

**BOARD OF EDUCATION
Darien, Connecticut**

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, AUGUST 24, 2021**

**PLACE:
DARIEN PUBLIC SCHOOLS'
ADMINISTRATIVE OFFICES
MEETING ROOM
7:30 P.M.**

TENTATIVE AGENDA

- | | | |
|---|---------------------------------------|-----------|
| 1. Call to Order..... | Mr. David Dineen | 7:30 p.m. |
| 2. Chairperson's Report..... | Mr. David Dineen | |
| 3. Public Comment*..... | Mr. David Dineen | |
| 4. Superintendent's Report..... | Dr. Alan Addley | |
| 5. Approval of Minutes..... | Board of Education | |
| 6. Board Committee Reports..... | Mr. David Dineen | |
| 7. Presentations/Discussions | | |
| a. Darien Public Schools Status....
Update | Dr. Alan Addley | |
| b. Update on Enrollment for the...
2021-2022 School Year | Mr. Richard Rudl | |
| c. Presentation, Discussion.....
and Possible Action on
Proposed Revised Facilities
Use Fee Schedule | Mr. Richard Rudl
Mr. Michael Lynch | |
| d. Update on Summer Facilities...
Projects | Mr. Michael Lynch | |

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY AUGUST 24, 2021**

7. Presentations/Discussions (cont.)

- e. Update on the District's..... Ms. Marjorie Cion
Teacher/Administrator
Evaluation Plans

- f. Further Discussion and..... Mrs. Kathrine Stein
Possible Action on Repeal of Ms. Marjorie Cion
All Board of Education Policies
Not Currently Posted on the
District Website

8. Action Items

- a. Personnel Items..... Ms. Marjorie Cion
 - i. Appointments
 - ii. Resignations

- b. Appointment of an Impartial..... Dr. Alan Addley
Hearing Officer for Student
Disciplinary Matters for the
2021-2022 School Year,
as they arise

- c. Discussion and Possible..... Dr. Alan Addley
Action to Delegate to its Appointed
Hearing Officer Responsibility for
Hearing Expulsion Expungement
Requests and for Hearing School
Accommodations Appeals
including Transportation
Appeals, as provided by Statute

9. Public Comment* Mr. David Dineen

10. Adjournment..... Mr. David Dineen

AA:nv

*** The Board of Education meeting will be available to the public in person and via Zoom. In-Person attendance at the Board meeting is limited by room capacity and social distancing requirements. Members of the community who are vaccinated are not required to wear masks. Only 14 seats are available for the public which will be available on a first come, first serve basis. Doors open at 7:00 p.m. for the 7:30 p.m. meeting. If you are present and wish to give public**

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY AUGUST 24, 2021**

comment but are unable to get a seat, you will be required to wait outside and you will be invited into the room when it is your turn to speak.

Those members of the community wishing to participate in public comment may join the meeting via Zoom:

<https://darienps.zoom.us/j/93503861036>

Those members of the community wishing to view only, should do so through the Darien Youtube link: <https://www.youtube.com/channel/UCUnnvYKBFbFrTWQRuoB6OZA>

In order to reduce audio interference, members of the community are requested not to simultaneously view by Youtube while participating on Zoom.

**APPROVED
REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, JUNE 22, 2021**

**PLACE:
DARIEN PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES
BOARD OF EDUCATION CONFERENCE ROOM
VIA ZOOM
7:30 P.M.**

Board Members Present:

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Present	x	x	x	x	x	x	x	x	
Absent									x

*

Administration Present:

Dr. Addley, Mr. Tranberg, Ms. Klein, Ms. Cion and Mr. Rudl

Audience: Meeting held in Board of Education office and via You Tube / Zoom

- | | |
|--|---|
| 1. Call to Order | Mr. David Dineen, Chair
At 7:30 p.m. (0:00) |
| 2. Chairperson's Report | Mr. Dineen
At 7:30 p.m. (0:00) |
| 3. Public Comment | Mr. Dineen
At 7:33 p.m. (0:03) |
| Alyson Johnson
Theresa Vogt
Lori Olson | 573 Middlesex Road
22 Circle Road
16 Littlebrook Road North |
| 4. Superintendent's Report | Dr. Alan Addley
At 7:40 p.m. (0:10) |

5. Approval of Minutes

Mr. Dineen
At 7:44 p.m. (0:14)

Motion to Approve Minutes of the Special Meeting and Executive Session held on May 25, 2021; Minutes of the Regular Meeting held on May 25, 2021; and Minutes of the Special Meeting held on June 3, 2021:

1st Mrs. Parent

2nd Mr. Maroney

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x	x	x	x	x	
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

6. Board Committee Reports

Mr. Dineen
at 7:44 p.m. (0:14)

7. Public Discussion on In-Person Instructional and Continuity of Service Plans

Mr. Dineen
At 7:44 p.m. (0:14)

- | | |
|-------------------|--------------------|
| Tara Wurm | 17 Mystic Lane |
| Taylor Carter | 385 Middlesex Road |
| Andrea Jeraci | 5 Old Parish Road |
| Theresa Vogt | 22 Circle Road |
| Greg Grambling | 11 Blueberry Lane |
| Claudia Ebert | 1 Cherry Lane |
| Stacey Tie | 10 Clocks Lane |
| Christine Wojdyla | 4 Stanton Road |
| Erin Hanson | 46 Hermann Ave |
| Nicholas Lelarge | 137 Holmes Ave |
| Jessica Levey | 40 Pasture Lane |
| Jamie Zionie | 15 Holmes Court |

PRESENTATIONS AND DISCUSSIONS

8. Presentations/Discussions:

- a. Discussion on In-Person Instructional and Continuity of Service Plans including Board of Education Policies (COVID-19) Dr. Addley
At 8:46 p.m. (1:16)

- b. Report on High School College Acceptances and Awards; Profile on High School Class of 2021 and Post High School Plans Ms. Meghan Emanuelson
At 9:09 p.m. (1:39)

- c. Vision of a Graduate – Further Discussion and Vote Dr. Alan Addley
Ms. Ellen Dunn
At 9:28 p.m. (1:58)

Motion to Approve the Vision of a Graduate for adoption in the 2021-2022 School Year:

1ST MRS. OCHMAN

2ND MRS. RITCHIE

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes		x	x	x	x	x	x	x	
No	x								
Abstain									

RESULT - MOTION PASSED (7-1-0)

- d. Update on High School NEASC Accreditation Process Ms. Dunn
At 9:43 p.m. (2:13)

- e. Further Discussion and Possible Action on Proposed Dates and Times for High School Professional Learning Communities for 2021-2022 School Year

Dr. Addley
At 9:54 p.m. (2:24)

Motion to Approve the Proposed Dates and Times for High School Professional Learning Communities for the 2021-2022 School Year:

1ST MR. SINI

2ND MR. MARONEY

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	X	x	x	x	x	x	x	x	
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

