

Mount Greylock Regional School District School Committee

Location: MGRS Meeting Room A109
1781 Cold Spring Road Williamstown, MA 01267

Date: August 8, 2019
Time: 6 PM

Open and Executive Session Agenda

- I. Call to order
- II. Public Comment
- III. Reorganization of School Committee
 - A. Appoint Records Access Officer **VOTE**
 - B. Subcommittee Reorganization Appointment
 - 1. Finance
 - 2. School Building Committee
 - 3. Policy
 - 4. Negotiations
 - 5. Phase I
 - 6. Phase II
- IV. Circulate Warrants
- V. Appointment of Treasurer and Assistant Treasurer **VOTE**
- VI. Approval of Minutes **VOTE**
 - A. May 9, 2019
 - B. May 23, 2019
 - C. June 13, 2019
 - D. June 24, 2019
 - E. July 2, 2019
 - F. August 2, 2019
- VII. Approval for 6th grade Cape Cod Fundraising/Trip **VOTE**
- VIII. Discussion of Spanish Department Trip to Puerto Rico **VOTE**
- IX. Athletic Director Update
- X. Principal update
 - A. Student/Parent Handbook discussion
 - B. Acceptance of Gift (Alice Shaver Foundation)
- XI. Superintendent update
 - A. Authorize Treasurer to Borrow: That the District Treasurer is hereby authorized, under the provisions of General Laws, Chapter 71,

Section 16(g) as amended by Chapter 134 of the acts of 1972, and with the approval of the Chair of the District Committee, to borrow money from time to time in anticipation of revenue for the fiscal year beginning July 1, 2019, and issue a note or notes therefore, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

VOTE

B. Liaisons

1. Wellness
2. Strategic Planning
3. Buildings and Grounds
4. Endowments

C. Create Donations revolver account MGL Ch 71, s.37a;

Special Ed tuition revolver account MGL Ch76, s.12b(0);

and Facilities Use revolver account MGL. Ch71, s. 16r

VOTE

XII. Approval of Master Calendar

VOTE

XIII. Approval of School Committee Goals

VOTE

XIV. Electronic packet discussion

XV. Subcommittee Reports

- A. Finance
- B. School Building Committee Update
- C. Policy
- D. Negotiations
- E. Phase I
- F. Phase II

XVI. Phase II field discussion

VOTE

XVII. Other business not anticipated by the Chair within 48 hours of meeting

XVIII. Motion to enter into Executive Session with intent to return to open session pursuant to M.G.L. Chapter 30A, Section 21(a)(3) to discuss strategy with respect to collective bargaining, ESP unit, as an open meeting may have a detrimental effect on the bargaining of the committee and the chair so declares

XIX. Adjourn



Mt. Greylock Regional School District

School Committee Open Session Minutes

Date: May 9, 2019

Start: 6:00 PM

Adjourn: 7:58 PM

Location:

MGRS Meeting Room A109

1781 Cold Spring Road Williamstown, MA 01267

In Attendance:

Committee Members:	Also Present:
R. DiLego C. Conry A. Carter S. Miller A. Terranova <u>Absent:</u> J. Bergeron, D. Caplinger	K. Grady, Superintendent E. Belastock, Dir of Academic Technology Avery Powers, Student Representative M. MacDonald, MGRS Principal J. Brookner, WES Principal

20

Item	Comments	Motion	Second	Vote
Call to Order	The meeting was called to Order by Vice-Chair R. DiLego. R DiLego noted that due to scheduling conflicts for committee members on this date and due in part to the lengthy meeting in April, this meeting will be to hear administrative updates and there will be another meeting to conduct any remaining committee business for the month of May later in the month.			
Approval of Minutes	March 14, 2019, April 3, 2019 and April 11, 2019: Motion to approve. Discussion: S. Miller asked for a clarifying note to be added to the March 14 th meeting during the discussion of school choice. The committee had discussed that opening school choice slots in Kindergarten could result in the need to hire another teacher.	S. Miller	A. Carter	5-0-0
Circulate Warrants	Warrants were circulated for signatures.			
Restructure Finance Subcommittee	Joe Bergeron has asked to step down from the Finance Subcommittee. Dan Caplinger has volunteered to take his place. K. Grady noted that the Finance subcommittee will be working closely in	S. Miller	A. Carter	5-0-0



Mt. Greylock Regional School District

	tandem with the Building committee as the District moves forward toward closing out of the project. S. Miller moved for a motion to replace Joe Bergeron with Dan Caplinger on the Finance Subcommittee.			
Superintendent's Report	<p>Strategic Planning: K. Grady gave an update on the strategic planning process that has been taking place throughout the year and presented the goals and objectives, vision statement, mission statement, and core beliefs of all of the schools and discussed how the strategic planning committee is working on updating all of these areas to align them with the new Region based on data collected and reviewed by a third party to determine the priorities and areas of concern that need to be addressed in order to move forward.</p> <p>Technology Updates and Committee Planning: E. Belastock gave an updated summary on some of the ways technology is being integrated throughout the three schools to work in conjunction with student learning and instruction. E. Belastock also gave an update on the work of the District's technology committee including how the committee will be working toward making new goals and working to implement action plans through the 2019-2020 academic year. K. Grady commented on the work of Eileen Belastock, Rob Wnuk and the technology committee that includes updating the apps that the District is using while working to protect the privacy of the students.</p> <p>School Based Updates and End-of-Year Activities: Avery Powers, Student Council Secretary gave an end-of-year update on behalf of the student body. (Good luck at Smith Avery!). M. MacDonald gave updates from MGRS including information regarding MCAS, AP, and Final exams. M. MacDonald also gave updates on information on where this year's seniors are going after high school this year. Senior week is coming up starting with prom on June 3. Graduation is Saturday, June 8th. Student speakers this year will be Adam Cohen and Clare Sheedy. J. Brookner gave updates from WES including MCAS testing coming to an end. J. Brookner also spoke to a section of the WES Newsletter regarding tech tips to assist parents in monitoring what children are doing online. The WES 6th graders will be performing Mary Poppins starting on May 29th. WES will be holding a family cookout community event on June 11th at 5PM. WES graduation will be held on June 20th at 1:15 PM. (S. Miller gave a shout out to his son, Cameron Miller and all of his friends graduating from 6th grade!). K. Grady gave updates from Lanesborough Elementary School including details of this year's family luau event, the workshop held by Berkshire Empathy Awareness, and graduation.</p> <p>Discussion of PD Plans and Proposals: K. Grady reviewed the PD Plans and proposals for all three schools as provided in the meeting packet.</p>			
	MGRS Attendance Procedure in handbook: M. MacDonald reviewed the attendance procedure at MGRS and reviewed how the procedure is being	S. Miller	A. Carter	5-0-0



Mt. Greylock Regional School District

	revised in cooperation with the school council in order to align with state standards and the new District policy. The school council will be meeting Tuesday, May 14 th to continue working on this procedure for next year. MOTION: to approve the MGRS attendance procedure in the handbook			
	Kindergarten Start Date: K. Grady responded to concerns brought forward regarding the school calendar and the Kindergarten start date. K. Grady proposed changing the Kindergarten and Pre-K start date in order to be able to orient the parents and students to school. MOTION to start pre-k and K on Friday September 6, 2019. Motion Fails. MOTION to start pre-k and K on September 5, 2019.	S. Miller S. Miller	A. Carter A. Terranova	2-2-1 5-0-0
	Building Usage Request: K. Grady brought forward a request from Williamstown Theatre Festival to use facilities at WES and MGRS. K. Grady is asking for the school committee approve the building usage request for WES. K. Grady discussed the contract that has been used in the best with WTF and explained that it would be updated with a fee to be assessed based on the dates being requested once those dates were confirmed as available with Principal Brookner. MOTION to approve the building usage request	S. Miller	A. Terranova	5-0-0
Adjourn	Motion to adjourn at 7:58 PM	A. Terranova	S. Miller	5-0-0

