



# Mt. Greylock Regional School District

## School Committee Open Session Minutes

**Date:** February 13, 2020

**Start:** 6:00 PM

**Adjourn:** 8:30 PM

**Location:**

MGRS Meeting Room A109

1781 Cold Spring Road Williamstown, MA 01267

**In Attendance:**

<b>Committee Members:</b>	<b>Also Present:</b>
D. Caplinger, Chair C. Conry S. Miller J. Art A. Carter R. DiLego A. Terranova  <b><u>Absent:</u></b>	Kimberley Grady, Superintendent Andrea Wadsworth, Assistant Superintendent for Business & Finance Jacqueline Wells, Student Representative Mary MacDonald, Principal of MGRS MGRS Computer Science and Mechanical Mountie Students Patrick Priester, Acting Dir of Pupil Services

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<b>Item</b>	<b>Comments</b>	<b>Motion</b>	<b>Second</b>	<b>Vote</b>
<b>I. Call to Order</b>	Meeting called to order by D. Caplinger at 6:00 PM			
<b>II. Approval of Minutes (VOTE)</b>	<b>A. December 12, 2019</b> <b>B. January 9, 2020</b> <b>C. January 29, 2020</b> <b>MOTION</b> to approve the minutes from December 12, 2019, January 9, 2020 and January 29, 2020 by S. Miller, <b>SECONDED</b> by A. Terranova. <b>VOTE:</b> 6-0-1, J. Art Abstains.	S. Miller	A Terranova	6-0-1, Art Abstains
<b>III. Student Council Update</b>	Jackie Wells gave an update on behalf of the Student Council. The Student Council is holding special elections. They have also been surveying students regarding student lunches. In addition, student council is working on accommodations for student anxiety and increased visibility of the school social worker. Keith Jones will be meeting with the student council in order to present on how to access his office as a resource. Attorney Kinzer recently came in and presented on digital footprint and Cyber Bullying. The School Musical, Anything Goes will be performed Thursday – Saturday February 27, 28 and 29. J. Wells gave additional updates regarding the elementary schools and upcoming events at all three schools.			
<b>IV. Mount Greylock Regional School Presentation</b>	M. MacDonald introduced a group of MRGS students to speak and present to the committee regarding the Mechanical Mounties and the Exploring Computer Science			



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	course offered at Mount Greylock. The presentation concluded with the Mechanical Mounties offering up a demo of their working robot. Way to go, Mechanical Mounties!			
<b>V. Field Trip Requests</b>	<b>A. Out of state day trip:</b> 1. Manchester Hot Glass in Manchester, VT on March 20, 2020 ( <b>VOTE</b> ): K. Grady reviewed the details and background of this field trip which was requested by MGRS Teacher, Ms. Mendel. <b>MOTION</b> to approve by R. DiLego, <b>SECONDED</b> by J. Art. <b>VOTE: 7-0-0</b>	<b>R. DiLego</b>	<b>J. Art</b>	<b>7-0-0</b>
	<b>B. Overnight/Out-of-state:</b> 1. Robotics Competition in Woodstock, CT on February 28 through March, 1, 2020 ( <b>VOTE</b> ): 2. Robotics Competition in Springfield, MA on March 20 through March 22, 2020 ( <b>VOTE</b> ): 3. Robotics Championships in W. Springfield, MA on April 8 through April 11, 2020 ( <b>VOTE</b> ):  K. Grady reviewed the overnight/out-of-state field trip requests by the MGRS robotics team. <b>MOTION</b> to approve these three overnight/out-of-state field trip requests from the Robotics team with the dates as listed though the dates may be changed due to weather or other reasons by S. Miller, <b>SECONDED</b> by C. Conry. <b>VOTE 7-0-0</b>	<b>S. Miller</b>	<b>C. Conry</b>	<b>7-0-0</b>
<b>VI. Public Comment</b>	Michelle Johnson of Lanesborough spoke to the Committee regarding the upcoming agenda item of the academic school calendar. M. Johnson spoke to keeping the current traditional vacation schedule instead of moving to a previously proposed schedule where there would be a vacation week in March.			
<b>VII. Parent Advisory Council Budget Input</b>	K. Grady spoke on behalf of the PAC President, Amy Hane who was not able to make it to this meeting. The PAC's input of the FY21 budget is very aligned with what the Principals have been presenting to the committee for consideration. The PAC would like the committee to consider the following in regards to the FY21 budget. <ul style="list-style-type: none"> <li>• Math Tutoring</li> <li>• ELA Tutoring</li> <li>• Social Emotional Programming</li> <li>• Unified Track</li> <li>• Co-Curricular – Cooking Club</li> <li>• Evidence Based Assessments</li> </ul>			



