SOUTH WASHINGTON COUNTY SCHOOLS
SCHOOL BOARD
7362 East Point Douglas Rd S.
Cottage Grove, MN 55016

ADMINISTRATIVE REPORT

DATE:	August 19, 2021
TOPIC:	5.6 – July 15, 2021 Board Meeting Minutes
PRESENTER:	Dayna Pottratz, Executive Assistant to the Superintendent & School Board
REFERENCE TO POLICY/STATUTE:	Policy 204, School Board Meeting Minutes

A. **PURPOSE OF REPORT**

a. Approval of the following School Board Meeting minutes

July 15, 2021

1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, July 15, 2021. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer. Superintendent Julie Nielsen was present.

2.0 **Pledge of Allegiance**

3.0 **Approval of Agenda:** It was moved by Sharon Van Leer and seconded by Pat Driscoll to approve the agenda. All in favor, none opposed, motion carried.

4.0 **Introduction of New Staff:**
4.1 Introduction of New Administrators: Tyrone Brookins, Assistant Superintendent introduced Candace Gram who will be leading the Virtual Elementary School and Kristine McDonald as the interim principal at Bailey Elementary School. Dan Pyan, Director of Finance and Operations introduced Kyle Uecker, Director of Facilities.

5.0 **Public Comment:** The following individuals addressed the Board

- Liz Harris of Cottage Grove regarding return to school and masks
- Mike Hugo, of Woodbury regarding required masking.

6.0 **Consent Items**: It was moved by Sharon Van Leer and seconded by Louise Hinz to approve the consent agenda. All in favor, none opposed, motion carried.
6.1 Approval of Retirements, Resignations and Terminations

6.2 Approval of Leaves of Absence
6.3 Approval of New Employees/Change of Status
6.4 Approval of Electronic Fund Transfers
6.5 Approval of Resolution to Accept Gifts
6.6 Approval of June 17, 2021 School Board Meeting Minutes
6.7 Approval of Identified Official with Authority for MDE
6.8 Approval of Student Teaching Agreement with the University of St. Augustine
6.9 Approval of Student Teaching Agreement with the University of St. Catherine, Social Work
6.10 Approval of Extended Field Trips

7.0 **Information Items:**
7.1 Profile of a Graduate, presented by Kelly Jansen, Assistant Superintendent. She shared planning and the goals for district graduates.

7.2 Department & School Improvement Planning, presented by Kelly Jansen, Assistant Superintendent. She shared the process for school and department improvement plans for 21-22 school year.

7.3 Overview of ESSER, GEER & CRF Funds, presented by Dan Pyan, Director of Finance and Operations and Kris Blackburn, Director of Fiscal Services. Ms. Blackburn shared what funds were received and how they were utilized.

7.4 Back-to-School Planning, presented by Julie Nielsen, Superintendent. She shared the current plans, noting plans can change as community circumstances change as well as recommendations and requirements from the MN Department of Health and Department of Education.

8.0 **Discussion Items:** None.

9.0 **Action Items:**
9.1 Approval of MSHSL Membership, presented by Tyrone Brookins, Assistant Superintendent. It was moved by Sharon Van Leer, seconded by Katie Schwartz to approve the membership. All in favor, none opposed, motion carried.

9.2 Approval of LTFM Plan, presented by Dan Pyan, Director of Finance and Operations. It was moved by Katie Schwartz, seconded by Pat Driscoll to approve the plan. All in favor, none opposed, motion carried.

9.3 Approval of Change in Ballot Language, presented by Dan Pyan, Director of Finance and Operations. It was moved by Sharon Van Leer, seconded by Pat Driscoll to rescind the motion of $331 per pupil unit in Question 1 that was approved on June 17, 2021. All in favor, none opposed, motion carried.

9.4 Approval of Resolution Relating to General Election of School Board members and calling the School District General Election, presented by Dan Pyan, Director of Finance and Operations. It was moved by Melinda Dols seconded by Louise Hinz. A roll call vote was taken, Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer voted in favor, none opposed, motion carried.

9.5 Approval of Filing Dates for Election to the School Board, presented by Dan Pyan, Director of Finance and Operations. It was moved by Louise Hinz, seconded by Pat Driscoll to approve the filing dates. All in favor, none opposed, motion carried.

9.6 Approval of Resolution Calling a Special Election, presented by Dan Pyan, Director of Finance and Operations. It was moved by Pat Driscoll, seconded by Sharon Van Leer to approve the resolution. A roll call vote was taken, Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer voted in favor, none opposed,

motion carried.

10.0 **Superintendent Report:** Ms. Nielsen reported on enrollment and Skoolie summer programs.

11.0 **Future Meeting Dates**:
August 12, 2021, – School Board Workshop Meeting (DSC/6:30 p.m.)
August 26, 2021 – School Board Business Meeting (DSC/6:30 p.m.)

12.0 **Adjournment:** The meeting adjourned at 8:39pm.