Respectfully Submitted,
Jonathan Nopper
Mount Greylock Minutes Recorder



Mt. Greylock Regional School District

School Committee Open Session Minutes

Date: May 23, 2019

Start: 6:00 PM

Adjourn: 6:54 PM

Location:

MGRS Meeting Room A109

1781 Cold Spring Road Williamstown, MA 01267

In Attendance:

Committee Members:	Also Present:
R. DiLego C. Conry D. Caplinger A. Terranova A. Carter <u>Absent:</u> J. Bergeron S. Miller	K. Grady, Superintendent M. MacDonald, MGRS Principal John Skavlem

Item	Comments	Motion	Second	Vote
Call to Order	The meeting was called to Order by Vice-Chair R. DiLego at 6:00 PM.			
Re-Organization of Committee for temporary period of time	<p>The committee is re-organizing due to the Chair, Joe Bergeron's request for a brief leave of absence from the committee. During the time of this leave, R. DiLego will serve as Acting Chair. Al Terranova nominates Dan Caplinger to serve as Vice Chair seconded by C. Conry. No other nominations for Vice-Chair were made.</p> <p>Subcommittee Reorganization: Finance Subcommittee: Dan Caplinger nominates R. DiLego to serve on the Finance Subcommittee until the end of July while A. Carter is absent due to maternity leave. Seconded by C. Conry. No other nominations were made.</p>	A. Terranova D. Caplinger	C. Conry C. Conry	5-0-0 5-0-0



Mt. Greylock Regional School District

	Capital Gift Phase I: R. DiLego appointed Dan Caplinger to take the place of Joe Bergeron.			
Public Comment	<p>Kelly Robbins from Cheshire spoke to the committee regarding the School Choice agenda item.</p> <p>Stephanie Osterburg from Cheshire spoke to the committee regarding the School Choice agenda item.</p> <p>Rob Matthews spoke to the Capital Gift Phase I and Phase II agenda items.</p>			
Approval of Minutes	April 30, 2019 and May 15, 2019: Motion to accept	D. Caplinger	A. Terranova	5-0-0
Circulate Warrants	Warrants were circulated for signatures			
MGRSD News and Notes from Superintendent	K. Grady and reviewed updates and activities going on at LES and WES. M MacDonald reviewed updates and activities going on at MGRS.			
School Choice Review Kindergarten Only	The Committee reviewed and discussed K choice slots based on updated incoming projections of students. MOTION to increase the number of school choice slots allocated to WES K from 3-4. MOTION to open four (4) choice slots in K at LES.	D. Caplinger A. Terranova	A. Carter C. Conry	5-0-0 4-0-1 DiLego Abstains
Tuition Agreement for Student from Clarksburg	The committee discussed a tuition agreement for two individual students from Clarksburg. The agreement is the same as the tuition agreements for New Ashford and Hancock. Motion to approve.	A. Terranova	C. Conry	5-0-0
Tuition Agreement for New Ashford and Hancock	The committee reviewed tuition agreements from New Ashford and Hancock. Motion to approve	D. Caplinger	A. Terranova	5-0-0
Capital Gift Phase I Update	R. DiLego updated the committee on the most recent meetings of the Phase I Capital Gift update. K. Grady clarified that the Administration building being proposed is not just for District office. K. Grady further reviewed potential spaces that have been reviewed for a district office location either for purchase or for lease and updated the committee on why none of those properties would be suitable. K. Grady asked that the committee review the original feasibility study and consider the cost of a stand-alone building for district office only on-site at MGRS. K. Grady stated that all District office would need is a house with a garage area to allow for some facility storage that is out of the weather with a warm area to work on equipment that needs repairs.			
Capital Gift Phase II Update and Bid Request	John Skavlem presented design documents from the Phase II subcommittee that includes construction of a turf field, renovation	D. Caplinger	A. Carter	5-0-0



Mt. Greylock Regional School District

	of the softball field, addressing of ADA compliance issues and an add/alternate for a track. The design documents were completed by Traverse architects. MOTION to approve the recommendation of the phase II subcommittee and to put out a request for bids with a bid limit of \$2.1 million. The committee thanked everyone who put time and work into this subcommittee.			
Other Business Not Reasonably Anticipated within 48 Hours of Meeting	R. DiLego noted that due to a communication error the committee will not be voting the ESP contract although it was ratified by the Union. The committee hopes to meet within the following week to take a vote on that contract.			
Adjourn to Executive Session	<p>Motion to move into Executive Session with no intent to return to open session for the following purposes: Per MGL Chapter 30A Section 21(a)(2) to conduct a strategy session in preparation for contract negotiations with non-union personnel (Superintendent, Business Manager) as an open meeting would have a detrimental effect on the bargaining of the committee and the chair so declares VOTE: Carter – AYE, Caplinger – AYE, Terranova – AYE, DiLego – AYE, Conry – AYE</p> <p>Open Session Adjourns at 6:54 PM</p>	D. Caplinger	A. Terranova	5-0-0

Respectfully Submitted,
 Jonathan Nopper
 Mount Greylock Minutes Recorder

Mt. Greylock Regional School District
School Committee Open Session Minutes
School Committee Annual Retreat

Date: Friday, August 2, 2019

Location: Lanesborough Town Hall

Start: 12:04 PM

Community Room

Adjourn: 4:42 PM

In Attendance:

Committee Members:

Regina DiLego, Christina Conry, Al Terranova, Alison Carter, Dan Caplinger

Absent: Jamie Art, Steve Miller

Also Present: Kim Grady; Superintendent

- I. **Call to Order:** R. DiLego called the meeting to order at 12:04 pm.
- II. **Roles & Responsibilities:** The Committee had a brief discussion of the general roles and responsibilities of the School Committee. DiLego noted that the three main functions of the School Committee are the budget and fiscal responsibility, policy, and employing the Superintendent. These are the areas that the School Committee directly controls and oversees. Caplinger led a discussion regarding the time commitment and need for shared responsibility among the Committee members.
 - A. **Subcommittee work** - Responsibilities of subcommittees were reviewed; they should meet regularly when their work is pertinent, report out monthly to the full school committee, post proper agendas through the superintendent and district office, maintain open meeting law regulations, get minutes to District Office within ten days of every meeting conducted and remember that they are a subcommittee of the full committee and their work is conducted to inform the full committee responsibly. Existing subcommittees were identified: finance, negotiations, Phase 1 & Phase 2 Capital Gift. Policy was a liaison position to get the District started, but the Committee feels it should now be a subcommittee. Liaison assignments are building and grounds, wellness, endowments, curriculum, and strategic planning. Committee discussion identified the desire for a website liaison. Caplinger asked the difference between a liaison and a subcommittee. DiLego responded that subcommittees are appointed by the school committee to carry out work as designated by the school committee. They must adhere to all open meeting law regulations and meeting practices as the full committee would. Liaisons are school committee members who represent the committee on working groups created and overseen usually by the Superintendent. Since they are not public body committees,

there is greater latitude in meeting structure and compliance. Subcommittees report to the school committee directly whereas working groups report to the Superintendent and the liaison informs the committee of the work being done.

