

**Mount Greylock Regional School District School Committee  
Finance Subcommittee**

**Location:** Zoom Remote Meeting **Date:** June 3, 2021 **Time:** 4:00 PM

**Present:** Carrie Greene, Ursula Maloy, Steve Miller

**Also Present:** Joe Bergeron

Open Session Agenda

- I. Call to order
- II. Approval of meeting minutes - May 20, 2021 VOTE
- III. Review of warrants  
Payroll  
Accounts Payable
- IV. Williams College Capital Gift
  - A. College to district cost reimbursements
  - B. Perkins Eastman direct bill
- V. Long Range Campus Planning - standing item
- VI. Field Project Bid Documents – update other items for discussion not reasonably anticipated by the chair 48 hours before the meeting.
- VII. Motion to adjourn

Open Session Agenda

- I. Call to order: 4:01pm
- II. Approval of meeting minutes - May 20, 2021 VOTE  
Moved by Maloy, seconded by Miller.  
  
Added some documents that were referenced.  
These were from screen shots of something presented. Add that.  
  
Also in Point VI say that Steve’s comments is about graduation.  
  
Passes unanimously (Greene aye, Maloy aye, Miller aye)
- III. Review of warrants  
Payroll  
Accounts Payable  
  
Have been signed by appropriate people.  
W6970 is retirement withholdings, 941 is payroll deductions.

- IV. Williams College Capital Gift
  - A. College to district cost reimbursements
  - B. Perkins Eastman direct bill

First is an item already paid and the college will reimburse the district, second is an item sending to the college for direct pay.

Final bill for district trailer.

Deposits for storage facility.

Carrie: how do you know what can be paid by the college, what needs to be reimbursed?

Joe: Steel required a check from future owner, certified mailed, so was something we didn't have any good way to make that, so went to the college first. With the trailer invoices / A1 invoice not sure why the district paid directly and then college reimburse, but in the agreement is one way to do it.

Carrie: Rather than sending lots of small invoices to the college can combine.

Perkins-Eastman from last few months: \$28,600, asking the college to pay directly.

- V. Long Range Campus Planning - standing item

Flipped and doing VI before V.

- VI. Field Project Bid Documents – update

Joe: Project authorized almost 2 months ago to go out to bid. Design team repeatedly submits documents that have been terrible, inaccuracies, inconsistencies, referenced us as wrong school in wrong town. Mess of a process. At this point we have documents that hopefully later today will be ready to post and go to bid. Major concern is the project is supposed to break ground July 5<sup>th</sup>, if the contract isn't awarded till June 20<sup>th</sup> or so that doesn't give much time, not a good way to go about it. Design team and others have said not ideal but doable, will have multiple qualified bidders. Don't feel very comfortable but not sure we have a better path.

Steve: Any compensation for delays / inaccuracies?

Joe: No, nothing for delays for schedule. Not in a position to enforce that. I would like to request that if we don't receive bids that are workable that they commit to updating the documents at no additional cost next spring.

Steve: I was going to say that or to move on to someone else.

Joe: Understand, lot of work to bring in someone new. Hope Perkins-Eastman in any subsequent work would deal with what has been a Traverse Landscape Architects Failure to complete documents in a way that will lead to accurate, faithful, predicible bids. Up until last week they were still drawing roads as 24 feet when have been clear 20 feet now.

Carrie: We are paying for Perkins-Eastman lack of oversight here, not sure how comfortable I am with them continuing to be involved. What is our cut-off date with docs going out to bid? What is the latest we can break ground and not run a risk of interfering with the fall season?

Joe: July 12<sup>th</sup>. Also good that lot of bidders are local. Think will get good bids and scheduling.

The full School Committee has given authorization for bids to go out.

Joe: Will try to schedule a meeting with full school committee to review

Carrie: Can there be some training to help the committee know what to look for?

Joe: Thankfully once received really is just going to be who is offering the best price. Documents have to be out for 3 weeks, hoping to post tomorrow. Hope to open bids around June 25<sup>th</sup>, after giving tours to potential bidders.

**Returning to  
ITEM V: Long Range Campus Planning - standing item**

Ursula will talk to Joe in the near future.

Joe: Have asked Tim Sears (buildings and grounds) about the work done over the last few years where exploratory quotes / ballpark pricing for redoing floors, what are options now that weren't available when LES/WES were built, what does it mean that LES has two different types of roofing materials, .... Have asked Tim to compile what he has, sifting thru filing cabinets is maddening.... Will structure that within a larger framework, working on it but nothing to present now.

Players: Tim Sears is director of buildings and grounds. Under him is custodial staff at the three schools.

Rob Wnuk: Director of Operations: HVAC systems, building automation systems, powerschool, ....

Joe Bergeron: Work with both, more on business side. Tim reports to Joe, Rob to Superintendent.

The history of the fields gift was discussed to bring the Finance Committee membership up to date on how we got to where we are now.

VII. Other items for discussion not reasonably anticipated by the chair 48 hours before the meeting.

VIII. Motion to adjourn

Motion by Maloy, seconded by Miller, passes unanimously (Greene aye, Maloy aye, Miller aye).

Adjourned at 4:45pm.

Minutes by Steven Miller, Secretary.

Approved 6.24.21