



Family Guide to Returning to Town 2021-22

As of August 13, 2021

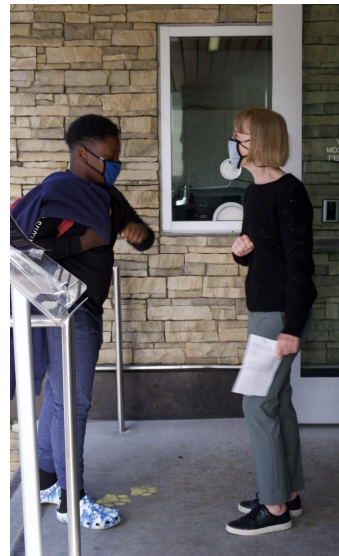


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Introduction

Background: We created the first version of this guide in August 2020 as we prepared to welcome students back to campus for the 2020-21 school year. As we enter the 2021-22 school year, COVID-19 remains a factor in our daily planning and protocols, with specific requirements from the San Francisco Department of Public Health (SFPDH) and our prioritization of safety and health. We will continue to update this guide as needed, incorporating significant changes from the SFPDH and other governing bodies. We remain committed to maximizing learning and supporting the emotional health of every boy.

Guiding Principles 2.0: From the onset of our planning, we relied on several guiding principles in determining our school model. The safety and health of our students and employees top that list and as we go through our preparations, we feel confident we are creating as safe an environment for our students, teachers, and staff as we can by meeting or exceeding applicable health guidelines. These guiding principles are to:

- Continue to prioritize community health, safety and wellness
- Maximize engaging student educational experiences in alignment with our strategic plan and build on our foundation of academic excellence
- Prioritize relationship- and community-building to enhance belonging across all constituencies
- Continue to celebrate and support our outstanding faculty and staff
- Continue to adapt operations as SFPDH guidelines change, integrating lessons learned
- As always, align with our Mission and Town Values
“Learning is prized, love of school is essential and boyhood is celebrated.”
Respect – Curiosity – Belonging – Integrity – Joy

This living document provides a preview of our plans which are subject to change and updating. Following closure in March 2020, school reopening required an extensive approval process by the SFPDH. Our approval issued in September 2020 remains valid and we plan to welcome K-8 students to campus for the 2021-22 school year. We remain prepared for the possibility of campus closure pending guidance or directives from the SFPDH or school-based decisions.



Taskforce and Team Members: Throughout the process of designing the reopening model in 2020, a group of administrators, teachers and trustees demonstrated dedication, creativity and commitment to this task. The Board of Trustees endorsed the decision to reopen school last fall and has been committed to researching all options for educating our boys while keeping our community healthy and safe.

Academic Program Development: Aaron Brill, Director of Technology Integration and Engineering Thinking; Lorri Hamilton Durbin, Head of School; Peggy Laurent, Lower School Head; Jennifer Liu, Director of Teacher Development and Strategic Initiatives; Nick Malick, Upper School Head; Corbett Simons, Director of Teaching, Learning and Innovation; Christopher Sokolov, Technology and Research Consultant

Town Board 2020 COVID-19 Task Force: Ann Chen, Jugdeep Bal, Tomoko Fortune, Sophie Hayward, Ward Waltemath, and Dr. Julia Wong

Facilities 2020 Task Force: Lorri Hamilton Durbin, Head of School; Ann Chen, former Board Chair; Aaron Brill, Director of Technology Integration and Engineering; Ruben Cerda, Head of Maintenance and Security; Nancy Doty, former CFO; Peggy Laurent, Head of Lower School; Jennifer Liu, Director of Teacher Development and Strategic Initiatives; Nick Malick, Head of Upper School; Christopher Sokolov, Technology and Research Consultant; and Dr. Julia Wong, Trustee

Scheduling 2021: Nick Malick, Head of Upper School and Committee Chair; Peggy Laurent, Head of Lower School; Curt Goehring, Director of Athletics; teachers Greg Beaudoin, Jessica Boualavong, Aidan Coffino, Javin deMello-Folsom, Kelley Masters, Kimberly Paton, and Caitlin Shapiro; and Lesya Westerman, Assistant to Division Heads/Registrar.