- B. **Policy-** A great deal of work was done by the Superintendent in conjunction with MASC to get our policies updated and combined. They are available on line. DiLegio noted that the cover page online needs to be updated in the Committee membership piece. With the manual now set, it is the Committee's responsibility to update and maintain it. The Committee consensus is that this work would be best handled by a subcommittee. MASC sends out regular updates on policy and specific needs arise during the course of the year. The Building Use policy needs to be finalized and ready for the coming school year, and a few policy updates have come from MASC. Conry noted that she would be willing to serve on this committee when it is appointed.
- C. **Finance/Budget** - Caplinger is chair of the Finance Subcommittee. He would like to establish a regular meeting schedule for his subcommittee this school year. Andrea Wadsworth, Assistant Superintendent of Business and Finance, is working to set up the books and spreadsheets to best maximize information and understanding for the Committee going forward. DiLegio discussed the structure for setting the budget and noted that this past year it did not seem evident that the process as the agreement laid out and as she expected had been followed. Much discussion ensued with all agreeing that the process could be better. The Committee would like more evidence of the Councils' involvement in the budget process. To this end, the Committee would like the Council Co-Chairs to bring the budget recommendations forward instead of the Principals in February. DiLegio expressed a desire for a budget workshop with Asst Supt Wadsworth for all School Committee members much later in the year when the process is more established so that all School Committee members can feel more comfortable with understanding the budget. The Regional budget is more complex than the municipal budget format and is a learning curve for the majority of the Committee. There was agreement that such a workshop would be helpful.

- III. **Self-Evaluation:** This is more of a reflective process this year since no goals were developed last fall. The Committee reviewed each area on the MASC self-evaluation form. **Workshops-** Besides the yearly conference the Committee hopes to participate more in the school year presentations from outside people. **Operations-** The chair and the superintendent will meet with all new members for an orientation of sorts. Christina and Ally will make a list of new member concerns/questions they experienced. Roles of the Committee officers was reviewed. The Committee discussed the need to support the chair and help with the work at hand. Caplinger noted that the chair should not be the end all be all of the Committee. It is group work and needs group participation. **Committee/Superintendent Relations** – Terranova observed that the Committee had not supported the Superintendent strongly enough publicly over the past year. The Committee concurred. A strong, positive, supportive relationship is critical to the strength of the Regional District. **Strategic Planning & Fiscal Management** – The strategic plan is underway with Committee support. The group as a whole would like a stronger understanding of the regional budget. **Community Relations** – The Committee feels this is one area that needs the most improvement. We set, as a personal goal. A commitment to have more involvement in events at the three schools.

Members should strive to become involved in whichever school(s) they have the list knowledge. Better communication and access to information for the public is also a priority.

Meetings – It is sometimes difficult to prepare when material comes in last minute. Long meetings lose everyone's attention. The Committee decides that extensive topics should have their own separate meetings. Student and principal reports should be at the beginning of the agenda. It was also stressed that agendas be carefully developed so as to avoid last minute rearranging of items at the meeting. Those attending expect the order as presented. The Committee also discussed public comment. Regulations around this have changed and many school committees are removing it from their monthly agendas. The Committee will review the new regulations and make a determination on this after reviewing.

- IV. **Protocols** – Steve Miller arrives at 2:45 pm. The current School Committee protocols are reviewed. There is much discussion regarding #6-7-8 and school committee direct contact with staff. Subcommittee chairs should be able to connect with the District Office Manager to post agendas they have reviewed with the superintendent. The School Committee chair is a conduit for obtaining information, as is the superintendent. Committee members, without express direction from the Committee, should not be having direct communication with staff regarding district business. Members should encourage others to follow the chain of command and will forward any complaints or criticisms to the Superintendent or Committee Chair- to include the identifying information of the complainant. In general, anonymous complaints and criticisms will not be addressed by the District. Item 14 on the protocol list regarding remote participation needs the brackets and highlighting removed. Otherwise, the Committee is fine with the protocols as they are.

- V. **School Committee Goals**- The school committee goals are tied to the strategic plan and mission statement of the Regional School District. After reviewing the strategic plan, the Committee developed four goals, following the MASC guidelines. The goals as presented here are not finalized. Each member will review them for possible wordsmithing and expansion at our next meeting.

The four goals are as follows:

1. By June 2020, the School Committee will review and adopt relevant policies and support funding for resources which address the social/emotional needs of all children within the regional school district, as measured by policies reviewed, meeting minutes and budgetary commitments.
 - The School Committee will appoint a policy subcommittee to review and update policies
 - The Policy Subcommittee will work with the Superintendent and related Administration to review and bring forward related policies
 - The Finance Subcommittee will work with the Superintendent and related Administration to support budgetary requests that support the social/emotional needs of all students
 - Subcommittees will report back monthly to the full committee on this
2. By June 2020, The School Committee will have worked collaboratively with the Superintendent and senior administrative staff to promote inclusive and diverse curriculum, instruction and cross- cultural experiences which expand student learning

opportunities as measured by agenda items, meetings with the Superintendent and Administration, and meeting minutes.

- The School Committee will meet with the Superintendent to identify needs within the Regional District
- The School Committee will ensure that budget resources are available to support initiatives and align with administrative efforts
- The School Committee will assign a curriculum liaison to work with the Superintendent and/or Curriculum Director

3. By June 2020, the School Committee will have successfully closed out the Mt Greylock school building project as measured by the verified MSBA close out process.

- The School Committee will streamline the process by replacing the School Building Sub-Committee with the current School Committee plus the Superintendent, MCPPO, and Facilities Director, and any other required members
- The School Committee will actively work with and support the Superintendent and District Advisors to facilitate the final process

4. By June 2020, the School Committee will have adopted or developed and implemented a proactive and effective communication plan that improves community engagement and perception as measured by increased community/regional participation at school events/meetings, increased attendance by school committee members at school events, better perceived communication within the Regional District, agenda items and minutes.

- The School Committee will structure agendas to dedicate time at the beginning for student activities/updates and Principal updates
- The School Committee will appoint a liaison to the website workgroup to assist in foster distribution and ease of access of information
- The School Committee will have content in the schools' monthly newsletters to better inform parents
- The School Committee will request receipt of the Principal email blasts which announce upcoming events within all three schools.

VI. **Master Calendar** – The master calendar for the year was reviewed. All felt that the second Thursday of the month at 6 pm works for the regular monthly meeting time. Appointing the Keeper of the Records for the District was added to August. Program of Studies was moved from December to February. Tuition rate was added to January. School Council budget review was also added to January. Caplinger stated he was glad to see school calendar discussion in October so that the process is begun early enough for parents to be informed.

VII. **Mission Statement**- A task force is working with the Superintendent to blend the mission statements from the three individual schools to arrive at an overarching mission statement which reflects the goals and objectives of the Regional District.

VIII. **Review Superintendent Evaluation Process** – The state has developed and is piloting a streamlined evaluation for Superintendents which removes the extraneous items which do not truly reflect the Superintendent's responsibilities. It is also designed to be less confusing and cumbersome for Committee members to complete. Supt Grady has signed the District up to participate in this pilot program. The documents for the evaluation process will not be

available until after August 15th. The Committee discussed the need to stay committed to following the process and its timeline. Committee responsibility in tracking progress on these goals throughout the year was also discussed. Much of the material is presented at meetings and Committee members need to be proactive in noting items that are connected to the Superintendent's goals.

- IX. Strategic Plan** – The strategic plan was included only to inform the Committee goals.
- X. Superintendent Goals** – The Superintendent's goals need to be connected to the School Committee goals as well as the Strategic Plan. Until the Committee adopts goals, the Superintendent's goals cannot be set. Superintendent Grady will be doing a self- reflection during her goal setting process.
- XI. Adjourn** – Miller moved to adjourn at 4:42pm Caplinger seconded. All in favor.

Dear School Committee Members,

We are requesting approval for the Cape Cod Environmental Studies trip and the 2019-2020 fundraising events for the 6th grade class. As you know, this has been an integral part of the 6th grade curriculum for over 40 years. The trip combines an inquiry-based education, as well as experiential and multidisciplinary learning. The trip is packed with place-based activities at a marine environment that is not available in Berkshire County. In addition to broadening knowledge and skills, it ignites passions and promotes environmental conservation ideologies and social awareness. For many it is a rite of passage. Students have the opportunity to travel outside of Berkshire County with their peers, take on new responsibilities that can develop an increased level of confidence and independence, and learn from individuals who are experts in their fields.

