



# Step 1: PowerSchool: Create a Parent Portal Account

1



Visit:  
[www.cghsnc.org/powerschool](http://www.cghsnc.org/powerschool)  
Click create account.

PowerSchool SIS

### Student and Parent Sign In

Sign In **Create Account**

Username

Password

[Forgot Username or Password?](#)

Welcome to the Gibbons PowerSchool Portal

Student account information is provided by the school upon enrollment.

2



Click **Create Account**

### Parent Sign In

allows you to view all of your students with one account. You can  
references. [Learn more.](#)

**Create Account**

Gibbons PowerSchool Portal

ation is provided by the school upon enrollment.

ts are self-generated using the access codes mailed to you upon

es?  
org

School Grade and Attendance Notification

3



Enter your name, your personal email address, desired username and password.  
**\*\*The email address must be unique and cannot be in use with an existing account at Cardinal Gibbons High School.**

Email   
 Username   
 Strong  
 Password   
 must: -Be at least 8 characters long  
**Students to Account**  
 Access ID, Access Password, and Relationship for each student you wish to add to Parent Account

4



**Student Name:** The legal name of your student.  
**Access ID/Access Password:** The PowerSchool Access ID/Password provided to you at enrollment.  
**\*\*This is unique to each student and is needed to create an account.**

**Students to Account**  
 Access ID, Access Password, and Relationship for each student you wish to add to Parent Account  
  
  
  
 Relationship

5



Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account.  
 Select the relationship of the person creating the account.

Access ID, Access Password, and Relationship for each student you wish to add to Parent Account  
  
  
  
 Relationship   
 Mother  
 Grandfather  
 Grandmother  
 Aunt  
 Uncle  
 Brother  
 Sister  
 .....  
 Brother, half  
 Brother, step  
 Cousin  
 Daughter  
 Father, foster  
 Father, step  
 Friend

6



Repeat the process for each additional student you wish to add to your account.

ID

Password

Relationship Mother

Student Name Second Student

ID Unique Access ID

Password

Relationship -- Choose

Student Name

ID

Password

Relationship -- Choose

7



Scroll down and click **Enter**. That's it. You're done.

-- Choose

-- Choose

Enter

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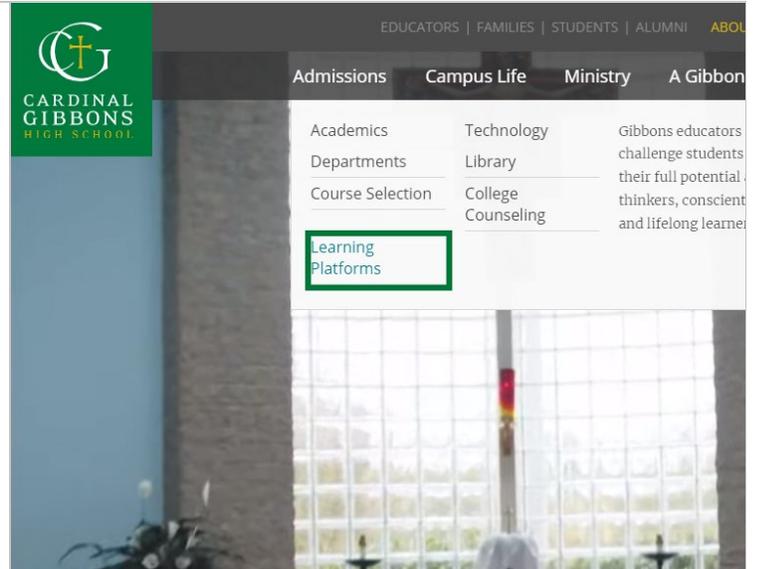


