

LATE START

WEDNESDAYS

2021

September 15, 22, 29

October 6, 13, 20, 27

November 3, 10, 17

December 1, 8, 15, 22

2022

January 5, 12, 19, 26

February 2, 9, 16, 23

March 2, 9, 16, 23, 30

April 6, 13, 20, 27

May 4, 11, 18, 25

Senior Class
FUNDRAISER

DEADLINE
09/15/2021

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HOMECOMING
t-shirt NOW!**



**See that
& MORE
all proceeds
Chatfield
Senior Class**



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Chatfield Public Schools

205 NE Union Street

Chatfield MN 55923

www.chatfieldschools.com

(507) 867-3240



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Chatfield, MN

Permit No. 22

Non-Profit

**ECRWSS
BOXHOLDER
CHATFIELD, MN**

GOPHER GAZETTE

Fall 2021

Greetings and welcome to the 2021-2022 school year!

I would like to thank and congratulate our students, staff, and parents for the strong finish to the 2020-2021 school year despite all of the challenges we faced due to COVID 19. I am hopeful to carry that momentum forward into the new year and make further progress towards normalcy. At the time of this submission, there are still many unanswered questions regarding how much influence COVID 19 will have on the start of the year. However, I think it is safe to say that will start the school year under some provisions relating to dealing with and containing the spread of COVID 19.

Nonetheless, I am excited for the coming school year and I hope that you are too! The buildings have been busy with camps, clinics, lessons, staff development, maintenance, and cleaning. They are well on their way to being ready for staff workshop and the first day of school. The principals and office staff have been making steady progress on their preparations as is the activities department and the coaching staff. Thank you to everyone for your efforts to get 2021-2022 off to a great start!

This summer, the district welcomed Eric Nelson as he took over the high school principalship. We are delighted to have him as he will be a tremendous building leader and asset to the school district. Welcome Eric!

In other news, the District is continuing to plan for the use of COVID related funds for such things as increased mental health and academic support services, elementary class size reduction, staff training, and HVAC maintenance. Also, there is continued support for parents from the USDA as they have extended the free regular breakfast and regular lunch program for all students to the 2021-2022 school year. However, ala carte and extras still have to be a paid purchase.

This fall also brings with it a school election on November 2 for one school board seat and a request to renew the operating levy that was passed in 2015. The school board seat that is open is currently held by Josh Thompson as he was appointed last year after the departure of a previous school board member. A survey was put out to districts residents in July to provide information about the operating levy renewal request and to gauge how much support there may be for it. The preliminary results of the survey are favorable for renewing what is already in place (no additional money) and will be reported to the school board at the August school board meeting.

It is a privilege to serve as your superintendent in this wonderful community and I look forward to a successful school year for our kids, staff, and parents. Go Gophers!!

Sincerely,

Edward J. Harris
Superintendent

ADMINISTRATION

Ed Harris

Superintendent

Eric Nelson

HS Principal

Shane McBroom

Elementary Principal

Luann Klevan

Community Ed Director

Dan Schindler

Activities Director

Damon Lueck

Technology Director

SCHOOL BOARD

Lanny Isensee

Chair

Katie Priebe

Vice Chair

Josh Thompson

Clerk

Jill Harstad

Treasurer

Matt McMahon

Director

Tom Keefe

Director

The School Board meets every 2nd Wednesday of each month at 7 p.m. in the High School Forum Room unless otherwise noted. These meetings are open to the public. [Chatfield Community Television](#) and/or [Facebook.com/chatfield.tv](https://www.facebook.com/chatfield.tv) also provides coverage of the public board meetings. Each school board member also serves on sub-committees.

www.chatfieldschools.com

ATTENTION PARENTS/GUARDIANS:

PLEASE TAKE A MOMENT to look at your JMC Account for accuracy. Please be sure to include ALL CELL PHONE NUMBERS & EMAIL ADDRESSES as that is the main venue we will use to communicate with you.

If you need assistance logging into JMC please contact

Barb Sass 507-867-3240 x5051

bsass@chatfieldschools.com



2021-2022 School Calendar

Chatfield Public Schools
205 NE Union Street
Chatfield MN 55923
507-867-3240 (Fax) 888-518-0704
www.chatfieldschools.com

| | |
|-------------------|---------------------------------|
| Aug 26 | Gr 7-11 Picture Day |
| Aug 31, Sep 1 & 2 | Teacher Training/Workshop |
| Sep 1 | 7th Grade Orientation |
| Sep 2 | 9th Grade Orientation |
| Sep 7 | Gr 7-12 First Day of School |
| Sep 7-8 | K-6 Student Teacher Conferences |
| Sep 7-8 | K-6 Picture Days |
| Sep 9 | Gr K-6 First Day of School |
| Oct 4-8 | HOMECOMING WEEK |
| Oct 18 & 19 | K-12 Parent Teacher Conferences |
| Oct 21 & 22 | No School |
| Nov 24-26 | No School |
| Dec 2 | End of Trimester 1 (Gr 7-8) |
| Dec 3 | Teacher Training/Workshop |
| Dec 23-Jan 3 | No School |
| Jan 20 | End of Semester (K-6 & 9-12) |
| Jan 21 & 24 | Teacher Training/Workshop |
| Feb 15, 17 | K-12 Parent Teacher Conferences |
| Feb 18 | No School |
| Mar 10 | End of Trimester 2 (Gr 7-8) |
| Mar 11 | Teacher Training/Workshop |
| Mar 16-20 | SENIOR CLASS TRIP |
| Apr 15, 18 | No School |
| May 30 | No School |
| Jun 2 | Last Day of School K-12 |
| Jun 3 | Teacher Training/Workshop |
| Jun 5 | CLASS OF 2022 GRADUATION |

Snow Day Make Up Days
First 3 snow days will not be made up.
Snow days 4-9 will be e-learning days.
10+ days will be decided by the school board.