Expected fundraising events to support the Cape Cod trip for this year include:

Penny Wars (November) –Parent volunteers run the event. It is a fun classroom competition. Each classroom collects pennies and other coins; silver coins offset pennies. All coins go to the Cape Cod trip.

Gift/magazine drive through Great American (September)- involves students selling gifts and magazines from a catalog. Items are delivered directly to homes or to the school for pick-up depending on the type of order. 40-50% profit depending on items sold.

Candy bar sale beginning in October. These are sold outside of school. Each student sells 2 containers (more or less) of 32 bars.

Dance-A-Thon- Students raise money as pledges and dance from 5:30 to 7p.m. in October. The pledges, admission at the door, concessions, and raffles go toward the trip.

Flower bulbs (February/March)- students sell flowers to relatives and friends anywhere in the country. Bulbs are delivered to their homes in time for planting. 50% of proceeds go toward the trip.

Cookie sale (after winter concert)-Parent and staff volunteers bake holiday cookies for the bake sale held at LES after the Winter Concert. Proceeds go towards the trip.

Corporate Sponsor Letters (January) and Spaghetti Dinner (parent volunteer)

If you have any questions, please call or text Rob Bradley (413-329-5835) or Marsha Vinette (413-770-2187).

Thank you

Tuesday: Mystic Day

6:30-9:00	Driving to Mystic Aquarium
9:00-10:25	Explore the aquarium(be at outdoor eating area by 10:25 for lunch)
10:30	Eat lunch at the outdoor eating area
11:00-12:00	Group 1 goes to Kitchings Classroom for Squid Dissection; Group 2 explores aquarium
12:00-1:00	Group2 goes to Kitchings Classroom for Squid Dissection; Group1 explores aquarium
12:00-2:00	All groups explore aquarium between dissections (XD theatre, Sea Lion Show, stingray petting area, Gift Shop, Birdcage..)
2:00-4:30	Driving to Cape Cod Seacamps
4:30-5:30	Get bunk assignments unpack; make beds, clean up for dinner Complete the nightly weather report
5:30-6:00	Dinner
6:00-8:00	Beach walk/shell collecting, team building activities
8:00-8:45	All showers tonight/clean rooms and shower areas
8:45-9:00	Journal writing/work
9:00	Lights out for wake up at 6:30 am

Wednesday: Ocean Study Day

Early morning beach walk for early risers 6:00am

6:30	Wake up for those not on beach walk
6:30-7:15	Clean bunks/dressed for marsh walk
7:15-7:45	Breakfast/load lunches into daypacks
7:45-8:00	gather daypacks be sure tick/bug repellent and sunscreen are packed and load bus leave no later than 8:00
8:00-8:30	Travel to Wellfleet Audubon for Marine Cruise at Wellfleet Town Pier
8:30-09:00	Load the boat
09:00-11:00	Two hour cruise dragging bottom of ocean floor for ocean life investigations and watch for seal sightings
11:00-12:30	Eat Lunch at Marconi Lookout, walk around the Marconi site, use restrooms
12:30-1:00	Drive to Audubon for Marsh walk and split into 2 groups
1:00-3:00	Marsh walk/Tidal flats studies
3:00-5:00	Doane Rock for picture opportunity and Cedar Swamp walk for more Studies of the cape landscapes
5:00- 5:20	Complete nightly weather report before dinner
5:30-6:00	Dinner
6:30-7:00	Beach walk and then if time play Ping Pong
7:00-8:00	Whale Watch Naturalist Presentation
8:00-8:45	All showers tonight, then clean the rooms/shower areas
8:45-9:00	Journal writing/work
9:00	Lights out for wake up at 6:30

Thursday: Whale Watch/Shopping Day

Early morning beach walk for early risers 6:00am

6:30-7:15	clean room and get dressed for whale watch(dress warm in layers and bring daypack)
7:15-7:45	Breakfast
7:45-8:15	gather daypacks (hat/sunscreen)/lunch in daypack, pass out spending money and load bus
8:15-9:30	Driving to Provincetown need to be there by 9:30
9:45-12:00	Whale Watch (departs at 10:00)
12:30-2:30	Break into chaperone groups and shop/eat
2:30-3:00	Meet back at restrooms to leave (restroom break)
3:00-4:15	Race Point Beach for view of Ocean side rather than Bay side of the Cape and Geology in action through Long Shore Drift. Also good picture opportunities Back to Camp by 4:15
4:15-5:15	driving to camp
5:15-5:30	get ready for dinner
5:30-6:00	Complete nightly weather report before dinner
6:00-7:45	pack luggage then beach walk for final goodbye activity
7:45-8:45	All showers tonight, then clean rooms/shower areas
8:45-9:00	Journal writing/work
9:00	Lights out for wake up at 6:00

Load Luggage tonight

Friday: Plymouth day/Going Home

6:00-6:50	Be sure beds are stripped, bunks are clean and all belongings are in daypacks. Bunks and shower areas should be checked to be sure they are cleaned. Load luggage night before
6:50-7:20	Breakfast
7:20-7:45	gather belongings/load lunches and sunscreen into daypacks/ load bus and leave center no later than 7:45
7:45-9:00	Drive to Jenney Grist Mill Plymouth/Jenney Gristmill tour
9:00-10:30	Tour the Mill/town of Plymouth
10:30-11:00	if time walk to the Mayflower, if not take bus to tour it
11:00-2:00	Mayflower tour and then Lunch at Plimoth Plantation picnic tables
1:50	Tour Plimoth Plantation in chaperone groups, be back to bus by All gift shopping must be done by 1:40 to be sure we are back to bus by 1:50 to be on the road heading home absolutely no later than 2:00(gift shops first maybe?)
2:00-5:00	Heading home Complete weather report on the bus
5:00	Arrive at Lanesborough Elementary School will send robo call if running ahead of or behind schedule

Fundraisers

Magazines on (launch on first week of school)

Candy bars (October)

Dance-a-thon (October)

flower bulbs (February/March)

Penny Wars (November)

Corporate Sponsor Letters (January)

Spaghetti Dinner (January)

Cookie walk (December after winter concert)

CUSTOM SPRING PROGRAM 2020 IN SAN JUAN, PUERTO RICO

April 16 - 26, 2020

A comprehensive custom program in San Juan, Puerto Rico including local study trips, diverse cultural activities and unique opportunities to connect with the community of Puerto Rico.



ACADEMIC PROGRAM AND CULTURAL ACTIVITIES

- On-site program orientation with welcome packets and campus tour of Universidad del Sagrado Corazón (USC)
- Lecture on the History of Salsa Music in Puerto Rico
- Two service learning opportunities
- Local visits in and around San Juan including a guided tour of Old San Juan with visits to Castillo El Morro and San Cristóbal, a short visit to La Perla, cooking class "How to cook the Puerto Rican dish *Mofongo*", dancing class, tour for Loíza aldea with Máscaras or Bomba&Plena workshop, visits to Bottello Gallery, The National Gallery and the Museum of the Americas, full day excursion to El Yunque National Rainforest and Luquillo beach, Museum of Art of Puerto Rico and an afternoon in Isla Verde beach
- Overnight study trip to Casa Pueblo in Adjuntas, a community self-management project. The tour includes visits to the coffee plantation Hacienda Tres Angeles, a lecture on "Ecology and Art: Hand in Hand in Adjuntas", and the visit to Casa Pueblo including the visit to their solar energy system, solar cinema, hydroponic system, plant nursery and butterfly garden
- Day trip to Vieques island, including a lecture on "Vieques US Navy history and their getting out of the island in 2003" and visits to Fortín Conde Mirasol, Laguna Kiani and afternoon at *Read Beach*

ACCOMMODATIONS AND MEALS

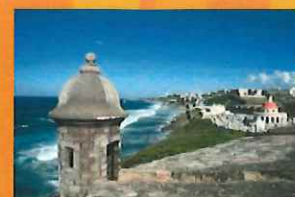
- Nine (9) nights lodging in double rooms at USC dormitories
- One (1) night lodging in multi-person rooms at a Guest House in Adjuntas
- Nine breakfasts included at USC cafeteria, one breakfast at the Guest House in Adjuntas, all lunches, as well as Welcome and Farewell dinners at restaurants. Other meals on own

TRANSPORTATION

- Ground transportation when necessary for all included study trips, excursions and visits, including group arrival and departure transfers to and from the San Juan airport at one designated time.