## Step 2: Claim Your Parent Launchpad Account

1



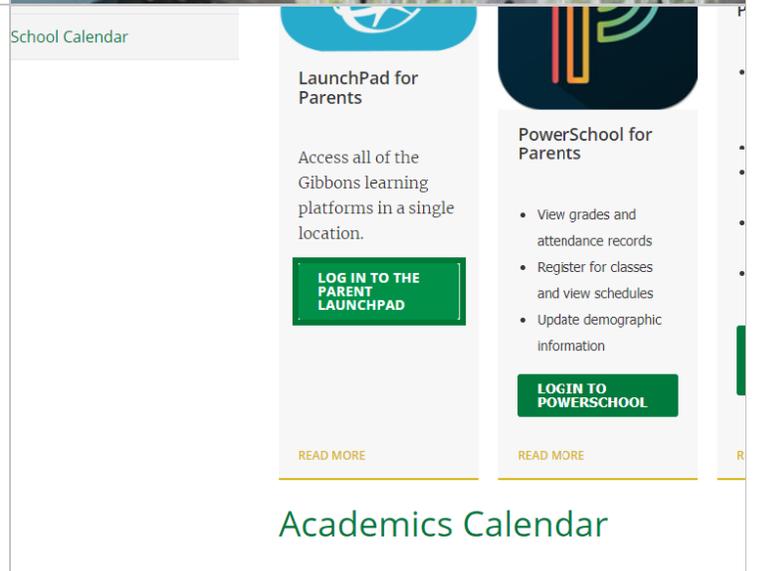
The first step is to open **Cardinal Gibbons High School** website ... and click **Learning Platforms**



2



Scroll down and click on the **Parent LaunchPad** icon.



3



Claim your account using the email or cell phone number associated with your Gibbons PowerSchool Parent Portal account.

Welcome to the Cardinal Gibbons Parent Portal

**USING EMAIL** USING PHONE NUMBER

### Enter your Email

email@domain.com

Next

4



Welcome to the Cardinal Gibbons Parent Portal

USING EMAIL **USING PHONE NUMBER**

### Enter your Email

email@domain.com

Next

5



Welcome to the Cardinal Gibbons Parent Portal

USING EMAIL USING PHONE NUMBER

### Enter your Phone Number

🇺🇸 (201) 555-0123

Next

6



Click **Next**

Welcome to the Cardinal Gibbons Parent Portal

USING EMAIL

USING PHONE NUMBER

Enter your Phone Number



7



Enter the one time registration code sent to your email address/ phone number.

Back



STEP 3

Verify One-time Password sent to "[REDACTED]"

Enter the One-time Password

Verify

Resend One-time Password

8



Click **Verify**

STEP 3

Verify One-time Password sent to "+1 919-426-5833"

Enter the One-time Password



Resend One-time Password

9



Enter your name.

Back



STEP 4

Enter your user details to complete

Full Name

Password

Confirm Password

Sign Up

10



Choose a password for this account.



STEP 4

Enter your user details to complete

Full Name

Gibbons Parent

Password

Confirm Password

Sign Up

11



Confirm your new password.

STEP 4

Enter your user details to complete

Full Name

Gibbons Parent

Password

\*\*\*\*\*

Confirm Password

Sign Up

12



Click **Sign Up**

Enter your user details to complete

Full Name

Gibbons Parent

Password

\*\*\*\*\*

Confirm Password

\*\*\*\*\*



13



That's it. You're done.

