

**Minutes of the Regular Board of Education Meeting of Hawthorn Community Consolidated District #73, Lake County, Illinois conducted In-Person in accordance with Tier 3 Mitigation Requirements imposed through Executive Order 2020-73—reissued by Executive Order 2020-74
Meeting Location: Vernon Hills Village Hall, 290 Evergreen Drive, Vernon Hills, IL 60061**

7:00 p.m. on the 17th day of June, 2021

CALL TO ORDER

President Robin Cleek called the Board of Education meeting to order at 7:00 p.m. Those present recited the Pledge of Allegiance.

ROLL CALL

The Board Secretary called attendance and the following members attended in person: Joel Finfer, George Fievet, Michael Engle, Sonali Patil, Wes Polen, Karl Borchers and Robin Cleek. Also in attendance were the Asst. Supt. of Business & Finance Ms. LeeAnn Taylor; Asst. Supt. of Teaching, Learning & Innovation Ms. Allison Stein; Asst. Supt. for Human Resources Mr. Adam Palmer and Superintendent Dr. Pete Hannigan.

RECOGNITION

Vice President Wes Polen recognized outgoing PTO President Wendy Elman for her years of service and commitment to Hawthorn District 73 as a partner and advocate for the whole community. Officer Adam Boyd also was thanked and recognized for serving as the District's School Resource Officer the last two years.

PUBLIC COMMENT

No public comment was made or emailed in.

ANNOUNCEMENTS

No announcements at this time.

PRESENTATIONS

No presentations at this time.

DISCUSSION TOPICS

No discussion items at this time.

SUPERINTENDENT'S REPORT

Dr. Hannigan reported the School Improvement Plan (SIP) process was completed the week of May 30. This included meeting with representatives from all nine buildings. The assessment data that was collected will be shared in October or November. Additionally, he reported the Administration Team had just completed a two-day retreat. Topics covered on the retreat included SIP, Guaranteed Viable Curriculum (GVC), Multi-Tiered Support Structure (MTSS) and Instructional Leadership. Finally, a second COVID-19 vaccination clinic was held on June 10 at Middle School North where more than 200 students received their second vaccination shot.

PRESIDENT'S REPORT

President Robin Cleek reported the Board of Education meeting date scheduled for November 18 may need to be rescheduled to November 15 or 16 to accommodate a conference on November 19-20. Sonali Patil commented the date should be moved to accommodate Administrators. President Cleek also recognized Bobbi Elftmann for her service to the Board and wished her luck in her next position.

ED-RED REPORT

Mr. Joel Finfer was named to the ED-RED Board.

SEDOL REPORT

Mr. Michael Engle reported that SEDOL held a meeting on June 2 to elect officers for the next term, approved meeting dates for the 2021-2022 school year, and approved a tentative budget for the next school year. The final budget will be approved at the next meeting on August 25, 2021.

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KEY to 73 REPORT

Mr. George Fievet reported that the Key to 73 golf outing on June 10 was a great success. He also reminded the public that there are many ways to participate with the foundation, and there currently are some openings on the foundation board, which is a three-year term.

SITE & FACILITIES SUBCOMMITTEE REPORT – CSBO Ms. LeeAnn Taylor opened the discussion and reported there had been no formal meetings of the subcommittee, and asked Dr. Sonali Patil to share a construction update. She reported the roof replacement at Middle North is going as planned, and the boiler replacement started on June 17. In regards to planned work at Aspen Elementary and Middle South, she explained the work pertains to workflow rather than renovations, as well as adding STEM labs and moving music rooms.

