



Lake Washington

School District

Elementary Laptop Assignment Agreement

Technology Family Help Phone Number: 425-936-1322

Student Name: _____ Computer # _____

School Name _____ Grade: _____

Teacher Name _____

Computer Rules & Guidelines

DO:

- Use equipment for educational purposes
- Use equipment in appropriate manner
- Use good judgment

DO NOT:

- Do not install, uninstall, or change any application, game, or operating system.
- Do not use for anything illegal, indecent, bullying, harassing, or inappropriate messages.
- Do not place stickers or otherwise mark the laptop.
- Do not try to get around filtering, use proxies, special ports, or change browser settings.

DAILY EXPECTATIONS:

- Use my laptop to improve my learning.
- Tell an adult right away if something is wrong with the computer.
- I am responsible to take care of the computer. If I damage or misuse the computer, I may lose the privilege of checking out a computer for use at home.

I have read and will follow the [Student Acceptable Use Procedures](#):

Student signature: _____ Date: _____

Parent Signature: _____ Date: _____



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Elementary Computer Check Out

Date of checkout: _____

Laptop Model (CIRCLE ONE): HP-G2 HP360 DELL SURFACE GO

Power Cord: YES NO Pen: YES NO

The computer is in working condition and is not damaged at time of check out.

District Inspection: _____ Student/Family Inspection _____

HOT SPOT YES Tag Number _____ NO

Check IN:

I am returning my computer in the following condition:

The computer is working properly _____

Laptop _____

Power Cord _____

Pen _____

Computer is not working

Description of damage:



- Top cover
- Bottom base
- Keyboard
- Palm rest
- Screen
- Ports

properly.

Student Signature: _____ DATE: _____

Parent Signature: _____ Date: _____