- f. Report on DAEG Barbara Harrington Awards

Mr. Christopher Tranberg
At 9:56 p.m. (2:26)

- g. Program Review – Gifted Education

Mr. Tranberg
At 9:57 p.m. (2:27)

- h. Annual Progress Report on 2020-2021 Goals and Objectives

Dr. Addley
At 10:26 p.m. (2:56)

- i. Discussion and Possible Action on Athletic Field Trips

Mr. Chris Manfredonia
At 10:29 p.m. (2:59)

Motion to Approve Nine Athletic Field Trips as outlined by Chris Manfredonia:

1ST MR. SINI

2ND MR. BROWN

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	X	x	x	x	x	x	x	x	
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

- j. Discussion and Possible Action on Contemplated Gift from the Blue Wave Booster Club
Mr. Manfredonia
At 10:31 p.m. (3:01)

Motion to Approve Gifts from the Blue Wave Booster Club for the DHS Varsity Girls Basketball and DHS Varsity Football:

1ST MR. MARONEY

2ND MRS. OCHMAN

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	X	x	x	x	x	x	x	x	
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

- k. Annual Report on Donations
Mr. Richard Rudl
At 10:33 p.m. (3:03)

- l. Discussion on May 2021 Financial Report and Possible Action on Proposed Budget Transfers
Mr. Rudl
At 10:36 p.m. (3:06)

- m. First Reading and Discussion on Proposed Schedule of 2021-2022 Regular Board of Education Meetings and Subcommittee Meetings
Dr. Addley
At 10:42 p.m. (3:12)

9. Action Items

a. Personnel Items

i. Appointments

ii. Resignations/Retirements

Ms. Marjorie Cion
At 10:44 p.m. (3:14)

Motion to, assuming the full appropriation on July 1st, an immediate release of three sections of budget control for the purpose of hiring three teachers as indicated by the enrollment numbers:

1st Mrs. Ochman

2ND Mrs. Ritchie

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	X	x	x	x	x	x	x	
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

Motion to Approve the Personnel Items as Detailed in the Personnel Action Report

Dated June 22, 2021:

1st Mrs. Parent

2nd Mrs. Ritchie

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x	x	x	x	x	
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

10. Public Comment

Mr. Dineen

At 10:50 p.m. (3:11)

11. Adjournment

Mr. Dineen

At 10:51 p.m. (3:12)

Motion to Adjourn:

1st Mrs. Ritchie

2nd Mr. Sini

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x	x	x	x	x	
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

Meeting adjourned at 10:51 p.m. (3:12)

Respectfully Submitted,

D. Jill McCammon,
Secretary

**APPROVED
SPECIAL MEETING OF THE BOARD OF EDUCATION
TUESDAY, JULY 13, 2021**

**PLACE:
DARIEN PUBLIC SCHOOLS
ADMINISTRATIVE OFFICES
BOARD OF EDUCATION CONFERENCE ROOM
VIA ZOOM
9:00 A.M.**

Board Members Present:

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Present	x	x	x	x	x	x	x	x*	x
Absent									

*Arrived 9:12

Administration Present:

Dr. Addley, Mr. Tranberg, Ms. Klein (via Zoom), Ms. Cion and Mr. Rudl

Audience: Meeting held in Board of Education office and via You Tube / Zoom

1. Call to Order

Mr. David Dineen, Chair
At 9:05 a.m. (0:00)

Call to Order:

1ST Mrs. Stein

2ND Mr. Brown

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x	x	x	x		x
No									
Abstain									

RESULT - MOTION PASSED (8-0-0)

2. Public Comment

Mr. Dineen
At 9:06 a.m. (0:01)

None

3. Board Self-Evaluation

Mr. Dineen
Ms. Patrice McCarthy, C.A.B.E.
At 9:06 a.m. (0:01)

Break 10:25-10:32 a.m.

4. Board Operations/Processes

Mr. Dineen
At 10:32 a.m. (1:26)

5. Review of Student Activities Fund and Accounting Manual

Dr. Alan Addley
Mr. Richard Rudl
Mr. Dineen
At 11:24 a.m. (2:18)

Lunch 12:08-12:35

Motion to Recess:

1ST MR. SINI

2ND MRS. OCHMAN

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x	x	x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

6. Review of Reciprocal Agreement for use of Facilities with YMCA

Dr. Addley
Mr. Rudl
At 12:35 p.m. (0:00)

7. Board Communications Working-Group – Further Discussion

Ms. Jill McCammon
Mr. Dennis Maroney
Mr. David Brown
At 12:55 p.m. (0:20)

8. Discussion of Town Special Education Reserve Account

Mr. Rudl
At 1:18 p.m. (0:43)

9. Discussion and Possible Action on Renewal of Superintendent’s Contract

Mr. Dineen
At 1:28 p.m. (0:53)

Motion to Approve the Superintendent’s Contract:

1st Mr. Brown

2nd Mrs. Stein

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x	x	x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

10. Discussion and Possible Action on Charge to Hindley, Holmes and Royle Building Committee

Mr. Dineen
At 1:30 p.m. (0:55)

Motion to approve the proposed charge of responsibilities for the 2021 Hindley, Holmes Royle school building committee:

1st Mr. Brown

2ND Mr. Maroney

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x	x	x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

Motion to waive the reading of the resolution:

1st Mr. Sini

2ND Mrs. Ochman

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	x	x	x	x	x	x	x	x	x
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

RESOLVED, that the Darien Board of Education requests that the Darien Board of Selectmen create a building committee to oversee the renovation and construction at Hindley Elementary School, Holmes Elementary School and Royle Elementary School; and that such building committee, known henceforth as the 2021 Hindley, Holmes, Royle School Building Committee, be authorized to renovate in accordance with the Educational Specifications for Hindley Elementary School, Holmes Elementary School and Royle Elementary School, as approved by the Darien Board of Education on May 25, 2021. FURTHER, to accomplish this charge, the Board of Education requests that the 2021 Hindley, Holmes, Royle School Building Committee be authorized, empowered and instructed for and on behalf of the Town of Darien to: a) select from its membership a Chairman, Vice Chairman and Secretary; and include in its membership, one member of the Board of Selectmen, one member of the Board of Finance, and one member of the Board of Education who shall be designated jointly by the Board of Education and the Superintendent of Schools; b) select an architect, a construction manager, and other professionals as required and negotiate satisfactory fees; c) prepare: schematic drawings; design develop drawings; construction documents and, outline specifications and final specifications; d) file for a grant application with the State Department of Education in accordance with state regulations, no later than June 30, 2022 to ensure occupancy by September 2025; e) report back to the RTM for approval of any and all of the stipulations in accepting state funding; f) make application to proper town authorities for appropriations to carry out the building program; g) supervise the construction process and the expenditure of such appropriations; h) carry out this charge in accordance with a schedule as expected by the Darien Board of Education that allows for occupancy at the earliest September of 2024 and at

the latest, September of 2025; i) report on the progress of the project from time to time, upon request, or as needed by State Statutes, to the Board of Selectmen, the Board of Finance, the Board of Education and the RTM; j) ensure that the Hindley, Holmes and Royle Elementary Schools have appropriate and as needed new furniture fixtures and equipment, including those related to technology; k) notify the Darien Board of Education of any matters that affect the use of school property and thus require the approval of said Board, given said Board’s authority under Connecticut General Statutes Section 10-220 for the “care, maintenance and operation of buildings, lands, apparatus and other property used for school purposes” and its authority under Connecticut General Statutes Section 10-240 to “maintain the control of all the public schools” within the Town of Darien; l) in planning and construction, consider the implementation of industry best practices regarding security, sustainability and net zero building performance; m) consider the implementation of industry best practices regarding school security and sustainability in the planning and execution of the Hindley, Holmes and Royle Elementary Schools’ Projects.

