



EAST END SECONDARY

**INDIVIDUAL CAMPUS
SUPPLEMENT**

2021-2022

TABLE OF CONTENTS

CAMPUS ACADEMIC SUPPORT3

 Academic Support3

CAMPUS CULTURE.....3

 Every Explorer. Every Day.....3

 East End Equity Statement.....3

 Detention Guidelines3

 Auto-Detention 4

 Positive Incentives..... 4

 Before and After School Expectations and Procedures 4

 After School Expectations and Procedures 4

 After School Programming5

 Food and Drink Expectations.....5

 Gum Expectations.....5

 Dress Code.....5

 YES Prep Dress Code Philosophy5

 Monday - Friday Dress Expectations..... 6

CAMPUS OPERATIONS.....7

 Common Area Expectations.....7

 Lunch Time Expectations7

 Front Office Hours of Operation7

 Campus Communication to Families7

 Personal Items on Campus.....8

 Former Student Visits8

CAMPUS ACADEMIC SUPPORT

Academic Support

YES Prep East End is committed to providing Academic Support for any students who need it. Students may receive mandatory tutorials as a result of performance on STAAR exams, Common Assessments or grades. Any YES student who has failed two or more classes will receive Academic Support. Academic Support will last for a minimum of nine weeks, or one grading cycle. If a student is assigned to tutorials, it is expected that he/she attend regularly. Additionally, students should take advantage of study hall times and schedule lunch and/or after-school tutorials, if necessary, to bring up their grades.

CAMPUS CULTURE

Every Explorer. Every Day.

YES Prep East End exists to ensure that in every classroom, every day, we embrace the abilities of ALL students, empowering them to succeed in rigorous postsecondary opportunities and lead choice-filled lives.

East End Equity Statement

We are committed to be a diverse and inclusive community centered on antiracism, social justice, and education for Every Explorer, Every Day.

- The pursuit of equity will drive our work with students, families and our community.
- We hold Every Explorer to high, culturally responsive expectations.
- We engage in conversations and professional development to learn and grow.

Detention Guidelines

The sixth time a student earns a demerit for the same behavior, they will serve an after-school detention.

Detention is a consequence for repeatedly not following the YES Prep standards for conduct and behavior. When students are in detention, they will work silently on homework, read a school appropriate book, or sit silently to reflect. They may also be asked to participate in restorative conversations because we believe that detention should be an opportunity to reflect on the impact their decisions are having on themselves and their YES Prep community.

When a student has earned a set number of demerits for a specific behavior, each additional infraction will earn them a detention.

- The second time a student earns a demerit for the same behavior, teacher will communicate with guardians about the behavior
- The fourth time a student earns a demerit for the same behavior, student's Grade Level Chair will complete a student reflection with student and guardian contact

[Back to Top](#)

- The sixth time a student earns a demerit for the same behavior, they will serve 1 detention
- If the student skips their 1st detention, they will be assigned a re-serve detention for the next afternoon and the guardian will receive communication about the skipped detention
- If the student skips the re-serve detention, the student will receive In-School Suspension, and guardian will receive communication from their Dean of Students
- Each additional infraction will result in an escalated consequence and will be given on a case by case basis. The Dean of Students and Student Support Counselor will create a plan that is tailored to the student and areas of focus.

Auto-Detention

Auto-detentions can only be issued by grade level chairs or campus administration. This consequence can only be assigned for behaviors that are more egregious than a demerit but does not qualify for an escalated Code of Conduct consequence. The behavior would have had negative impact on the broader community or another individual.

Students will serve detentions afterschool, either the day they earned the detention or the day after. The Dean of Students and Student Support Counselor will create a plan that is tailored to the student and areas of focus.

Positive Incentives

Students will have the ability to earn Explorer Points for displaying our values through positive behaviors and interactions. Each positive behavior/interaction is worth five points and will be logged through the HERO system. Students will have the opportunity to spend their Explorer Points at the Explorer Store through a survey, and students will receive their purchases once a week. Students will also receive rewards and recognition based on their academic growth, overall academic performance, behavior, and/or attendance.