Much of our scientific data was sourced from [UCSF Department of Medicine COVID-19 Medical Grand Rounds](#) and [UCSF Collaborative to Advise on Reopening Education Safely](#) as well as the latest guidance from the American Academy of Pediatrics, the San Francisco and California Departments of Public Health, the Centers for Disease Control and Prevention, and the New England Journal of Medicine.



Health and Safety Protocols

Background: We are following state and local guidelines which provide specific physical, facilities, and staffing requirements on how to operate a school while mitigating the potential risk of COVID-19 transmission.

We must recognize that there is no such thing as **zero risk** and we cannot guarantee a zero transmission strategy. Our goal is to mitigate risk and reduce harm. A single control strategy alone cannot prevent the transmission of disease, but multiple strategies together layer to create a greater chance of protection. We know that COVID-19 vaccination of all eligible adults and children is one of the most effective ways to decrease risk in schools and we strongly encourage all eligible members of the Town School for Boys community to get vaccinated.

Student cohorts: Cohorting is not required for the 2021-22 school year. Each grade will return to two sections, with smaller class groupings for some courses in grades 5-8.

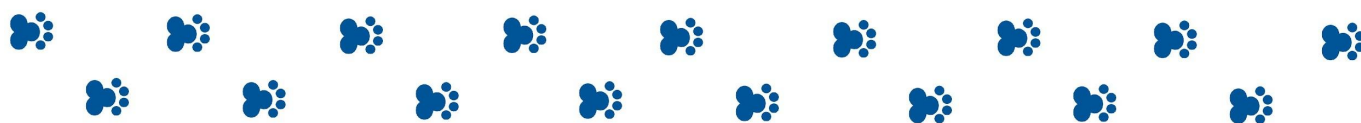
Physical distancing: Physical distancing is not required for the 2021-22 school year, though it remains a recommendation when students are unmasked and stationary (e.g., eating lunch). We will continue to distance students indoors and outdoors during lunch and snack.

Frequent handwashing: We know that regular handwashing is critical to eliminate germs. Students will routinely cleanse their hands throughout the day, especially before and after eating. Hand

sanitizer stations will remain available throughout the building.

Ventilation: In 2020, we upgraded our air filters to MERV-13 in every space, and we will continue to run our central ventilation at greater frequency to have increased, regular fresh air exchange. Classroom windows will remain open during the day provided air quality is good (see page 8 for more information about air quality). In addition, we have HEPA-filter air purifying units in all offices and classrooms to further enhance air circulation and filtration.

Face coverings: For equity, consistency, and quality control, we are providing two additional cloth masks with built-in filters for all returning students and employees,



and three masks for all students and employees new to the Town community. The masks are Town blue and made of bamboo fiber; fitted with thin MERV-16 rated filters; sized for children and adults; with adjustable ear loops and a thin wire sewn inside the top border to ensure a customized fit. These are the only face coverings allowed to be worn at school, except for employees who request a school-provided N95 mask. Masks will be worn by students and employees on campus at all times, and can only be removed during lunch, recess, or other extended time periods outdoors.

Mask-wearing continues as one of the conditions in the [Community Health Pledge](#) that all families and employees are required to sign before returning to school. Please [see here](#) for additional information on school masks, including instructions for use and care, distribution details, and a website link for families to purchase additional, if desired.

Cleaning and sanitation: Routine disinfection to prevent COVID-19 is no longer recommended to schools as surfaces are not a significant route of transmission. Town always prioritizes a clean and healthy school environment. If someone who has been on campus tests positive for COVID-19, deep cleaning and disinfection protocols will be

implemented, and all spaces the person was in will be closed and disinfected.

Periodic Inspections: We will conduct periodic inspections using the [COVID-19 Inspections Form](#) to identify unhealthy school conditions, practices, and procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.

Health and safety training: All students and employees will undergo training at the start of school to orient them to school COVID-19 health and safety protocols. We will provide additional training sessions throughout the year as we learn about new guidelines.

On-campus volunteers and visitors: According to SFDPH guidance, non-essential visitors to campus should be limited. In order to open our doors to the community while protecting the health of our students and our employees, we are requiring that all volunteers and visitors entering the building be fully vaccinated. To enter the building, visitors may show their [CDPH Digital COVID-19 Vaccine Record](#) or a copy of their vaccine card. We recognize the vital energy that parents and guardians bring into the building and look forward to resuming volunteer positions in the library and during lunch service.



