



**ROCKFORD BOARD OF EDUCATION  
REQUEST FOR PROPOSAL ON SUPPLIES, MATERIALS, EQUIPMENT OR  
SERVICES FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

RFP No.      **22-07 Program Management Services**

DATE:         **August 19, 2021**

RE:            **ADDENDUM NO. 2**

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To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your RFP submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).

**CLARIFICATIONS**

This addendum includes Requests for Information (RFI) to date and corresponding answers.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood  
Director of Purchasing

## ADDENDUM TWO

Date: 8.19.21

The following questions were received for RFP 22-07 Program Management Services:

1. *Do you know how the projects will be split up or grouped together? Will it be by project type or by school? Or is that to be determined after the OR is engaged?*

Response: The Projects are separated for cost to be accurately recorded for each school. The grouping of projects will first be by the Engineer of Record. Other decisions for bidding packages will be determined with coordination of the engineer, owner and program manager.

2. *OR Compensation - Our understanding of the RFP is that you are looking for the compensation to be split into two categories a) Fee (overhead, profit, travel, office expense, etc.) and b) hourly rates at cost. The selected OR will then be reimbursed for their labor cost, on an hourly basis, as the projects proceed, but will not get reimbursed their "fee" until the projects are complete at each facility. If we understand this correctly, that is a significant overhead to carry on \$140 -150M worth of projects. Please confirm this is correct?*

Response: The anticipated value of construction costs is correct. The Compensation will be based upon a fee and an hourly rate as indicated in Article 10 Compensation of the AIA C171-2013 Standard Form of Agreement Between Owner and Program Manager as amended by Rockford Public Schools.

3. *If our understanding of question 2 is correct, would you consider either a) on-going payments during the course of the project inclusive of overhead, profit and other project related expenses or b) consider just withholding profit until the projects are complete at each facility?*

Response: The Compensation will be as indicated in Article 10 Compensation Section 10.2 of the AIA C171-2013 Standard Form of Agreement Between Owner and Program Manager as amended by Rockford Public Schools. Rockford Public Schools District 205 would anticipate the selected owner representation firm for Program Manager Services will accept the contract as submitted in the RFP.

4. *Please confirm the number of printed copies you are requesting.*

Response: Five (5) Paper Copies & one (1) combined PDF on new flash drive

End of Addendum Two