the public will not be allowed to physically access this School Committee meeting. Please use the following link to join the Open Session of the meeting: <https://zoom.us/j/91487093174?pwd=WjY4amJJQmkreGNpQ3dOZkZxV3JYZz09> Please remember to mute your audio. Thank you! You can also watch live on MGRSD YouTube Channel at: <https://www.youtube.com/channel/UCLR0nrLhpZHlyPFUhaMxPSg> or watch the TV broadcast on WilliNet TV channel 1302 in Williamstown.

Present: Al, Ali, Christina, Jamie, Regina, Steve; Kim, Andrea

Special Session Agenda

- I. Call to order
- II. Mission: At Mount Greylock Regional School District, our mission is to create a community of learners working together in a safe and challenging learning environment that encourages restorative based processes, respect, inclusive diversity, courtesy, integrity and responsibility through high expectations and cooperation resulting in life-long learning and personal growth.
- III. Resignation of Andrea Wadsworth the Asst Superintendent of Business and Finance
- IV. Motion to move into Executive Session with no intent to return to Open Session per MGL Chapter 30A, Section 21(a)(3) to discuss strategy with respect to collective bargaining (ESP Unit/Cafeteria workers) as an open meeting may have a detrimental effect on the bargaining position of the Committee and the Chair so declares.

Meeting called to order at 4:03pm.

Steve moves to reluctantly accept Andrea's resignation, Jamie reluctantly accepts. Jamie, Steve and Christina thank Andrea for her excellent service to the district, and the school committee unanimously votes to accept her resignation. Andrea has stated that she could possibly stay past the 90 days to assist the district in the transition, and is willing to help out in any way going forward.

Motion to move into Executive Session with the Principals / Assistant Principals and Special Ed Director joining (Mary, Elea, Nolan; Patrick, Andrea) by Miller, seconded by Carter, passes unanimously at 4:12pm.

DRAFT

Mount Greylock Regional School District School Committee

Date: Tuesday, April 21, 2020 Time: 4 PM

Location: Remote Zoom meeting

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Special Session Agenda (Open and Executive sessions)

- I. Call to order
- II. Mission: At Mount Greylock Regional School District, our mission is to create a community of learners working together in a safe and challenging learning environment that encourages restorative based processes, respect, inclusive diversity, courtesy, integrity and responsibility through high expectations and cooperation resulting in life-long learning and personal growth.
- III. Reorganization of Committee
 - A. Nominate Chair VOTE
 - B. Nominate Vice-Chair VOTE
- IV. Motion to move into Executive Session with intent to return to Open Session per MGL Chapter 30A, Section 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel (MGRS/WES principals); per MGL Chapter 30A, Section 21(a)(2) to conduct collective bargaining with the collective bargaining unit (ESP Unit/Cafeteria workers/Teachers)
- V. Discussion of Memorandum of Agreement ESP unit(Paras/Custodians) VOTE
- VI. Discussion of Memorandum of Agreement Cafeteria workers VOTE
- VII. Accept Copier Lease VOTE
- VIII. Annual Tuition Rate VOTE
- IX. Bus Contract Amendment VOTE
- X. Assistant Superintendent of Business and Finance vs. Business Administrator position job posting discussion
- XI. Other business not anticipated by the Chair within 48 hours of meeting
- XII. XII. Motion to Adjourn

Present: Al, Ali, Christina, Jamie, Regina, Steve; Kim, Andrea, Elea, Nolan, Jacob, Rob

Start: 4:03pm

Reorganization:

Superintendent: Calls meeting to order.

Regina moves, Steve seconds Christina as chair.

Steve mentions should have a full reorganization once at full strength.

Passes 5-0 with one abstention (Christina abstained)

Regina nominates Jamie for chair, Jamie nominates Steve.

Cannot be secretary and vice chair.

Christina seconds Jamie and Steve.

Jamie states not able to serve as vice-chair right now.

Andrea asks if Jamie declines the nomination. He does, it goes away.

Vote on Steve as Vice Chair. Passes 4-1-1 (Regina voted no, Miller abstained)

Regina nominates Jamie for secretary (earlier he volunteered), Steve seconds. Passes 5-0 with one abstention (Jamie).