Daily health screening: Per SFDPH requirements, parents/guardians will be asked to check their children for any symptoms of COVID-19 at home, prior to departing for school daily. Employees will likewise be required to do self-screening at home each morning. Anyone experiencing one or more symptoms of COVID-19 should stay home and consult their healthcare provider for testing. The Magnus health screening app is no longer a daily requirement. Please see page 15 for a link to the daily screening questions.

Personal belongings: We are allowed to return to shared supplies between

students this school year (e.g., toys, books, games). We will also return to using lockers in the upper school.

Water fountains: School water fountains will be turned back on this year and there is also a touchless water dispenser available to fill water bottles.

Bathroom usage: We are no longer required to assign cohorts to specific bathrooms or to limit the capacity of bathrooms. We will continue to clean bathrooms regularly throughout the day.

Testing: Current guidance suggests that testing is most useful after a close contact with someone with COVID-19, when someone is experiencing symptoms, and/or when community transmission rates are high. Routine testing of asymptomatic and unexposed individuals is currently not recommended by the SFDPH. Testing is recommended for:

- People with symptoms, regardless of vaccine status.
- People with close contact to someone with COVID-19 who are not fully vaccinated and have not had COVID-19 in the last 3 months.

We will provide one self-test kit (two tests included) to every student at the start of the year and we encourage families to restock as needed throughout the year. Tests are available over-the-counter and can be ordered online from several vendors (e.g., CVS, Walgreens, Amazon). We are also providing self-test kits to all employees and will ensure that all employees have a negative test result before the start of the school year. We are asking all students - fully vaccinated, partially vaccinated, or unvaccinated - to take a COVID-19 test before the first day of school.

Please note, because testing methods, community transmission rates, efficacy and supplies are constantly evolving, our plans for testing are also likely to evolve.



Facilities

Safe learning spaces: Evidence indicates COVID-19 transmission is less prevalent outdoors and in well-ventilated areas. In 2020, we employed two HVAC consultants to assess and ensure adequate ventilation in each classroom, and filters were replaced in August 2021. We are supplementing all natural and mechanical air flow in classrooms and offices with local air purifiers. When air quality and weather allows, windows are open throughout the day to maximize fresh air.

Fire and Smoke Management: During wildfires or other instances of poor air quality, we closely monitor the indexes in San Francisco and within the school building. Because a significant amount of a student's day includes time outdoors, we are likely to make schedule modifications (e.g., holding recess indoors) when the air quality is deemed unhealthy to sensitive groups, which includes children. This year, the SFDPH guidance states that we may remain open even if we need to close windows or decrease outdoor air intake by the ventilation system in order to prioritize healthy indoor air quality. If the school decides we cannot remain open at any point due to poor air quality, we will notify you via email and/or through our emergency notification system as soon as possible.



The Typical School Day

Pre-arrival health screening: Every weekday morning, students must be screened by a parent/guardian for any symptoms of COVID before coming to school. This self-assessment does not need to be submitted to the school, though if your child is symptomatic or has had a known exposure, please contact Cara Wood. No one experiencing any symptoms may enter campus. Please see page 15 for a daily symptom screening guide from the SFDPH.

Arrival and dismissal: We are returning to one school start time for Lower School and one school start time for Upper School. Dismissal times will return to a staggered schedule across the Lower School, followed by one time for Upper School. We will only be using the main entrance for arrival and dismissal. Please be flexible, on time, and adhere to our traffic procedures to ensure an orderly and safe drop-off and pick-up. Families who fail to abide by our traffic safety and arrival/dismissal protocols may have their enrollment called into question. As per SFDPH guidelines, we advise any staff and families who carpool to do so with the same stable group of people, with windows open to maximize outdoor air circulation, and everyone in the vehicle wearing a face covering. All adults and children over age 2 must put on a mask before entering the building.

The school building is open starting at 7:00 AM. If students arrive between 7:00-7:30 AM they will wait in the lobby until Morning Care begins at 7:30 AM (please see page 13 for more information about Morning Care). Classrooms will be open at 8:00 AM for grades K-4 and at 8:20 AM for grades 5-8.

