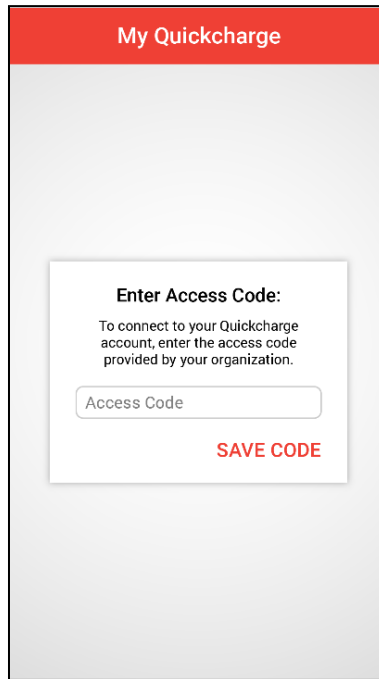
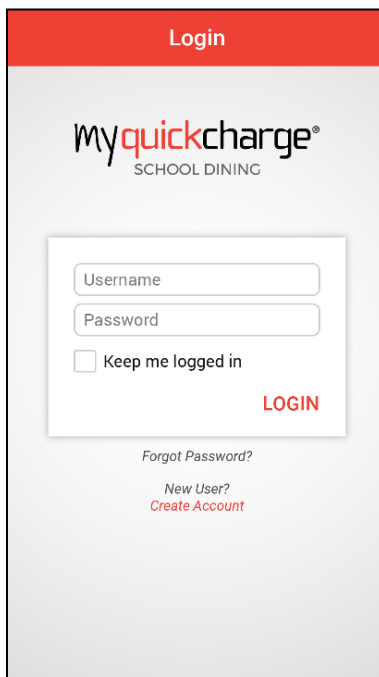


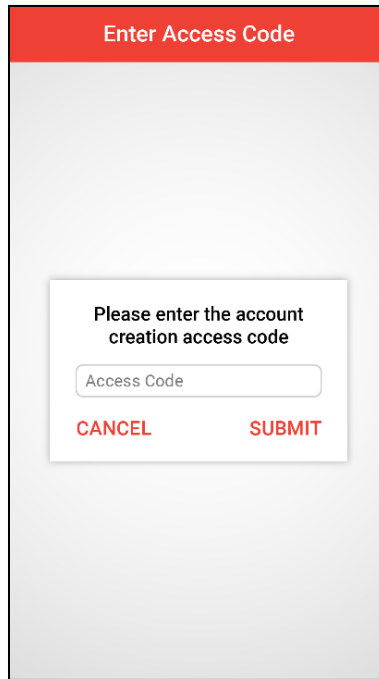
1. Download the My Quickcharge mobile app, click on [Android](#) or [Apple](#) or search on “My Quickcharge” from the Google Play Store or the Apple App Store. To open the app the first time, enter the Access Code “**School186**” when prompted.



2. To begin, you will view a brief tour of the features of My Quickcharge. Swipe or use the arrow buttons to scroll through the tour, and click **Get Started** when you are ready to continue. After following the tour, you will see the login screen. Click **Create Account**.

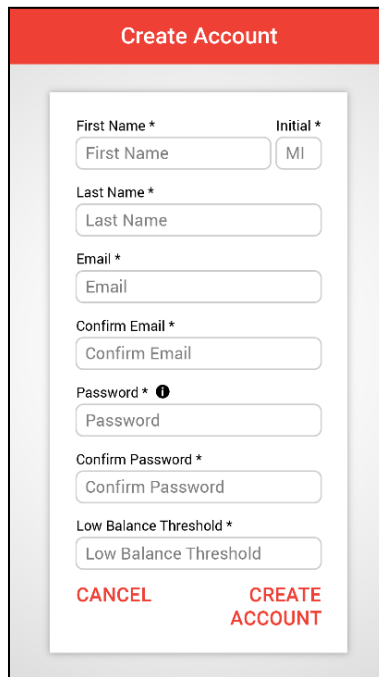


3. Enter the account creation access code of **A4E7C3B1**. Note that this code is case sensitive. Click **Submit**.



The screenshot shows a mobile application interface with a red header bar containing the text "Enter Access Code". Below the header is a light gray background. In the center, there is a white rounded rectangle containing the text "Please enter the account creation access code". Below this text is a text input field labeled "Access Code". At the bottom of the white box are two buttons: "CANCEL" in red text and "SUBMIT" in red text.

4. Enter your name and email address and create a password to set up your account. You will also be asked to enter a "Low Balance Threshold" that will trigger notifications any time your child's account balance is below that dollar amount. Click **Create** to continue. After your account is created, you will be prompted to log in.



The screenshot shows a mobile application interface with a red header bar containing the text "Create Account". Below the header is a light gray background. In the center, there is a white rounded rectangle containing several form fields. The fields are: "First Name *" and "Initial *" (with a dropdown menu showing "MI"), "Last Name *", "Email *", "Confirm Email *", "Password *" (with an information icon), "Confirm Password *", and "Low Balance Threshold *". At the bottom of the white box are two buttons: "CANCEL" in red text and "CREATE ACCOUNT" in red text.

- To connect to your child’s account, enter their name, three-digit school code, and student ID and identify your relationship. **The school code for Cathedral High School is 110.** Make sure you enter the student’s name exactly as it appears in the school’s records. Click **Search** to confirm your entry. Once the system finds a match for your student, click **Submit** to proceed.

Add Student

First Name * Initial *

Last Name *

School Code *

Student ID *

Relationship *

SEARCH

Add Student

Successfully found student! Hit submit to add.