173 Student Days
8 Teacher Training/Workshop Days
2 PT Conference Days June 6 & 7

July 2021

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August 2021

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September 2021

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October 2021

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December 2021

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January 2022

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March 2022

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April 2022

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May 2022

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June 2022

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School Closed
 30 Min Late Start

Teacher Workshop (no school for students)
 End of Trimester or Semester

Parent Teacher Conferences
 First & Last Day of School

All school calendars may be viewed at
www.chatfieldschools.com

POLICY 534: UNPAID MEAL CHARGES

I. PURPOSE

The purpose of this policy is to ensure that students receive healthy and nutritious meals through the school district's nutrition program and that school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day and minimize identification of students with insufficient funds to pay for school meals as well as to maintain the financial integrity of the school nutrition program.

II. PAYMENT OF MEALS

- A. All meal purchases are to be prepaid before meal service begins. Families may add money to their family lunch account either by sending it to the high school/ elementary office or by submitting it through the online store on the District's website. Students who have insufficient funds will not be allowed to charge second meals, second entrees, a la carte items, or milk break (elementary school) until sufficient funds are deposited into the student's account. Regardless of meal account status, no student will be refused a regular meal (breakfast/lunch).
- B. If the school district receives school lunch aid under Minn. Stat. § 124D.111, it must make lunch available without charge to all participating students who qualify for free or reduced-price meals regardless of account balance.
- C. A student with an outstanding meal charge debt will be allowed to purchase a meal if the student pays for the meal when it is received.
- D. The school district may provide an alternate meal that meets federal and state requirements to a student who does not have sufficient funds in the student's account or cannot pay cash for a meal. The school district will accommodate special dietary needs with respect to alternate meals. The cost of the alternative meal will be charged to the student's account at the established meal price rates.
- F. If a parent or guardian chooses to send in one payment that is to be divided between sibling accounts, the parent or guardian must specify how the funds are to be distributed to the students' accounts. Funds may not be transferred between sibling accounts unless written permission is received from the parent or guardian.

III. LOW OR NEGATIVE ACCOUNT BALANCES – NOTIFICATION

- A. The school district will make reasonable efforts to notify families when meal account balances are low or fall below zero.
- B. Families will be notified of a low/negative account balance once the balance reaches \$10.00. Families will be notified by U.S. mail, email, text, or phone.
- C. Reminders for payment of outstanding student meal balances will not demean or stigmatize any student participating in the school lunch program.

IV. UNPAID MEAL CHARGES

- A. The school district will make reasonable efforts to communicate with families to resolve the matter of unpaid charges. Where appropriate, families may be encouraged to apply for free and reduced-price meals for their children.
- B. The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Unpaid meal charges are designated as delinquent when payment is overdue, the debt is considered collectable, and efforts are being made to collect it.
- C. Negative balances of more than \$100 not paid prior to the end of the school year will be turned over to the superintendent or superintendent's designee for collection. Collection options may include, but are not limited to, use of collection agencies, claims in the conciliation court, or any other legal method permitted by law.
- D. The school district may not enlist the assistance of non-school district employees, such as volunteers, to engage in debt collection efforts.
- E. The school district may not deny any student the opportunity to participate in graduation ceremonies or other commencement activities due to unpaid meal charges.

V. COMMUNICATION OF POLICY

- A. This policy and any pertinent supporting information shall be provided in writing (i.e., mail, email, back-to-school packet, student handbook, etc.) to:
 - 1. all households at or before the start of each school year;
 - 2. students and families who transfer into the school district, at the time of enrollment; and
 - 3. all school district personnel who are responsible for enforcing this policy.
- B. The school district may post the policy on the school district's website, in addition to providing the required written notification described above.

Greetings from the kitchen

Hello Everyone!

The summer is winding down and preparation for the new school year is revving up.

I am looking forward to seeing each and every student again this year and welcoming the new ones. We are excited to be able to feed our students healthy and tasty meals every day.

We will be keeping everyone's safety our first priority by following all State and local Covid guidelines. The menus will have some new items as well as the old favorites. Having tasty and healthy meals for everyone is at the top of our list.

Our biggest concern at the HS is with the serving line set-up and that students are taking ala carte items when they shouldn't. Ala carte items are not part of the meal and cost extra. Remember that if your account is negative, than you can only take the meal offered and NOT the extra snack and drink items. We ask that parents be more aware of your family balance and talk to your children about what you would like them to purchase.

Just a few reminders:

You can make your lunch payments on JMC or send the money in with your children. Payments could be made early before school starts to make things easier the first day.

Educational Benefit forms should be done ASAP to get the paperwork completed.

Enjoy the rest of your summer!

See you in the lunch line!

Gwen McCaulley

Food Service Director

507-867-4210 x5171

Dear Parent/Guardian:

Our school provides healthy meals each day. The United States Department of Agriculture is allowing schools to provide meals **for the 2021-22 school year** through a provision of the National School Lunch Program called the Seamless Summer Option (SSO). A waiver has been issued in order to support access to nutritious meals while minimizing potential exposure to COVID-19.

Our school has chosen to use this waiver and operate the SSO which enables us to provide **meals free of charge for all students**. No application is required to receive this free meal benefit.

However, your child(ren) may qualify additional benefits such as reduced fees or the Pandemic Electronic Benefit Transfer (P-EBT) which is a federal temporary emergency nutrition benefit that is loaded onto electronic cards for families to purchase food. At public schools, your application also helps the school qualify for education funds and discounts.

**The summer deadline to apply for free or reduced-price meal status for newly eligible students for summer P-EBT benefits is September 3, 2021. Applications must be received at the school by September 3, 2021, in order for newly eligible students to be considered for summer 2021 P-EBT.*

To access the Educational Benefits application online: Log in to your JMC parent portal. If you need help logging in please contact the front office at either building.

Elementary: 507-867-4521 or

sfrontoffice@chatfieldschools.com

High School: 507-867-4210 () or

hsfrontoffice@chatfieldschools.com

REMINDER: meal benefits apply only to the reimbursable meal. The reimbursable meal includes milk as one of the required components and must be priced as a unit. If the student decides to take only milk, this is not a reimbursable meal and will be charged for the milk as an a la carte item. Just an Entrée' or Ala carte or second meals are also not considered reimbursable meals.