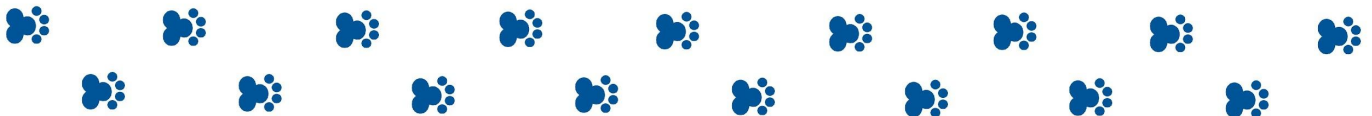
Please refer to the Town School Family Handbook for dismissal procedures.

Schedule: To maximize learning opportunities for our students, we are running a consistent 10 day schedule all year, alternating between “A” weeks and “B” weeks. Moving to 10 days provides students meaningful core academic time, while allowing access to the specialist classes that inspire passion, creativity, and joy. In addition, once every two weeks, each student will participate in a half-day of our popular Outdoor Studies program.



Daily Schedule (Monday-Friday)

7:00 AM	School building opens
7:30 AM	Morning Care begins
8:00 AM	K-4th classrooms open
8:15 AM	K-4th attendance is taken
8:20 AM	5th-8th classrooms open
8:30 AM	5th-8th attendance is taken
2:15 PM	Kindergarten dismissed
2:25 PM	1st grade dismissed
2:35 PM	2nd grade dismissed
2:45 PM	3rd grade dismissed
2:55 PM	4th grade dismissed
3:40 PM	5th-8th grades dismissed



The following schedules are included to provide a sense of the academic curriculum and timing and cycles. They are not finalized and subject to change before the start of school.

Sample Day			
	2A	2B	
8:00	Classrooms Open Morning Work		8:00
8:15 20 Min	Morning Meeting	Morning Meeting	8:15 20 Min
8:35 50 Min	Math	Literacy (Reading + Phonics)	8:35 65 Min
9:25 50 Min	Art	Snack	9:40
		Writing	9:50
10:10 25 Min	PE		45 Min
10:35	Snack	PE	10:35 25 Min
10:45 60 Min	Literacy (Reading + Phonics)	Art	11:00 45 Min
11:45 25 Min	2nd Recess		11:45 25 Min
12:10 25 Min	2nd Lunch		12:10 25 Min
12:35	Quiet Time	Quiet Time	12:35
12:45 45 Min	Writing	Math	12:45 45 Min
1:30 25 Min	Recess/Snack	Recess/Snack	1:30 25 Min
1:55 30 Min	Social Studies	Social Studies	1:55 30 Min
2:25	Closing Circle	Closing Circle	2:25
2:35	Dismissal		2:35

Sample Day			
	6A	6B	
8:20	Advisory Rooms Open		8:20
8:30 30 Min	Advisory		8:30 30 Min
9:00 50 Min	Math 6	Humanities 6	9:00 50 Min
9:50 25 Min	Snack Walk		9:50 25 Min
10:15 50 Min	STEM 6	Math 6	10:15 50 Min
11:05 50 Min	STEM 6	Spanish 6	11:05 50 Min
11:55 25 Min	6th Lunch		11:55 25 Min
12:20 25 Min	6th Recess		12:20 25 Min
12:45 50 Min	Spanish 6	STEM 6	12:45 50 Min
1:35 50 Min	P.E. 6	STEM 6	1:35 50 Min
2:25 25 Min	Studyhall		2:25 25 Min
2:50 50 Min	Humanities 6	P.E. 6	2:50 50 Min
3:40 PM	Dismissal		3:40 PM



Lunch: Providing a nutritious, delicious lunch for students and employees is a hallmark of Town. We will continue to partner with ACRE Gourmet to provide lunch for all students. Standard operating procedures for sanitation of the school's kitchen have been updated and food will be provided with enhanced safety measures.

We are unable to provide lunch in the cafeteria for all students to avoid intermingling across grades. Kindergarten, 1st grade, and 2nd grade will eat in the dining room, one grade at a time. Students in grades 3-8 will pick up their lunch in the dining room and eat outside. In order to optimize safety and mitigate the risk during lunch, one of the few times when students will not be wearing masks, **students will be spaced six feet apart, whether indoors or outdoors.** We will be eating outside even when damp or misty, and only transfer inside for severe weather or poor air quality.