11. Discussion of American Rescue Act

Mr. Dineen
At 1:32 p.m. (0:57)

12. Public Comment

Mr. Dineen
At 1:38 p.m. (1:03)

Joanna Walsh

17 Pleasant St.

13. Adjournment

Mr. Dineen
At 1:40 p.m. (1:05)

MOTION TO ADJOURN:

1st Mr. Sini

2ND Mr. Maroney

	Brown	Dineen	McCammon	Maroney	Ochman	Parent	Ritchie	Sini	Stein
Yes	X	X	X	X	X	X	X	X	X
No									
Abstain									

RESULT - MOTION PASSED (9-0-0)

Meeting adjourned at 1:40 p.m. (1:05)

Respectfully Submitted,

D. Jill McCammon,
Secretary

Darien Public Schools
Safe Return Plan
Fall 2021



August 24, 2021



UPDATES

1. COVID Metrics
2. Teacher Vaccinations
3. Testing Clinics
4. CSDE Latest Guidance on Mitigation Strategies for Schools
5. Remote Learning

Indicators by County and State

Reported by State, through July 31, 2021

COUNTY	Leading Indicator		Secondary Indicators	
	New COVID-19 Cases per 100,000 population	Percent Test Positivity	New COVID-19 Hospital Admissions	Percent COVID-like illness hospital ED visits
Connecticut	9.2	2.9%	0.6	2.1%
Fairfield	8.5	2.6%	0.7	2.8%