August 2021

RE: Negative Lunch Account Balances

Dear Parents,

At the July 2021 School Board meeting, the School Board approved an administrative recommendation to reset existing negative lunch account balances for the 2021-2022 school year to \$0.00. All lunch accounts with positive balances at the conclusion of the 2020-2021 school year will be carried forward as is. The primary reason for this unusual action is as follows.

In 2018-2019, Skyward (our previous school management software platform) advised the district to move to a new version of their software. The new version and the support for it turned out to be seriously flawed. This created many problems with data reliability. While we have rectified most of this, the one remaining area that is still a concern is lunch account management (balances). This situation was further exacerbated by COVID 19 during the 2019-2020 and 2020-2021 school years as the free lunch programming made suspect lunch account data older and thus less reliable. The data reliability concern was then further compounded when we switched to JMC to vacate what had become a serious operational liability (Skyward).

I believe that some lunch account balances (specifically, those that were negative and ongoing) may not be accurate due to data corruption. We cannot verify with 100% confidence that negative account balance(s) are correct after being forced to migrate to a new software provider (JMC). Therefore, I do not feel it is right to press parents for payment on negative lunch account balances if we cannot guarantee that our balance information is accurate. Thus, I recommended to the School Board that the most ethical way to move forward from this situation is a one time zeroing out of negative lunch account balances.

However, there will be one new aspect to lunch account management beginning this coming school year. To reduce long term/large negative lunch account balances, the district will be utilizing the services of a collection agency to keep accounts current. Specifically, lunch accounts that exceed negative \$100 will likely be referred to Advantage Collections. www.advantagecollections.com

I realize that this lunch account balance situation has been very frustrating for some of you. Please know that it has been very frustrating for us too and that I look forward to a far more seamless and effective system this coming year supported by a much-improved software platform (JMC) and the normalization of food service-related routines.

Thank you very much for your patience and understanding.

Sincerely,

Edward J. Harris

Superintendent

ALL SCHOOL MENUS MAY BE VIEWED AT:

www.chatfieldschools.com

NOTICE OF NON-DISCRIMINATION

CHATFIELD PUBLIC SCHOOLS does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following persons have been designated to handle inquiries regarding the non-discrimination policies: 507-867-3240

Sara Duxbury, Title IX Coordinator, x5054

LuAnn Klevan, Section 504 Coordinator, x5022

Shane McBroom, Elementary Principal, x4012

Eric Nelson, High School Principal, x5204

Edward Harris, Superintendent, x5011

All school policies may be viewed at www.chatfieldschools.com

LEAD-IN WATER ANNUAL NOTIFICATION

Minnesota Statute 121A.335 requires public school buildings serving kindergarten through grade 12 to test for lead in water every 5 years. This statute also requires school districts to make the results of the testing available to the public for review and to notify parents of the availability of the information. Notification may be accomplished by publishing a statement in the "Back to School" newsletter or publication that is available to staff, student, parents and the public.

Chatfield Public Schools is committed to providing a safe working and learning environment for employees and students. The district has developed a lead in water management plan and testing program that complies with Minnesota Statute 121A.335, as well as recommendations from the Environmental Protection Agency's (EPA's) Lead Contamination Control Act (LCCA) of 1988 and the Minnesota Department of Health (MDH), and Minnesota Department of Education (MDE).

AHERA ANNUAL ASBESTOS NOTICE

During the past school year and continuing into the 2020-2021 school year, the following asbestos management plan activities have been or are currently being completed. These activities are pursuant to the Environmental Protection Agency 40 CFR Part 763- "Asbestos Containing Materials in Schools; Final Rule and Notice."

- Two (2) Semi-Annual Periodic Surveillance Inspections; Removal of asbestos due to renovation project.
- Notification of Asbestos Locations for Short-Term Workers (Electricians, Plumbers, etc.)
- Training of District Personnel

All asbestos work was completed by a licensed asbestos inspector. Chatfield Public Schools has contracted with the Institute for Environmental Assessment to provide environmental consulting services.

The complete updated Asbestos Management Plan for the Chatfield Public Schools can be found in the District office. The Management Plan can be viewed, without cost or restriction, during normal working hours. Copies can be obtained for a fee of \$.10 per page.

PESTICIDE NOTICE

Minnesota schools are required to inform parents/guardians and school employees that they may request to be notified prior to pesticide application on school property. Pesticides include chemicals which are used to control insects, weeds, rodents or other pests as defined by the law (M.S.121A.30, Subd.9). To be notified of information pertaining to pesticide applications or any other questions regarding the District's pest management practices may be directed to Ed Harris, Superintendent of Chatfield Public Schools, at 507-867-3240. An estimated schedule for pesticide applications is available for review or copying at the Chatfield District office.

INDOOR AIR QUALITY ANNUAL NOTICE

Chatfield Public Schools has developed an indoor air quality management plan for the District that is in compliance with the Minnesota Department of Health and MN Department of Education. The plan addresses policies and procedures used in the district to address indoor air quality issues. The District Health and Safety Committee chaired by Ed Harris, Superintendent (507-867-3240) and the Institute for Environmental Assessment, the district's health and safety consultant, review the plan annually. If you have any questions concerning indoor air quality or would like to use the EPA's Tools for Schools checklists, please contact the school.

Employment & Services Criminal History Back- ground Checks

Notice to Parents and Guardians

The school district has adopted a policy, the purpose of which is to promote the physical, social, and psychological well-being of its students. Pursuant to this policy, the school district shall seek criminal history background checks for all applicants who receive an offer of employment with the school district. The school district also shall seek criminal history background checks for all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether compensation is paid. These positions include, but are not limited to, all athletic coaches, extracurricular academic coaches, assistants, and advisors. The school district may elect to seek criminal history background checks for other volunteers, independent contractors, and student employees.

LOST AND FOUND ATTENTION PARENTS AND STUDENTS

Lost & Found articles are brought in to each office almost daily and storage space is limited. If your son/daughter or family member are missing anything, please check with the front office as soon as possible. Unclaimed articles will be taken to the Goodwill, Salvation Army, or MN Honor Society clothing drive at the end of each semester.

