



Advanced Math & Science Academy Charter School

Board of Trustees Meeting

Date and Time

Thursday August 19, 2021 at 6:00 PM EDT

Meeting will be held via remote participation See AMSA web site for information on accessing meeting

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Call the Meeting to Order		Roger Jarrett	5 m
Meeting recorded and is live streaming on AMSA Facebook page.			
Announce BOT members in attendance			
Appoint timekeeper			
Exec Session: Purchase or lease of real estate -- will not reconvene			
B. Record attendance and guests		Sara Snow	2 m
C. Public Comment		Roger Jarrett	10 m
Liz Saul will coordinate the order of comment; please email Liz Saul lsaul@amsacs.org to sign up for public speak or request at this time			

	Purpose	Presenter	Time
Call for Public speakers			
Each Speaker: Please state your name and topic			
D. Flag Board discussion items from Public Speak	Discuss	Roger Jarrett	2 m
II. Votes			6:19 PM
A. Approve minutes meeting 29 July 2021	Approve Minutes	Roger Jarrett	2 m
B. Updates to Registrar's procedures	Vote	Sheila Kelly	5 m
Approved in Governance co-presenter Sara Snow			
III. Building and Campus improvement Financing Update			6:26 PM
A. Locked in rate for building purchase and campus improvement Rate lock and process approved in Finance Committee	FYI	Liana McLaren	5 m
IV. Reports			6:31 PM
A. Executive Director Report	FYI	Ellen Linzey	25 m
Please hold followup questions for the Q&A session			
B. Executive Director report Q&A	Discuss	Ellen Linzey	10 m
C. Parent Representative Report	FYI	Bela Gorman	5 m
D. Faculty Representative Report	FYI	Zakery Oglesby	5 m
E. Flag Board discussion items	Discuss	Roger Jarrett	2 m
Check for board discussion items from ED, Faculty, and Parent reports			
V. Chair Business			7:18 PM
A. Chair Business	FYI	Roger Jarrett	5 m
VI. Committee Reports			7:23 PM

	Purpose	Presenter	Time
A. Education Committee	FYI	Liz Saul	10 m
B. Governance Committee report	FYI	Sheila Kelly	10 m

C. Finance Committee report	FYI	Kristin Carney	10 m
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D. Development Committee Report	FYI	Benjamin Hammel	10 m
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Fundraising and Feasibility Study Update
golf tournament update co-presenter Maura Webster

VII. BOT discussion of items flagged from Public Speak, ED, Faculty Rep, Parent Rep **8:03 PM**

Topics as needed; time for discussion to be determine by BOT

A. Discuss topics and determine next step(s) for each topic nominated	Discuss	Roger Jarrett	10 m
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VIII. Meeting Wrap Up **8:13 PM**

A. Review action items from past BOT meetings	Discuss	Roger Jarrett	5 m
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C.Summary of Action Items

Parking lot: Items will not be discussed unless there is an update during Committee reports

- 1: Starting soon BOT meeting will pilot using a consent agenda update in September
- 2: Strategic goal framework -- being worked on by Governance Committee led by Sowmini
- 3: Committees to create and publish SMART Goals in Board on Track
- 4: Roger to work with Ben Hammel and Sowmini Sampath on creating metrics tied to our mission, core values, and vision. (on hold)
- 5: Governance will work with Kristen to review revised Investment Policy provided by the Finance Committee.
- 6: Committees to create and publish SMART Goals in Board on Track

B. Meeting Effectiveness Assessment	Discuss	Roger Jarrett	5 m
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Discuss and Assess remote participation including

- What challenges or problems did we face?
- What are our best practices?
- What should we do the same or different next meeting?
- ...

C. Collect Candidate Agenda Items and Action items for August 2021 BOT Meeting	Discuss	Roger Jarrett	5 m
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From Board Topic calendar and carry forward from previous meetings

	Purpose	Presenter	Time
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September:

- Appoint BOT Survey task force (Roger)
- AP and SAT results (Ellen)
- OML BOT training (Sheila)

D. Summary of Action Items	Discuss	Roger Jarrett	5 m
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IX. Closing Items

8:33 PM

A. Call for motion to go into executive session	Vote	Roger Jarrett	2 m
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Executive session for Purchase/Lease of Facilities will not reconvene in open session

B. Executive Session	FYI	Roger Jarrett	
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C. Adjourn Meeting	Vote		
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