CONSENT AGENDA

- 7.1 Board Meeting Minutes 5/13/21
- 7.2 Closed Session Minutes 5/13/21
- 7.3 Expenditure Report, June 2021
- 7.4 AM EX Report, May 2021
- 7.5 Amazon Expense Report for June 2021
- 7.6 Kindergarten Center Cost Log, June 2021
- 7.7 Treasurer’s Report, March 21
- 7.8 Treasurer’s Report, April 2021
- 7.9 Personnel Report

15 New Hires: Deborah Dubin, Coordinator of Special Education, DO; Angelica Villanueva, Art Teacher, TL; Brian Modelski, 6th Grade Social Studies, MSN; Emily Cole, 3rd Grade LOP, EN; Amanda Freeze, 1st Grade, ES; Yianet Garcia 4th Grade, DL; Sophia Knebelkamp, 3rd Grade, EN; Lacey Gardner, 5th Grade, EN; Natalie Worden, 4th Grade, ES; Darlene Forman, Nurse, MSN; Natalie Torres, Library Assistant, TL; Rhonda Benn, Human Resource Specialist, DO; Jennifer Akin, Business Office & Payroll Supervisor, DO; Luke Bruschuk, Technology Support Supervisor, DO; Sandra Garcia, 1:1 Instructional Assistant, MSN.

14 Resignations: Natasha Morales, 3rd Grade, DL, 6/4/2021; Almass Khan, ELL Resource, ES, 6/4/2021; Alexandra Lobb, 8th Grade Math, MSN, 6/4/2021, Rachel Pacheco, 7th Grade Social Studies, MSN, 6/4/2021; Alexandra Delaney, 6th Grade Science, MSS, 6/4/2021; Nina Codell, 6th Grade Language Arts, MSN, 6/4/2021; Emma Burr, Lunch/Recess, TL, 5/21/2021; Cheri Conway, HR Specialist, DO, 6/4/2021; Bobbi Elftmann, Admin Assist to Superintendent, DO, 6/17/2021; Christina Lapi, Nurse, MSN, 5/26/2021; Monica Lee, Nurse, Aspen, 6/4/2021; Dena Mahrenholz, Nurse, YL, 6/4/2021; Sujatha Sanaboyina, Lunch/Recess, Aspen, 5/31/2021; Kevin Sisson, Technology Support Tier 2, DO, 6/4/2021.

2 Retirements: Lisa Thoren, Instructional Assistant, ES, 6/1/2021; Sally Glenn, Instructional Assistant, YL, 6/4/2021

3 Leave of Absence: Jaclyn Schwartz, Coordinator of Special Education, DO; Allison Schippers, 1st Grade, EN; Kathy O’Donnell, SLP, Lincoln.

5 Change of Status: Ujwala Chebrolu, Pre-K Instructional Assistant, Lincoln; Maureen Santi, Technology Resource Clerk, DO; Jessica Flores, Admin Assistant to Superintendent, DO; Lindsey Parker, Admin Assistant for Teaching and Learning, DO; Lucas Maki, Instructional Assistant, MSN

RECOMMENDED MOTION: Joel Finfer moved that the Board of Education approve the **Consent Agenda** items as presented; seconded by Wes Polen.

Roll Call Vote: Wes Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Michael Engle and Karl Borchers.

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Motion carried: 7 ayes; 0 nays

CSBO Ms. LeeAnn Taylor explained the action items on tonight's agenda. Regarding the FY22 Tentative Budget, she projected a surplus for FY21 of more than \$1.1 million, due to revenues coming in later than expected and expenditures were less than anticipated because of remote learning, and said an accurate number will be available after June 30. For FY22, she projected revenue at \$55,647,500 and expenditures at \$54,600,000. The District also still has \$15.5 million in bond revenue available for issuance, and conversations will continue with the Board of Education regarding these bonds.

ACTION ITEMS -

Approval of Legal Notice for Public Hearing for the FY22 Budget

MOTION: George Fievet moved that the Board of Education publish the following legal notice in the Daily Herald: Notice is hereby given by the Board of Education of Hawthorn C.C. School District #73 in the county of Lake, State of Illinois, that a tentative budget for said school district for the fiscal year beginning July 1, 2021 will be on file and conveniently available to public inspection on the District website as well as at the District Office located at 841 West End Court, Vernon Hills, Illinois after 8:00 a.m. on the 18th day of June 2021. Notice is further hereby given that a public hearing on said budget will be held at 7:00 p.m. on the 12th day of August 2021 at Vernon Hills Village Hall, 290 Evergreen Drive, Vernon Hills, Illinois 60060 or virtually, as guidelines permit; Sonali Patil seconded the motion.