UNLAWFUL RACE, SEX, OR DISABILITY DISCRIMINATION COMPLAINT PROCEDURE

Chatfield Public Schools prohibits discrimination on the basis of race, sex or disability. If any person believes Chatfield Public Schools or any of the District's staff have violated any principles and/or regulations, they may bring forward a complaint in accordance with the following procedure. The procedure does not preclude informal solutions or restrict the right of the complainant to file formal complaints with the state and federal agencies or to seek private counsel for complaints alleging discrimination at any time.

If discrimination is determined to have occurred, the District will take prompt action to correct any effects of the discrimination and to prevent further occurrences.

COMPLAINT PROCEDURE:

Step One: The complainant must submit a signed, written Statement of Complaint or a verbal complaint to the Human Rights Officer. The Statement of Complaint must fully set out the circumstances giving rise to the alleged complaint and include a statement of the relief sought by the complainant. The Statement of Complaint shall be filed within thirty (30) calendar days of the alleged violation. A Statement of Complaint filed beyond thirty (30) calendar days of the alleged violation may not be considered.

Step Two: The Human Rights Officer will conduct an investigation of the allegations(s). The parent, student, employee or third party against whom the complaint is alleged will be given fair opportunity to present evidence, including witnesses, relevant to the issues raised in the complaint. The investigation will be completed and a written report of findings and recommendations shall be given to the complainant within thirty (30) calendar days of receipt of the Statement of Complaint. If the Human Rights Officer is the subject of the written complaint, the Superintendent will appoint an impartial investigator who will conduct the investigation.

Step Three: If the complaint is not satisfactorily resolved following Step Two, an appeal may be made in writing to the Superintendent of Schools within five (5) calendar days after the receipt of the written findings and recommendations. The Superintendent will review the written findings and recommendations in light of the issues raised by the complainant, and provide the complainant a written decision within ten (10) working days following receipt of the appeal.

If the complaint is not satisfactorily resolved following Step Three, further appeal may be made to the

Minnesota Department of Education/
Commissioner/1500 Highway 36 West/
Roseville MN 55113-4266/

Phone: 651-582-8200

Email: mde.commissioner@state.mn.us

Website: <http://education.state.mn.us/mde/index.html>.

Notice: Section 504 of the Rehabilitation Act of 1973

Section 504 is an Act which prohibits discrimination against persons with disabilities in any program receiving federal financial assistance. The Act defines a person with a disability as anyone who:

1. has a mental or physical impairment which substantially limits one or more major life activities (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working).
2. has a record of such an impairment; or
3. is regarded as having such an impairment.

In order to fulfill obligations under Section 504, the Chatfield School District has the responsibility to avoid dis-

crimination in policies and practices regarding its personnel and students. No discrimination against any person with a disability should knowingly be permitted in any of the programs and practices of the school system.

The school district has responsibilities under Section 504, which include the obligation to identify, evaluate, and if the student is determined to be eligible under Section 504, to afford access to appropriate educational services. If the parent/guardian disagrees with the determination made by the professional staff of the school district, he/she has the right to a hearing with an impartial hearing officer.

For a copy of the Complaint Procedure and Notice of Parent-Student Rights please visit our webpage: <https://www.chatfieldschools.com/district/forms-policies> or contact LuAnn Klevan, 504 Coordinator at lklevan@chatfieldschools.com or 507-867-4521 x5022.

Administering Medication in School

No prescription drug or PRN medication (Tylenol, or Ibuprofen) will be given to students without a signed authorization by parent/legal guardian.

Forms for authorization can be picked up in either front office or online: www.chatfieldschools.com/district/forms

Chatfield Public Schools

Vocational Opportunities Annual Public Notification

The Chatfield Public Schools at Chatfield High School offers a variety of vocational opportunities through the Agricultural & Horticulture Education, Business Education, Industrial Technology and Family & Consumer Science Departments.

This notice is to inform students, employees, and the general public that these opportunities are offered regardless of race, color, national origin, sex or disability. Admission in the specific courses is determined by grade level, and in some cases completion of pre-requisite courses.

The Chatfield Public Schools has designated the following individuals to coordinate compliance with the federal laws Section 504 of the Rehabilitation Act of 1973 and Title IX of the Education Amendments of 1972.

Luann Klevan, Section 504 Coordinator: lklevan@chatfieldschools.com

Shane McBroom, Elementary Principal: smcbroom@chatfieldschools.com

Eric Nelson, High School Principal: enelson@chatfieldschools.com

Ed Harris, Superintendent of Schools: eharris@chatfieldschools.com

**NOTIFICATION OF RIGHTS UNDER THE FAMILY
EDUCATIONAL RIGHTS AND PRIVACY ACT (“FERPA”)**

The Family Educational Rights and Privacy Act (FERPA) provide rights related to educational records to parents of students currently in attendance and to 18-year-old students currently in attendance. This Act gives the parent, guardian, or 18-year-old student the right to: 1) inspect and review the student’s educational records; 2) make copies of these records; 3) ask for an explanation or interpretation of any item in the records; 4) consent to the disclosure of personally identifiable information in the student’s records that is not otherwise authorized to be disclosed without consent; 5) ask for an amendment to any record on the grounds that it is inaccurate, misleading or violates the student’s privacy rights; 6) a hearing on the issue if the school refuses to make the amendment; and 7) file a complaint with the U.S. Department of Education under 34 C.F.R. §§ 99.63 and 99.64 concerning alleged failures by the school district to comply with the federal data privacy requirements.

Please see District Policy No. 515, available on the District website or through the District office, for further information.

The District may disclose private educational data on students to school officials who have a legitimate educational interest in the information without obtaining the student’s or the parent’s consent. The District, without consent, may disclose a student’s educational records to officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll.

REQUEST TO DENY PUBLIC ACCESS TO DIRECTORY INFORMATION

Under FERPA, a parent/guardian of a student attending the school district or an 18-year-old student attending the district may restrict the release of student data by completing a form on an annual basis. The form is available from the Building Principal or the District Office.