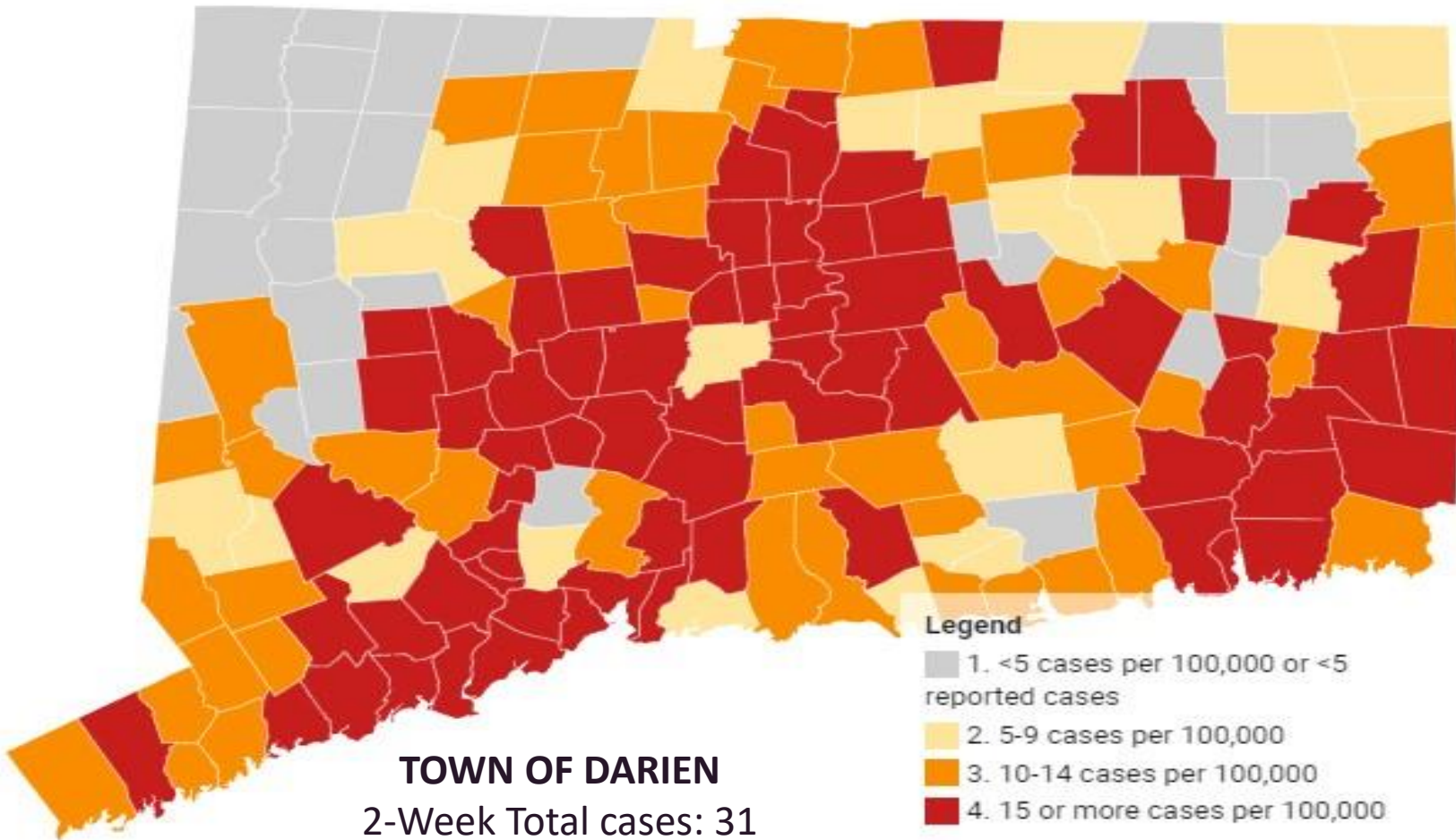
Reported by CDC, through Aug 14, 2021



SUBSTANTIAL

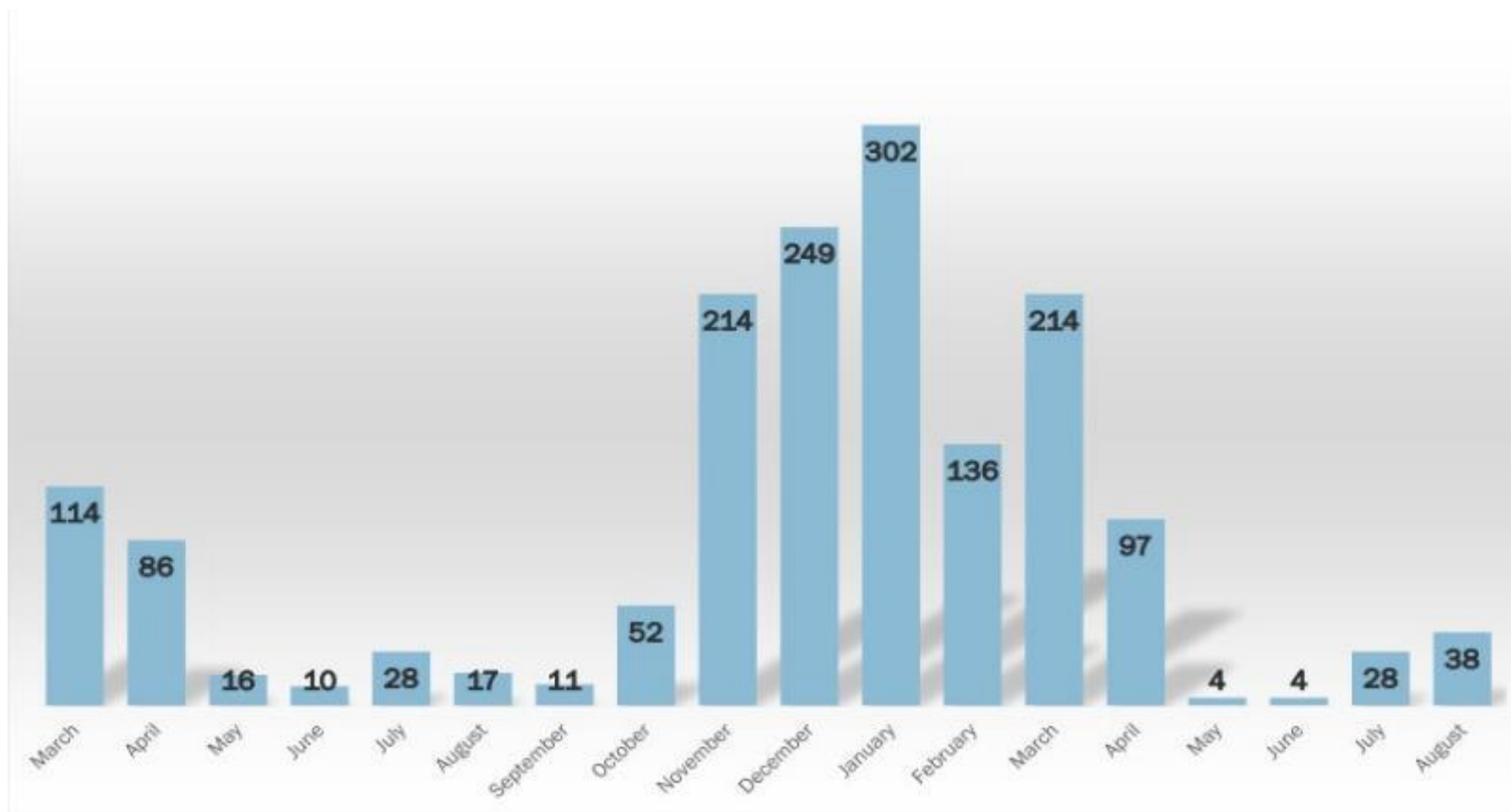
HIGH

COVID Average Daily Rate Cases
Per 100,000 Population (08/01/21 – 08/14/2021)

