



SUFFIELD PUBLIC SCHOOLS

Suffield, Connecticut

DATE: August 18, 2021

TO: Tim Van Tasel

FROM: Bill Hoff

RE: SHS Courtyard Renovation

The SHS Courtyard needs renovation to make it a functional space which can be used as an outdoor classroom space, an area for student collaboration, and possibly for small group activities. We have removed much of the overgrown material. We now need to move forward with installing new materials to make the space more useable. The new installation will be easier to maintain as we will install low-maintenance plantings and other materials.

The proposed design includes:

- a. An expanded paver walkway
- b. A stamped concrete sundial
- c. Raised bed planting areas
- d. Benches and/or picnic tables
- e. Plantings with mulch and weed block

In addition, there may be some student designed and built items such as a pergola.

The estimated cost for the project is \$40,000. Due to the cost, the project will require a formal bid. We would like to begin this work as soon as possible.

The sources of funds for the project include:

- a. Donations
 - a. SFES
 - b. Suffield Rotary
 - c. Engraved Bricks
- b. Open Choice funds budgeted for SHS projects
- c. Available BOE funds from Turnover/Vacancy savings

Please let me know if you have any questions.