STUDENT DATA/DIRECTORY INFORMATION: Pursuant to the Family Educational Rights and Privacy Act and Minnesota Statutes section 13.32, Independent School District 227, Chatfield, designates the following as “directory information”, which shall be classified as public information:

Name of Student; Address; Telephone Listing; Email Address; Photographs and Videos; Date and Place of Birth; Field of Study; Dates of Attendance; Grade Level; Enrollment Status; Participation in School Activities and Sports; Weight and Height of Members of Athletic Teams; Degrees, Honors and Awards Received; Other Schools or Institutions Attended; Parent/Legal Guardian Name, Address and Telephone Number(s)

Directory information regarding students may be posted on the District’s social media site(s), published in the yearbook, newsletters, published in the newspaper or otherwise made available to the public.

PUBLICATIONS: If you wish to restrict the release of any of the above student data, you may restrict the publication by completing a form on an annual basis. Upon objection, such data will not be released for any purpose including, but not limited to the following, except as permitted by law:

- Requests from post-secondary institutions including scholarship mailings
- Mailing list requests from PTSAs
- Sporting programs/newsletters
- School newsletters and related publications, including, but not limited to:

Honor and merit rolls list, School newspaper articles, Specials awards, Yearbook (inclusion in), Graduate-list, Web page publishing

Please be advised that despite a request to restrict the release of Directory information educational data may still be released pursuant to other provisions of state and federal law or pursuant to a court order or subpoena. Please see District Policy No. 515 for further information.

B. ARMED SERVICES – GRADES 11 AND 12 ONLY: The Minnesota Legislature has amended the Data Practices Act, M.S. 13.32, Subd. 5a, stating that schools must now release to military recruiting officers the names, addresses and home telephone numbers of students in grades 11 and 12, UNLESS the parent/guardian or student has specifically stated that the information must be withheld. The School District has created a form specifying what directory information can be withheld is available from the Building Principal or the District Office.

Attendance Procedures at a Glance

- If your child is ill, please notify the front office by email, if possible, or call before 10:00 am.
- If you know in advance that your child will be absent due to an appointment, vacation, funeral, medical/dental procedure, or for any other reason, please send an email or written note in advance.
- If your child needs to leave school during the day, please email/call email at least one hour prior to the scheduled dismissal time or send a note with your child to bring to the office in the morning.
- With every absence, your child will need to stop by the office to receive a make-up slip, an advanced make-up slip, or a permit to leave the building. **Please note: an email/call/note is required for all absences.**
- If your child becomes ill during school hours and needs to go home, they must visit the school nurse for state tracking purposes. The nurse will then contact a parent/guardian regarding dismissal.

Example of written note/email below.

Current date: _____

Student's name: _____

Date(s) of absent: _____

Reason for absent: _____

Parent/Guardian name: _____

Parent/Guardian phone/email: _____

REPORT AN ABSENCE

Preschool: 507-867-4521

Mrs. Bakken, x4018

Mrs. Paulson, x4020

Grades K-6

507-867-4521, press 2

esfrontoffice@chatfieldschools.com

Grades 7-12

507-867-4210, press 2

hsfrontoffice@chatfieldshools.com

Immunizations: Minnesota youth are required to have immunizations at specific ages. A listing of the required immunizations can be found at www.health.state.mn.us.

Families must show their children have had these immunizations or file an exemption. If your family is uninsured, underinsured, or enrolled in a Minnesota Health Care Program, contact Fillmore County Public Health at 507-765-3898 to make an appointment to receive immunizations at a reduced rate.

Immunization form online: www.chatfieldschools.com or call your doctor.

Women, Infants and Children (WIC): Pregnant women and children aged 0-4 whose families qualify for Medical Assistance or Free and Reduced meals are automatically eligible for WIC. WIC provides nutrition education and vouchers for healthy foods. Contact Fillmore County WIC at 507-765-3898 for details.

Elementary Nurse: Kathy Thiss

507-867-4521 x4015 or kthiss@chatfieldschools.com

High School Nurse: Christine Voeltz / Mindy Grabau

507-867-4210 x5056

DOES YOUR CHILD HAVE HEALTH INSURANCE?

For a MNsure application:

- ◆ <http://mn.gov/dhs/people-we-serve/adults/health-care/>
- ◆ Toll Free: 877-KIDS-NOW
- ◆ Fillmore County: 507-765-2175
- ◆ Olmsted County: 507-328-6500
- ◆ Winona County: 507-457-6200

2021-2022:

As we look forward to the school year, I'm not wanting to reflect a whole lot on the past year. I would like to however emphasize the work from our staff, students and families in making the sacrifices to work through the pandemic. What I learned was that we are all very resilient and willing to do what is best for kids. We accomplished so much in regards to testing our abilities and patience! Great job to all!

I am excited for the 2021-2022 school year for so many reasons. As in every year, our goal is to help children grow academically and socially. The year will be filled with firsts. We encourage you to continue to be a partner with us on your child's educational journey.

MCA Testing:

MCA Testing resumed this past school year and we were pleased with the efforts our students put forth. COVID definitely had an impact on the learning of our students but we feel that throughout the past year, our students made some very nice progress. We will use the data to help us in developing plans to best meet the needs of our students.

****TENTATIVE** Kindergarten-Grade 6: Conferences to begin the year.**

Please monitor your email accounts for updates. With our Covid-19 situation in flux, we may need to communicate new plans.

The first two days of school (September 7 and 8, 2021) will begin with teacher/student conferences. Parents will sign up electronically for 30 minute sessions on PTCFast.com. **If you have multiple children in the school, please sign them up at the same times, or as close to the same times as you can.**

Students in grades K-6 will begin regular class on Thursday the 9th of September. The first two days students in grades K-6 need only attend their scheduled conference. Students in grades 7-12 will begin normal classes on the 7th of September.

During the first two days of school, teachers will work to assess students using:

1. Independent Reading Level Assessment (IRLA)
2. Basic math skills may be another thing teachers due if time permits.
3. Get to know each other.
4. Train students and parents on the platforms that will be used in the event we have Distance Learning

While students are with their teacher, parents can go to the computer lab to update their JMC accounts. Parents can also make lunch payments during this time etc. We have found these two days to be very valuable in that student (and teacher) anxiety is greatly reduced and teachers are able to gain some good knowledge of the students prior to digging in.