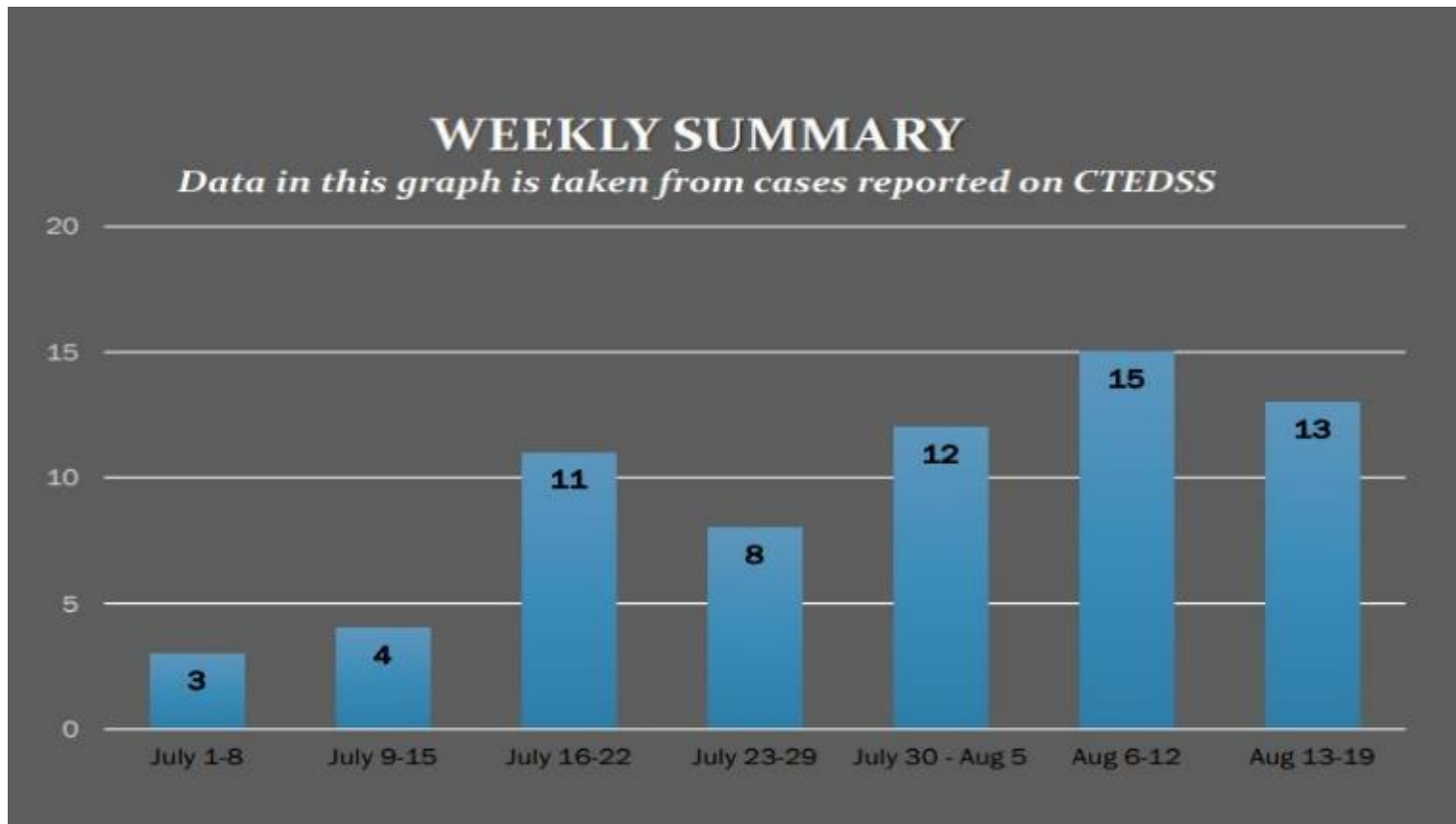


TOWN OF DARIEN
2-Week Total cases: 31
Rate per 100,000 – 10.2

Town of Darien: COVID Cases March 2020 – August 2021 MONTHLY



Town of Darien: COVID Cases
March 2020 – August 2021
WEEKLY



Questions & Comments



DARIEN PUBLIC SCHOOLS

Richard Rudl

Director of Finance and Operations

35 Leroy Avenue, P.O. Box 1167

Darien, CT 06820-1167

TEL: 203-656-7405 FX: 203-656-3502

DATE: August 17, 2021

TO: Board of Education

FROM: Dr. Alan Addley, Superintendent of Schools

Richard Rudl, Director of Finance & Operations

SUBJECT: Enrollment Update

Enclosed is a summary of the current enrollment for FY22. Enrollment exceeds projection by 51 students K-12 as of August 13TH. Elementary enrollment is up 61 students, primarily at Ox Ridge (+44).

The below chart reflects 109 elementary sections, with the use of 3 sections from Budget Control (Royle 1st Grade, Holmes 3rd Grade, Ox Ridge 4th grade). There will be a need to utilize budget control for 0.20 FTE for Physical Education at the Elementary Schools and 0.20 FTE Social Studies Teacher due to release time for the new DEA president per the DEA contract. This would result in 3.4 FTE of the 4.0 FTE budget control being utilized.

The charts below identify K-12 enrollment as of August 17, 2021.

Kindergarten

	Registrations Aug	Projection	Budgeted Sections	Variance to Budget Sections	Avg Class Size
Hindley	73	76	4	0	18.3
Holmes	75	75	4	0	18.8
Ox Ridge	79	73	4	0	19.8
Royle	58	62	3	0	19.3
Tokeneke	64	65	3	0	21.3
Total Kindergarten	349	351	18	0	19.4

DARIEN PUBLIC SCHOOLS

Richard Rudl
Director of Finance and Operations

35 Leroy Avenue, P.O. Box 1167
Darien, CT 06820-1167
TEL: 203-656-7405 FX: 203-656-3502

First Grade

	Actual First Grade Enrollment (Aug)	Projected First Grade Enrollment	Budgeted Sections	Variance to Budget Sections	Avg Class Size
Hindley	70	67	4	0	17.5
Holmes	63	58	3	0	21.0
Ox Ridge	87	77	4	0	21.8
Royle	68	56	3	+1	17.0
Tokeneke	54	55	3	0	18.0
Total First Grade	342	313	17	+1	19.0

Second Grade

	Actual Second Grade Enrollment (Aug)	Projected Second Grade Enrollment	Budgeted Sections	Variance to Budget Sections	Avg Class Size
Hindley	64	66	3	0	21.3
Holmes	83	79	4	0	20.8
Ox Ridge	90	79	4	0	22.5
Royle	52	55	3	0	17.3
Tokeneke	85	75	4	0	21.3
Total Second Grade	374	354	18	0	20.8

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Third Grade

	Actual Third Grade Enrollment (Aug)	Projected Third Grade Enrollment	Budgeted Sections	Variance to Budget Sections	Avg Class Size
Hindley	83	80	4	0	20.8
Holmes	72	66	3	+1	18.0
Ox Ridge	78	70	4	0	19.5
Royle	53	51	3	0	17.7
Tokeneke	64	68	3	0	21.3
Total Third Grade	350	335	17	+1	19.4

Fourth Grade

	Actual Fourth Grade Enrollment (Aug)	Projected Fourth Grade Enrollment	Budgeted Sections	Variance to Budget Sections	Avg Class Size
Hindley	63	65	3	0	21.0
Holmes	74	74	4	0	18.5
Ox Ridge	76	66	3	+1	19.0
Royle	53	56	3	0	17.7
Tokeneke	73	73	4	0	18.3
Total Fourth Grade	339	334	17	+1	18.8

DARIEN PUBLIC SCHOOLS

Richard Rudl
Director of Finance and Operations

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Fifth Grade

	Actual Fifth Grade Enrollment (Aug)	Projected Fifth Grade Enrollment	Budgeted Sections	Variance to Budget Sections	Avg Class Size
Hindley	85	82	4	0	21.0
Holmes	78	87	4	0	19.5
Ox Ridge	73	74	4	0	18.5
Royle	59	56	3	0	19.7
Tokeneke	72	74	4	0	18.0
Total Fifth Grade	367	373	19	0	19.3

Middlesex

Grade	Actual Enrollment (Aug)	Projected Enrollment	Variance
6	345	355	-10
7	359	360	-1
8	395	386	+9
Total	1,099	1,101	-2

Darien High School

Grade	Actual Enrollment (Aug)	Projected Enrollment	Variance
9	386	379	+7
10	346	349	-3
11	341	343	-2
12	362	372	-10
Total	1,435	1,443	-8

DARIEN PUBLIC SCHOOLS

Richard Rudl
Director of Finance and Operations

35 Leroy Avenue, P.O. Box 1167
Darien, CT 06820-1167
TEL: 203-656-7405 FX: 203-656-3502

Total Enrollment

District	Actual Enrollment (Aug)	Projected Enrollment	Variance
K-5	2,121	2,060	+61
Middle School	1,099	1,101	-2
High School	1,435	1,443	-8
Total	4,655	4,604	+51

DARIEN PUBLIC SCHOOLS

Richard Rudl
Director of Finance and Operations

35 Leroy Avenue, P.O. Box 1167
Darien, CT 06820-1167
TEL: 203-656-7405 FX: 203-656-3502

DATE: August 17, 2021
TO: Dr. Alan Addley, Superintendent of Schools
FROM: Richard Rudl, Director of Finance & Operations
SUBJECT: 2021-2022 Facilities Usage Fee Schedule (proposed)

As we have each August, the Administration is recommending the following changes as outlined in the tables below to our facility rental fees.

Given building rentals were not available last year due to COVID, we are recommending no increase to building rentals for the 2021-2022 school year.

For Field usage we are recommending an increase of 4.0% rounded to the nearest whole dollar to mirror the FY22 budget increase. The recommended increase was based on comparisons to neighboring districts as well as existing costs to provide rental services to the community.

The following guidelines still apply:

1. Town of Darien Waiver: The hourly rental rates are waived for Town of Darien use of facilities (excluding summer camps).
2. Girls/Boys/Cub Scouts are exempt during school days. Non-profit rates will apply on weekends.

To be considered a local non-profit or local youth sport group, the following criteria must be met in its entirety:

1. The group must have a 501C(3) certification/designation.
2. The group must be based in Darien, CT.
3. 66% or more of the participants must be Darien residents. (Rosters must be provided).