OTHER PROGRAM INCLUSIONS

- For accompanying professor(s): all program inclusions and lodging in a single bedroom at USC dorms
- Health insurance
- 24/7 support from on-site Resident Director in Puerto Rico, including staff-accompanied visits to clinics on request

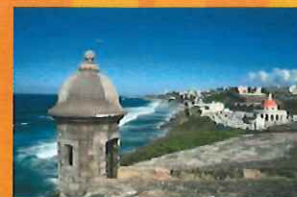


CUSTOM SPRING PROGRAM 2020 IN SAN JUAN, PUERTO RICO

Tentative Itinerary

Thursday, April 16, 2020	Arrival in San Juan airport; Transfer to USC dorms; Orientation and campus tour; Welcome dinner
Friday, April 17	Breakfast at USC; Departure to take Tren Urbano for a tour through the urban areas of the island, stop in University of Puerto Rico; bus to the town of Cataño; ferry to cross the Bay of San Juan; Lunch at local restaurant; visits to El Morro and San Cristóbal; short visit to <i>La Perla Community</i> ; Dinner on own
Saturday, April 18	Breakfast at USC; Departure for an overnight study trip to Adjuntas; visit coffee plantation Hacienda Tres Angeles; Group lunch; Transfer to Guest House; Dinner on own
Sunday, April 19	Breakfast at USC; visit Casa Pueblo in Adjuntas; Lecture "Ecology and Art: Hand in Hand in Adjuntas"; Group lunch; Return to San Juan; Dinner on own
Monday, April 20	Breakfast at USC; Cooking class "How to cook the Puerto Rican dish of Mofongo"; Lunch their mofongos after the class; Lecture "History of Salsa Music in Puerto Rico"; dancing class; service learning activity; Dinner on own
Tuesday, April 21	Breakfast at USC; Early departure to Ceiba to take a Ferry to Vieques island; Lecture "Vieques US Navy history and their getting out of the island in 2003"; lunch at restaurant; visits to Fortín Conde Mirasol and Laguna Kiani; Afternoon at Read Beach; Return to San Juan; Dinner on own
Wednesday, April 22	Breakfast at USC; Day trip to Loíza Aldea; Máscaras or Bomba&Plena workshop; Group lunch; Free afternoon; Return to San Juan; Dinner on own
Thursday, April 23	Breakfast at USC; Visit some Art Galleries and Museums in Old San Juan, such as Botello Gallery, The National Gallery and the Museum of the Américas; Group lunch; service learning activity; Dinner on own
Friday, April 24	Breakfast at USC; Full day excursion to El Yunque National Rainforest, lunch at Luquillo; afternoon in Luquillo beach; Return to San Juan; Dinner on own
Saturday, April 25	Breakfast at USC; Guided tour to Museum of Art of Puerto Rico; group lunch; beach afternoon in Isla Verde; Farewell dinner
Sunday, April 26	Breakfast at USC; Transfer to airport; End of program and departure for U.S

Please note: Announced dates and destinations are subject to change. In the event of a change or cancellation, Spanish Studies Abroad will substitute it with another of equal academic value.



CUSTOM SPRING PROGRAM 2020 IN SAN JUAN, PUERTO RICO

The Center for Cross-Cultural Study and Mount Greylock High School hereby enter into an agreement to develop an **Academic Program in San Juan, Puerto Rico**, for April 16 - 26, 2020 in accordance with the following terms:

PAYMENT SCHEDULE

1st Payment – Program Deposit – 25% of Total Program Cost

This payment is a non-refundable deposit to cover forward costs assumed by CC-CS prior to the start of the program.

Due: *January 16, 2020*

2nd Payment – Final Payment

This payment covers the entire program and will include any credits or debits made as a result of any adjustments to the program or number of participants.

Due: *February 16, 2020*

REFUND POLICY

All Custom Program proposals will include stated deadlines for all payments and materials collection. All Statements of Account will include a detailed description of the CC-CS refund policy. Withdrawal penalties are assessed based on the following guidelines:

- The 25% program deposit is always non-refundable.
- Withdrawal between final payment due date and 30 days prior to participant arrival will incur a penalty of 50% per participant.
- Withdrawal between 29 days and 1 day before the start of a program will incur a penalty of 75% per participant.
- Withdrawal at any point upon arrival or after program start will result in no refund.

TERMS AND CONDITIONS

Any considerable decrease in the exchange rate and/or increase in the inflation rate may affect the final fees. The proposed Program is good until stated expiration, unless extended.

Student applications are due: February 6, 2020

Proposal Expiration Date: January 16, 2020

COSTS

Price per student (15 - 19 students in group) \$ 2,700

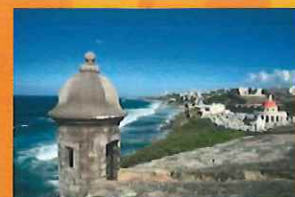
Price based on a minimum of fifteen students and two accompanying professors

Price per student (20 - 24 students in group) \$ 2,550

Price based on a minimum of twenty students and two accompanying professors

Price per student (+25 students in group) \$ 2,450

Price based on a minimum of twenty-five students and two accompanying professors



CUSTOM SPRING PROGRAM 2020 IN SAN JUAN, PUERTO RICO

ACCEPTANCE OF PROPOSAL AND CONTRACT

The Center for Cross-Cultural Study Inc. (CC-CS) makes every effort to protect the welfare and safety of its students. However, CC-CS will not accept responsibility for damage to or loss of property, personal illness or injury, or death, not attributable to the negligence or gross negligence of CC-CS, while a student is on the program. In all matters relating to travel on CC-CS programs, CC-CS holds itself free of any responsibility for any delay, loss, or accident occasioned by the air and land carriers or their agents. The Center for Cross-Cultural Study, S.L. or Edutravel, S.L. (Spanish Corporations

CC-CS reserves the right to change any arrangement set forth in announcements of the program, offering substitutes of equal value, or to cancel the program entirely with full refund. Rates and schedules are subject to change. CC-CS reserves the right to dismiss any student from its programs in violation of any published CC-CS policies for any violation of the sponsoring school's conduct or sexual harassment and misconduct policies. CC-CS further agrees to cooperate with the sponsoring school in determining the school's appropriate responses to such violations.

Each party agrees to be liable for its own negligence and the negligent acts or omissions of its trustees, directors, officers, or employees. Each party further agrees to hold the other party free and harmless and defend and indemnify the other, its trustees, directors, officers, or employees against any and all losses, damages, and/or liabilities incurred by reason of any negligent act or acts by, commissions or omissions by its trustees, directors, officers, or employees in connection with this Agreement.

Neither party assumes any responsibility for travel, incidental or other expenses of students or the other party's staff or faculty members. Each party is an independent contractor in relation to the other and is responsible for paying all compensation and/or benefits to its employees, agents, staff, or contractors, including salaries, wages, benefits, workmen's compensation or disability benefits law, unemployment insurance, or life insurance for any acts, illness, occurrence or event occurring in or relating to or arising out of this Program.



