

Town of Vernon, CT

CONTRACT #2081

**FURNISHING CUSTODIAL SERVICES
AT VARIOUS BUILDINGS OWNED BY THE TOWN OF VERNON**

Invitation to Bid/Legal Notice

The Town of Vernon, Connecticut is seeking a qualified firm to furnish custodial services at various buildings owned by the Town. A firm must have a demonstrated experience in providing such services and adhere to all State and Federal standards and requirements typical for these services.

There will be a mandatory walk-through of all buildings under this contract beginning at 10:00 AM on Tuesday, August 31, 2021, starting at the Town of Vernon Public Works Department, 375 Hartford Turnpike, Vernon, Connecticut 06066. Walk-through attendees must remain at the walk-through until its completion, and follow the most recent CDC recommended COVID-19 prevention measures. Proposals from any parties/firms who fail to attend this mandatory walk-through will be disqualified without further consideration.

Questions about this RFP should be directed to Dwight Ryniewicz, Director of Public Works Department, by email only to dryniewicz@vernon-ct.gov, no later than Thursday, September 2, 2021 at 3:30 PM. Answers to questions received will be posted by Tuesday, September 7, 2021 on the Town's website at www.vernon-ct.gov/legal-notices and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/DAS/CTSource/CTSource> by referencing Contract #2081. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFP.

Two (2) copies of the proposal should be submitted in a sealed envelope marked "**BID DOCUMENT- DO NOT OPEN - CONTRACT #2081**" clearly marked on the outside of the envelope to: Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 no later than 10:00 AM on Thursday, September 9, 2021. Emailed, faxed or late bids will not be accepted.

Received bids will be opened publicly in person on **Thursday, September 9, 2021 at 11:30 AM**. Bid results will be posted on both the Town and DAS websites.

The selected firm must meet all municipal, state and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

Confidentiality - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent required by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro
Town Administrator