Steve asks if he should keep the notes for today and send to Jamie, Jamie says that would be helpful.

Motion to move into Executive Session with intent to return to Open Session per MGL Chapter 30A, Section 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel (MGRS/WES principals); per MGL Chapter 30A, Section 21(a)(2) to conduct collective bargaining with the collective bargaining unit (ESP Unit/Cafeteria workers/Teachers)

Regina moves, Al seconds, with principals joining, motion passes unanimously at 4:15.

Return to open session 5:18.

Regina moves to approve para contract as amended, Steve seconds, passes unanimously.

Custodians going back to legal counsel and MGEA.

Regina moves to approve cafeteria contract as amended, Steve seconds, passes unanimously.

Copier lease: As over 3 years (5 year proposal) need school committee approval. Al moves, Jamie seconds, passes unanimously.

Annual tuition rate: Valid changes to tuition rate. We now know this number \$15,249. Regina moves, Steve seconds, passes unanimously.

Tuition now same for Lanesborough and MtG.

BUS CONTRACT:

Concern as paying for services not rendered. Have talked to the bus company about overhead cost, salary costs, variable costs. What is being presented is a template prepared by district counsel, sending back to the bus company a reduced rate for the remainder of the school closure that reflects his overhead costs so that when school starts he has the buses, and he is taking care of his drivers.

Regina moves we accept, Jamie seconds, passes unanimously.

Comment from Andrea: reduced rate for small period of time, will affect transportation reimbursement next year as not paying as much this year. Not paying the salaries anymore, will offset revenues a bit next year.

Assistant Superintendent of Business and Finance vs. Business Administrator position job posting discussion

Need direction to superintendent on what to post. Looking for clarity on what posting we want to go out.

Business administrator licenses thru DESE, assistant superintendent has license so have built in backup.

Steve: can it be posted both ways.

Andrea: Business administrator license is unique / hard to find, for assistant superintendent usually won't have other license. Superintendent license supercedes business license, want to make sure have the experience. Maybe post for assistant superintendent and have a different title until they have license.

Regina: will there be a search committee or will we defer to superintendent.

Kim: in the past brought candidates, some school committee members came in and looked at candidates in round two (last time was Dan and Steve).

Will put this on the agenda for the next Finance Sub-committee meeting.

Unanticipated Business:

Around noon received notice from Governor that school buildings are closed for the rest of the academic year, remote learning will happen. Heard from commissioner of education earlier in the day, power standard, updates to learning plan shared a week and a half ago. Working on an FAQ, talking with teachers. Will have to create schedules. Faculty will need to go to building to get some resources.

Not forgetting the kids, working as an administrative team / graduation committee for lawn signs with graduating seniors. Talking about a virtual graduation, will make as memorable as possible. No date yet when we could potentially open. Slideshows..... NO seniors at risk of not graduating.

All moves, Steve seconds to adjourn, passes unanimously at 5:46pm.

DRAFT

Mount Greylock Regional School District School Committee

Date: Wednesday, April 29, 2020 Time: 4 PM

Location: Remote Zoom meeting

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Special Session Agenda (Open and Executive sessions)

SC members present: Al, Christina, Jamie, Regina, Steve, Ali;

Others present: Kim, Andrea, Adam Dupere, Rob

AGENDA

- I. Call to order
- II. Mission: At Mount Greylock Regional School District, our mission is to create a community of learners working together in a safe and challenging learning environment that encourages restorative based processes, respect, inclusive diversity, courtesy, integrity and responsibility through high expectations and cooperation resulting in life-long learning and personal growth.
- III. Motion to move into Executive Session with intent to return to Open Session per MGL Chapter 30A, Section 21(a)(2) to conduct collective bargaining with the collective bargaining unit (ESP unit-Custodians); per MGL Chapter 30A, Section 21(a)(3) to conduct strategy with respect to collective bargaining (Teachers)
- IV. Discussion of Memorandum of Agreement ESP unit (Custodians) VOTE
- V. Gift from General Dynamics(MGRS Robotics) VOTE
- VI. Guidance from MASC on Superintendent evaluation process during COVID -19
- VII. Superintendent update
- VIII. Other business not anticipated by the Chair within 48 hours of meeting
- IX. Motion to adjourn