To sign up for your conference, you need to go to the following link:

https://www.ptcfast.com/schools/Chatfield_Elementary_School

****The sign-up will be made active on Monday, August 9th.**

Once there you may click on the name(s) of your child/children's teachers to sign up for the conference time(s). If you have multiple students in the elementary school, we suggest scheduling the conferences at the same time or very close to the same time.

Thank you,
Shane McBroom

**PARENTS OF STUDENTS IN
KINDERGARTEN-SIXTH GRADE**

EXTRACURRICULAR ACTIVITY ATTENDANCE POLICY

Students in grades K-6 **MUST** be accompanied by their parents or another responsible adult at all indoor sports (volleyball, girls and boys basketball and wrestling).

The adult MUST be with them at the time they are purchasing a ticket.

Shane McBroom, Principal
Pre-Kindergarten - 6th Grade
smcbroom@chatfieldschools.com
(507) 867-4521
www.chatfieldschools.com

ELEMENTARY SCHOOL SUPPLIES

Please label all supplies/clothing with your child's name.

In addition to the supplies below, students are encouraged to bring their own headphones or ear buds to be used with the iPad. If students do not bring headphones or ear buds, the school will have communal headphones available for student use.

KINDERGARTEN: 1 Box Kleenex, 1 Clorox Wipe, 1 sandwich or gallon size box of baggies, 1 Large Backpack

FIRST GRADE

Mrs. Raaen 1st Grade: \$10.00 supply fee payable to Chatfield Elementary School. One container of disinfecting wipes, one large box of Kleenex, backpack

Mrs. Goldsmith 1st Grade: Backpack and \$10.00 supply fee payable to Chatfield Elementary School.

Mrs. Fitzpatrick 1st Grade: \$10.00 supply fee payable to Chatfield Elementary School. One container of disinfecting wipes, headphones, backpack

SECOND GRADE: 2 boxes of 12 ct. pencils, sharpened; 2 packs of regular sized washable markers, zippered pencil bag (medium size), 1 box of colored pencils, 1 box of 24 ct. or more crayons, 2 pkgs. cap erasers, 6 large glue sticks, 1 backpack, 2 large boxes of Kleenex, 2 wide-ruled solid colored notebook (1 subject), 1 large container of disinfecting wipes, scissors, 4 dry erase markers, 2 solid-color PLASTIC pocket folders, headphones or earbuds., bendable ruler.

Ms. Lueck's 2nd Grade- Backpack, earbuds and \$10.00 supply fee payable to Chatfield Elementary School.

THIRD GRADE: \$15 (check made payable to Chatfield Schools); 1 large box of Kleenex, one containers of disinfecting wipes, headphones, backpack and 1 box of Ziplock baggies: Mrs Dornack-gallon size; Mrs. Armstrong-quart size; Mrs. Bolton-sandwich size

FOURTH GRADE: 1 box of colored pencils, 1 box of markers, 36 sharpened pencils, 5 pack Expo markers, 3-subject notebook, 1 pencil bag/pouch, multiplication & division flashcards, headphones/ear buds, 2 large boxes of Kleenex, 1 container of disinfectant wipes

*OPTIONAL: Trapper Keeper

FIFTH GRADE: Two 5 pack of white board markers, 2 highlighter markers, 36 pencils (sharpened if possible), 2 packs of red pens, 1 pencil case, 2 packs of wide lined loose leaf paper, 3 subject notebook, 2 packs of markers, scissors, 1 pack of colored pencils, 2 packs of lined notecards, headphones or earbuds, 1 glue stick, protractor, ruler, had sanitizer, Clorox wipes

OPTIONAL: extra pack of white board markers, extra box of Kleenex and Clorox Wipes, locker shelf

SIXTH GRADE: 4 pkgs of 8+ pencils (Sharpened if possible), pencil cap erasers, 2-4 pens, 2 spiral college ruled notebooks or 1 three subject notebooks 2 folders, 2 highlighter markers, 1 box of markers, 1 box of colored pencils, 1 pencil box or bag, headphones/ear buds (kept at school), 1 box of Kleenex, Clorox wipes, hand sanitizer.

locker shelves-needed for Mrs. Daniels' homeroom.

OPTIONAL: calculator, large scissors, Velcro or zippered binder, pack of loose leaf paper,

Housekeeping Items for 2021-2022

This information is accurate based on the current information that I have at the time of writing this.

COVID – We are starting to get some information on the protocols to be used for COVID to start the school year. Regardless of the guidelines and expectations put on our schools, we hope that we can all work together to keep our children safe and in the school setting. Everyone's understanding of the school's position is appreciated. What I learned in the past year and a half is that we all have our opinions on COVID. Some will agree, some will disagree with what we have to do in schools so it's important to follow our school motto of always being Respectful, Responsible and Safe! We will do our best with what we have.

JMC – Please make a point to go in and look at your Child's information and tools found. The most commonly used include making online payments, checking lunch account balances and monitoring student scores for assignments and tasks turned in. Please make sure to follow the steps listed below regarding grades:

First ask your child about an assignment. They usually can tell you the status of the assignment.

Second ask your child's teacher.

Our teachers will do their best in keeping things up to date but sometimes with larger assignments, it takes the teachers longer to get them corrected and grades entered in.

Wednesday Late Starts:

Our plan is to continue our Wednesday Late Starts. School will start 30 minutes later than normal to provide for Professional Learning Opportunities for our Teachers and Paras. Teachers and paraprofessionals will utilize this time to refine their crafts and work to best meet the needs of students collectively and individually.

Eric Nelson, Principal

7th - 12th Grade

enelson@chatfieldschools.com

(507) 867-4210 x5204

www.chatfieldschools.com

Welcome back for the 2021-2022 school year!

I would like to share my appreciation for the opportunity to serve in the role of principal at Chatfield High School. We have a great school and I look forward to getting to know the students, families, and Chatfield community.

A few highlights and updates as we approach the start of the year:

We will be welcoming several new educators to our staff. Nancy Earnhardt will be piloting our Business Communications and taking over Economics & Finance. Robyn Lampert will be teaching several 11th and 12th grade English courses.