Parents should be sure to include any allergies or dietary restrictions on their emergency medical forms in the Magnus Health system. Parents with specific lunch-related questions are invited to reach out to Britt Galler at ACRE Gourmet, britt@acregourmet.com, before the start of the school year.

Outdoor Studies program: In 2020, we developed a new Outdoor Studies program led by a former NOLS (National Outdoor Leadership School) and Outward Bound instructor and assisted by an instructor with a science background. The program will continue for the 2021-22 school year with reduced hours. Our Outdoor Studies program creates a safe and healthy classroom outside in the Presidio forest and blends the strength of relational education and place-based learning with the academic excellence of a Town School education. The Outdoor Studies program helps students gain confidence, experience, and appreciation for the outdoors through core routines and experiences such as hiking, stewardship projects, orienteering, stream ecology, forest ecology, geology, and survival skills. Environmental stewardship, storytelling, communication, and leadership bring new dimensions to our already rich learning environment.

Kindergarteners will have Outdoor Studies at Morton Field every Friday, while the remaining grades will attend Outdoor Studies one half-day during their 10-day class cycle.

On Morton Field days, students will have their lunch outdoors at the field; we have access to water fountains and bathroom facilities at Paul Goode Field. Teachers walk the students



to and from Morton at the beginning and end of their day, so there is no change in arrival to or departure from school.

Recess and PE: We are committed to providing the best athletic opportunities and paths for positive character development that we can offer within all public health guidance. We anticipate PE taking place both outdoors and indoors this year and recess returning to its regular structure with the entire grade being able to participate in sports and games together. Our Upper Field play structure will remain open to students per public health guidance.

The Upper and Lower Fields as well as the gym will be used for PE classes. The Upper School boys will also continue to use the additional space of Alta Plaza Park. PE students will wear masks when participating in sports and exercises in the gym.

Friday community time: Our schedule prioritizes school-wide and division-specific community time so that our cross-grade and whole school connections remain strong. Friday mornings include dedicated community building time for special activities like Town Families, 4th Grade Buddies, virtual assemblies, and more.

Remote Learning and Online Town: Our program is designed to be delivered on campus as in-person school develops and strengthens teacher-student and peer relationships that lead to deeper learning. We will not offer a remote learning option for the 2021-22 school year. We do not anticipate extended periods of school-wide closure during the upcoming school year, though we will remain prepared if we need to pivot to Online Town. However, remote learning will not be available to students for incidental absences or short-term illness. COVID variants or surges and extended fire-impacted periods could lead to a temporary shift to Online Town and require schedule changes.

Athletics: We understand the importance of sports and physical activity to the boys and we are committed to doing everything we can to provide safe athletic opportunities. We plan to offer fall soccer and cross country this year and possibly golf depending on space availability. Throughout the 2021-22 school year, our goal is to resume our entire offering of sports based on SFDPH guidance.



Additional Services and Support

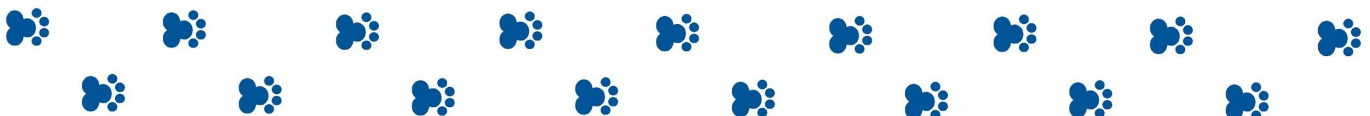
Commitment to Equity and Belonging: We recognize that Town School has many working and single parents and our goal is to support our families' needs to the greatest extent possible.

- **Morning and After School Care:** We will offer Morning and After School Care again this school year. Students are allowed to drop in as needed. Students will remain masked when indoors and distanced when eating.

Morning Care: Students in 1st-8th grade will be able to go to the library and 2nd-8th grade students will be able to go to the gym starting at 7:30 AM on a drop-in basis. Kindergarten-4th grade students are eligible to attend Town Hall/EDP starting at 7:30 AM; registration is required and space is limited.