Open Session Minutes

Start: 4:06 pm

- I. Roll call attendance, all present
- II. Reading of mission
- III. Motion to enter into Executive Session with intent to return to Open Session per MGL Chapter 30A, Section 21(a)(2) to conduct collective bargaining with the collective bargaining unit (ESP unit-Custodians); per MGL Chapter 30A, Section 21(a)(3) to conduct strategy with respect to collective bargaining (Teachers). Miller moves, Terranova seconds; unanimous vote in favor, by roll call, at 4:06.

Open meeting session resumes at 4:26

- IV. Memorandum of Agreement ESP unit (Custodians) VOTE
 - I. Miller move to approve as amended, Terranova second, pass as amended unanimously;
- V. Motion to accept General Dynamics gift of \$2,000 for Robotics program;
 - I. Miller moves to accepts, Dilego seconds,
 - II. Kim notes District's deep thanks to General Dynamics and Kenneth McInerney
 - III. Steve and Christina remark that they have been positively impressed with robotics program
 - IV. Motion passes unanimously
- VI. Discussion of guidance from MASC on Superintendent Evaluation
 - I. Regina notifies the committee that she has disclosed she has a friendship with Superintendent that does not interfere with her ability to evaluate;
 - II. Kim, was prepared to present in March, add a little on last few weeks of COVID work; question of how it will happen;
- VII. Superintendent update;
 - I. Family survey has been released; request that families complete survey through link on email from last Saturday or by contacting Christina
 - II. Papers for candidates are available;
 - III. Meetings with MGEA
 - IV. Principal searches are underway
 - I. MG – round 1 completed
 - II. WES – round 1 underway
 - III. Looking for recommendation at 5/14 meeting
 - V. Asst Super – Business and Finance posting is up
 - VI. Cafeteria Workers back to clean up kitchen, inventory, close up for summer, and PD
 - VII. Paraprofessionals – reengaged for PD and daily schedules for students
 - VIII. Custodians coming in soon
 - IX. Teachers have been returning to clean up rooms for the summer
 - X. Working on a plan for cleaning out student belongings from lockers and storage rooms;

- XI. Need to recognize retirees; working on a plan to recognize them with a gift paid from Superintendents' discretionary account
- XII. Working on alternative graduation plans; Mary is gathering information, and working with Town Manager and Health Agents; looking at crossing over ceremony as well;
- XIII. District received a citation from state for missing documents related to Asbestos, administration is following up on that;
- XIV. Will schedule Building Committee meeting re project close-out;
- XV. Question from Christina re collection of student belongings. Principals will communicate with students, with likely timing as follows
 - I. WES – end of May
 - II. LES – could be as early as Monday
 - III. MG – starting in a week with other grades to follow
- XVI. Question from Regina re Asst. Superintendent Search
 - I. Finance committee to meet next week to
- XVII. Terranova Moves to adjourn, Miller seconds, motion passes unanimously by roll call vote.
- XVIII. Meeting adjourns at 4:46

Respectfully submitted, Jamie Art

DRAFT

Mount Greylock Regional School District School Committee and Select Boards of
Lanesborough and Williamstown

Date: Monday, May 4, 2020
Time: 6:00 pm
Location: Remote ZOOM meeting

Per Governor Baker's order suspending certain provisions of the Open Meeting Law, M.G.L. c. 30A sec. 20, the public will not be allowed to physically access this School Committee meeting. This meeting can be viewed live on the MGRSD YouTube Channel:
<https://www.youtube.com/channel/UCLR0nrLhpZHlyPFUhaMxPSg>

It will also be broadcast on WilliNet TV channel 1302 in Williamstown.