For Mount Greylock High School:

Signature _____

Print Name _____

Print Title _____

Mount Greylock High School

Name of Institution

Date _____

For Spanish Studies Abroad:

Signature _____

Ramón Gallego

Print Name

Finance Director

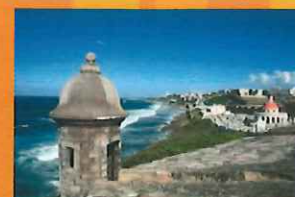
Print Title

The Center for Cross-Cultural Study

Name of Institution

Date _____

Please complete this form and return it via mail, email, or fax to the U.S. office of Spanish Studies.



	Enrollment Estimate	#Male Students	#Female Students	M %	F %	# Student-Athletes	#Male Athletes	#Female Athletes	Male % of Athletes	Female % of Athletes	% Athletes in School	# Co-Curr Participants	% Co-Curr in School	Total Participants (Elim Doubles)	% Total
2018 - 2019	551	258	293	46.8%	53.2%	372	188	184	50.5%	49.5%	68%	226	41%	437	79%
2017 - 2018	541	263	278	48.6%	51.4%	351	193	158	55.0%	45.0%	65%	216	40%	422	78%
2016 - 2017	550	277	273	50.4%	49.6%	353	190	163	53.8%	46.2%	64%	226	41%	426	77%
2015 - 2016	555	287	268	51.7%	48.3%	373	201	172	53.9%	46.1%	67%	188	34%	433	78%
2014 - 2015	551	300	255	54.4%	46.3%	363	204	159	56.2%	43.8%	66%	200	36%	439	80%
2013 - 2014	571	313	273	54.8%	47.8%	376	205	171	54.5%	45.5%	66%	222	39%	436	76%

***Updated 8/5/19**

Mount Greylock Athletic Participation

	2018 - 2019	2017-2018	2016 - 2017	2015-2016	2014-2015	2013-2014	Five Year Average
Fall							
Cross Country (Boys)	54	50	44	54	53	45	51.0
Cross Country (Girls)	48	43	43	33	33	42	40.0
Football*	24	37	30	37	32	31	32.0
Golf*	12	19	18	10	11	19	14.0
Soccer (Boys)	39	42	46	37	34	37	39.6
Soccer (Girls)	48	44	37	48	50	42	45.4
Unified Basketball	14	-	-	-	-	-	14.0
Volleyball*	31	21	25	27	26	25	26.0
Winter							
Alpine Ski (Boys)	0	0	0	-	-	6	0.0
Alpine Ski (Girls)	0	0	0	-	-	3	0.0
Basketball (Boys)	20	20	18	19	22	24	19.8
Basketball (Girls)	18	13	13	22	20	15	17.2
Ice Hockey*	4	8	7	5	5	3	5.8
Nordic Ski (Boys)	54	50	52	53	52	37	52.2
Nordic Ski (Girls)	37	34	42	40	32	37	37.0
Swim (Boys)	0	0	0	1	1	0	0.4
Swim (Girls)	1	2	3	7	6	7	3.8
Wrestling*	10	18	20	31	31	30	22.0
Spring							
Baseball	37	44	41	37	42	42	40.2
Lacrosse (Boys)	37	33	36	37	38	44	36.2
Lacrosse (Girls)	43	35	35	44	36	33	38.6
Softball	24	26	30	31	28	30	27.8
Tennis (Boys)	8	4	9	11	13	19	9.0
Tennis (Girls)	15	16	17	12	11	16	14.2
Track (Boys)	53	50	38	38	44	32	44.6
Track (Girls)	68	50	47	52	43	45	52.0
TOTAL	699	659	651	686	663	664	671.6
STUDENTS INVOLVED	372	351	353	373	363	376	364.7

Update: 8/5/19

L. von Holtz

Mount Greylock Athletic Participation

*These sports are considered single gender sports, though mixed gender teams are allowed and often occur.
The participation numbers represent the total participants, not separated by gender.

Additional notes:

MG is a Wrestling host, so participation numbers represent students from multiple schools.

MG is a guest for Swim and Ice Hockey, MG participants only are included.

Mount Greylock Co-Curricular Participation

	2013 - 2014	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019		Five Year Average
Performances								
Fall Shakespeare	39	35	43	46	37	44		41.0
Winter Musical	27	44	43	51	49	49		47.2
Spring Drama	16	17	11	16	30	24		19.6
MS Drama	6	8	-	8	12	-		9.3
Leadership Opportunities								
NHS	52	48	53	28	30	63		44.4
Student Council	23	30	20	20	20	20		22.0
Students Organizing Change	25	33	31	21	4	21		22.0
Publications								
Echo (School Newspaper)	36	41	30	17	16	16		24.0
Yearbook	22	10	11	9	4	12		9.2
Additional Activities								
Dungeons & Dragons/Kids Who Code	-	-	-	-	-	6		6.0
Gender Sexuality Alliance (GSA)	3	2	15	22	27	23		17.8
Junior Classical League	53	40	41	53	44	38		43.2
MakerSpace	-	-	-	7	4	3		4.7
ModelUN	5	0	6	-	-	14		6.7
MG Off Season Athletic Training	-	-	-	48	36	22		35.3
Register, Educate, Vote (REV)	-	-	-	-	-	21		21.0
Robotics	-	-	-	13	20	12		15.0
Spanish Club	21	8	13	19	16	4		12.0
Writing Club	11	14	32	11	20	13		18.0
Youth Environmental Squad (YES)	6	3	12	6	27	28		15.2
Students Involved	222	189	188	226	216	226		209

Updated 8/5/19

L.von Holtz

ALICE SHAVER FOUNDATION

P.O. Box 147
Williamstown, MA 01267

Trustees

Samuel H. Laitman
Andrew R. Laitman
Catherine L. Burke
Elizabeth L. Hughes

Phone: 413-458-3373

Fax: 413-458-3258

Ms. Mary MacDonald, Principal
Mount Greylock Regional High School
1781 Cold Spring Rd
Williamstown, MA 01267

July 16, 2019

Re: Tax-Free Donation, funding school trips

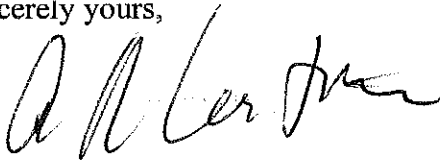
Dear Ms. MacDonald:

Enclosed please find our 2019 donation in the amount of \$5,000.00, for funding your school trips.

Our family is pleased to support your continuing efforts.

We look forward to making similar donations in the future.