After School Care (dismissal on a rolling basis until 6:00 PM): Parents/guardians should wait outside the school and identify their student to the person at the security desk who will radio the EDP team. We will send the students out one by one. Parents will need to be patient with this process and must find a space to park their car or use the white zone out front, if available. Under no circumstances should parents double-park while they wait for their child to emerge from the building.

- **LEAP/After School Enrichment Classes:** We are aiming to resume LEAP and other after school enrichment classes, provided we may do so within all SFDPH guidance. We look forward to sharing more information soon.
- **Upper School After School Activities:** Athletics, Debate, and Robotics teams will all meet in person this year. Students participating in these activities may remain on campus after the school day until their activity begins. Please keep an eye out for communications about these activities.
- **Transportation/Bus Service:** We will be offering transportation following the SFDPH guidelines with assigned seating, mask wearing, and increased ventilation.



- **Tuition Assistance:** Town School remains committed to helping families from a range of financial means meet the cost of a Town School education. Tuition Assistance Funds are available for families whose financial circumstances change significantly in the course of the school year.
- **Town Emergency Fund:** In the spring of 2020, parents donated to provide funds to help those in our school community – employees and current families – who are facing unexpected COVID-related costs and financial uncertainty at this time. This fund has been discreetly put to use by families who have needed it for groceries, for diapers, for incidentals. No family could have foreseen this crisis coming. If you or anyone in your family seeks assistance from this fund, please be in touch directly with Lorri Durbin, Head of School, durbin@townschool.com, or Flora Mugambi-Mutunga, Director of Community Building and Inclusion, mugambi@townschool.com. We can also direct families to a host of additional resources as well, so please contact one of us if you feel we can be helpful.

As always, financial assistance is available for any of these services. Please contact Flora Mugambi-Mutunga, Director of Community Building and Inclusion (mugambi@townschool.com), with any questions.



COVID Protocols

Our protocol is based on the latest guidance from the SFDPH. These guidelines continue to evolve with the latest health and safety information; we will update as needed.

We have designated **Cara Wood**, Director of Operations (wood@townschool.com), to be our COVID-19 Liaison with city health officials. She will manage COVID testing, respond to daily health screening considerations, and support contact tracing and documentation with SFDPH. She remains the point of contact at Town for SFDPH regarding any COVID-19 information.

What happens to an employee or student if s/he shows symptoms of COVID-19?

- Any individual with one or more symptoms of COVID-19 should stay home, and/or will be sent home if symptoms begin at school.
 - Students will wait to be picked up in a designated isolation room – our enclosed sick bay – where others do not enter or pass. In 2020, we retrofitted a door onto our sick bay to ensure a secure enclosed place for someone ill at school to wait, isolated and away from others, until they can be picked up.
 - They will continue to have their face-covering on at all times.
 - When a parent or guardian arrives to pick up a student, the student will walk outside to meet them instead of allowing the parent or guardian into the building, as any family member may be at risk of being ill themselves.
- Any individual with one or more symptoms of COVID-19 should get tested as soon as possible. Please call your healthcare provider for further guidance.
 - Students cannot return to school until they have met the criteria outlined on page 2 of the SFDPH [Parent Handout for Children COVID-19 Screening and Return to Programs](#).
 - Employees cannot return to school until they have met the appropriate criteria outlined in the [SFDPH Isolation and Quarantine](#) guidance.
- Family members of individuals with symptoms of COVID-19 are encouraged to get tested promptly.



What happens when an employee or student tests positive for COVID-19?

- If a student or employee tests positive for COVID-19, they must email the Town School COVID-19 Liaison (Cara Wood) immediately: wood@townschool.com.
- The individual who tested positive must isolate at home for at least 10 days after symptoms started or from time of positive test, regardless of vaccination status.
- Any areas used by a sick person with confirmed COVID-19 will be closed off for cleaning and disinfection.
- The Town School COVID-19 Liaison will notify the SFDPH Schools/Childcare Response Team.
- SFDPH will provide consultation and guidance to help schools take initial steps to identify individuals who had close contact with the person with COVID-19.
- Exposed individuals who were in close contact will be notified and told when they/their child can return to school (see following section for guidance on close contacts).
- The school will notify all staff, families, and students who were on-campus that an individual was in the building and later found to have COVID-19, even if there was no known exposure.