SC members present: Al, Christina, Jamie, Regina, Steve, Ali;
Others present: Kim Grady, Rob Wnuk;
Lanesborough Board of Selectmen: John Goerlach, Gordon Hubbard, Hank Sayers;
Keli Robbins, Lanesborough Town Manager
Williamstown Board of Selectmen: Andy Hogeland, Hugh Daley, Jeffrey Thomas, Ann O'Connor, Jane Patton;
Adam Filson, Moderator, Town of Williamstown
Carrie Greene, Candidate
Mary Kennedy, Town Clerk, Williamstown

- I. Meeting Called to Order at 6:03
Lanesborough Selectboard calls meeting to order at 6:03;
Williamstown Selectboard calls meeting to order at 6:03
Mt. Greylock RSD Committee calls meeting to order at 6:03

II. Adam Filson chairs meeting, and explains that the appointee serves until November; then seat will be filled by election for the remainder of the term. Adam identifies the participants in the Zoom Meeting and explains the process.

Question raised by Goerlach about possible letter from AG's office that we should not be doing this. Art responds that community member wrote letter with personal concerns about candidate and copied the AG's office, but that there's no communication from the AG raising concerns about conducting the meeting.

Adam invites Carrie to speak as the sole Candidate; she talks through her experience and ability to hit the ground running, including 10 years on MG committee, and service on the MASC and BCETF.

Miller moves and Hogeland seconds to accept the slate. Motion passes unanimously.

Filson invites board and committee members to ask questions of or make comments about candidate. No questions from Goerlach or Sayers. Hubbard asks her about her biggest concerns, and she answers remote learning, district leadership, school building project.

Thomas asks about building project and how well served district was by contractors and project management. Greene expresses that she's been out of the loop on recent development, but expects that contractors should be held accountable.

Daley thanks Carrie for service and expresses concern that district gets value from professionals on building project.

Hogeland noted her qualifications and is ready to vote.

O'Connor expresses appreciation and asks Greene about whether she intends to run in November. Greene replies that she's interested in seeing who runs in November. She's happy to continue serving, but doesn't see the need to compete for it against qualified candidates.

Patton expresses appreciation and ready to vote.

Conry expresses appreciation and shared O'Connor's question about election.

Miller says he is grateful and appreciative and ready to vote.

Art concurs with Patton and Hogeland.

Carter asks about any reflections or perspective she may have had during her time away. Greene answers that every committee member wishes that we could spend more time talking about education, but that all the budget and other discussions all reflect education at the bottom line. She's looking forward to be being on the committee after the building project and regionalization to concentrate on other things.

Nothing from DiLego.

Terranova excited about her joining.

Unanimously approved by roll call vote;

Hogeland moved, miller second to adjourn the joint meeting. Motion passes unanimously.

Miller moves and DiLego seconds to adjourn MGRSD meeting. Motion passes unanimously by roll call vote.

Lanesborough Elementary Preliminary Enrollment/School Choice FY21

Lanesborough Elementary School						2020-2021 Preliminary Enrollment							
Enrollment as of Oct. 1 2019						Anticipated Enrollment 2020-2021							
Grade	# of sections	Lanesborough Residents	New Ashford Tuition Students	Choice	Total	Grade	# of sections	Lanesborough Residents	New Ashford Tuition Students	Current Choice	Current Class Total	Suggested Choice	Total
PreK	AM Only-1	14	0	0	14	PreK	2	XX	XX			0	
K	2	25	0	3	28	K	1	8	0	0	8	0	8
1	2	27	0	0	27	1	2	25	0	2	27	3	30
2	2	23	1	0	24	2	2	27	0	0	27	3	30
3	2	27	4	3	34	3	1	23	1	0	24	0	24
4	1	19	2	1	22	4	2	28	4	3	35	1	36
5	1	25	1	0	26	5	2	20	2	1	23	0	23
6	2	22	1	1	24	6	2	24	1	0	25	0	25
K-6	12	168	9	8	185	K-6	12	155	8	6	169	7	176
PreK-6	13	182	9	8	199	PreK-6	14	155	8	6	169	7	176

ALICE SHAVER FOUNDATION

P.O. Box 147
Williamstown, MA 01267

Trustees

Samuel H. Laitman
Andrew R. Laitman
Catherine L. Burke
Elizabeth L. Hughes

Phone: 413-458-3373

Fax: 413-458-3258

Ms. Mary MacDonald, Principal
Mount Greylock Regional High School
1781 Cold Spring Rd
Williamstown, MA 01267

April 22, 2020

Re: Tax-Free Donation, funding school trips

Dear Ms. MacDonald:

Enclosed please find our 2020 donation in the amount of \$5,000.00, for funding your school trips.