NON-PROFIT RATES			FOR PROFIT RATES		
Facility	2020-2021 Rental Rate	2021-2022 Recommended Rate	Facility	2020-2021 Rental Rate	2021-2022 Recommended Rate
Darien High School			Darien High School		
Auditorium	\$137	\$137	Auditorium	\$280	\$280

DARIEN PUBLIC SCHOOLS

Richard Rudl

Director of Finance and Operations

35 Leroy Avenue, P.O. Box 1167

Darien, CT 06820-1167

TEL: 203-656-7405 FX: 203-656-3502

Gymnasium (main)	\$110	\$110	Gymnasium (main)	\$137	\$137
Gymnasium (lower)	\$82	\$82	Gymnasium (lower)	\$121	\$121
Cafeteria	\$66	\$66	Cafeteria	\$93	\$93
Classroom	\$55	\$55	Classroom	\$82	\$82

NON-PROFIT RATES			FOR PROFIT RATES		
Facility	2020-2021 Rental Rate	2021-2022 Recommended Rate	Facility	2020-2021 Rental Rate	2021-2022 Recommended Rate
Middlesex			Middlesex		
Auditorium	\$110	\$110	Auditorium	\$137	\$137
Gymnasium	\$82	\$82	Gymnasium	\$110	\$110
Cafeteria	\$65	\$65	Cafeteria	\$93	\$93
Classroom	\$54	\$54	Classroom	\$71	\$71

NON-PROFIT RATES			FOR PROFIT RATES		
Facility	2020-2021 Rental Rate	2021-2022 Recommended Rate	Facility	2020-2021 Rental Rate	2021-2022 Recommended Rate
Elementary			Elementary		
Auditorium (Royle)	\$82	\$82	Auditorium (Royle)	\$110	\$110
Gymnasium	\$57	\$57	Gymnasium	\$82	\$82
Cafeteria	\$44	\$44	Cafeteria	\$55	\$55
Classroom	\$27	\$27	Classroom	\$55	\$55

DARIEN PUBLIC SCHOOLS

Richard Rudl
 Director of Finance and Operations

35 Leroy Avenue, P.O. Box 1167
 Darien, CT 06820-1167
 TEL: 203-656-7405 FX: 203-656-3502

Camps		
	2020-2021 Rental Rate	2021-2022 Recommended Rate
Town Youth Sports & YMCA	\$27 per camper per session	\$27

Fields		
	2020-2021 Rental Rate	2021-2022 Recommended Rate
Local Youth Sports	\$27 per participant per season	\$28
Elementary Grass	For Profit: \$85 per hour, profit or \$43 per hour non profit	\$88/\$45
MMS/DHS Grass	For Profit: \$113 per hour, profit or \$57 per hour non profit	\$118/\$59
DHS Turf	For Profit: \$252 per hour, profit or \$127 per hour non profit	\$262/132
Team Car Washes	\$110/usage	\$114

Custodial Personnel Rates			
	2020-2021 Rental Rate	2021-2022 Recommended Rate	
High School	\$71.58 per hour	\$73.05	Monday-Saturday
	\$95.44 per hour	\$97.39	Sunday
Middlesex	\$70.33 per hour	\$71.76	Monday-Saturday
	\$93.76 per hour	\$95.68	Sunday
Elementary	\$64.30 per hour	\$65.90	Monday-Saturday
	\$85.73 per hour	\$87.87	Sunday

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Maintenance Personnel Rates			
	2020-2021 Rental Rate	2021-2022 Recommended Rate	
Skilled	\$78.41 per hour	\$79.98	Monday-Saturday
	\$104.54 per hour	\$106.63	Sunday
Laborer	\$60.09 per hour	\$61.30	Monday-Saturday
	\$80.12 per hour	\$81.73	Sunday

Auditorium Personnel Rates			
	2020-2021 Rental Rate	2021-2022 Recommended Rate	
Sound/Lighting Manager	\$67.50 per hour	\$67.50	Sunday-Saturday
Sound/Lighting Technician	\$20.50 per hour	\$20.50	Sunday-Saturday

Comparisons to Surrounding Towns

District	HS Auditorium	HS Gymnasium	MS Gymnasium
Norwalk	\$200	\$100	\$100
Westport	\$600	\$575	\$450
Greenwich	\$776	\$444	\$340
Darien	\$280	\$137	\$137
Average	\$464	\$314	\$257

To: Board of Education

From: Alan Addley, Superintendent of Schools
Michael Lynch, Director of Facilities

Date: August 20, 2021

Subject: Update on Summer Facilities Projects

This memo outlines the current status of the projects we started this summer. The projects are broken down by building.

Security: The wiring for the new lockdown system is 99% complete in all six school buildings. The hardware is still on order, it is due to start arriving between August 18-23. The system should be fully operational by late September. At this time, the current system remains in place and is fully operational.

Darien High School: Glycol has been added to the heating system to prevent the coils from freezing. Work has begun on modifying the Cross Country Trail to make it more accessible and repair some storm damage. The kitchen server is being renovated by Chartwell, and we are helping coordinate the mechanical aspect of this work. The pricing of the carpet replacement for the library came in well over previous estimates, and there wasn't enough money to do the project.

Middlesex Middle School: Town of Darien has installed new sidewalks along the front of the school. We just received a new sign for the front of the building and will be installing in the next few days. The electrical transformer has been changed out. The new HVAC rooftop unit is on order. The service road is being repaired and repaved this week. The pricing of the carpet replacement for the library came in well over previous estimates and there wasn't enough money to do the project.

Hindley: New roof has been installed on the center section. CT Greenbank has been notified. New hot water heater is being installed this week. A new compressor and condensing unit was installed on the roof for the walk-in freezer. The new clock system has been delivered to the school. The system will be installed on August 20 and 21. New exit and emergency lights are on order and should be installed within the next 2 weeks. The repaving and new sidewalks have been postponed due to the proposed building renovation project.

Holmes: The new roof on 75% of the building has been installed. Work includes painting the trim and cupola and installing new drainage. The skylight is backordered and due to arrive in mid-September. New exit and emergency lights are on order and should be installed within the next 2 weeks. The new wireless clock system has arrived at the school and it will be installed on August 20 and 21.

Royle: The architect is working on the design for the new roof. The exit and emergency lights are on order and should be installed within the next 2 weeks. The wireless clock system has been delivered and will be installed on August 20 and 21.

Tokeneke: The blacktop roadways around the school have been widened and the drainage has been modified to function better. The retaining wall with fencing above has been installed on the baseball field.

Central Office: Front parking lot and entrance road are scheduled to get paved the week of August 23. The security camera system is on order. The architectural plans for the copy center are just about completed and we hope to start work by mid-September.

District Wide: Vehicle 42-DAR has been replaced, the older vehicle is being used by our staff. We have just received the quotes for digitizing our records.