You can review the actions and communications required of the school by the SFDPH here: [Quick Guide for Suspected or Confirmed COVID-19 For Schools, Childcares, and Programs for Children and Youth](#)

Consistent with the Family Education Rights and Privacy Act (FERPA), the Americans with Disabilities Act, and HIPAA, we will not reveal the identity of any individual who has tested positive, or is a contact of a confirmed case of COVID-19.

We will close school if we feel at any time we cannot meet the safety guidelines outlined by SFDPH or CDC. We routinely test our emergency notification system and are prepared to use this system to communicate with our school community if we need to shut down promptly.

What happens if my student has close contact with an individual who tests positive for COVID-19? (Close contact is defined as being within 6 feet of a person with COVID-19 for a total of 15 minutes or more over 24 hours while the infected person was contagious)



- **Students who are fully vaccinated for COVID-19** (or have had COVID-19 in the last 3 months) do not have to quarantine after close contact **as long as they do not have symptoms.**
- **Unvaccinated TK-12 students** who have had close contact **at school** can do a **“Modified Quarantine,”** as long as they do not have any symptoms. They can continue to attend school if:
 - Both the student and the infected person wore face masks consistently and correctly;
 - The student continues to appropriately mask, as required;
 - The student gets tested for COVID-19 twice a week during the quarantine period; and
 - The student remains free of any COVID-19 symptoms during this time;
 - The student does not participate in any activities outside of school; or extracurricular activities at school, including sports, during their modified quarantine .
- If the above conditions are **not** met, an unvaccinated student is required to quarantine at home following a close contact exposure.
- Students must quarantine for outdoor exposures at school only if the close contact happened while
 - The child and infected person were unmasked and stationary (i.e., sitting or standing). Examples include eating or singing together less than 6 feet apart.
 - During high-contact sports or dance.
- **Any student--regardless of vaccination status--who develops any symptoms of COVID-19 within 14 days after close contact, must stay home and get tested. They may initially use an at-home rapid antigen test, but they must confirm any negative antigen test with a negative PCR test before returning to school and may not return until after their symptoms have resolved.**
- Students who remain home with symptoms or a positive case of COVID-19 will not participate in remote learning. Time at home is to rest and recover.
- Per SF DPH, unvaccinated students with close contact to a confirmed case of COVID-19 **outside of school** may *not* exercise a modified quarantine and need to remain home for the duration of the regular quarantine period.



Personal Accountability and Community Safety

Community Health Pledge: The availability of in-person learning is important for children's health and education; however, continued transmission of COVID-19 in the community means that attending school is not free of risk. Attending school in person may increase the risk of contracting COVID-19 for the child and those with whom they have contact. Each parent or guardian must consider how to best protect their child(ren) and family against these risks, and may want to consult the website of the [Centers for Disease Control and Prevention](#) and discuss any concerns with a health care provider.

Our ability to mitigate risk for our entire community relies heavily on our shared commitment to uphold a culture of health and safety. Two years ago we introduced our new Town School Values; this year as with the last, we ask all members of our community to live the values, especially those of respect and integrity. We need your partnership to help keep our school safe and open. **The entire system of best practices depends on each person acting with integrity. We are all accountable for keeping each other safe.**

We are asking you to agree to this Community Health Pledge prior to your boys returning to campus. Please read through as a family, and abide the **Community Health Pledge**.

Community Health Pledge

- I have read the Family Guide to Returning to Town and discussed it with my son. I agree to abide by the Family Guide and other policies that Town may adopt through the school year, and I agree to use my best efforts to have my son comply with the policies. I understand that the Family Guide may be updated throughout the year as public health information develops, and I agree to review and comply with updates.
- I will screen my son each morning for symptoms and not send him to school if he exhibits any of the symptoms associated with COVID-19, and I agree to arrange for my son to be picked up from school as soon as practicable if the school informs me that he exhibits any of the symptoms while at school.
- I will inform the school immediately if my son or anyone with whom he has had close contact tests positive for COVID-19 or is suspected of having COVID-19.
- I understand that Town may exclude my son from campus for a period of time if he exhibits symptoms of, or tests positive for, COVID-19. Likewise, Town may exclude



my son from campus if he has had close contact with someone who is suspected or confirmed to have COVID-19. If my son is excluded from campus, Town will permit him to return only after satisfying Town's requirements for returning, which will be based on then-current guidelines of state and/or local public health officials.