The daily bell schedule at Chatfield High School will be altered by five minutes. Students will be dismissed at the end of the day at 3:05 pm. This adjustment will assist in transportation efficiency and will reduce many of the ride times for elementary students.

Our 7th and 8th grade students will be participating in a newly created Business Communications course. This course replaces the Reading Enrichment. The course will provide opportunities for students to learn technical and communications skills targeted toward business and academic applications. All 7th and 8th graders will complete the same course this school year. A second course will be added for the 8th graders a year from now.

The 7th and 8th grade students that are assigned to study halls on Wednesdays will also be engaging in a series of enrichment seminars. Students that are not assigned to study halls will maintain their current course choices. The seminars will provide the students with information about topics related to careers and service and will introduce them to key members of our community. Please contact me if you are interested in being part of our seminar series.

I am sure that everyone is hopeful that 2021-2022 will be more typical after going through last year's COVID challenges. Unfortunately, COVID and the new delta variant continue to evolve and only time will provide us with information about its potential impact on learning. In the meantime, we will all benefit if our community maintains low illness rates. I will be asking parents and staff to encourage handwashing, eating healthy, and getting adequate sleep. We can all contribute to keeping our community healthy and minimizing the disruptions to our students' education.

Please feel free to contact me if I can be of assistance.

Go, Gophers!

Eric Nelson
Principal

7TH - 11TH GRADE LUNCH - All students must remain at school during the lunch hour unless specifically granted permission to leave through the office by the principal or his designee.

SENIORS LUNCH - Seniors are encouraged to stay on campus during the lunch time, but may leave campus as long as the rules are properly followed. Seniors may lose open campus privileges for any reason. The school assumes no responsibility for problems which occur off school grounds.

Student Parking

(Policy 527)

Student parking is a privilege, not a right.

- Student parking is located in the west (gravel) parking lot.
- Seniors only may park in the main entrance parking lot.
- Students should not be in the parking lot during the school day. If you need to return to your vehicle, you must have a pass from the office.
- Cars not properly parked may be towed, students will be responsible for towing charge, loss of parking privileges or consequences as stated in the CHS Discipline Matrix may occur.

School Pictures

High school student pictures for grades 7-11 will be Thursday, August 26, 2021, 2:00-6:00 pm. Put this date on your calendar!

Thursday, August 26, 2021
Grades 7-11 (seniors optional)
2:00-6:00 p.m.

High School Multipurpose Room

Picture retake/make-up day on Thursday, September 16, 2021

Parent/Student Orientation

9th Grade – Tuesday, August 31, 2021
7:00 p.m.

High School Multipurpose Room

7th Grade – Wednesday, September 1, 2021
7:00 p.m.

High School Multipurpose Room

Chatfield High School Schedule **~First Day of School~**

8:15 am

Grade 7

Schedules will be given out during 7th grade orientation.

Grade 8

Please refer to your schedule online and report to your first period class.

Grade 9-12

Please refer to your schedule online and report to your first period class.

SCHOOL SUPPLY LIST :

WWW.CHATFIELDSCHOOLS.COM

High School Counselor's Corner

Hello and welcome back to the 2021-2022 school year! I hope you are all having a fantastic summer! Here are a few updates from the counseling office!

All students

Schedules are available on JMC -please see Mrs. Duxbury as soon as possible if you have questions or concerns about your schedule. We can change your schedule together by phone (507-250-5233) or email – sduxbury@chatfieldschools.com. We are also able to meet through zoom or in my office at a scheduled time.

I am in the office Tuesday and Wednesday mornings, and can be reached Monday through Friday by email at sduxbury@chatfieldschools.com. I am very willing to come in and meet with you by appointment anytime during the weekdays.

Seniors

You should be finalizing the list of colleges you would like to apply to and be ready to apply in September/October! There is a free week at the end of October for Minnesota State Colleges and Universities, so feel free to save Mankato, Winona, Bemidji, St Cloud, Southwest, etc. until that week, if you can wait! If you want to know earlier, most of them are around \$20-\$50 to apply. Most 2 year colleges are free to apply to, and many private colleges are also free to apply to year round. All college applications should be in by Thanksgiving! Many colleges have December first deadlines, so you should come to school ready to apply!

Keep up with visits, and start looking for scholarships as well! Fastweb.com is a great resource for searching for scholarships. Also contact your parents work, churches, insurance organizations, and any other companies or organizations that you have a connection with!

The ACT Test is available for you every other month. Information is available if you go to ACT.org. At this site you can find dates, times, and places where you would be able to take the ACT. If you want to take the ACT again, the October and December dates are the last ones that can affect your college admissions!

Mrs. Duxbury will give you information on how to earn a "Career and College Ready" line on your transcript when school starts.

Juniors

It's time to start looking at colleges, completing some visits, and narrowing down your list of potential schools! Many schools offer special visit days over MEA, so check them out! Also, begin prepping for the ACT. All Juniors will have the opportunity to take it at school in March or April, but you can start taking it as early as October or December!

See Mrs. Duxbury when school starts for a free study guide or information on how to study! Mrs. Duxbury will give you more details when the school year starts, about how to earn a line on your transcript that says "College and Career Ready."



Any student in need because of financial difficulties is eligible to use the Care Closet. Students should contact Mrs. Love or Mrs. Duxbury for assistance.

Student & community organizations are welcome to assist with Care Closet drives and tasks. Interested groups should contact Mrs. Love or Mrs. Duxbury.

At this time donations of clothing are no longer being accepted. The care closet is accepting donations of toiletries and snack/food items.

Thank you for your generosity.