Roll Call Vote: Wes Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Michael Engle and Karl Borchers.

Motion carried: 7 ayes; 0 nays

FY22 Tentative Budget

MOTION: Joel Finfer moved that the Board of Education approve the FY22 Tentative Budget; Wes Polen seconded the motion.

Roll Call Vote: Wes Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Michael Engle and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Landscaping Contract

MOTION: Karl Borchers moved that the Board of Education approve the Landscaping Contract; Joel Finfer seconded the motion.

Roll Call Vote: Wes Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Michael Engle and Karl Borchers.

Motion carried: 7 ayes; 0 nays

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Arbor Contract

MOTION: Michael Engle moved that the Board of Education approve the Arbor Contract; George Fievet seconded the motion.

Roll Call Vote: Wes Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Michael Engle and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Non-represented Employee Salaries

MOTION: Sonali Patil moved that the Board of Education approve the Non-represented Employee Salaries; Wes Polen seconded the motion.

Roll Call Vote: Wes Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Michael Engle and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Resolution Transferring Funds from the Operations and Maintenance Fund to the Capital Projects Fund of the District

MOTION: Joel Finfer moved that the Board of Education approve the Resolution Transferring Funds from the Operations and Maintenance Fund to the Capital Projects Fund of the District; Sonali Patil seconded the motion.

Roll Call Vote: Wes Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Michael Engle and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Architectural Services for Addition and Renovations for Middle School South and Renovations to Aspen School

MOTION: George Fievet moved that the Board of Education approve the Architectural Services for Addition and Renovations for Middle School South and Renovations to Aspen School; Wes Polen seconded the motion.

Roll Call Vote: Wes Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Michael Engle and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Resolution Affirming Transition to School Plan for the 2021-2022 School Year

MOTION: Wes Polen moved that the Board of Education approve the Resolution Affirming Transition to School Plan for the 2021-2022 School Year; Karl Borchers seconded the motion.

Voice Vote:

Motion carried: 7 ayes; 0 nays

Intergovernmental Agreement Between Hawthorn District 73 and the Special Recreation Association of Central Lake County

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MOTION: George Fievet moved that the Board of Education approve the Intergovernmental Agreement Between Hawthorn District 73 and the Special Recreation Association of Central Lake County; Sonali Patil seconded the motion.

Roll Call Vote: Wes Polen, Sonali Patil, Robin Cleek, Joel Finfer, George Fievet, Michael Engle and Karl Borchers.

Motion carried: 7 ayes; 0 nays

Policy 6:280 Grading and Promotion

MOTION: Wes Polen moved that the Board of Education approve the Policy 6:280 Grading and Promotion; George Fievet seconded the motion.

Voice Vote:

Motion carried: 7 ayes; 0 nays

Policy 7:50 School Admissions and Student Transfers To and From Non-District Schools

MOTION: Wes Polen moved that the Board of Education approve the Policy 7:50 School Admissions and Student Transfers To and From Non-District Schools; George Fievet seconded the motion.

Voice Vote:

Motion carried: 7 ayes; 0 nays

GENERAL INFORMATION

1. Enrollment
2. FOIA Log, Dr. Hannigan reported that there were no FOIA requests received since the last board meeting that have been responded to as identified in Section 9.2 of the Board agenda.
3. Board Email Log
4. Media Clips

TOPICS FOR FUTURE DISCUSSION

No topics for future discussion

ADJOURN TO CLOSED SESSION – With no further business to discuss Joel Finfer made a motion to adjourn; seconded by George Fievet meeting adjourned at 7:29 p.m. **All in favor? Yes.**

Motion carried: 7 ayes; 0 nays

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Respectfully submitted,
Michael McFarlin

Robin Cleek, President

George Fievet, Secretary

Date Minutes Approved: _____