Our family is pleased to support your continuing efforts.

We look forward to making similar donations in the future.

Sincerely yours,



Andrew R. Laitman, Trustee
Post Office Box 34
Clementon, NJ 08021
856-676-7700

Mt Greylock Regional School District 2020-2021

School Year Calendar



August 20						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
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30	31					

October 20						
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November 20						
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29	30					

December 20						
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27	28	29	30	31		

February 21						
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28						

March 21						
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April 21						
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June 21						
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27	28	29	30			

September 20						
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27	28	29	30			

January 21						
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31						

May 21						
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30	31					

DRAFT	
Important Dates	
Aug. 26-27	New Teacher Orientation
Aug.28-31	PD Days, No School for Students
Sept. 1	First Day for Students (1-12)
Sept. 3	First Day for Students (Pre-K and Kdg)
Sept. 3 & 4	1/2 days for LES and WES Kindergarten
Sept. 7	No School, Labor Day
Oct.12	No School, State Holiday
Nov. 3	No School, Election Day
Nov. 11	No School, Veterans Day
Nov. 18	1/2 Day LES/WES students only, Parent/teacher conferences
Nov. 25-27	No School, Thanksgiving Break
Dec. 23-Jan. 1	12/23 half day, 12/24-1/1 Winter Break
Jan. 18	No School, Martin Luther King Day
Jan. 19-20	MGRS only, Half Day for Mid-terms
Feb. 15-19	No School, February Break
Mar. 19	PD day, No School for Students
April. 19-23	No School, April Break
May. 31	No School, Memorial Day
June. 12	MGRS Graduation Ceremony
June TBD	MGRS only, Two Half Days for Finals
June. 16	Anticipated Last day, 1/2 day
June. 23	1/2 Last day with 5 snow days
Academic Quarters	
Qtr. 1.	Monday, November 2, 2020
Qtr. 2.	Wednesday, January 20, 2021
Qtr. 3.	Friday, April 2, 2021
Qtr. 4.	Wednesday, June 16, 2021
LES	Main Office (413) 443-0027 Office Hours: 8 am - 4 pm
WES	Main Office (413) 458-5707 Office Hours: 8 am - 4 pm
MGRS	Main Office (413) 458-9582 Office Hours: 7 am - 3 pm
KEY:	
	Possible Snow Day Make Ups
	Holiday/ No School
	School Break
	Half Days

****This calendar may need to be updated as necessary to reflect Covid-19 updates. (ex. September 14, 2020 may be a legal holiday in Massachusetts. This would push the last day to June 17)**

21 days (42)

16 days (58)

17 days (75)

19 days (94)

15 days (109)

22 days (131)

17 days (148)

20 days (168)

21 days (21)

DRAFT Functions and Duties of MGRSD Subcommittees

Mission: At Mount Greylock Regional School District, our mission is to create a community of learners working together in a safe and challenging learning environment that encourages restorative based processes, respect, inclusive diversity, courtesy, integrity and responsibility through high expectations and cooperation resulting in life-long learning and personal growth.

Current Subcommittees:

- Negotiations:
 - Regino Dilego (Chair), Christina Conry, Jamie Art
- Finance:
 - Jamie Art (Chair), Regina Dilego, Christina Conry
- Education:
 - Steve Miller (Chair), Christina Conry, Alison Carter
- Evaluation: (This subcommittee hasn't been created yet, these are proposed members.)
 - Steve Miller (Chair), Alison Carter, Al Terranova

Current Liaisons:

- Building and Grounds: Al Terranova
- Policy: Christina Conry
- Wellness: Al Terranova
- Berkshire Taconic: Christina Conry and Alison Carter
- School Council and P.A.C.: Christina Conry
- Public Relations: Christina Conry (This is also newly defined and needs to be discussed further)

MGRS School Building Committee: All School Committee members, Steve Wentworth, Hugh Daley