Before and After School Expectations and Procedures

All students should arrive to school no earlier than 8:00 AM, unless they are participating in our designated ACE programming. There will be a designated area for car riders/walkers to enter school, and a separate entrance for students riding the bus.

After School Expectations and Procedures

We have a strict policy regarding student presence after school.

- By 4:15PM, ALL students are expected to be in a bus, in a car, and/or walking home.
- Any students not under the direct supervision of an adult MUST have a dated, time-stamped pass that is signed by a staff member.
- Students on campus wandering or otherwise hanging around without a pass or direct adult supervision after 4:15 PM will be immediately escorted to the designated dismissal area to ensure health and safety guidelines are met. Refusal to comply of any sort (arguing, running away, disrespect, etc.) will result in an automatic referral to the Director of Student Support and/or Dean of Students for further follow-up and possible consequences.

[After School Programming](#)

Our ACE afterschool program will continue this year in person. YES Prep East End Secondary will update guardians on virtual options that may be offered before August 16th.

[Food and Drink Expectations](#)

Students may carry water in **clear** plastic containers into their classrooms. Eating and drinking is not allowed in hallways (this includes the Y-building and Portside hallways), restrooms, or classrooms. Sharing food is also not allowed on campus. Both behaviors will be addressed by a behavior infraction and follow-up notification with families.

[Gum Expectations](#)

Students are not allowed to chew gum at any point during the school day. Students will receive a demerit if they are chewing gum and will have to throw their gum away. Students are not allowed to chew gum during lunch.

[Dress Code](#)

[YES Prep Dress Code Philosophy](#)

YES Prep Public Schools believes in the power of community and school pride while also deeply valuing a student's right to express their individuality without the fear of unnecessary discipline, body shaming, or the confines of gender norms. Students have the right to be treated equitably and dress code enforcement at YES Prep Public Schools will not create disparities, reinforce or increase the marginalization of any group, nor will it be unfairly enforced more strictly against a student because of racial identity, ethnicity, gender expression, sexual orientation, cultural or religious identity, household income, body size or type, or body maturity.

Monday - Friday Dress Expectations

Dress Item	Expectation
Free Dress	<p>Clothing should meet the following criteria:</p> <ul style="list-style-type: none"> • T-shirts are acceptable, however all clothing and accessories must be school appropriate: YES Prep prohibits pictures, emblems, or writings on T-shirts that are lewd, offensive, vulgar or obscene or that advertise or depict tobacco products, alcoholic beverages, drugs, or any other substance, show gang affiliation, or depict violence in any way. • No tank tops, halter tops, tube tops, net or sheer tops, shirts with spaghetti straps, or strapless tops for any student. • No bare midriffs (half shirts) allowed for any student. • No open-toed shoes. <p>All pants, shorts, and skirts must meet the criteria established in the "Bottoms" for pants/shorts/skirts.</p> <p><i>YES Prep polos will still be available for purchase if a student/family chooses to wear the polo as one of their daily shirt options.</i></p>
Spirit Shirts	<p>Spirit shirts will be available for families to purchase. Spirit Shirts will help students show their school pride. There will be days where the campus encourages students to wear their spirit shirts to show school pride.</p>
Bottoms	<p>Students may choose between pants, skirts, or shorts of the following:</p> <ul style="list-style-type: none"> • Khakis (any color) • Jeans (any color) • Joggers (any color, must be jean or khaki material- may not be sweat pant material) <p><i>Students MAY NOT wear leggings, jeggings, athletic or mesh shorts, workout bottoms, or pajama pants. Pants may not have holes.</i></p> <p><i>Shorts and skirts should be no shorter than mid-thigh.</i></p> <p><i>Bottoms should be worn at the waist they MAY NOT sag below the waist.</i></p>
ID Badges	<p>ID Badges must be worn by all student on lanyards and must always be visible .</p>
Shoes	<p>For safety purposes, all shoes must meet the following criteria:</p> <ul style="list-style-type: none"> • Closed-toed • Must have backs (i.e. no slides) • Must have hard soles (i.e. no slippers) • Any color is permitted • Crocs are not permitted
Accessories/ Styling	<p>Students may have visible piercings and tattoos as long as messaging and images are school-appropriate.</p> <p>Accessory items that are spiked (bracelets, belts, collars) are not permitted due to safety reasons.</p>