Sincerely yours,



Andrew R. Laitman, Trustee
Post Office Box 34
Clementon, NJ 08021
856-676-7700

MOUNT GREYLOCK RSD SCHOOL COMMITTEE

2019-2020 MASTER CALENDAR Agenda Items

August	Thurs, Aug. 8, 2019	6 pm	MGRS Room A109
Master Calendar Approval Student/Parent Handbook Capital Gift Update	MGRS Building Project Update Appoint Records Access Officer	Annual Appoint Treasurer & Assistant Treasurer Authorize Treasurer to Borrow	Policy Review School Committee Goals
September	Thurs, Sept 12, 2019	6 pm	MGRS Room A109
FY19 Budget Wrap-up / FY20 Update Grant Updates	Summer Programming Review/Update Strategic Plan	Special Education/ELL/Title I Updates Superintendent's Goals	Student Activity Accounts Staffing / FTE Updates
October	Thurs, Oct 10, 2019	6 pm	MGRS Room A109
Homeschooling FY20 First Quarter Budget Update	Enrollment Update Review of Executive Session Minutes for Declassification	School Calendar Discussion	School Improvement Plans
November	Thurs, Nov 14, 2019	6 pm	MGRS Room A109
School Committee Reorganization Year End Budget Review	Appoint District Secretary FY21 Budget Timeline & Priority Review	MCAS & Accountability Report DESE/EOY Report	Superintendent's Academic Achievement Award
December	Thurs, Dec 12, 2019	6 pm	MGRS Room A109
Program of Studies Review/Vote Sub. Pay Rates	Mid-Year School Committee Review	Preliminary FY21 Budget Discussion	
January	Thurs, Jan 9, 2020	6 pm	MGRS Room A109
Discussion of FY21 Budget / Preliminary Figures School Council Budget Presentations	FY20 Second Quarter Budget Review Pre-K Child Find Process	Renzi Award Announcement (WES) Pre-K Tuition Discussion	Superintendent Mid-Cycle Review Tuition Rate
February	Thurs, Feb 13, 2020	6 pm	MGRS Room A109
Discussion of FY21 Budget Program of Studies	School Choice Discussion	Preliminary 20-21 School Calendar Discussion	
March	Thurs, March 12, 2020	6 pm	MGRS Room A109
FY21 Budget – VOTE	School Choice Recommendation – VOTE	2020-2021 School Calendar - VOTE	
April	Thurs, April 9, 2020	6 pm	MGRS Room A109
Review of Executive Session Minutes for Declassification	Superintendent Evaluation Process	Annual Plan of Professional Development Activities	
May	Thurs, May 14, 2020	6 pm	MGRS Room A109
Third Quarter FY20 Budget Update	Retreat Planning	Summer Programming	Special Education/ELL/Title I Updates
June	Thurs, June 11, 2020	6 pm	MGRS Room A109
Preliminary Fourth Quarter Budget Report	Line Item Transfer Authority	FY21 Tentative Staffing Updates	Superintendent Evaluation - VOTE
Summer	DATE TBD	TIME TBD	LOCATION TBD
School Committee Goals	2020-2021 Master Calendar	School Committee Self Evaluation	

School Committee Goals

2019-2020

1) By June 2020, the School Committee will review and adopt relevant policies and support funding for resources which address the social/emotional needs of all children within the regional school district, as measured by policies reviewed, meeting minutes and budgetary commitments.

- The School Committee will appoint a policy subcommittee to review and update policies
- The Policy Subcommittee will work with the Superintendent and related Administration to review and bring forward related policies
- The Finance Subcommittee will work with the Superintendent and related Administration to support budgetary requests that support the social/emotional needs of all students
- Subcommittees will report back monthly to the full committee on this

2) By June 2020, The School Committee will have worked collaboratively with the Superintendent and senior administrative staff to promote inclusive and diverse curriculum, instruction and cross- cultural experiences which expand student learning opportunities as measured by agenda items, meetings with the Superintendent and Administration, and meeting minutes.

- The School Committee will meet with the Superintendent to identify needs within the Regional District
- The School Committee will ensure that budget resources are available to support initiatives and align with administrative efforts
- The School Committee will assign a curriculum liaison to work with the Superintendent and/or Curriculum Director

3) By June 2020, the School Committee will have successfully closed out the Mt Greylock school building project as measured by the verified MSBA close out process.

- The School Committee will streamline the process by replacing the School Building Sub-Committee with the current School Committee plus the Superintendent, MCPPO, and Facilities Director, and any other required members
- The School Committee will actively work with and support the Superintendent and District Advisors to facilitate the final process

4) By June 2020, the School Committee will have adopted or developed and implemented a proactive and effective communication plan that improves community engagement and perception as measured by increased community/regional participation at school events/meetings, increased attendance by school committee members at school events, better perceived communication within the Regional District, agenda items and minutes.

- The School Committee will structure agendas to dedicate time at the beginning for student activities/updates and Principal updates
- The School Committee will appoint a liaison to the website workgroup to assist in foster distribution and ease of access of information
- The School Committee will have content in the schools' monthly newsletters to better inform parents
- The School Committee will request receipt of the Principal email blasts which announce upcoming events within all three schools.

ID	<div><div></div><div>i</div></div>	Task Mode	Task Name	Duration	Start	Finish	Jul 21, '19							Jul 28, '19							Aug 4, '19							Aug 11, '19							Aug 18, '19							Aug 25, '19						
							S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	
1		<div><div></div><div>➡</div></div>	Misc Scope	13 days	Mon 8/5/19	Wed 8/21/19																																										
2		<div><div></div><div>🚀</div></div>	Modify Window Sashes	1 day	Mon 8/5/19	Mon 8/5/19																																										
3		<div><div></div><div>🚀</div></div>	Order / Install Limiters in OT/PT and Band Practice Areas	1 day	Wed 8/21/19	Wed 8/21/19																																										
4		<div><div></div><div>🚀</div></div>	Complete Heat Trace Scope	3 days	Mon 8/12/19	Wed 8/14/19																																										
5		<div><div></div><div>🚀</div></div>	Replace Door Sweeps	8 days	Thu 8/8/19	Mon 8/19/19																																										
6		<div><div></div><div>🚀</div></div>	Remove and Replace MCT	2 days	Thu 8/8/19	Fri 8/9/19																																										
7		<div><div></div><div>🚀</div></div>	Reseed (weather dependant)	1 day	Thu 8/15/19	Thu 8/15/19																																										
8		<div><div></div><div>🚀</div></div>	Mow Bus Loop Island	1 day	Wed 8/14/19	Wed 8/14/19																																										
9		<div><div></div><div>🚀</div></div>	Replace gasketing at third floor storefront and seal Door A23	1 day	Wed 8/14/19	Wed 8/14/19																																										
10		<div><div></div><div>➡</div></div>																																														
11		<div><div></div><div>➡</div></div>	District Items	14 days	Mon 8/12/19	Thu 8/29/19																																										
12		<div><div></div><div>🚀</div></div>	Move back into MDF	1 day	Mon 8/12/19	Mon 8/12/19																																										
13		<div><div></div><div>🚀</div></div>	Move back into 2nd Floor Offices	1 day	Tue 8/13/19	Tue 8/13/19																																										
14		<div><div></div><div>🚀</div></div>	Athletics Begin	1 day	Thu 8/22/19	Thu 8/22/19																																										
15		<div><div></div><div>🚀</div></div>	Tours After 3PM	3 days	Tue 8/27/19	Thu 8/29/19																																										
16		<div><div></div><div>🚀</div></div>	New Teacher Orientation	2 days	Mon 8/26/19	Tue 8/27/19																																										
17		<div><div></div><div>🚀</div></div>	Opening Day for Teachers	1 day	Wed 8/28/19	Wed 8/28/19																																										
18		<div><div></div><div>🚀</div></div>	MGRS teachers in the building	1 day	Thu 8/29/19	Thu 8/29/19																																										
19		<div><div></div><div>➡</div></div>																																														
20		<div><div></div><div>🚀</div></div>	Carpet Tile Replacement	23 days	Tue 7/23/19	Thu 8/22/19																																										
21		<div><div></div><div>🚀</div></div>	Grind Flooring	7 days	Tue 7/23/19	Wed 7/31/19																																										
22		<div><div></div><div>🚀</div></div>	Recommendation of Flooring Remediation from AOR	1 day	Wed 7/24/19	Wed 7/24/19																																										
23		<div><div></div><div>🚀</div></div>	Vacuum Floor and Prep with Ardex Moisture Resistant	2 days	Mon 8/5/19	Tue 8/6/19																																										
24		<div><div></div><div>🚀</div></div>	Sand and Tape Walls	3 days	Sat 7/27/19	Tue 7/30/19																																										
25		<div><div></div><div>🚀</div></div>	Prime Walls	4 days	Wed 7/31/19	Mon 8/5/19																																										
26		<div><div></div><div>🚀</div></div>	Paint Walls	4 days	Tue 8/6/19	Fri 8/9/19																																										
27		<div><div></div><div>🚀</div></div>	Install Concrete Mender, Grind, and Ardex MRF Band Slab	3 days	Tue 8/6/19	Thu 8/8/19																																										
28		<div><div></div><div>🚀</div></div>	Release Kovara MBX Sheet Applied Membrane	2 days	Thu 7/25/19	Fri 7/26/19																																										
29		<div><div></div><div>🚀</div></div>	Kovara MBX Acclimation	3 days	Mon 7/29/19	Wed 7/31/19																																										
30		<div><div></div><div>🚀</div></div>	Install Kovara MBX Sheet Applied Membrane	10 days	Wed 7/31/19	Tue 8/13/19																																										
31		<div><div></div><div>🚀</div></div>	Purple Carpet Tile lead time	3 days	Fri 8/2/19	Tue 8/6/19																																										
32		<div><div></div><div>🚀</div></div>	Install Tile Carpet and Base	8 days	Tue 8/6/19	Thu 8/15/19																																										
33		<div><div></div><div>🚀</div></div>	Build 6mil Poly stick frame and protect servers in MDF	1 day	Wed 8/7/19	Wed 8/7/19																																										
34		<div><div></div><div>🚀</div></div>	Grind MDF Flooring	2 days	Thu 8/8/19	Fri 8/9/19																																										
35		<div><div></div><div>🚀</div></div>	Gray Carpet Tile lead time	3 days	Fri 8/2/19	Tue 8/6/19																																										
36		<div><div></div><div>🚀</div></div>	Movers to put spaces back together	5 days	Thu 8/15/19	Wed 8/21/19																																										