Enter your user details to complete

Full Name

Gibbons Parent

Password

\*\*\*\*\*

Confirm Password

\*\*\*\*\*



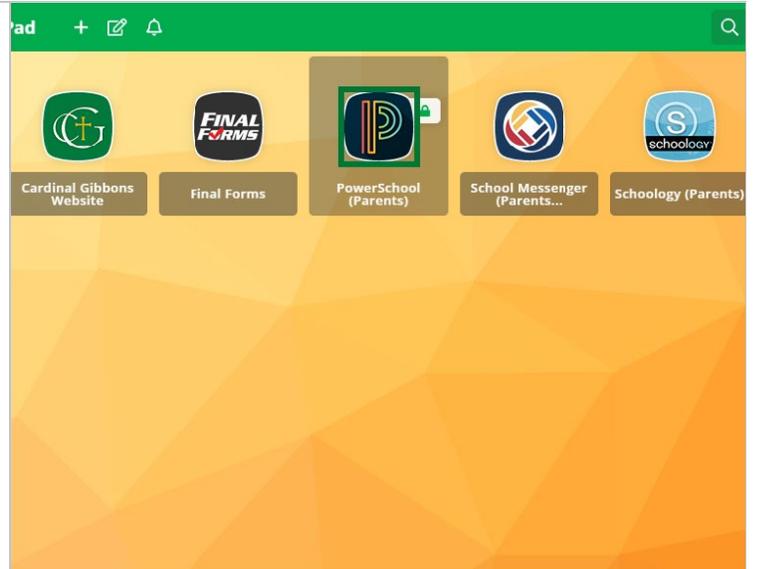


## Step 3: Retrieve Schoology Codes

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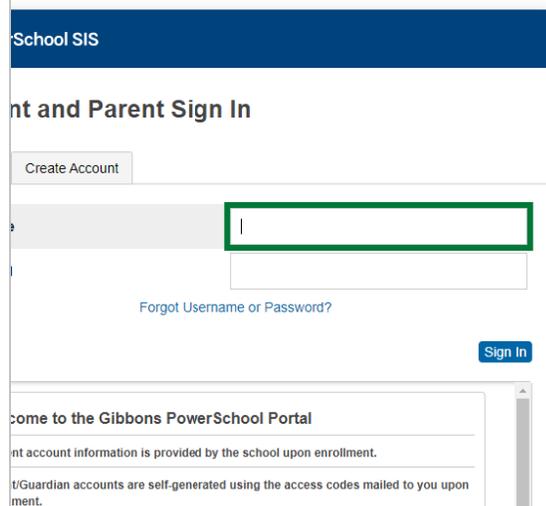
Login to the PowerSchool parent portal. You can access this via the Gibbons Launchpad, from the Gibbons website or from this URL: [www.cgshnc.org/powerschool](http://www.cgshnc.org/powerschool)



2



Enter the username and password you created when you enrolled at the school. If you never created an account, you can create one now by clicking on the Create Account tab. Contact [PowerSchool@cgshnc.org](mailto:PowerSchool@cgshnc.org) if you need your access id and code.



3



Click **Student Reports**

Grades and Attendance

Exp	Last Week					This Week				
	M	T	W	H	F	M	T	W	H	F
1(A)										
2(A)										
2(A)										
3(A)										
3(A)										
4(A)									UNT	
4(A)										
5(A)										EXT

4



Click **Schoology Access Codes**

PowerSchool SIS

Navigation

- Grades and Attendance
- Missing Assignments
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- Student Reports**
- School Bulletin
- Class Registration

Student Reports *Oliverio, Joseph Vincent*

Currently Published Reports

- Schoology Access Codes**

5



The letter that is generated contains a unique code for you to use to associate your account to your student. If you have multiple students, you will need a unique code for each student.

**HIGH SCHOOL**

Dear Gibbons Family,

As a part of your Gibbons experience this year we are proud to announce that we will be implementing Schoology as our new Learning Management System. A Learning Management System (LMS) is a software tool that will allow students, educators and parents a single place to access all of their assignments and coursework. Assignments will be graded in Schoology and those grades will feed directly into PowerSchool.

While students will be granted access via their Gibbons credentials, parents must create their own accounts in order to access the LMS and view student course assignments.

This access code below will be used to generate an account to view class assignments for Joseph Oliverio. If you have more than one student, you will receive multiple letters with a code for each student. Once you have created your account, you can use the additional codes to add other students to your account.

**Schoology Access Information**

Schoology Code: [Redacted]

Please create your account at the following url:  
<https://app.schoology.com/register>

If you are having difficulty with your account, please contact [Technology@cghsnc.org](mailto:Technology@cghsnc.org) for assistance.

We are looking forward to shering your academic journey this year with your family.