MGRS SBC Finance: Kim Grady, Andrea Wadsworth, Steve Wentworth, Hugh Daley

Negotiations:

- Responsible for negotiations with Teachers, ESP/Custodians and Cafeteria employees
- Handle contract negotiations with district collective bargaining units. Make recommendations and report status to the School Committee.
- Negotiates collective bargaining agreements and updates the committee on all aspects of the negotiation process. Final contract negotiations must be approved by the full committee. *The current contract period is 2018-2021.*
- Handle contract negotiations with MGEA bargaining units and non-union personnel

Finance - (Phase 1 and Phase 2 of Capital Gift)

- Consistent with the provisions of Budget Planning Policy DBD, the Superintendent will have overall responsibility for budget preparation, including the construction of, and adherence to, a budget calendar. The duty of the Finance Subcommittee is to advise the School Committee and the Superintendent on all matters relating to the operating budget, including budgetary appropriations, allocation of available resources to and between the schools, financial accounting, budget transfers, and school policy regarding financial matters, both during the development of the annual budget and throughout the fiscal year. The Finance Subcommittee assists the Superintendent, as necessary and appropriate, in informing the School Committee and the public about school finances, the annual budget, and its implications for the schools and their programs. The Finance Subcommittee is responsible for drafting the School Committee's Budget Directives to the Superintendent annually for School Committee approval. During the budget development process, joining the Finance Subcommittee at meetings may be the Superintendent, Business Administrator, and any member of the District Office staff, School Principals, and other staff from the school and city departments, as appropriate. The Superintendent, Business Administrator, or other appropriate staff will provide the Subcommittee with necessary information.
- Make recommendations to the school committee on the proposed budget and projected revenue, budget transfers, any major mid-year budget impacts, and financial matters brought to the subcommittee by the administration or the school committee. Report to the School Committee as per the annual agenda or more frequently as needed.
- The Finance Subcommittee meets to develop the overall budget of the district and reviews financial statements and expenses throughout the year. They hold a public hearing every March to present a preliminary budget to the sending towns. The final budget must be approved by the full committee.

Phase II MGRS Capital Gift:

- Proactively work with the OPM, design team, and the community to develop a solution that addresses our high school infrastructure needs, meets the requirements of our student body, enhances the district's educational environment for the future, and will be supported by our two member towns.
- Evaluate capital needs throughout the district, make recommendations to the School Committee on which projects are a priority, and report status to the School Committee.

Phase I MGRS Capital Gift: Responsible for overseeing the multipurpose building project as well as assist in working with Director of Building and Grounds for the garage and wax space

Education: Responsible for working with the District Leadership Team on curriculum and best practices.

- Field trips
- Program of Study (curriculum)
- Review student performance data on standardized tests
- Use performance data to make programmatic or curriculum change recommendations
- Review and make recommendations on extracurricular programs
- Review and make recommendations on school improvement plans and student handbooks
- Review academic grants as presented by the administration
- Academic Technology hardware and software review

Evaluation: The evaluation subcommittee assumes various levels of responsibility over the superintendent's evaluation. The establishment of an evaluation subcommittee helps clarify and facilitate the process of evaluating the superintendent. The subcommittee is tasked with following:

- Recommending the process to be used;
- Ensuring that committee members and the superintendent follow the process; and/or,
- Compiling and/or synthesizing performance ratings to share with the committee as a whole;
- Approving Goals, Focus Indicators and the Annual Plan;
- Collecting and assessing evidence related to goal progress and performance against Standards;
- Collecting, compiling and synthesizing performance ratings from individual committee members; and/or,
- Determining performance ratings to recommend to the school committee.

The duty of the Evaluation subcommittee is to advise the School Committee and the Superintendent on all matters relating to developing and maintaining appropriate systems for the proper evaluation of the Superintendent and the self-evaluation of the School Committee. The Evaluation subcommittee assists the Superintendent in the formulation and adoption of appropriate performance goals for the Superintendent's evaluation, including identifying mutually agreeable evidence that will be used by the Committee to evaluate the performance of the Superintendent on the performance goals. The Evaluation subcommittee will work with the Superintendent as appropriate to develop forms and instrumentation for evaluation and assist the School Committee with developing forms and procedures for self-evaluation. The Superintendent's involvement is crucial to the functioning of this Subcommittee, particularly as it relates to their own evaluation. Documents and materials needed by the Subcommittee will be provided by the Superintendent or staff. Meetings will be held as needed, particularly at key times in the evaluation process, the beginning, middle and end of the school year.