Project: MT Greylock Close-out
Date: Tue 8/6/19

Task ▬ Project Summary ▬ Manual Task ▬ Start-only [Deadline ↓

Split ⋯ Inactive Task ▬ Duration-only ▬ Finish-only] Progress ▬

Milestone ◆ Inactive Milestone ◇ Manual Summary Rollup ▬ External Tasks ▬ Manual Progress ▬

Summary ▬ Inactive Summary ▬ Manual Summary ▬ External Milestone ◆

Page 1

ID	<div><div></div><div>i</div></div>	Task Mode	Task Name	Duration	Start	Finish	Jul 21, '19							Jul 28, '19							Aug 4, '19							Aug 11, '19							Aug 18, '19							Aug 25, '19						
							S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	
1		<div><div></div><div></div></div>	Misc Scope	13 days	Mon 8/5/19	Wed 8/21/19																																										
2		<div><div></div><div></div></div>	Modify Window Sashes	1 day	Mon 8/5/19	Mon 8/5/19																																										
3		<div><div></div><div></div></div>	Order / Install Limiters in OT/PT and Band Practice Areas	1 day	Wed 8/21/19	Wed 8/21/19																																										
4		<div><div></div><div></div></div>	Complete Heat Trace Scope	3 days	Mon 8/12/19	Wed 8/14/19																																										
5		<div><div></div><div></div></div>	Replace Door Sweeps	8 days	Thu 8/8/19	Mon 8/19/19																																										
6		<div><div></div><div></div></div>	Remove and Replace MCT	2 days	Thu 8/8/19	Fri 8/9/19																																										
7		<div><div></div><div></div></div>	Reseed (weather dependant)	1 day	Thu 8/15/19	Thu 8/15/19																																										
8		<div><div></div><div></div></div>	Mow Bus Loop Island	1 day	Wed 8/14/19	Wed 8/14/19																																										
9		<div><div></div><div></div></div>	Replace gasketing at third floor storefront and seal Door A23	1 day	Wed 8/14/19	Wed 8/14/19																																										
10		<div><div></div><div></div></div>																																														
11		<div><div></div><div></div></div>	District Items	14 days	Mon 8/12/19	Thu 8/29/19																																										
12		<div><div></div><div></div></div>	Move back into MDF	1 day	Mon 8/12/19	Mon 8/12/19																																										
13		<div><div></div><div></div></div>	Move back into 2nd Floor Offices	1 day	Tue 8/13/19	Tue 8/13/19																																										
14		<div><div></div><div></div></div>	Athletics Begin	1 day	Thu 8/22/19	Thu 8/22/19																																										
15		<div><div></div><div></div></div>	Tours After 3PM	3 days	Tue 8/27/19	Thu 8/29/19																																										
16		<div><div></div><div></div></div>	New Teacher Orientation	2 days	Mon 8/26/19	Tue 8/27/19																																										
17		<div><div></div><div></div></div>	Opening Day for Teachers	1 day	Wed 8/28/19	Wed 8/28/19																																										
18		<div><div></div><div></div></div>	MGRS teachers in the building	1 day	Thu 8/29/19	Thu 8/29/19																																										
19		<div><div></div><div></div></div>																																														
20		<div><div></div><div></div></div>	Carpet Tile Replacement	23 days	Tue 7/23/19	Thu 8/22/19																																										
21		<div><div></div><div></div></div>	Grind Flooring	7 days	Tue 7/23/19	Wed 7/31/19																																										
22		<div><div></div><div></div></div>	Recommendation of Flooring Remediation from AOR	1 day	Wed 7/24/19	Wed 7/24/19																																										
23		<div><div></div><div></div></div>	Vacuum Floor and Prep with Ardex Moisture Resistant	2 days	Mon 8/5/19	Tue 8/6/19																																										
24		<div><div></div><div></div></div>	Sand and Tape Walls	3 days	Sat 7/27/19	Tue 7/30/19																																										
25		<div><div></div><div></div></div>	Prime Walls	4 days	Wed 7/31/19	Mon 8/5/19																																										
26		<div><div></div><div></div></div>	Paint Walls	4 days	Tue 8/6/19	Fri 8/9/19																																										
27		<div><div></div><div></div></div>	Install Concrete Mender, Grind, and Ardex MRF Band Slab	3 days	Tue 8/6/19	Thu 8/8/19																																										
28		<div><div></div><div></div></div>	Release Kovara MBX Sheet Applied Membrane	2 days	Thu 7/25/19	Fri 7/26/19																																										
29		<div><div></div><div></div></div>	Kovara MBX Acclimation	3 days	Mon 7/29/19	Wed 7/31/19																																										
30		<div><div></div><div></div></div>	Install Kovara MBX Sheet Applied Membrane	10 days	Wed 7/31/19	Tue 8/13/19																																										
31		<div><div></div><div></div></div>	Purple Carpet Tile lead time	3 days	Fri 8/2/19	Tue 8/6/19																																										
32		<div><div></div><div></div></div>	Install Tile Carpet and Base	8 days	Tue 8/6/19	Thu 8/15/19																																										
33		<div><div></div><div></div></div>	Build 6mil Poly stick frame and protect servers in MDF	1 day	Wed 8/7/19	Wed 8/7/19																																										
34		<div><div></div><div></div></div>	Grind MDF Flooring	2 days	Thu 8/8/19	Fri 8/9/19																																										
35		<div><div></div><div></div></div>	Gray Carpet Tile lead time	3 days	Fri 8/2/19	Tue 8/6/19																																										
36		<div><div></div><div></div></div>	Movers to put spaces back together	5 days	Thu 8/15/19	Wed 8/21/19																																										
Project: MT Greylock Close-out Date: Tue 8/6/19			Task	<div><div></div><div></div></div>	Project Summary	<div><div></div><div></div></div>	Manual Task	<div><div></div><div></div></div>	Start-only	<div><div></div><div></div></div>	Deadline	<div><div></div><div></div></div>																																				
			Split	<div><div></div><div></div></div>	Inactive Task	<div><div></div><div></div></div>	Duration-only	<div><div></div><div></div></div>	Finish-only	<div><div></div><div></div></div>	Progress	<div><div></div><div></div></div>																																				
			Milestone	<div><div></div><div></div></div>	Inactive Milestone	<div><div></div><div></div></div>	Manual Summary Rollup	<div><div></div><div></div></div>	External Tasks	<div><div></div><div></div></div>	Manual Progress	<div><div></div><div></div></div>																																				
			Summary	<div><div></div><div></div></div>	Inactive Summary	<div><div></div><div></div></div>	Manual Summary	<div><div></div><div></div></div>	External Milestone	<div><div></div><div></div></div>		<div><div></div><div></div></div>																																				
Page 1																																																