The Gibbons Academic Team



Now it's time to create your  
Schoolology account!  
<https://app.schoolology.com/register>

Dear Gibbons Family,

As a part of your Gibbons experience this year we are proud to announce that we will be implementing Schoolology as our new Learning Management System. A Learning Management System (LMS) is a software tool that will allow students, educators and parents a single place to access all of their assignments and coursework. Assignments will be graded in Schoolology and those grades will feed directly into PowerSchool.

While students will be granted access via their Gibbons credentials, parents must create their own accounts in order to access the LMS and view student course assignments.

This access code below will be used to generate an account to view class assignments for Joseph Olivieri. If you have more than one student, you will receive multiple letters with a code for each student. Once you have created your account, you can use the additional codes to add other students to your account.

Schoolology Access Information	
Schoolology Code	[REDACTED]

Please create your account at the following url:  
<https://app.schoolology.com/register>

If you are having difficulty with your account, please contact [Technology@cghsnc.org](mailto:Technology@cghsnc.org) for assistance.

We are looking forward to sharing your academic journey this year with your family.

The Gibbons Academic Team



## Step 4: Sign up for a Schoology Account

1



Open the PowerSchool Schoology Report to get the unique code for your student.  
Visit <https://app.schoology.com/register> to complete the Schoology registration process.

Dear Gibbons Family,

As a part of your Gibbons experience this year we are proud to announce that we have a new Learning Management System. A Learning Management System (LMS) is a system that gives educators and parents a single place to access all of their assignments and course information. Schoology and those grades will feed directly into PowerSchool.

While students will be granted access via their Gibbons credentials, parents must access the LMS and view student course assignments.

This access code below will be used to generate an account to view class assignments. If you have more than one student, you will receive multiple letters with a code for each student. Or you can use the additional codes to add other students to your account.

Schoology Access Information	
Schoology Code	

Please create your account at the following url:  
<https://app.schoology.com/register>

If you are having difficulty with your account, please contact [Technology@cghsnc.org](mailto:Technology@cghsnc.org)

We are looking forward to sharing your academic journey this year with your family.

The Gibbons Academic Team

2



Click **Parent**

Schoology

Sign up for Schoology

Instructor

Student

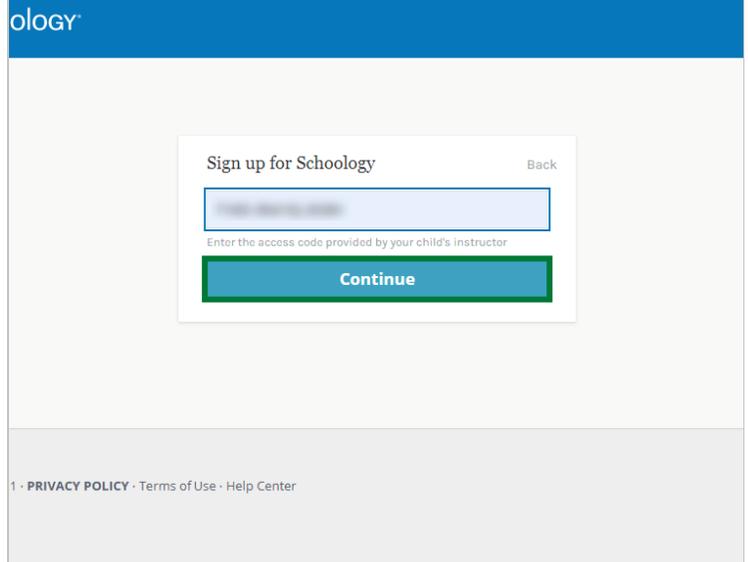
Parent

1 · [PRIVACY POLICY](#) · [Terms of Use](#) · [Help Center](#)