High School: 507-867-4210

Sara Duxbury

High School Guidance Counselor

X5054 or sduxbury@chatfieldschools.com

Terri Dudek

Administrative Assistant

X5058 or tdudek@chatfieldschools.com

Shannon Love

High School: 507-867-4210

Dan Schindler, Activities Director, x5014

dschindler@chatfieldschools.com

Ryan Eppen, Assistant, x5021

reppen@chatfieldschools.com

[Activities - Chatfield Public Schools
\(chatfieldschools.com\)](http://chatfieldschools.com)



PICTURE DAY

FALL SPORTS

TUESDAY AUGUST 24

CROSS COUNTRY

| | | |
|--------|------------------------------------|------|
| Sep 2 | Stewartville Invite | Away |
| Sep 9 | Hayfield Invite | Away |
| Sep 11 | Luther Invite | Away |
| Sep 16 | Rochester Mayo Invite | Away |
| Sep 21 | LARP Invite | Away |
| Sep 24 | Roy Griak Invite (UMN) | Away |
| Sep 30 | St. Charles Invite | Away |
| Oct 5 | Chatfield Invite (HC) | HOME |
| Oct 12 | PEM Invite | Away |
| Oct 19 | Conference La Crescent-Hokah | |
| Oct 28 | Section Northern Hills (Rochester) | |
| Nov 6 | State St. Olaf College | |

THE SIX FUNDAMENTALS OF GOOD SPORTSMANSHIP

1. Show respect for your opponents.
2. Show respect for the officials.
3. Know, understand, and appreciate the rules of the contest.
4. Maintain self-control at all times.
5. Recognize & appreciate an opponent's good performance.
6. Encourage others to be good sports.

CLUBS & ORGANIZATIONS

Art Club
Community Service Club
Delta
Drama Club
FFA
History Day
Knowledge Bowl
Math League
Middle School Council
Rube Goldberg
SADD
Science Fair
Spelling Bee
Student Senate
Technovation
Yearbook

CHECK US OUT AT

[Clubs & Organizations - Chat-
15 field Public Schools](http://chatfieldschools.com)

VOLLEYBALL

| | | |
|-----------|---------------------------|-----------------|
| Aug 26 | Rochester Lourdes | HOME |
| Aug 31 | Fillmore Central | Away |
| Sep 2 | Plainview-Elgin-Millville | HOME |
| Sep 4 | Roch Century Invite | Away |
| Sep 9 | Cotter Schools | Away |
| Sep 14 | La Crescent-Hokah | HOME |
| Sep 16 | Lewiston-Altura (NC) | Away |
| Sep 18 | Wabasha-Kellogg Invite | Away |
| Sep 21 | Rushford-Peterson | HOME |
| Sep 23 | Lewiston-Altura | HOME |
| Sep 28 | St. Charles | Away |
| Oct 2 | Pine Island Invite | Away |
| Oct 4 | Wabasha-Kellogg (HC) | HOME |
| Oct 11 | Pine Island | Away |
| Oct 12 | Caledonia | Away |
| Oct 19 | Dover-Eyota | HOME |
| Oct 28 | First Round of Finals | TBD |
| Oct 30 | Quarterfinals | TBD |
| Nov 4 | Semifinals | MCC |
| Nov 6 | Finals | MCC |
| Nov 11-13 | State | Xcel Energy Ctr |

FOOTBALL

| | | |
|-----------|----------------------------|-----------------|
| Aug 28 | Fillmore Central Scrimmage | Away |
| Sep 3 | Plainview-Elgin-Millville | HOME |
| Sep 10 | Triton | Away |
| Sep 17 | Caledonia | Away |
| Sep 24 | St. Charles | HOME |
| Oct 2 | Cannon Falls (1:00PM) | Away |
| Oct 8 | Goodhue (HC) | HOME |
| Oct 15 | Dover-Eyota | HOME |
| Oct 20 | Lewiston-Altura | Away |
| Oct 26 | Section Quarterfinals | TBD |
| Oct 30 | Section Semifinals | TBD |
| Nov 5 | Section Finals | RCTC |
| Nov 11-13 | State Quarterfinals | TBD |
| Nov 18-20 | State Semifinals | US Bank Stadium |
| Nov 26-27 | State Prep Bowl | US Bank Stadium |

SPORTS EVENT PASSES ON-SALE

Sports Event Passes are good for all fall and winter REGULAR SEASON HOME sporting events:

Family Pass = \$150, Adult Pass = \$60, and Student Pass = \$40.

Passes will be sold in the high school office. **Adult and student 8 EVENT PUNCH CARDS** will be available to purchase at the front ticket table at games.

Adult tickets—\$32, and Student tickets—\$18.

Event admission prices are \$6 for adults and \$4 for students (K-12).

ALL SENIOR CITIZENS, 62 and over, will be allowed to gain entry into local athletic events FREE OF CHARGE.

CHATFIELD EARLY CHILDHOOD CENSUS INFORMATION

If your young child is not currently on the Early Childhood Census, please provide the following information so we can update the census. Families on the 0-4 Census receive information regarding opportunities for families with young children, including ECFE and preschool. The information also assists the district in planning for the upcoming school years.

Parent(s) _____

Home Phone _____

Address _____

E-Mail _____

Children not yet in Kindergarten

| Name | Date of Birth | Gender |
|-------|---------------|--------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Children enrolled in preschool or ECFE are already included on the census.

Return to Chatfield Community Education, 11555 Hillside Dr. SE, Chatfield, MN 55923 or email information to lklevan@chatfieldschools.com.

**Chatfield Community
Education**

LuAnn Klevan, Director

(507)867-4521, x5022

lklevan@chatfieldschools.com

Desi Sherman, Admin Assistant

(507) 867-4521 x4011

dsherman@chatfieldschools.com

Angie Grant, ECFE Coordinator

(507) 867-4521 x4017

agrant@chatfieldschools.com

Sue Tangen, Valleyland Director

(507) 867-4521 x4051

stangen@chatfieldschools.com

NEEDED: Election Judges

Election judges are paid officials who staff local polling places. Minnesota needs a new generation of poll workers to step in for those who are retiring. There is also a need for judges who are fluent in languages other than English to assist a more diverse population of voters. Poll workers receive training and have a right to get time off work to serve, without a reduction in pay.

Chatfield Schools also encourages students 16 years old or older to serve as election judge trainees. To qualify, students must be 16 years old or older on or before November 2, 2021, be a U.S. citizen, be in good academic standing at a Minnesota high school (or home school), and have permission from parents and school.

CONTACT: Lorri Lowrey, Chatfield Schools Election Clerk (llorey@chatfieldschools.com) by Sept 1, 2021 if you are interested.

Visit www.sos.state.mn.us/elections-voting/get-involved for more information on becoming an election judge.