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	<ul style="list-style-type: none"> <li>• Vertical/Horizontal Alignment for Math and ELA 6th-7th grade</li> </ul>			
<b>VIII. Superintendent Updates</b>	<b>A. Preliminary 2020-2021 School Calendar Discussion:</b> K. Grady reviewed a survey that was previously sent to families and middle/high school students. The proposed academic calendar being brought forward for 2020-2021 supports maintaining a February and April break. There was not overwhelming support for changing the vacation schedules based on the responses we received to calendar surveys. K. Grady further reviewed the details being presented in the 2020-2021 school calendar. The committee discussed the details of the preliminary calendar as proposed and will plan to vote the calendar in March.			
	<b>B. School Choice – vote to participate and limit the number of incoming students (VOTE):</b> K. Grady recommends that the committee vote to participate in school choice. If this vote to participate is taken, the committee would deliberate and vote on the number of choice slots to open at a future meeting. <b>MOTION:</b> To allow Mount Greylock Regional School District to participate in school choice and limit the number of incoming students by S. Miller, SECONDED by R. DiLego	<b>S. Miller</b>	<b>R. DiLego</b>	<b>7-0-0</b>
	<b>C. Request for authorization to sell surplus attic stock (VOTE):</b> K. Grady discussed surplus “attic stock” this the MGRS has as a result of the building project. K. Grady, A. Wadsworth and the committee discussed the process and related procurement laws surrounding how the District could proceed in selling off items that the District would never use. <b>MOTION</b> to authorize the Superintendent to follow the accepted policy of the school committee and begin the process of selling surplus items from the building project by R. DiLego,	<b>R. DiLego</b>	<b>S. Miller</b>	<b>7-0-0</b>



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	SECONDED by S. Miller. VOTE 7-0-0			
<b>IX. Assistant Superintendent of Business &amp; Finance Updates:</b>	<b>A. FY21 Budget Review:</b> A. Wadsworth reviewed current information regarding the FY20 budget in a new format, outlined and explained the data she was presenting and explained she would be building the proposed FY21 budget in a similar format unless she received any feedback regarding how the budget information was being presented to the committee. D. Caplinger gave positive feedback regarding the format of the information presented. A. Wadsworth reviewed and asked for committee approval regarding four budget transfer requests presented in the packet. <b>MOTION</b> to authorize the Assistant Superintendent of Business & Finance to make the budget transfer requests as presented by R. DiLego, <b>SECONDED</b> by S. Miller. VOTE: 7-0-0.			
	<b>B. Substitute Pay (VOTE):</b> A. Wadsworth reviewed the recommendations for the District sub rates: Certified subs would be \$100 per day, Degreed subs would be \$90 per day. Non-Degreed subs would be paid \$80 per day. Substitute Nurses would be paid \$160 per day. Long-term sub teachers would continue to be paid \$220 per day. Long-term sub paras would be paid at the contractual step 1 rate as would the custodial and cafeteria subs. <b>MOTION</b> to approve the sub rates as presented by A. Terranova, <b>SECONDED</b> by J. Art. VOTE 7-0-0  A. Wadsworth reviewed information regarding teachers who have applied for and won grant funds. The District has also received a donation in the amount of \$500 and another donation that was in the value of \$5500. <b>MOTION</b> to accept the donation of \$500 from Mary O'Connor to be used for band instruments, repairs and rentals in memory of John O'Connor by J. Art, <b>SECONDED</b> by S. Miller. VOTE 7-0-0	<b>A Terranova</b>	<b>J. Art</b>	<b>7-0-0</b>
		<b>J. Art</b>	<b>S. Miller</b>	<b>7-0-0</b>



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<b>X. Subcommittee/Liaison Reports</b>	<p><b>A. Education:</b> S. Miller gave an update regarding the recent meeting of the Education committee which focused on the transition of elementary students to the middle high school, computer science courses, the program of study, and the language requirement. K. Grady stated the education subcommittee went through the current program of study and also reviewed courses that are being proposed which will be brought forward soon for approval so that the registration process can begin. K. Grady also detailed that the Education Subcommittee met with a student regarding the school start times and the relationship of the start times to student health.</p>			
	<p><b>B. Policy Liaison:</b>            1. Policy Edits per MASC: (IC/ICA, ID, IE, IGA, IGB, IGD, IHAM, IHB, IHBEA, JB, JC, JCA, JEB, JFBB-1, JH, JHD, JICFA, JICH, JIH, JII, JJA, JJH-R, JLCC, JRA, JRD) <b>(VOTE):</b></p> <p>Discussion: R. DiLego stated that policy JEB has conflicting language. Within item 1, the language should be updated to “on or before September 1st.” and removing the second sentence. The committee had further discussion regarding the updated language within each of these policies and the procedure to move forward. A. Carter proposed editing the language on policy JH to: “shall be considered permanently removed after the Principal has sent a notice.”</p> <p><b>MOTION</b> to approve the twenty six policies with the revisions of JEB with putting “on or before September 1<sup>st</sup>” as it is currently and removing the second sentence in number 1. And editing the language in policy JH to “shall be considered permanently removed after the Principal has sent a notice.” by R. DiLego, <b>SECONDED</b> by S. Miller.  <b>VOTE 7-0-0</b></p>	R. DiLego	S. Miller	7-0-0
	<p>2. JFABE Educational Opportunities for Military Children (First Read):</p> <p>This policy and the other first read policies have been reviewed by</p>			