3



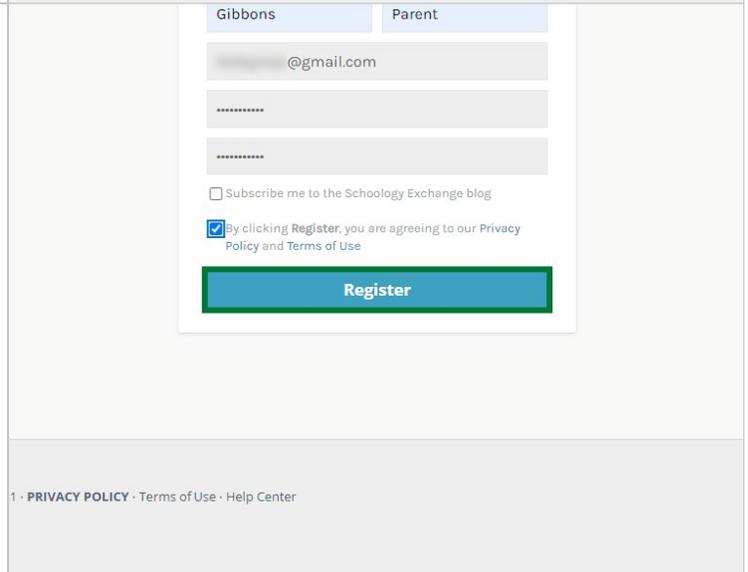
Paste the unique code from the PowerSchool Schoology Report.



4



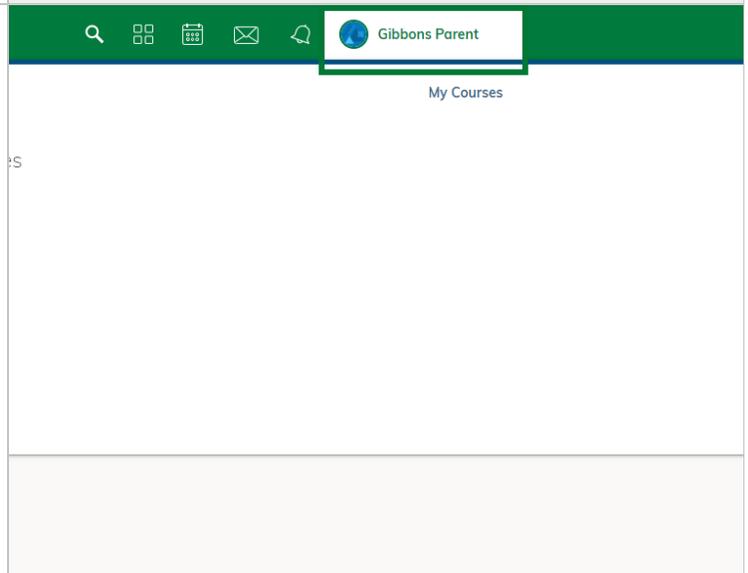
Enter your name, email address and desired password. Click register.



5



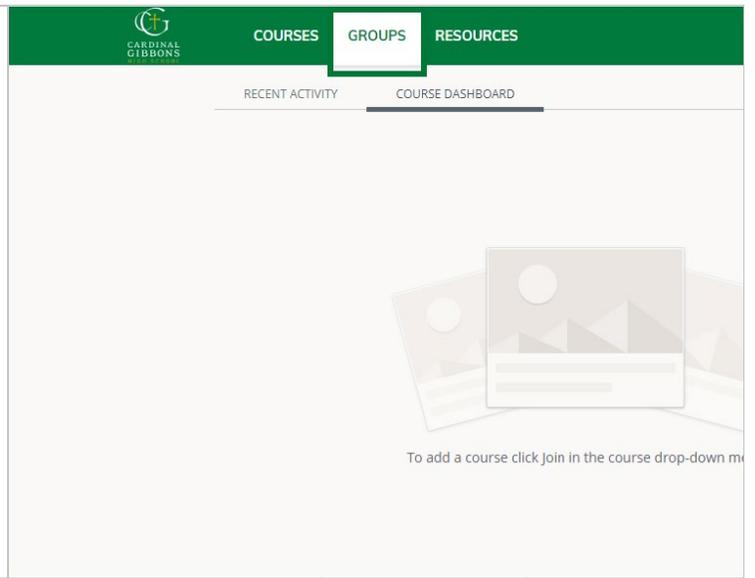
This is your parent Schoology experience.



