

**Mount Greylock Regional School District School Committee  
Finance Subcommittee**

**Location:** Zoom Remote Meeting **Date:** June 24, 2021 **Time:** 4:00 PM

**Present:** Ursula Maloy, Steve Miller

**Absent:** Carrie Greene

**Also Present:** Joe Bergeron

Open Session Agenda

- I. Call to order
- II. Approval of meeting minutes – June 3, 2021 VOTE
- III. Review of warrants  
Payroll  
Accounts Payable
- IV. Long Range Campus Planning - standing item
- V. Field Project Bid Documents – update
- VI. Other items for discussion not reasonably anticipated by the chair 48 hours before the meeting.
- VII. Motion to adjourn

Open Session Agenda

- I. Call to order: 4:03pm (chaired by Secretary Miller as Chair Greene absent)

Approval of meeting minutes -- June 3, 2021 VOTE

Moved by Maloy, seconded by Miller.

Passes unanimously (Maloy aye, Miller aye)

- II. Review of warrants  
Payroll  
Accounts Payable

Have been signed by appropriate people.

Approaching end of fiscal year, will have a series of cleanup warrants to finish things in fiscal year '21 and then move into fiscal year '22.

- III. Long Range Campus Planning - standing item

Joe: this summer have a series of contractors invited to give estimates for renewal, such as flooring, roofing across LES/WES. Will be part of planning for next few fiscal years as we see what needs to be done at the elementary schools.

We are able to transfer E&D and others into CDs and other accounts that bear a bit more interest than savings, something that we are looking at with our auditors. Should have more on that in early July.

#### IV. Field Project Bid Documents – update

Joe: Documents that were posted for potential bidders are in the packet, 350 pages of specifications of materials, depths, approaches to doing things in the schematics.

Good news: Have to have a pre-bid meeting, anyone can show up and ask questions so can hopefully develop better bids. Pleasantly surprised that had five companies show up yesterday for that meeting, and two others indicated that they were planning on bidding but could not make. All the bids will be in by 2pm on June 30<sup>th</sup>, hence our meeting at 5pm that day.

School committee can choose not to go forward, cannot choose a higher bidder just because prefer their company. Have to choose the lowest price by a company that satisfies the technical requirements. If have two bids that are below and one is \$10 less, must go with the \$10 less. We do first review to make sure companies meet the technical requirements of the contract. State's intention is for no judgement call.

Have a tight damages clause in the contract.

#### V. Other items for discussion not reasonably anticipated by the chair 48 hours before the meeting.

Joe: Have spent week with auditors looking at fiscal year '20. We are audited annually. Typically audits happen Nov/Dec/Jan following close of fiscal year on July 1. Due to covid everything is delayed, hopeful will get documentation from them till middle of July. Will send to Finance Committee and then full committee.

#### VI. Motion to adjourn

Motion by Maloy, seconded by Miller, passes unanimously (Maloy aye, Miller aye).

Adjourned at 4:20pm.

Minutes by Steven Miller, Secretary.

Approved 7.15.21