CAMPUS OPERATIONS

Common Area Expectations

Students will be held accountable to the 8 behavioral expectations while on campus grounds (including before and after school) and in all common areas. Students may receive a demerit or Explorer Points by any staff member depending on their behavior in common areas including hallways and the cafeteria.

In order to assist students in “acting in a way that leaves a lasting impression on others,” we will be enforcing all expectations before and after school.

Lunch Time Expectations

Students will attend their lunch period designated for either Middle School or High School. The Dean of Students for each group will set specific expectations for lunch time behavior and procedures. The following procedures are common for both lunch periods:

- Students should report straight to the cafeteria at the beginning of lunch. If students arrive after the bell rings, they will receive a tardy.
- Students should receive a pass from teachers if they plan on leaving the cafeteria during lunch. Students will not be dismissed from the cafeteria without a pass.
- Students must adhere to all behavioral expectations for common spaces on campus. Students may not chew gum or use technology.
- Students must have a pass or permission from a lunch monitor to use the restroom or microwave. Inappropriate use of the microwave will result in loss of microwave privileges.
- Students may not share lunch or snacks with other students at lunch. Students may not use a delivery service to have food delivered at any time during the school day.

Front Office Hours of Operation

The academic day at YES Prep East End begins at 8:30 am. and concludes at 4:00 p.m. Monday - Friday. All visitors must check in at the front office and must have an ID. Our front desk staff can be reached at 713-967-7800.

Campus Communication to Families

Here are some options for communicating with teachers:

- Students can message their teachers via Schoology.
- Email your teacher and expect a response within 24-48 hours.
- Call your teacher at his or her YES Prep professional number and expect a response within 24-48 hours.
- Ask if your teacher has an email list that you can sign up for to receive outgoing reminders and communication. Students and guardians can then share their emails with teachers to receive messages.
- Families can communicate with staff through the Family Portal.

[Personal Items on Campus](#)

YES Prep Public Schools assumes ***no responsibility*** for any loss to students' personal property or for items such as (but not limited to) iPads, iPods, radios, cameras, cellular phones, smart watches, air pods, camcorders, hand held game systems, toys, and cards. Students must put these items away whenever on campus or when requested to do so by school personnel or volunteers.

Guardians and students are advised that it is a violation of school code to use cell phones, smart watches or other portable communication devices during school hours. (*please see the section "cell phones and other personal technology" for more information*)

Items will be confiscated, and appropriate disciplinary action will be taken. All items that are prohibited and/or deemed unacceptable for the school environment will be confiscated and stored in the appropriate administrators' office until a guardian retrieves it from the front office. The school is not responsible at any point for items that are prohibited on campus.

[Former Student Visits](#)

A student may bring a guest on campus only if:

- A YES Prep student has presented the school administrator a written request 24 hours prior to the event, and
- Permission has been granted by the school administrator. If a student has not accomplished the above, the guest will not be allowed. YES Prep Public Schools may refuse a guest at any time or for any reason.
- Bring a valid ID to check-in at the front office.

Student recruiters (e.g. military recruiters), YES Prep alumni, withdrawn students, and former staff members must follow all typical visitor policies, including signing in at the front desk upon arrival, wearing a visitor badge on campus and moving through campus only when escorted. Recruiters, alumni, withdrawn students, and former staff who do not have appointments to visit staff and students may be asked to leave campus. They may not interrupt classes or other areas while school is in session.

Students who have been expelled from YES Prep East End are not permitted on campus for any reason, including before and after school.