



# Mt. Greylock Regional School District

## School Committee Phase I Sub Committee Minutes

**Date:** 9/19/2019

**Start:** 6:15pm

**Adjourn:** 7:08pm

**Location:**

Lanesborough Elementary School

Conference Room

188 Summer Street, Lanesborough, MA

**In Attendance:**

Committee Members:	Also Present:
Dan Caplinger, Chair Regina Dilego, Member Christina Conry, Secretary Perri Petricca, Advisor/Expert  <b>Absent:</b>	Kimberly Grady, Superintendent Rob Wnuk, Audio Visual & Technology Director Daniel Colli, Perkins & Eastman (via phone)

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Item	Comments	Motion	Second	Vote
I. Call to order	Dan Caplinger called meeting to order at 6:15pm			
II. Approval of minutes A. August 8, 2019	Dan recommended notes include last names for the "in attendance" section; Include the "Motion to Adjourn" – Christina made motion, Regina second, 3-0-0 vote Change "Also present" section with community members to read, "3 Community Members including Elayne Murphy & Hilary Greene."			
<b>Vote</b>	Motion to approve minutes as amended. Perri abstained as not at prior meeting	Dan	Regina	3-0-1
III. Status update and review of revised architectural drawings for multipurpose building	<b>New to Market Lease Option Status:</b> Dan & Kim explored a new to market lease possibility for district space on Spring Street today at 12:15pm. It was on the 3 <sup>rd</sup> floor and was entirely vacant. Jamie Art was familiar with the space and confirmed earlier it was of high quality. Dan shared photographs from the space and set it was very nicely set up. Limited			



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	<p>broadband service available. Without listing sheet guessed the space to be about 2000 – 2500 square feet. A draft lease wasn't available at time of viewing.</p> <p>We asked Kim if it would make sense as a temporary solution. Answer: We've already extended our lease on the trailer since it was already in place and needed to be extended just to stay in it this year. Broadband/connectivity is already set up at the trailer. Moving twice would be too much for the district office team.</p> <p>Discussed same issue as in past with connectivity, non-central location to both towns and long-term cost of lease vs. one time building cost.</p> <p><b>Multipurpose Building Update:</b>          Reviewed Updated Drawings which included:          -Increased storage area (office space remains same as original, additional bathrooms still an add alternate)          -Finishes were changed based on items in stock due to excess from school building project (using same paint colors as school)          -Minimal drywall and new tile will be used          -Updated specifications to match project          -Mechanics and Plumbing specs will be provided to Rob next week          Discussed Bidding &amp; Construction Schedule:          Oct 2: Central Registry/Drawings Available          Oct. 8: Pre-Bid Conference?          Oct. 23: Bid Deadline          We will then need to have a special full school committee /joint phase 1 sub-committee meeting to review contract/accept bid and Vote to Accept &amp; Authorize Contract          November 1: Construction Start Date</p>			
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	<p>Currently spec has completion date as June 1<sup>st</sup>. Discussed revising this date to allow for winter building conditions (as recommended by Perri)          August 3<sup>rd</sup>: Construction Completion Date (Allows only a quick 3 week move time before school start)</p> <p>Perri recommended P&amp;E reach out now to past GC bids to give them a heads up that the changed specs will be going out to bid soon. Daniel agreed to give the entire bid pool the heads up.</p> <p>It is important for the committee to understand the full bid process as we weren't involved in the new school project. If Andrea Wadsworth does contract legwork, committee needs to make she is given what she requires to get the work done. Our understanding is once a bid is accepted the contract is executed.</p>			
IV. Recommendation to full committee regarding multipurpose building				
<b>Vote</b>	Christina made a motion to recommend to the full committee to approve the \$28,500 revision fee and to move forward with the bid process to build and complete the multipurpose district office building as specified.	Christina	Regina	4-0-0
V. Other business not anticipated by the Chair within 48 hours of meeting	None			
VI. Adjourn	Motion to adjourn at 7:08 pm	Dan	Regina	4-0-0

Respectfully Submitted,  
 Christina Conry  
 Mount Greylock School Committee Member