Teacher and Administrator Evaluation Flexibilities

August 24, 2021

Goal Setting

Teacher Goals

Teachers will develop a minimum of one student learning goal with a minimum of two indicators or measures of accomplishment that may focus on social and emotional learning, engagement, or academics.

Administrator Goals

Administrators will focus on a minimum of two indicators of accomplishment focused on the following:

1. Supporting the health and safety, and social and emotional well-being, of staff and students
2. Developing systematic approaches to incorporating social and emotional practices and/or culturally responsive practices into the teaching and learning process
3. Mastery-based learning
4. Ensuring equity for the most vulnerable students and their families.

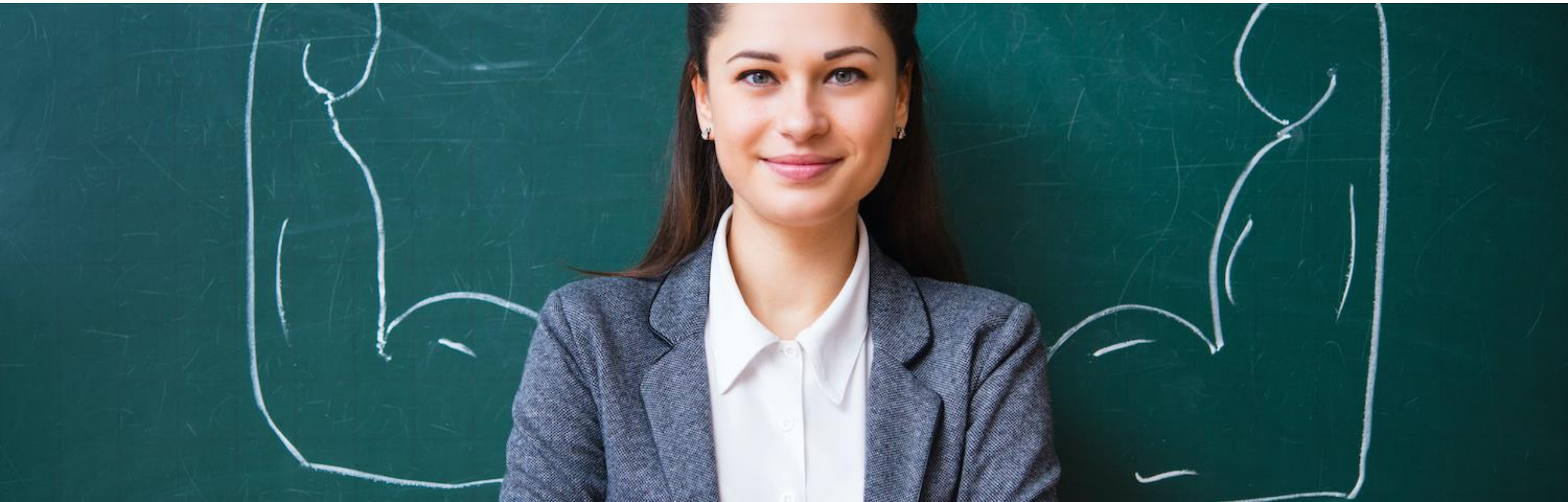
Observations and Site Visits

Teachers will be observed and will receive written and verbal feedback after each observation.

Administrators will participate in site visits and receive written feedback from their evaluator.



Summative Ratings



Summative ratings are required for the 2021-2022 school year. All other requirements of the evaluation plans, including timelines, remain in effect.

Memorandum

To: Board of Education

From: Kathrine Stein
Marjorie Cion

Date: August 24, 2021

Re: Recommendation to Repeal All Policies not published on the District's Website

The Superintendent has requested that there be an audit of all existing Board of Education policies to ensure that all policies are up to date and that all existing policies are posted on the District's website. We have begun working on that audit.

As we discussed at the Board of Education meeting on July 27, 2021, after reviewing the policies relating to "Community/Board Relations" (Series 1000), several issues became apparent. First, many of the policies not currently posted on the District's website were enacted as early as 1977 and have not been amended or revised since that time. Many do not comply with current law. In addition, several of our current posted policies conflict, in whole or in part, with these older versions. They would need to be repealed in part and replaced in part with the older policies. We also discovered that there is not one, single repository for older policies; therefore, there may be additional policies in existence that we do not, and cannot know about. In order for a policy to be enforceable there must be prior notice to the affected individuals. Therefore, policies that are not posted on our website cannot be used as the basis for discipline of staff or students and cannot be enforced against individuals who did not have prior knowledge of their existence.

At the Board of Education retreat in July it was suggested that the Policy Committee work on ensuring that all of our policies align with current law and best practice. In order to accomplish this goal and to ensure that there are no policies about which we are unaware, we are recommending that the Board of Education vote in favor of a "batch repeal" of all policies not currently on the District's website. During a review of Board Policies prior to the 2015 – 2016 school year, the Board of Education voted to "batch repeal" a group of policies that were either extremely outdated or conflicted with current law. In taking this action again, the Board would eliminate the possibility that a stakeholder could come forward with a policy that the Board knows nothing about and request that the policy be enforced. Our understanding is that this has happened occasionally over the past several years.

After the batch repeal, the Policy Committee will undertake a crosswalk between Darien's policies and the Shipman and Goodwin list of Model Policies in order to identify needed additions and/or updates to our current policies. We will then be able to consider recommendations about additional necessary policies.