6



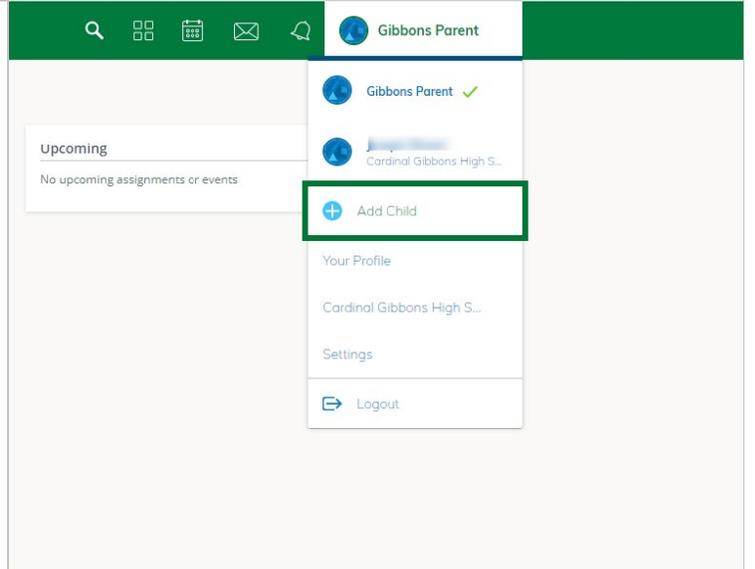
Click **Groups**. Throughout your Gibbons journey, you may become a member of parent groups and other Gibbons activities.



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Toggle to view Schoology as your student or to add an additional student to your account. You will need the unique Schoology code from the PowerSchool Schoology report for each additional student.





## Step 5: Claim Final Forms Account

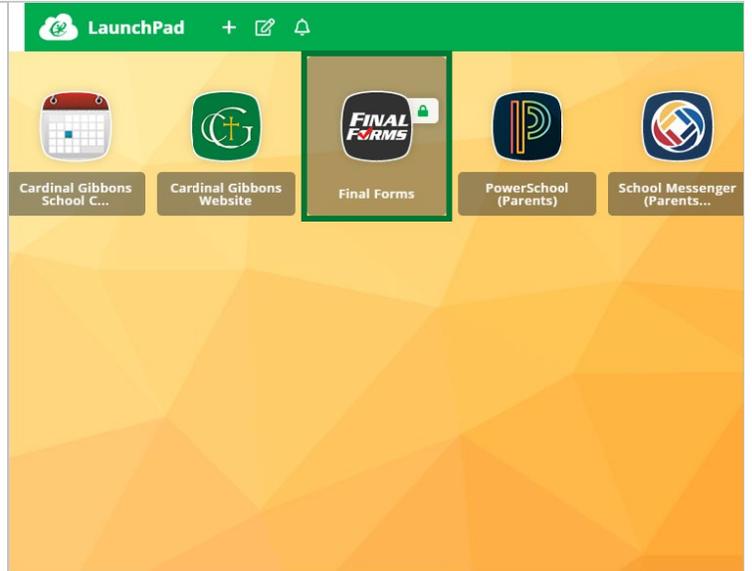
1



Login to your Gibbons Launchpad or and click **Final Forms**.