Policy (Liaison):

- Work with administrators to develop and/or update District Policies and bring the recommended policies to the full committee for adoption
- Work with the Administration, Finance Subcommittee, and the School Committee as needed to accelerate the process of updating policies. Report on which policies will be updated in a given year, per the annual agenda. Report status and progress towards goals to the School Committee.

Building & Grounds (Liaison): Responsible for overseeing building and maintenance issues in collaboration with Director of Building and Grounds and Director of Operations.

Wellness (Liaison): When asked by the organizations the liaison will participate in discussions as a representative of the committee as a whole.

- "The committee, on an annual basis, shall recommend and/or review district wide policies to promote student wellness, such as those addressing health education and services, school nutrition, the nutrition environment, physical education, and opportunities for physical activity around the school environment"

Berkshire Taconic (Liaisons): Liaisons to school-specific funds established under the Berkshire Taconic Community Foundation.

- "Berkshire Taconic manages a growing family of over 550 funds created by generous individuals, families and businesses that together put nearly \$8.5 million into action each year. We provide advice, giving options, investment management and back-office strength to help make giving easy and grantmaking transformative"

- Currently Three Funds: L.I.F.E.: Lanesborough Elementary; S.E.E.: Mount Greylock Regional School; W.E.S.E.: Williamstown Elementary.

School Council and P.A.C (Liaison): When asked by the organization the liaison will participate in discussions as a representative of the committee as a whole.

- **School Council:** “School Councils assist principals in: 1) adopting educ goals for the school that are consistent with local educ policies and statewide student performance standards 2) identifying the educ needs of students attending the school 3) reviewing the annual school building budget 4) formulating a school improvement plan”
- **P.A.C.** “advises the school committee on matters that pertain to the education and safety of students with disabilities; meeting regularly with school officials to participate in the planning, development, and evaluation of the school committee's special education programs” [state regulation 603 CMR 28:07(4)]

Public Relations (Liaison): The liaison plans and collaborates to provide external communications for the school committee. The School Committee Chair, working in collaboration with MGRSD superintendent’s office and other MGRSD staff. The goals were established within Strategic planning and include:

1. Improve Community Engagement
2. Improve Efficiency of Communications

To achieve the goals set, the liaison will help with the following:

- Coordinate with the superintendent and staff and fellow committee members to refine and maintain a response plan for emails addressed to the entire committee
- Draft brief summary of each SC meeting for the three schools newsletters promptly after each SC meeting?
- Coordinate with MGRSD staff to schedule annual Superintendent/SC PTO visits at each school. Schedule fellow School Committee members to attend each meeting. Prepare brief talking points for these visits?
- Collaborate with MGRSD staff to produce copy for social media and websites
- Regularly review communication strategies to ensure effectiveness and reach
- Increase community/regional participation at school events/meetings
- Create regional email newsletter similar to individual Friday school blasts to parents AND students.
- Dedicated time at the beginning of school committee meetings for student-centered achievements/activity
- Principals can give school-based assessments/achievements at the beginning of school committee meetings

***Note:** In specifying the functions and duties of the standing subcommittees, the same general format should be followed. A workable format could be to include some or all of the following areas:

- The title of the subcommittee.
- A listing of the general areas of responsibility of the subcommittee.
- A general listing of the types of tasks the subcommittee might undertake to complete its work.

- A general schedule or timetable for the work.
- A listing of staff that may support the work of the subcommittee.
- Other resources that may be provided to the subcommittee so their work can be completed in a timely manner.

*(This description is from the Fall River School Committee website. Something similar may have been provided by MASC. We don't need this on our website, per se, but it's how we should go about defining our subcommittees. So this outline should be somewhere for future SC members to easily access.)