PERSONNEL ACTION REPORT

August 24, 2021

Item	Name	Action	Replacing/Location/Position	Effective Date		Tenure Area	Certification Class/Step
				From	To		
Appointments							
1	Celeste Elfstrom	Appointment	S Miranda/DHS/Special Education Teacher	8/25/2021	6/30/2023	Teacher	Comprehensive Special Education MA + 30 Step 19
2	Bianca Cooper	Appointment	J Reardon/Royle/Special Education Teacher	8/25/2021	6/30/2023	Teacher	Comprehensive Special Education MA + 60 Step 19
3	Matthew Black	Appointment	S Parille/DHS/Special Education Teacher	8/25/2021	6/30/2025	Teacher	Comprehensive Special Education MA Step 14
4	Jacob Houlihan	Appointment	S Hesselsweet/MMS/Biology	8/25/2021	6/30/2025	Teacher	Biology 7 - 12 MA Step 3
5	Samuel Parton	Appointment	K Gilbert/DHS/Social Worker	8/25/2021	6/30/2025	Teacher	School Social Worker MA + 15 Step 5
6	Teresa Pesce	Appointment	A Pitonzo/DHS/ Special Education Teacher	8/25/2021	6/30/2023	Teacher	Comprehensive Special Education MA Step 11
7	Joshua Sesmer	Appointment	J Deutch/Special Education Teacher	8/25/2021	6/30/2025	Teacher	Comprehensive Special Education MA Step 3
8	Michelle Furrer	Appointment	M Consonery(Transfer to MMS)/Art/ Tokeneke	8/25/2021	6/30/2023	Teacher	Art MA Step 16
9	Caitlin Brown	Appointment	A Scelzo/MMS/Music Teacher	8/25/2021	6/30/2025	Teacher	Music PK - 12 MA Step 3
10	Alicia Gerbert	Appointment	New Position/DHS/Special Education Teacher	8/25/2021	6/30/2025	Teacher	Comprehensive Special Education MA + 30 Step 10
11	Clorinda Bulfamonte	Appointment	New Position/DHS/School Psychologist	8/25/2021	6/30/2025	Teacher	School Psychologist PhD Step 9
12	Kelli Milicia	Appointment	New Position/Ox Ridge/Elementary Teacher	8/25/2021	6/30/2025	Teacher	Elementary Teacher BA Step 6
13	Nicole Pentore	Appointment	K Risk/Hindley/Literacy Interventionist	8/25/2021	6/30/2023	Teacher	Remedial Reading MA + 30 Step 13
14	Brianna Petrollese	Appointment	M Epifano (LOA)/Holmes/Elementary Teacher	8/25/2021	6/30/2022	Teacher	Elementary Teacher MA Step 3
15	Sarah Burzin	Appointment	M Dunn/DHS/School Counselor	8/25/2021	6/30/2025	Teacher	School Counselor MA + 15 Step 5
16	Carolyn Shea	Appointment	J Bennett/DHS/Library Media Specialist	8/25/2021	6/30/2023	Teacher	Library Media Specialist PhD Step 13
17	Nicole Broomfield	Appointment	C Chanelli/Tokeneke/School Psychologist	8/25/2021	6/30/2025	Teacher	School Psychologist MA Step 9
18	Tohmas Honohan	Appointment	R Reynolds/DHS/Technology Education	8/25/2021	6/30/2023	Teacher	Technology Education MA + 15 Step 19
19	Tara Coppola	Appointment	C Cygan (LOA)/MMS/Health Teacher	8/25/2021	6/30/2022	Teacher	Health PhD Step 5
20	Kirsten Hudock	Appointment	C Eppley/Hindeley/ Special Education Paraprofessional	8/25/2021	6/30/2022	NA	NA
21	April Barton	Appointment	P Brown/Royle/Instructional Aide	8/25/2021	6/30/2022	NA	NA
22	Michelle Felix Fitzgerald	Appointment	Christine Reid/ELP/ Special Education Paraprofessional	8/25/2021	6/30/2022	NA	NA
23	Mariana Begonja	Appointment	M Lay/Ox Ridge/Secretary	8/25/2021	6/30/2021	NA	NA
Resignations and Retirements							
24	Hilary Graham	Resignation	DHS/English teacher		6/30/2021		
25	Katie Bryant	Resignation	DHS/Athletic Trainer		8/11/2021		
26	Edward Targowski	Resignation	Central Services/Suburban Driver		8/25/2021		
27	Diana Marchetti	Resignation	Hindley/Special Education Teacher		6/30/2021		
28	Austin Scelzo	Resignation	MMS/Music Teacher		6/30/2021		
29	Susan Frelinghuysen	Retirement	Holmes/Instructional Aide		6/30/2021		
30	Richard Reynolds	Resignation	DHS/Technology Education Teacher		6/30/2021		
31	Sarah Taylor	Resignation	Tokeneke/Elementary Teacher		6/30/2021		
32	Candace Chanelli	Resignation	Tokeneke/School Psychologist		6/30/2021		
33	Jacqueline Bennett	Retirement	DHS/Library Media Specialist		6/30/2021		
34	Sarah Hesselsweet	Resignation	MMS/Science Teacher		6/30/2021		
35	Katherine Behar	Resignation	Tokeneke/ School Psychologist		6/30/2021		
36	Monica Mueleis	Resignation	Tokeneke/Speech and Language Pathologist		6/30/2021		



Stephen M. Sedor

Member

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Practice Areas

Labor and Employment
Counseling, Training and
Litigation

School Law

Colleges, Universities and
Independent Schools

Labor, Employment Law &
Employee Benefits

Union Issues

Litigation

Internal Investigations

Bar and Court Admissions

Connecticut

New York

Stephen M. Sedor focuses his practice in the areas of education law, employment litigation and labor disputes. He defends public and private sector employers in lawsuits involving wrongful discharge, employment discrimination, wage and hour disputes, First Amendment and retaliation claims, unfair labor practice charges, restrictive covenants and other disputes. Stephen provides general counseling and advice to public and private sector employers on a wide range of labor and employment matters.

Stephen also focuses his practice on representing boards of education and municipalities on a full range of collective bargaining matters. He represents clients during collective bargaining and binding interest arbitrations, prohibited practice charges and other labor disputes. He frequently appears before the Connecticut State Board of Labor Relations and the Connecticut State Board of Mediation and Arbitration.

Stephen's practice also involves representing local boards of education on general education matters, student discipline cases, teacher termination and employee discipline matters, residency issues and other matters involving boards of education. In addition to Stephen's litigation practice, he has argued before the Connecticut Supreme Court.

8/22/2019

Stephen Sedor. Pullman & Comley LLC

U.S. District Court Northern
District of New York

U.S. District Court District of
Connecticut

Education

Quinnipiac University School
of Law, J.D., 1995

Clarkson University, B.A.,
1992

News & Events

PRESS RELEASE: 33
Pullman & Comley Attorneys
Named to 2020 Best
Lawyers® List

SEMINAR: Stephen Sedor
and Melinda Kaufmann
Presented at 2019 CABA
Collective Bargaining and
Labor Relations Seminar

SEMINAR: Developments in
Labor & Employment Law -
May 2, 2019

SEMINAR: Please Join Us for
Our Fifth Annual School Law
Statewide Seminar

PRESS RELEASE: THIRTY
THREE PULLMAN &
COMLEY ATTORNEYS
RECOGNIZED BY THE
BEST LAWYERS IN
AMERICA® 2019

PRESS RELEASE: Thirty-
four Pullman & Comley
Attorneys Recognized by The
Best Lawyers in America®
2018; Six Named "Lawyer of
the Year"

SEMINAR: Learning
Together: Recent
Developments In The Law
And Practical Solutions For
School Districts

WORKSHOP: Attorney
Stephen M. Sedor To Present
"Ensuring Safe School
Climate in Your District:
Protecting Students,
Complying with Conflicting
Legal Requirements, and
Limiting District Liability"

PRESS RELEASE: Thirty
One Pullman & Comley
Attorneys Recognized by The

Professional Affiliations

Connecticut Bar Association

Greater Bridgeport Bar Association

Honors & Awards

Named Stamford Lawyer of the Year in the "Labor Law - Management" category in 2016
and 2020 by *The Best Lawyers in America*

Listed in *The Best Lawyers in America* in the areas of employment law - management
and labor law - management since 2015; Listed in the area litigation - labor and
employment since 2016