**Direct link:**

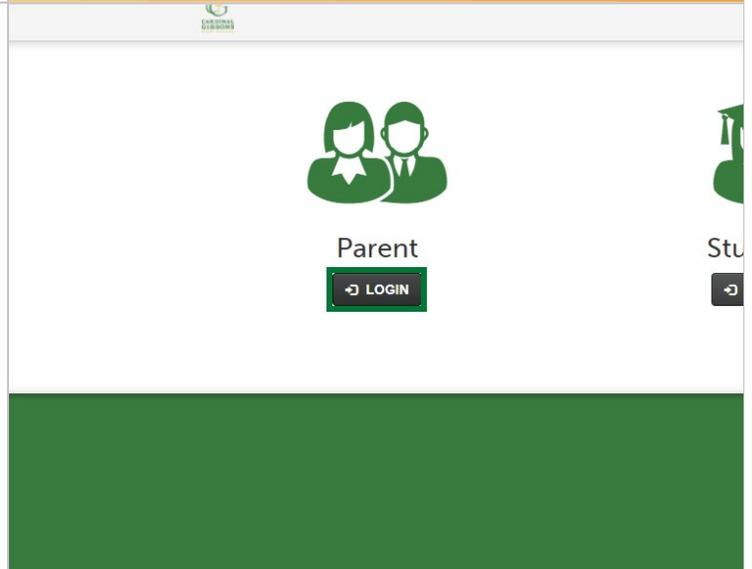
<https://cardinalgibbons-nc.finalforms.com/>



2



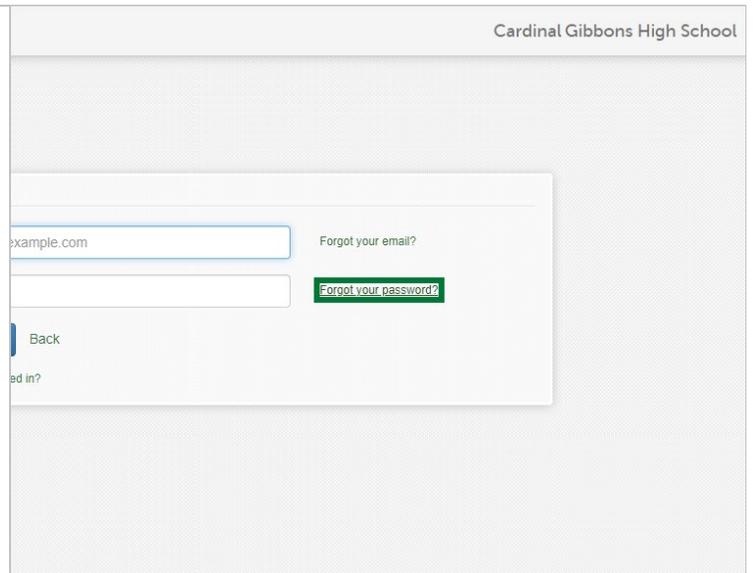
Go to the parent icon and click **LOGIN**



3



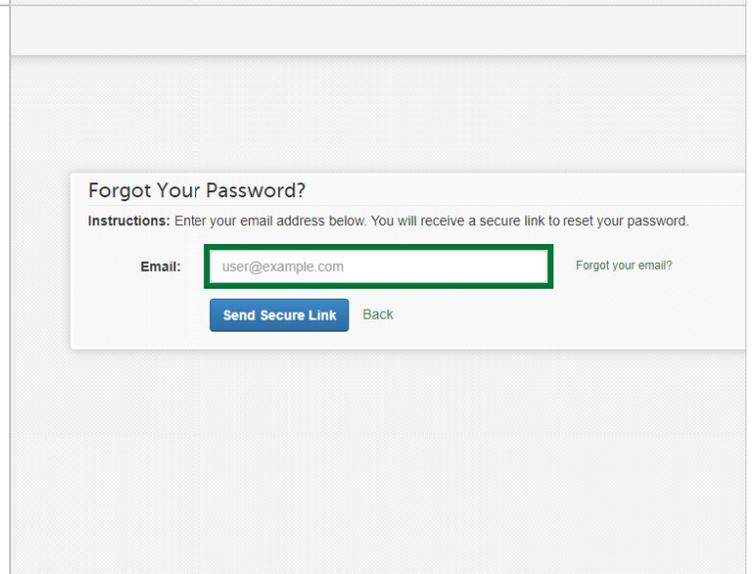
Click **Forgot your password?**



4



Enter the email address you used when you created your PowerSchool Parent Portal account.



5



Click **Send Secure Link.**

**Use the link in your email to complete your account set-up.**