First Name * Initial *

Last Name *

School Code *

Student ID *

Relationship *

SUBMIT

- You will now see the main menu. From here you can view information for this student. If you need to manage additional students, click **Add/Select Student** and then choose **Add Student**. You will repeat step 5 for each student. The **Add/Select Student** screen will also allow you to toggle between students by selecting the student you want to manage.

myquickcharge[®]
SCHOOL DINING

Emily Smith
STUDENT ID: 12345

- Current Balance
- Purchase History
- Account Funding
- Add/Select Student
- About Quickcharge
- Log Out

Select Student

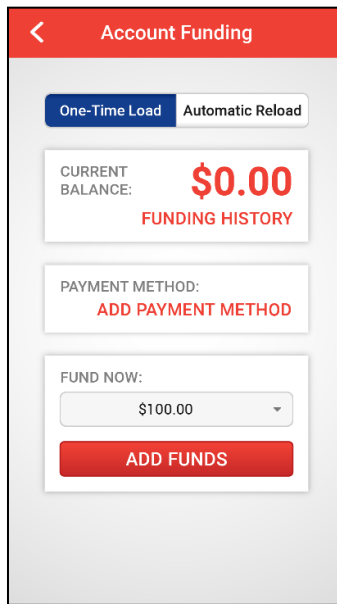
Select a student’s name below to manage his or her account.

- Michael Smith
- Emily Smith
- James Smith

ADD STUDENT

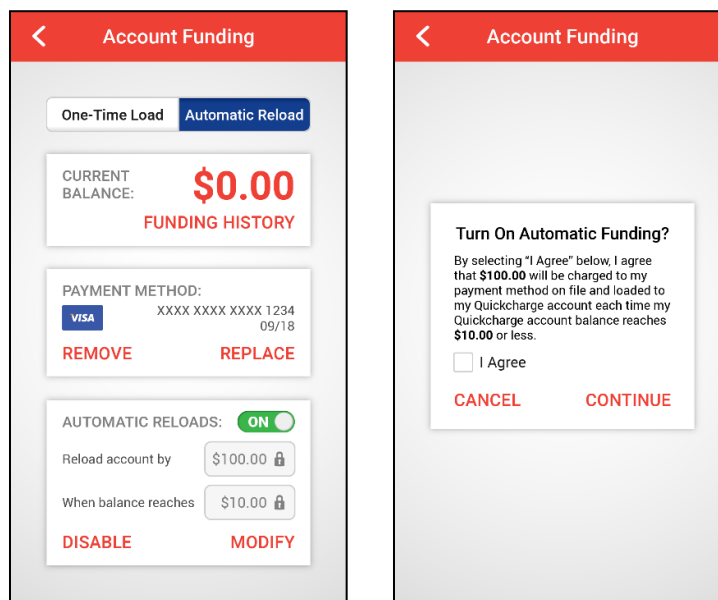
7. To add money to your child’s account or manage your payment method, choose **Account Funding** from the main menu. Your first time here, click **Add Payment Method** and follow the prompts to connect a credit or debit card to your account.

To add funds on demand, select **One-Time Load** at the top of the screen. Once connected, choose an amount from the dropdown box and click **Add Funds**.



To set up automated funding that will reload the account when the balance drops below a certain threshold, select **Automatic Reload** at the top of the screen. Choose a reload amount and balance threshold from the dropdown boxes and click **Enable**. You will be prompted to confirm your selection; check “I Agree” and click **Continue**. If you want to make changes at any time, click **Modify** to change your settings or click **Disable** (or use the **On/Off** switch) to turn them off.

Note: If multiple parents are connected to the student’s account, only one parent may have automatic funding enabled at any given time.



8. The main menu provides access to several other features:

- Choose **Current Balance** to view the student’s current available balance.
- Choose **Purchase History** to view a record of past purchases. Click the receipt icon next to each transaction to view individual items.

myquickcharge[®]
SCHOOL DINING

Emily Smith
STUDENT ID: 12345

- Current Balance
- Purchase History
- Account Funding
- Add/Select Student
- About Quickcharge
- Log Out

< Balances

CURRENT BALANCE: **\$100.00**

FOOD SERVICE: **\$100.00**

Valid Stores:
Cafeteria
Vending

< Purchases

- 8/1/2018 12:02 PM
CAFETERIA
\$5.12
- 7/31/2018 11:56 AM
CAFETERIA
\$4.68
- 7/31/2018 7:22 AM
VENDING
\$1.50
- 7/30/2018 11:48 AM
CAFETERIA
\$5.83
- 7/27/2018 12:13 PM
CAFETERIA
\$4.49
- 7/26/2018 2:17 PM
VENDING
\$2.00
- 7/26/2018 11:53 AM
CAFETERIA
\$3.87
- 7/25/2018 12:05 PM
CAFETERIA
\$4.62
- 7/25/2018 10:13 AM
VENDING
\$1.75

< Receipt

Main Cafeteria

4/3/2018 11:48:21 AM
Cashier: Jane Doe TID: 39
SALE: 88282

Pesto Turkey Panini 1 at \$5.99 each (T) \$5.99

Merchandise Subtotal: \$5.99
T. Taxable \$0.53

TOTAL: \$6.52

Quickcharge tendered: \$6.52
Change due: \$0.00

Number of Items Sold: 1

Qty	Item Name	Cal	Carb	Fat	Prot	Sod
		cal	g	g	g	mg
1.0	Pesto Turkey Panini	630	58	22	31	780
Totals						
	DV 2000	32%	19%	34%	62%	35%
	DV 2500	25%	15%	31%	48%	35%