- I agree that no member of my son's household may come to campus if they have any symptoms of, or are suspected or confirmed to have, COVID-19 until they have satisfied Town's requirements for returning to campus.
- My son and I will comply with Town's policies to wear the Town School supplied mask or another school-approved mask while on campus, including while waiting at the entrance during arrival and dismissal.
- I understand that Town may require students to be tested for COVID-19. If Town does require students to be tested, I agree to comply with this requirement, including by granting any necessary permissions.
- I understand that any unvaccinated travelers should complete a quarantine period upon returning home and agree to follow the guidance from the CDC regarding travel as it applies to vaccinated or unvaccinated travelers.
- I agree that Town has discretion to determine whether my son should be excluded from campus for a period of time upon returning from travel.
- I agree that my son will participate only in after-school activities which align to then-current guidelines and directives of the [CDPH](#), the [SFDPH](#) (including the [Safer Return Together](#) Order) and the department of public health for the county where the activities occur.
- I will comply with all federal, state, and local laws relating to COVID-19 including directives and guidelines of the state and San Francisco public health departments and the public health department of the county where I reside, and I further agree to use my best efforts to cause my son to comply with such laws. I understand these laws currently include requirements for wearing face coverings in public places indoors.

To acknowledge your consent to abide by our campus agreement and your acceptance of the risks therein, please fill out the [Town School Community Health Pledge 2021-22](#).

Travel before school: We ask that students and staff follow the guidelines of the San Francisco Department of Public Health, which are aligned with the [CDPH and the CDC](#). If you travel via shared, enclosed vehicles (e.g., airplanes, buses, rail) your son should get

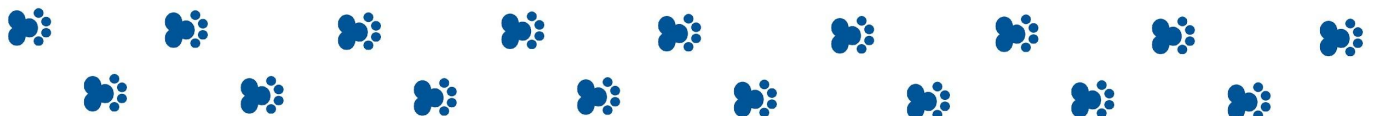


tested 3-5 days after travel and quarantine for a full 7 days if he is not fully vaccinated. If testing is not possible, the quarantine should last 10 days after travel. There is currently no quarantine recommendation for fully vaccinated travelers. Regardless of vaccination status, monitoring for symptoms is an important expectation and any symptoms should be followed by a COVID test. The school has discretion to determine whether a student should be excluded from campus for a period of time upon returning from travel.

Staying accountable: We will expect everyone in our community to follow CDC and state/county guidelines at home and at school. Without faithful adherence to these ordinances, virus mitigation becomes far more difficult. Practice the following with your child, even when at home:

- Washing hands
- Wearing face coverings when around people outside of your immediate household when indoors

Staff training and family education: All students and staff will undergo training at the start of school to orient them to school COVID-19 health and safety protocols.



Communications

Town Hall Meetings: We will host Town Hall Meetings on an as-needed basis throughout the year, in addition to parent education forums and our regular weekly community emails.

Regular communications: You can expect to hear from us regularly regarding your child's return to school. Here are the key contacts for:

Bus service	Cara Wood, Director of Operations (wood@townschool.com)
Morning/after care	Tiffani Quick, Director of After School Programs (quick@townschool.com)
Lunch	Britt Galler, ACRE Gourmet (britt@acregourmet.com)
Sports	Curt Goehring, Director of Athletics (goehring@townschool.com)
Lower School	Peggy Laurent, Head of Lower School (laurent@townschool.com)
Upper School	Nick Malick, Head of Upper School (malick@townschool.com)

Thank you for your ongoing partnership. Trust, respect, well-being and resilience are all important parts of the positive equation for our success – for safety and learning. We are incredibly proud of how our community nurtures connections and friendships. We may not know exactly what this coming school year will bring, but we know whatever the circumstances, **our Town School values** – **respect**, **curiosity**, **belonging**, **integrity** and **joy** – will help us emerge stronger than ever.





Town School for Boys

2750 Jackson Street · San Francisco, CA · 94115