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	District’s legal counsel. C. Conry read this new policy out loud per R. DiLego and D. Caplinger’s suggestion.			
	<p>3. JFABF Educational Opportunities for Children in Foster Care (First Read):</p> <p>C. Conry read this policy out loud. No other comments, questions or concerns were raised regarding the first read policies.</p>			
	<p>4. Policy JF School Admissions (VOTE):</p> <p>Discussion regarding order of sentences around the “additionally” sentence. <b>MOTION</b> to approve policy JF as amended.</p>	S. Miller	R. DiLego	7-0-0
	<p>5. Policy BEA Remote Participation (VOTE):</p> <p><b>MOTION</b> to approve Policy BEA Remote Participation with the change of “members of the committee or its subcommittees” in the second paragraph</p> <p>R. DiLego asked for clarification about who to contact for permission to remotely participate. D. Caplinger stated that the person Chairing the meeting which would be the appropriate person.</p>	S. Miller	R. DiLego	7-0-0
	<p><b>C. Finance:</b></p> <p>1. Review and approval of Owner’s Project Manager for Phase I multi-use building project:</p> <p>J. Art discussed updates from the Finance Subcommittee including an OPM agreement for the Phase I multi-use building project in the amount of \$81,800. The OPM contract has been approved by legal counsel. <b>MOTION</b> to authorize the Chair of the Finance</p>	J. Art	S. Miller	7-0-0



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	<p>Subcommittee to execute the contract with D. A. Sullivan as approved by District Counsel and to spend \$81,800 from the Williams College Capital Gift.</p> <p>J. Art spoke to an estimate that the Capital Gift would have \$3.66 million left after the Phase I Capital Gift was completed. This would leave \$2.16 million to be spent on Phase II capital projects assuming \$1.5 million is to be left in the account as a maintenance fund. Discussion regarding the history of the Williams Capital Gift and history of the recommendation for a dollar amount relating to a maintenance fund.</p>			
	<p><b>D. Appointment of Liaisons:</b></p> <ol style="list-style-type: none"> <li>1. Parent Advisory Council (1 liaison):</li> <li>2. School Councils (1 liaison for all school councils)</li> <li>3. Williams College Fund group (1 liaison):</li> </ol> <p>C. Conry has volunteered to be liaison to the PAC and the School Councils. D. Caplinger appoints C. Conry as PAC and School Councils liaison. The Williams College Fund liaison will be brought forward to a future meeting.</p>			
<p><b>Executive Session</b></p>	<p><b>MOTION</b> to move into Executive Session with intent to return to Open Session pursuant to MGL Chapter 30A Section 21(a)(1) to discuss the physical condition of an individual (MGRS teacher, C. S.)</p> <p><b>ROLL CALL VOTE:</b></p> <ul style="list-style-type: none"> <li>- Terranova - AYE, Miller - AYE, Art-AYE, Caplinger-AYE, Conry-AYE, Carter-AYE, DiLego- AYE</li> </ul> <p>The Committee entered executive session at 8:06 PM</p>	<p>S. Miller</p>	<p>A Terranova</p>	<p>7-0-0</p>



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	The Committee returned to Open Session at 8:25PM (with six members; Art did not return to Open Session)			
<b>Decision regarding Sick Bank request</b>	The committee did not vote on this request and instead charged the Superintendent with gathering more information and bringing the request to a future meeting.			
<b>Other Business Not Anticipated by the Chair within 48 Hours of Meeting</b>	K. Grady mentioned that MGRS is the only school that is closed on Friday, February 14, 2020			
<b>Future Meetings</b>	A. February 27, around 5:30 PM – POSSIBLE Budget workshop – <i>The committee discussed setting a meeting for a budget workshop at 4 PM on February 27, 2020.</i> B. March 5, 6PM – Budget Meeting & Public Hearing C. March 12, 6PM – Regular Monthly Meeting			
<b>Motion to adjourn</b>	Meeting adjourned at 8:30 PM	Miller	Terranova	6-0-0

Respectfully Submitted,  
 Jonathan Nopper  
 Mount Greylock Minutes Recorder