



Committee Chair Report

School Year: 2020-2021

Prepared by: Erin Davies

Date: August 22, 2021

Committee Name: Yearbook

Committee Chair(s): Erin Davies

Co-Worker(s): One parent volunteer from each classroom

What We Accomplished and When: Due to COVID-19, the yearbook was not started until late winter/early spring. Volunteers from each class were recruited to help obtain pictures for the yearbook from individual families as parent photographers were not allowed in the school due to COVID and several students were in the CLA. The books were given to students the last week of school.

When job was started and completed: Late winter/early spring - last week of school

Resources used/needed: We partnered with the Herff Jones yearbook company, and used their website to make & order the books. We also used paper order forms that were passed out at the school or could be printed at home & mailed in to the school.

Monies Used/Profits Gained: We charged \$17 per book. The PTA helped cover the cost of books for the school office, library and a few damaged books. They also covered a small price difference due to fees on PayPal & to cover the difference of the actual cost of the books (\$17.09). Profit was \$13.22.

Difficulties: Starting late in the school year made it more challenging to make the same quality book in a shorter amount of time. Also, including students from other schools and obtaining their school portraits was difficult.

Suggestions for Next Year: Delegate more responsibilities and hope that we will be able to have parent volunteers take pictures during school events, class parties, etc.

Other Comments: I ordered 301 books, plus Herff Jones sent 15 extras, and we still could have used a few more copies. I will order even more for this coming year.